

# PARDON OUR DUST

## CHANGES IN PROGRESS

Registrants,

In Spring of 2024, the North Carolina Pesticide Registration Unit began working with our in-house IT department to create a new system for state pesticide registrations. On October 24<sup>th</sup>, 2024 we deployed our new system. We ask for patience and understanding at this time while we work through some inevitable kinks and curves along the way. We are here to assist if you recognize any errors or concerns in the adoption of the new system.

Thank you,

North Carolina Pesticide Registration Unit

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### Frequently Asked Questions (FAQ):

- **What's new?**
  - We have integrated the ability for our system to email your company registration updates. You may also receive intake receipts of payments. The sending email address will be, [pesticideregistrations@ncagr.gov](mailto:pesticideregistrations@ncagr.gov). Additionally, the timeline for correspondence will move quicker. As products are registered, certifications will become available on the same day through email.
- **How will this impact our company?**
  - In addition to the above comments, there are some cosmetic differences on the certifications, and intakes.
- **Will this change renewals?**
  - The 2026 renewals will emailed to you in October 2025. You will need to print the form (all pages), fill out the form according to the instructions on the form, and mail it to us along with a check for the fees. Or, if you prefer, you can use Kelly Registration System to renew your registrations on line. Regardless of which option you choose, your certification/proof of renewal will be sent out through email on the same day the renewal is processed.
- **Does this change label revisions?**
  - You can upload revised labels to Kelly Registration Systems, email them to us, or send in paper copies. We appreciate and encourage that labels be uploaded to the Kelly Registration System website and/or emailed to us. This will help facilitate our transition into an all-electronic labels database.
- **How can I help this process run as smoothly as possible?**
  - We are focusing on capturing at least one *functioning* email for every company account. Please ensure that, on your new applications and renewal forms, all contact information is up to date, and you have put in the single best email address for all pesticide correspondence. Our new system can only accommodate one email address per account. To help us record the email correctly, please write legibly.