



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES
MEAT AND POULTRY INSPECTION DIVISION
Raleigh, North Carolina**

Steve Troxler, Commissioner

MPID NOTICE	14-10	9-21-10
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**REQUIREMENTS FOR SUBMISSION
OF PROCESSING REPORTS**

- I. PURPOSE:** This notice is issued to provide instructions for submitting processing reports (MPIS Form 4j) each month. This notice applies to all State and TA processing plants.
- II. CANCELLATION:** MPID Notice 08-09 dated 6-29-09
- III. REFERENCES:** None
- IV. PROCEDURE:**
 - A. Submit processing reports monthly. A “zero” report should be submitted during months when there have been no processing activities. This also includes if the plant is under voluntary suspension or suspension.
 - B. The current processing report form has **MPIS Form 4j (Rev 9/14/2010)** in the lower left hand corner. All previous versions of MPIS Form 4j are obsolete.
 - C. Enter the total pounds of product for each category.
 - D. MPIS Form 4j should be submitted by the **5th** day of the next month.
 - E. E-mail all forms to Celia Overby: celia.overby@ncagr.gov.
- V. ADDITIONAL INFORMATION:** If you have any questions regarding this information, please contact your supervisor.

Attachment: [MPIS Form 4j](#)

**Dr. Karen Beck
State Director**

DISTRIBUTION:
MPID Personnel

SUBJECT CATEGORIES:
Processing