



**Dr. Bill Foote**  
Director

**Joy A. Goforth**  
Plant Pest Administrator

**Kathy Bowers**  
Seed and Fertilizer  
Administrator

**Steven W. Troxler**  
Commissioner

North Carolina Department of Agriculture  
and Consumer Services  
*Plant Industry Division*

MEMORANDUM

**TO:** Potential Fertilizer, Lime, and Soil Additive Registrants

**FROM:** Kathy Bowers, Seed and Fertilizer Program Administrator  
Karen Myers, Tonnage Program Coordinator

**SUBJECT:** Requirements for Registration of Fertilizer/Lime/Soil Additives and Payment of Fertilizer and Lime Taxes

The N.C. Department of Agriculture and Consumer Services (NCDA & CS) is responsible for registration of fertilizer, lime, and soil additives along with the assessment and collection of related tonnage taxes for fertilizer and lime. These registration and assessment programs ensure North Carolina producers and consumers alike have available to them quality products that meet outlined standards and are properly labeled. The attached package contains the documents needed to be licensed as manufacturers or distributors of registered products and to submit required fertilizer and lime tonnage taxes.

The NCDA & CS-Plant Industry Division is directly responsible for regulating the labeling and distribution of commercial fertilizer, lime and soil additives in this state. As a first step, all companies manufacturing or distributing fertilizer in North Carolina must first obtain a license with the NCDA & CS-Plant Industry Division (Note: Lime/ Landplaster as well as Soil Additive dealers are not required to obtain a license but their products are required to be registered). Beyond this company license, each fertilizer, lime and soil additive product offered for sale in North Carolina must be registered prior to distribution and sale. The appropriately completed forms: Application for License to Manufacture/Distribute Fertilizers, Application for Fertilizer Product Registration, Application for Lime Product Registration, and Soil Additive Registration Form must be forwarded to: NCDA&CS-Plant Industry Division-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060. Technical questions related to the labeling may be directed to Kathy Bowers at 919-707-3756, email: [Kathy.Bowers@ncagr.gov](mailto:Kathy.Bowers@ncagr.gov). Questions related to registration & fees must be directed to Tara Williams at 919-707-3733, email: [Helen.Quinlan@ncagr.gov](mailto:Helen.Quinlan@ncagr.gov).

The NCDA&CS-Plant Industry Division is also responsible for the assessment and collection of related fertilizer and lime tonnage taxes. The tonnage assessment for fertilizers sold in this state is set at \$ .50/ton with an additional \$ .15/ton collected and transferred to the N.C. Agricultural Foundation. The tonnage assessment for lime sold in this state is \$ .50/ton. There is no tonnage assessment for soil additives. The appropriately completed forms: Application for Fertilizer Manufacturer's Reporting Permit or Application for Agricultural Liming Material and Landplaster Reporting Permit must be completed and submitted to: NCDA&CS-Plant Industry Division, 1085 Mail Service Center, Raleigh, NC 27699-1085. Questions regarding tonnage taxes may be directed to Karen Myers at 919-707-3769 or by email at [Karen.myers@ncagr.gov](mailto:Karen.myers@ncagr.gov).

Your assistance in completing completing the registration and tonnage assessment payments is greatly appreciated.



**North Carolina Department of Agriculture and Consumer  
Services Plant Industry Division-Seed and Fertilizer  
Section**

**Application for License to Manufacture/Distribute  
Fertilizers License to Expire June 30, 20\_\_**

Manufacturer or Distributor Name:		
Complete Corporate Address (For correspondence related to licensing):		
Complete Mailing Address (For correspondence related to analytical reports):		
Contact Individual:		
Phone Number:	Fax Number:	Email:
Signature of Licensee: _____		
Printed Name: _____		
Date: _____		

- Licensee Notes:
- There is a \$100/year fee for each manufacturer or distributor licensed with NCDA&CS.
  - Checks must be made payable to NCDA&CS
  - Mail the submission package and attachments to: NCDA&CS-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060  
Overnight Delivery: NCDA&CS-Seed and Fertilizer Section, 216 West Jones Street, Raleigh, NC 27603.

For Office Use Only:	
This certifies the applicant above is hereby licensed to manufacture and distribute those grades of fertilizer exempt from registration in North Carolina, subject to the provisions of the N.C. Fertilizer Law and subsequent regulations.	
Administrator Approval _____	Approval Date: _____
Amount of Fee Paid: _____	Manufacturer ID Number: _____

**APPLICATION FOR PRODUCT REGISTRATION**

Application is hereby made for the registration under the provisions of the N.C.. *Fertilizer Law of 1977* thereto of the following products with the knowledge that Registration expires June 30 of each year.

