

NORTH CAROLINA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES
FOOD & DRUG PROTECTION DIVISION
Animal Feed Program

Please complete the [Label Revision Template \(attached\)](#) following the directions listed below.

The template must include the following information that details the changes being made for each product label. Products with label revisions must be indicated by their NC Brand ID (found on the registration renewal paperwork):

- The type of revision you are making (e.g., product label change, guaranteed analysis change, ingredient listing change, etc.) - ***Please see information below on Product Brand Name revisions***
- The reason for making the revision (e.g., change in ingredient on ingredient statement, change in product brand name)

***If you are trying to revise the Product Brand Name**, there are 2 options for proceeding with the revision:

1. Cancel the product as it's currently listed in our system AND register the newly named product.
-There are no additional fees required to complete this option
2. Register the newly named product AND renew the product as it's currently listed in our system
- If both products will be in distribution concurrently while the stock runs out on the previously named product, both products will need to be registered in our system. Additional registration fees will be required to complete this option.

(Please note, that if the revision requested is only to fix a spelling mistake that was due to an error on our part we will gladly correct that mistake immediately – simply indicate the Brand Name using the NC Brand ID listed on the renewal paperwork and list the correct spelling of the Brand Name you'd like used)

To complete registration for any products considered New Products based on the Product Brand Name revisions requested, please complete the New Brand Template Form which can be found on our website at www.ncfeedandforage.com. The instructions for completing the New Brand Template Form are also available on the website and provides helpful information on how the NC Animal Feed Program is now welcoming new product registration using spreadsheet format. We hope that this new process will help streamline the submission and registration process for all involved. Your firm's unique NCFeed ID# can be found at the top of each page of the registration renewal paperwork and we ask that you please reference this NCFeed ID# when submitting new product registrations so our office can more efficiently process the submission.

Please feel free to contact the NC Animal Feed Program via email at ncfeed.registration@ncagr.gov or by phone (984) 236-4820 with any questions you may have related to the information requested or about the renewal/registration process for North Carolina.