



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES
MEAT AND POULTRY INSPECTION DIVISION
Raleigh, North Carolina**

Steve Troxler, Commissioner

MPID NOTICE

1-24

1-19-2024

**Documents Required to be Posted in Inspected Establishments
and Custom Exempt Facilities**

I. Purpose:

This document provides instructions for inspection personnel regarding documents required to be posted inside inspected establishments and custom exempt facilities.

II. Cancellation:

MPID Notice 5-23 dated 03-05-2023

III. References:

NC Department of Labor, USDA, FSIS Civil Rights Division

IV. Procedure:

The following chart should be used by MPID personnel to determine what documents are required to be posted in State establishments, Talmadge-Aiken establishments, and Custom Exempt Facilities. The USDA "And Justice For All" poster must be displayed in a location visible to establishment employees. All other documents should be displayed in the office of the Inspector-in-Charge. In offices with limited space, a clip board may be used to display multiple documents.

<u>Document</u>	<u>Code(s)</u>
USDA Equal Employment Opportunity Policy Statement – July 25th, 2023 EEO Policy Statement	1
FSIS Sexual Harassment Poster FSIS Sexual Harassment Poster-PDF	1
USDA "Equal Employment Opportunity Is the Law" EEO Is the Law Poster-PDF	1

Whistleblower Protections	1
Know Your Rights When Reporting Wrongs	
Prohibited Personnel Practices	
Whistleblower Retaliation	
Whistleblowing	
Your Employee Rights Under the Family and Medical Leave Act	1
Your Rights - FMLA	
Firearm Discharge Warning System Form (Post only if applicable)	3
FSIS Form 4791-36.pdf	
See FSIS Directive 6090.1 (Firearms Safety in Official Livestock Establishments) and MPID Notice 6-15 (Firearm Safety Policy) for more information.	
FSIS Occupant Emergency Plan	3
FSIS Form 4791-21	
List of Emergency Medical Care Providers	3
Provider Lookup Find (caremc.com)	
Local Hazard Communication Information	3
FSIS Form 4791-35.pdf	
See FSIS Directive 4791.5 (Hazard Communication Program) for more information.	
Lockout/Tagout Floor Plan or Schematic	3
See FSIS Directive 4791.11 (Lockout/Tagout Safety Procedures)	
Occupational Safety and Health Protection Poster	3
See the FSIS Safety page; updated with current Safety and Occupational Health Specialist information). Print the OSHA Safety Poster for Philadelphia, Raleigh.	
OSHA 3491 Quick Card Pictogram	3
See FSIS Directive 4791.5, Attachment 1 (Should be signed by plant and IIC)	
OSHA “Job Safety and Health: It’s the Law!”	3
Job Safety and Health: It's The Law	
OSHA Standard 29 CFR 1910.95: Occupational Noise Exposure	3
OSHA Standard 29 CFR 1910.95	

Record of Noise Exposures **3**
[MPID Form 7d](#)
To be updated annually by the Area Supervisor or designee.

Safety and Health Inspection Checklists **3**
[FSIS Form 4791-23.pdf](#)
[FSIS Form 4791-24.pdf](#)
Both forms are to be updated annually in all establishments.
See FSIS Directive 4791.5 (Hazard Communication Program) for more information.

Emergency Exit Diagram **4**
See FSIS Directive 4791.6 (Procedures for Workplace and Travel Emergencies)

Industrial Commission Form 17, NC Workers' Compensation Notice **4**
[Form 17](#)

NC Department of Labor Notices **4**
<https://www.labor.nc.gov/media/1542/open>

USDA "And Justice for All" **4**
[And Justice for All Poster-PDF](#)

Code(s): **1 = TA only**
 2 = State only
 3 = Both TA & State
 4 = TA, State & Custom Exempt

Dr. Karen Beck
State Director

DISTRIBUTION: MPID Personnel	SUBJECT CATEGORY: Administrative
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