


Request for Exception to Criteria for Extension of Previous Program Year Contracts Policy



Background

- Current policy: If the request for payment is not received by the day before the July commission meeting, a district supervisor must appear before the commission to request the extension.
 - This process takes significant time and effort at the district, division and Commission level. In the past 10 years, no extension request that meets program policies, has been denied.
 - Proposing a revised method for consideration this year.
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- A decorative graphic at the bottom of the slide consisting of several overlapping, rounded hills in various shades of green, ranging from light lime green to a darker forest green.

Request for consideration

1. District must complete the online form for EACH contract they are requesting an extension.
2. Policy exception of the District Supervisor requirement to attend the first Commission meeting of the new fiscal year. *Supervisors would not be required to attend the July Commission Meeting to make their extension requests.*



Request for consideration

3. Delegation of extension authority to the Division Director. *Director will follow Commission policies and extend all contracts that meet justified criteria.*
 - *Any contract that the Director does not extend, would have opportunity to present their extension request to the Commission.*



Common reasons for extension requests

- Areas impacted by natural disasters.
 - Close to 50% of contracts in Helene impacted counties this year.
- Design and permitting related issues. This is an issue with local JAA due to staff transition, as well as engineering workload. *Almost fully staffed engineering section and for the first time all Engineer IIs are PEs.*



Process Improvements Continue

- Online Cancellation Form for District Use – allowed large spring supplemental allocation
- Online 6 Month Extension Form and CS2 reporting function for 1/3 date for District Use with Division follow-up



Contract Extensions FY2020-FY2025 to date

- FY2021: 161 contracts
- FY2022: 119 contracts
- FY2023: 87 contracts
- FY2024: 51 contracts
- *FY2025 (as of May 21st): 191 contracts*



Questions and request

Request approval of the following items:

1. Policy exception of the District Supervisor requirement to attend the first Commission meeting of the new fiscal year.
2. Delegation of extension authority to the Division Director. Contracts not approved by the Director may request extension to the Commission.

