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TO: Soil and Water Conservation Commission Members

FROM: Sampson SWCD Board

DATE: May 20<sup>th</sup>, 2026

RE: Request for post approval of contract 82-2026-601

The Sampson Soil and Water Conservation District is requesting funding of contract 82-2026-601, due to oversight of obtaining Division approval for the contract before work began. Contract 82-2026-601 is a lagoon closure contract through the Swine Dairy Assistance Program. Lagoon closure contracts are a bit different than typical ACSP contracts and require the following steps:

1. Develop Closure Plan and have Division Staff approval.
2. Obtain Engineering design for conversion to pond and approval letter.
3. Obtain 2 closure bids.
4. Division staff allocate funds to CS2.
5. Develop contract in CS2 and submit it for approval.
6. Submit closure plan to DWR.
7. Contact DWR within 48 hours of starting sludge removal.

The Cooperator was provided with contract documents and those were signed prior to starting the project. All pertinent steps of this contract process have been completed except for Division Contract approval. We request that the Commission allow the Division of Soil and Water to post approve contract 82-2026-601. This has been a learning curve for our staff and the District itself. We hope to continue to serve our District with your support.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Moore, III", with a long horizontal line extending to the right.

Henry E. Moore, III  
Chairman