SOIL AND WATER CONSERVATION COMMISSION COST SHARE

PROGRAMS

Funding Process

ALLOCATIONS

DISTRICTS:

- Conduct water quality and water quantity assessments to determine needs
- Advertise the cost share program
- Develop and approve an Annual Strategy Plan
- Develop a District ranking form to prioritize projects based on local resource concerns
- Submit an Annual Strategy Plan to the Division of Soil and Water Conservation

DIVISION:

 Staff evaluate the strategy plans and rank the Districts based on parameters adopted by the Soil and Water Conservation Commission (SWCC) per rule 02 NCAC 59D

SWCC:

 Allocates Cost Share funds to Districts and to the regional allocation pools, if applicable

CONTRACTING

DISTRICTS:

- Accept applications for Cost Share
- Boards of Supervisors review, rank and approve applications during official meetings
- Staff conduct conservation planning and prepare Cost Share contracts from approved applications
- Boards of Supervisors review and approve contracts during an official meeting
- Staff submit cost share contracts to the Division for approval

DIVISION:

- Staff review cost share contracts to ensure that they are completed accurately and meet program requirements
- Staff approve completed contracts that meet program requirements
- Contracts that are incomplete or do not meet program requirements are pended until completed correctly
- Division staff notify the District of contract status; approved or pended.
- Contracts that are approved represent a contractual agreement between the State, District and cooperators to complete and maintain the best management practices planned in the contract

INSTALLATION

COOPERATORS:

 Install best management practices (BMP) in accordance with the plans and designs developed by District Technical Staff with appropriate Job Approval Authority (JAA)

DISTRICTS:

 Staff, with appropriate JAA, certify that BMP installation is complete and meets Natural Resources Conservation Service and SWCC standards and specifications

PAYMENT

DISTRICTS:

- Staff prepare Request for Payments (RFP) that are signed by the cooperator and technical staff with appropriate JAA
- Boards of Supervisors approve RFPs during an official meeting
- Staff submit RFPs to the Division for approval

DIVISION:

- Staff review the RFP to ensure it is completed and accurate. Payment is approved by the Division if the RFP is completed correctly
- Staff forward approved RFPs to the NCDA&CS Controller's Office for payment to be issued to the Cooperator
- <u>COOPERATORS</u> receive payment for installed BMPs and <u>DISTRICTS</u> receive notice of payment