MEMORANDUM

TO: Potential Fertilizer, Lime, and Soil Additive Registrants

FROM: Brian Bowers, Seed and Fertilizer Program Administrator
       Terrie L. Butts, CIA - External Auditor

SUBJECT: Requirements for Registration of Fertilizer/Lime/Soil Additives and Payment of Fertilizer and Lime Taxes

The N.C. Department of Agriculture and Consumer Services (NCDA&CS) is responsible for registration of fertilizer, lime, and soil additives, along with the assessment and collection of related tonnage taxes for fertilizer and lime. These registration and assessment programs ensure North Carolina producers and consumers alike have available to them quality products that meet outlined standards and are properly labeled. The attached package contains the documents needed to be licensed as manufacturers or distributors register products and to submit required fertilizer and lime tonnage taxes.

The NCDA&CS-Plant Industry Division is directly responsible for regulating the labeling and distribution of commercial fertilizers, lime and soil additives in this state. As a first step, all companies manufacturing or distributing fertilizers in North Carolina must first register with the NCDA&CS-Plant Industry Division. Beyond this company registration, each fertilizer, lime and soil additive product offered for sale in this state must be registered prior to distribution and sale. The appropriately complete forms: Application for License to Manufacture/Distribute Fertilizers, Application for Fertilizer Product Registration, Application for Lime Product Registration, and Soil Additive Registration Form must be forwarded to: NCDA&CS-Plant Industry Division-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060. Technical questions related to the labeling may be directed to Brian Bowers at 919-707-3756, email: Brian.Bowers@ncagr.gov. Questions related to registration & fees must be directed to Karen Myers at 919-707-3733, email: Karen.Myers@ncagr.gov.

The NCDA&CS-Budget and Finance Division is responsible for the assessment and collection of related fertilizer and lime tonnage taxes. The tonnage assessment for fertilizers sold in this state is set at $.50/ton with an additional $.15/ton collected and transferred to the N.C. Agricultural Foundation. The tonnage assessment for lime sold in this state is set at $.50/ton. There is no tonnage assessment for soil additives. The appropriately completed forms: Application for Fertilizer Manufacturer's Reporting Permit or Application for Agricultural Liming Material and Landplaster Reporting Permit must be completed and submitted to: NCDA&CS-Budget and Finance Division, 1085 Mail Service Center, Raleigh, NC 27699-1085. Questions regarding the tonnage taxes may be directed to Terrie Butts at 919-707-3041 or by email: Terrie.Butts@ncagr.gov.

Your assistance in completing the registrations and tonnage assessment payments is greatly appreciated.

Attachments
North Carolina Department of Agriculture and Consumer Services Plant Industry Division-Seed and Fertilizer Section

Application for License to Manufacture/Distribute Fertilizers License to Expire June 30, 20_

Manufacturer or Distributor Name:

Complete Corporate Address (For correspondence related to licensing):

Complete Mailing Address (For correspondence related to analytical reports):

Contact Individual:
Phone Number: Fax Number: Email:

Signature of Licensee:_________________________________________

Printed Name:_________________________________________
Date:_________________________________________

Licensee Notes:
- There is a $100/year fee for each manufacturer or distributor registered with NCDA&CS.
- Checks must be made payable to NCDA&CS
- Mail the submission package and attachments to: NCDA&CS-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060
  Overnight Delivery: NCDA&CS-Seed and Fertilizer Section, 216 West Jones Street, Raleigh, NC 27603.

For Office Use Only:
This certifies the applicant above is hereby licensed to manufacture and distribute those grades of fertilizer exempt from registration in North Carolina, subject to the provisions of the N.C. Fertilizer Law and subsequent regulations.

Administrator Approval:_________________________ Approval Date:_________________________
Amount of Fee Paid:_________________________ Manufacturer ID Number:_________________________

SFOI/3-21-12 rev.
Application for Product Registration

Application is hereby made for the registration under the provisions of the N.C. Fertilizer Law of 1977 the following products with the knowledge that Registration expires June 30 of each year.

