

04/02/2025

End-of-Year Reminders

Updates

1. A [fillable planning template for Strategic Plans](#) is now available.
2. The FY2025 Spot Check Webinar [recording](#) is now available on the website under [General Program Forms](#).
3. Please note the corrected spot check due date of June 1.

Previous Messages

The end of Fiscal Year 2025 is approaching, and several program deadlines can be found on the [Division website](#) and below. Program Year due dates are specified in [policy](#) and may fall on weekends in certain years. Districts are always welcome to submit forms early.

Formsite links for FY2026 Strategic Plans and FY2025 Spot Check Forms are now open. A fillable spot check form template is available, but submitting through Formsite is required. Links for Extension Requests will be posted after the May Soil & Water Conservation Commission meeting. Please contact your cost share specialist with any questions or issues accessing the forms.

Item	Due Date
Technical Assistance Billing	June 1, 2025
Strategic Plans Fillable Planning Template	June 1, 2025
Impaired & Impacts Streams/Watershed Surveys	April 11, 2025
TA Requests and RFPs for Expiring Contracts (Priority deadline to process payment by June 30)	June 1, 2025
Spot Check Forms	June 1, 2025
Extension Requests	June 30, 2025
All Contracts Submitted in CS2 – END OF FISCAL YEAR	June 30, 2025