



Performance Reporting Details

- **Objectives:** Report on each objective as it was numbered and worded in the accepted plan.
- **Outcomes:** Report on all outcomes and indicators selected in the accepted plan.
- **Accomplishments:** Link each to an Objective or Outcome.
- **Challenges and Developments:**
 - Stuff happens! Tell us about impacts and corrections.
 - Discuss Objectives without Accomplishments here or in Upcoming Activities.
- **Lessons Learned:** Share takeaways or advice for similar projects.
- **Federal Expenditures:**
 - Amount Approved in Budget is the budget from the accepted project plan.
 - If Actual Expenditures are off from general guidelines (30% on 1st annual, 60% on 2nd annual, 100% on final), discuss why.