



SUPERVISOR TRAVEL REIMBURSEMENT COVER SHEET

Submit original travel reimbursement requests in a "batch" to the address above.

District Name:	
Supervisors Present:	Others Present:
NCDA&CS Regional Coordinator Present? If yes, list name:	
Event type:	
Local district board meeting Quorum present Spot check Area meeting Annual Meeting Supervisor Basic Training Local Work Groups	and minutes taken
Other - please list- prior approval may be	
Required: Date meeting / event held:	
Location:	
Start Time:	
End Time:	
Completed By:	