

SPECIAL REQUESTS

The commission recognizes the occasional need by districts to make requests for special allocations, approval of payments, exceptions to policies, or other requests under a cost share program that do not fall within the approval authority of Division of Soil and Water Conservation staff.

Districts making special requests of the commission must:

1. Notify the division at least 30 calendar days before the date of the commission meeting.
2. Provide the division all necessary materials for the appropriate section to review the request and document for the commission statutory, administrative code and policy positions.
3. Provide at least one district supervisor to present the district's request. A member of the Commission may not represent their district for any special request before the Commission

Any request made by a district that is outside the bounds of division staff approval authority must follow the procedure hereby established.