

## 2026 NCASWCD Annual Meeting

### Cancellation / Refund Form

All refunds will be paid after the Annual Meeting.

Please contact Taryn Thompson with questions at 919.817.9060 (mobile).

**Full refunds** will be provided for cancellations **received by December 31, 2025**. Refund requests received after this date will be referred to the NCASWCD Executive Committee.

Requests that are submitted **after the December 31 deadline** will be considered for a **partial refund**; the NCASWCD will retain a \$25 administrative fee and the cost of meals to the NCASWCD required for the hotel guarantee. *Those that need to cancel after the December 31 deadline are urged to contact Taryn Thompson as early as possible at 919.817.9060 to cancel meals.*

Final deadline for refund requests is January 31; no additional requests will be considered after this date.

**Date submitted:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**District / Agency:** \_\_\_\_\_

**Reason for refund:** \_\_\_\_\_

**Refund amount requested:** \_\_\_\_\_

**Check payable to:** \_\_\_\_\_

**Mailing address for refund:** \_\_\_\_\_

\_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Please return completed form to:**

Taryn Thompson at [taryn.thompson@ncagr.gov](mailto:taryn.thompson@ncagr.gov)