

CS2 Program Update 4/9/2026

Spot Check Selection Tool And Staff Cooperator Checkbox

Two new updates have been added to CS2 and are now available for use:

1. Spot Check Selection Tool

The Spot Check selection tool is now available in the **Forms** window. This is the tool that was shared during the Spot Check webinar and at the regional Division Update Meetings. This tool may be used to assist with spot check contract selection but is not required.



From the Spot Check Contracts report generation screen:

- Select your county from the dropdown
- Enter the program year as **2026**
- Click **View Report** to generate the list

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The screenshot shows the 'Spot Check Contracts' interface. On the left, a 'County' dropdown menu is open, displaying a list of counties including ALAMANCE, ALEXANDER, ALLEGHANY, ANSON, ASHE, AVERY, BEAUFORT, BERTIE, BLADEN, BRUNSWICK, BUNCOMBE, BURKE, CABARRUS, CALDWELL, CAMDEN, CARTERET, CASWELL, CATAWBA, CHATHAM, and CHEROKEE. The 'ALAMANCE' option is highlighted. In the center, the 'Program Year of Spot Check' is set to '2026'. On the right, there is a 'View Report' button.

2. Staff Identification Option for Cooperators

A new option has been added to help identify whether a cooperator is SWCD or NRCS staff.

- On the **New Cooperator** screen, go to the **Cooperator Type** section
- If the contract cooperator is a district or federal staff person, check the **“Staff”** checkbox

The screenshot shows the 'New Cooperator' form. At the top, there are three tabs: 'Find Cooperator', 'New Cooperator', and 'Contract Cooperators'. The 'New Cooperator' tab is active. The form includes fields for 'Cooperator' (set to 'Individual'), 'Tax ID' (set to '-'), 'Business Name', and 'Business Details' (with a '(Max 250 char)' note). Below these are fields for 'First Name', 'Middle Name', 'LastName', 'Suffix', 'Street Address 1', 'Street Address 2', 'City', 'State' (set to 'NC'), 'Zip', 'Phone(Primary)', 'Phone(Secondary)', and 'Phone(Business)'. At the bottom, the 'Cooperator Type' section has several checkboxes: 'Applicant', 'Land Owner', 'Third Party', 'District Supervisor', 'SWCC', and 'Staff'. The 'Staff' checkbox is highlighted with a red box.