This registration expires June 30, 20__

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MIXED FERTILIZER & FERTILIZER MATERIAL (PERCENTAGE)

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<th>Sources of N-P-K</th>
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NOTE: Please List Sources

Fertilizer Registration Fee
$55.00 per brand per year for packages weighing 5 LBS NET or LESS
$5.00 per brand per year for all other weights

Make Checks Payable To:
NC Department of Agriculture & Consumer Services
Mail with Application For Registration

Mail to:
North Carolina Department of Agriculture & Consumer Services
1060 Mail Service Center, Raleigh, NC 27699-1060
ATTN: Brian Bowers, Fertilizer Administrator

Do Not Write In This Block

Certificate of Registration
This certifies that the above applicant is hereby licensed to sell the above brand(s) in the State of North Carolina for the periods set by law beginning with the actual date of registration when sold, offered, or exposed for sale, or distributed under the brand names and guarantees as they appear above.

Amount of Fee Paid $____________
Fertilizer Administrator

DATE: ____________________

Name of Manufacturer

Complete mailing address for registration

Complete mailing address for analytical reports

Date of application __________________ Signature
SYMBOLS AND ABBREVIATIONS

Net weight per pkg. or bulk ........................................... WT
Total Nitrogen ......................................................... TN
Nitrate Nitrogen ........................................................ NN
Water Ins. Nitrogen ..................................................... WIN
Sulfur Coated Urea ..................................................... SCU
Urea .............................................................................. U
Available Phosphate ..................................................... P205
Available Potash ......................................................... K2O
Chlorine ......................................................................... Cl
Magnesium ....................................................................... Mg
Water Soluble Magnesium .............................................. MgS
Calcium ........................................................................... Ca
Sulphur ........................................................................... S
Boron ............................................................................... B
Acidity ............................................................................... Acid
Basicity ............................................................................ Basic
Manganese ......................................................................... Mn
Water Soluble Manganese ............................................... MnS
Copper .............................................................................. Cu
Iron .................................................................................. Fe
Zinc .................................................................................. Zn
Molybdenum ..................................................................... Mo
Cobalt .............................................................................. Co
APPLICATION FOR FERTILIZER MANUFACTURER’S REPORTING PERMIT

Date: _______________________

Name of Firm: ______________________________

Address: ___________________________ Phone: _______________________

To: NC Dept. of Agriculture & Consumer Services
    External Audit Section
    1085 Mail Service Center
    Raleigh, NC 27699-1085

Application is hereby made for a permit to pay the North Carolina Department of Agriculture and Consumer Services at the close of each month the inspection fee of $0.50 per ton by the reporting system on commercial fertilizers, as provided for in Article 56, Chapter 106 of the General Statutes of North Carolina.

I agree to keep satisfactory and necessary records to indicate the tonnage of commercial fertilizers sold in the State of North Carolina and further, agree to grant the Commissioner of Agriculture, or his legal agent, permission to examine our records to verify our statement of tonnage.

I further agree to make a report of tonnage and grade and pay inspection fee by the 15th of each month, covering commercial fertilizers distributed or sold in the State of North Carolina during the preceding month, and to comply with all other provisions of said law and all rules and regulations established thereunder.

The anticipated brand name(s) to be used is as follows:

________________________________________________________________________

(If more space is necessary please use a separate sheet.)

Tonnage records will be available for Audit at the following address:

________________________________________________________________________

Applicant’s Signature __________________________

Phone: __________________________

Printed Name & Title __________________________
**CHANGE FORM**

IN ORDER TO KEEP OUR RECORDS UPDATED
PLEASE USE THIS FORM WHEN MAKING CHANGES TO YOUR COMPANY NAME, COMPANY ADDRESS, CONTACT NAME, OR TO CANCEL A PERMIT

NAME OF COMPANY

*CHANGES TO YOUR COMPANY NAME CAN ONLY BE MADE IF THE COMPANY OWNERSHIP REMAINS THE SAME. IF THE COMPANY IS SOLD, A NEW APPLICATION MUST BE SUBMITTED.*

PERMIT NUMBER
(If you are canceling write Yes on the appropriate line)

- 952 37 (Feed) Cancel?
- 333 37 (Fert) Cancel?
- 334 37 (Lime) Cancel?
- 335 37 (Seed) Cancel?
- (Grain)
- (Cotton)

COMPANY NAME (Current)

ADDRESS

NEW COMPANY NAME

NEW CONTACT

NEW ADDRESS

PHONE NUMBER: (  )