This registration expires June 30, 20\_\_\_\_

Brand or Trade Name (as it appears on label or bag)	MIXED FERTILIZER & FERTILIZER MATERIAL (PERCENTAGE)																						Sources of N-P-K			
	Grade	WT	01 TN	02 NN	03 WIN	08 SCU	10 U	04 P <sub>2</sub> O <sub>5</sub>	05 K <sub>2</sub> O	06 Cl	07 Mg	09 Ca	11 S	12 MgS	13 B	14 Acid	15 Basic	16 MnS	17 Mn	18 Cu	19 Fe	20 Zn		21 Mo	22 Co	

NOTE: Please enclose actual label(s) bag(s)

NOTE: Please List Sources

**FERTILIZER REGISTRATION FEE**  
 \$55.00 per brand per year for packages weighing 5 LBS NET or LESS  
 \$5.00 per brand per year for all other weights

**MAKE CHECKS PAYABLE TO:**  
 NC DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES  
 (Mail with Application For Registration)

**MAIL TO:**  
 North Carolina Department of Agriculture & Consumer Services  
 1060 Mail Service Center, Raleigh, NC 27699-1060  
 ATTN: Kathy Bowers, Fertilizer Administrator

\_\_\_\_\_  
 NAME OF MANUFACTURER

\_\_\_\_\_  
 COMPLETE MAILING ADDRESS FOR REGISTRATION

\_\_\_\_\_  
 COMPLETE MAILING ADDRESS FOR ANALYTICAL REPORTS

\_\_\_\_\_  
 DATE OF APPLICATION

\_\_\_\_\_  
 SIGNATURE

**Do Not Write In This Block FOR OFFICE USE ONLY**

**CERTIFICATE OF REGISTRATION**  
*This certifies that the above applicant is hereby licensed to sell the above brand(s) in the State of North Carolina for the periods set by law beginning with the actual date of registration when sold, offered, or exposed for sale, or distributed under the brand names and guarantees as they appear above.*

Amount of Fee Paid \$ \_\_\_\_\_  
 \_\_\_\_\_  
 Fertilizer Administrator

DATE: \_\_\_\_\_

## SYMBOLS AND ABBREVIATIONS

Net weight per pkg. or bulk .....	WT
(01)Total Nitrogen .....	TN
Nitrate Nitrogen .....	NN
Available Phosphoric Acid .....	P <sub>2</sub> O <sub>5</sub>
Available Potash .....	K <sub>2</sub> O
Chlorine .....	Cl
Magnesium .....	Mg
Magnesium Oxide .....	MgO
Calcium .....	Ca
Calcium Oxide .....	Ca O
Sulphur .....	S
Borax .....	Bx
Boron .....	B
Acidity, percentage .....	Acid
Basicity, percentage .....	Basic
Neutral .....	Neut
Copper .....	Cu
Calcium Sulphate .....	CaSO <sub>4</sub>
Cobalt .....	Co
Iron .....	Fe
Zinc .....	Zn
Manganese .....	Mn
Molybdenum .....	Mo
Artificial Color .....	AC



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APPLICATION FOR FERTILIZER MANUFACTURER'S REPORTING PERMIT

Date: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

To: NC Dept. of Agriculture & Consumer Services  
Plant Industry Division  
1085 Mail Service Center  
Raleigh, NC 27699-1085

Application is hereby made for a permit to pay to the North Carolina Department of Agriculture and Consumer Services at the close of each month the inspection fee of \$0.50 per ton by the reporting system on commercial fertilizers, as provided for in Article 56, Chapter 106 of the General Statutes of North Carolina.

I agree to keep satisfactory and necessary records to indicate the tonnage of commercial fertilizers sold in the State of North Carolina and further, agree to grant the Commissioner of Agriculture, or his legal agent, permission to examine our records to verify our statement of tonnage.

I further agree to make a report of tonnage and grade and pay inspection fee by the 15th of each month, covering commercial fertilizers distributed or sold in the State of North Carolina during the preceding month, and to comply with all other provisions of said law and all rules and regulations established thereunder.

The anticipated brand name(s) to be used is as follows:

\_\_\_\_\_  
\_\_\_\_\_

(If more space is necessary please use a separate sheet.)

Tonnage records will be available for Audit at the following address:

\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature

Phone: \_\_\_\_\_

Printed Name & Title

Mail changes to: NC Dept of Agriculture & Consumer Services  
Fertilizer Section, 1060 Mail Service Center, Raleigh, NC  
27699-1085  
Phone: (919) 707-3733

**CHANGE FORM \*\***

**IN ORDER TO KEEP OUR RECORDS UPDATED  
PLEASE USE THIS FORM WHEN MAKING CHANGES TO YOUR COMPANY NAME,  
COMPANY ADDRESS, CONTACT NAME, OR TO CANCEL A PERMIT**

**NAME OF COMPANY** \_\_\_\_\_

***CHANGES TO YOUR COMPANY NAME CAN ONLY BE MADE IF THE COMPANY  
OWNERSHIP REMAINS THE SAME. IF THE COMPANY IS SOLD, A NEW APPLICATION  
MUST BE SUBMITTED.***

PERMIT NUMBER    **952 37** \_\_\_\_\_ **(Feed)**

**333 37** \_\_\_\_\_ **(Fert)**

**334 37** \_\_\_\_\_ **(Lime)**

**335 37** \_\_\_\_\_ **(Seed)**

\_\_\_\_\_ **(Grain)**

\_\_\_\_\_ **(Cotton)**

**CONTACT NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**NEW COMPANY NAME** \_\_\_\_\_

**NEW CONTACT** \_\_\_\_\_

**NEW ADDRESS** \_\_\_\_\_

**PHONE NUMBER: (     )** \_\_\_\_\_

**\_\_\_\_\_ PLEASE CHECK HERE IF YOU ARE CANCELING YOUR PERMIT(S). LIST  
BELOW PERMIT(S) YOU WISH TO CANCEL.**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**