

Poultry License Dealer Registration Application

North Carolina Department of Agriculture & Consumer Services - Veterinary Poultry Health Programs

1030 Mail Service Center, Raleigh NC 27699-1030
Phone: (919) 707-3250, opt. 2 or (919) 707-3365 Fax: (919) 733-2277 Email: Poultry-Licensing@ncagr.gov



Instructions

For license requests please complete all sections. If additional space is needed, please attach sheet and number item.

Submit completed application to:

Poultry Health Programs
Attn: Dealer Registration
Veterinary Division
NCDA&CS
1030 Mail Service Center
Raleigh, NC 27699-1030

License fees shall accompany the application.

Make checks or money orders payable to NCDA&CS.

NO APPLICATION WILL BE ACCEPTED WITHOUT A SIGNATURE.

In accordance with North Carolina General Statute 106-542, I understand that my approved application is valid between July 1, 2026 and June 30, 2027.

Print Name: _____

Signature: _____ Date: _____

Applicant Information

Licensee / Farm / Business Name

Premise Address (911 address where birds are located)

City County State Zip

Phone Number

After Hours Contact Number

E-Mail Address

____ Check if Business/Mailing Address is different than Premise Address, and provide Business/Mailing Address below:

Application for license to operate one of the following in the state of North Carolina

___ New Application ___ Renewal, Permit # _____

Hatchery Type (\$25.00 flat fee, select all those that apply)

___ Chicken ___ Turkey ___ Gamebird ___ Duck ___ Other: _____

Dealer Type & Fee

___ Chick Dealer (\$10.00 fee) ___ Hatching Egg (\$10.00 fee) ___ Poultry/Ratite (no fee)

___ Estimated Number of birds on the property

\$_____ Total amount enclosed/submitted with application to NCDA&CS*

***Please note, any application received without enclosed payment will be considered Null & Void, with the exception of poultry/ratite only dealers, who can email the completed document to Poultry-Licensing@ncagr.gov.**

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Categories requiring licensure by NCDA&CS Veterinary Division via this application:

1. Hatchery

Definition:

- Any establishment that operates hatchery equipment for the production of baby chicks (poult, goslings, etc.)
- Licensure required only if more than 500 chicks (or poult, etc.) per week are being hatched.

Requirements:

- Every hatchery shall keep such records of operation as the regulations of the Department of Agriculture may require for the proper inspection of said hatchery. The records of operation shall consist of a permanent record showing the name and address of the breeder flock from which all eggs received, together with the number of eggs and date received. A permanent record of all hatching eggs and baby chicks sold must also be maintained. This is to include number birds/eggs in transaction, bird/egg breeder flock(s) of origin, date of transaction, and name and address of purchaser.
- Per § 106-543, "All baby chicks [and] turkey poult... sold or offered for sale shall originate in flocks that meet the requirements of the National Poultry Improvement Plan as administered by the North Carolina Department of Agriculture and Consumer Services..." It is incumbent upon chick dealers to be able to provide proof of such compliance upon request by the NCDA&CS.

2. Chick Dealer

Definition:

- Any person, firm, corporation that buys baby chicks or turkey poult and sells or offers them for sale

Requirements:

- Every chick dealer or jobber shall keep such records of operation as the regulations of the Department of Agriculture may require for the proper inspection of said dealer or jobber. The records of operation shall consist of a permanent record of all purchases and sales that consist of 100 or more birds, each record to include: type of transaction (i.e. purchase or sale), date of transaction, number of chicks and/or number of turkey poult in transaction, and name and address of second party in transaction.
- Per § 106-543, "All baby chicks [and] turkey poult... sold or offered for sale shall originate in flocks that meet the requirements of the National Poultry Improvement Plan as administered by the North Carolina Department of Agriculture and Consumer Services..." It is incumbent upon chick dealers to be able to provide proof of such compliance upon request by the NCDA&CS.

3. Hatching Egg Dealer

Definition:

- Any person, firm or corporation that buys hatching eggs and sells or offers them for sale
- Licensure required only if more than 250 hatching eggs per month are being sold.

Requirements:

- Every hatching egg dealer shall keep such records of operation as the regulations of the Department of Agriculture may require for the proper inspection of said dealer.
- Per § 106-543, "All...hatching eggs sold or offered for sale shall originate in flocks that meet the requirements of the National Poultry Improvement Plan as administered by the North Carolina Department of Agriculture and Consumer Services..." It is incumbent upon hatcheries to be able to provide proof of such compliance upon request by the NCDA&CS.

4. Poultry/Ratite Dealer

Definition:

- Any person who sells or offers for sale to the general public live poultry or ratites. Live poultry or ratite dealer does not include persons who sell on their own premises live poultry or ratites that were raised on the same premises.

Requirements:

- A poultry or ratite dealer shall keep records of all purchases and sales of poultry and ratites, showing the date of each purchase or sale, the number of birds involved in the transaction, and the name and address of the seller or purchaser. A poultry dealer shall also keep records of any disease testing performed on poultry/ratites under his control that are offered for sale. Purchases, sales, and health records must be available for examination upon request by the Department and shall be kept for three years.