

NCDA&CS, Standards Division, Metrology Lab - Submitted Equipment Form Mass Echelon III



Please complete this form in its entirety, the NCDA&CS Metrology Laboratory requires completion of this form before equipment is processed for testing. Failure to do so will delay testing until the form is received and processed. **Ensure items are clean and suitable for testing, failure to do so may result in refusal of service or an additional fee of \$70/hr.** Due to safety concerns, laboratory personnel will not accept palletized or boxed shipments exceeding 3000 pounds per container. Ship items and completed form to:

NCDA&CS Metrology Lab, 4400 Reedy Creek Road, Raleigh, NC 27607
Call (984) 236-4800 or email MetrologyLab@ncagr.gov if you have any questions.

Customer Information (for certificate)*

Billing Information*

Organization Name
Address 1
Address 2
City, State & ZIP
Contact/Title
Phone
E-mail
Date Scheduled*

Purchase Order #*

Fees Charged for Calibration Services

Fees are doubled for standards used primarily outside of NC. There is a minimum charge of \$25 per invoice. Any special tests or additional work required will be billed at a rate of \$70/hr with a minimum half-hour (\$35) charge. (See notes on second page for additional details)

Mass Calibration ³ Nominal Weight Denominations (Additional Charges Assessed for Adjustment, if Required)	NIST Class F ² ASTM Class 5, 6 or 7 OIML M1, M2 or M3				
	Quantity*		Price Each ¹	Requested Tolerance Class*	Requested Calibration Interval*
	lb	kg			
0 - 10 lb / 0 - 5 kg			\$5		
11 - 100 lb / 6 - 50 kg			\$10		
101 - 1000 lb / 51 - 500 kg			\$20		
1001 - 2500 lb / 501 - 1000 kg			\$30		
2501 - 6000 lb / 1001 - 2500 kg			\$50		
Weight Kits - Include nominal values in the list of Items Submitted			Varies ⁴		
NIST HB 105-8 Weight Carts			\$125 per Weight Cart (2000 - 6000 lb) - Adjustment is Included in Price		

Where will the standards primarily be used (Inside or Outside of NC)?*

Special Instructions

<p>By my signature below, I certify that the information provided herein is correct. The North Carolina Metrology Laboratory adheres to the North Carolina Public Records Law. All correspondence to and from the laboratory, and any submissions, are subject to the North Carolina Public Records Law and may be disclosed to third parties. Items not picked up within 30 days of test completion are subject to a storage fee of \$25 per day per item.</p>		
Signature of Authorizing Agent*	Printed Name*	Date*

ITEMS SUBMITTED

All items submitted MUST be serialized. If no serial number is provided for un-serialized items NCDA&CS Metrology Laboratory staff will assign a generic serial number.

Nominal (i.e. 50 lb, 5 kg)	Serial Number	Nominal (i.e. 50 lb, 5 kg)	Serial Number	Nominal (i.e. 50 lb, 5 kg)	Serial Number

