Policy Clarification: Supervisor Attendance Requirements

At the September Commission, the Commission approved language clarifying policies that require a District Board of Supervisor to present or appear at a Commission meeting.

The Cost Share Committee reviewed the transcript of the last meeting, and offers the following text to clarify the supervisor attendance requirements:

To fulfill this requirement, a supervisor must participate in either the Commission work session or business meeting virtually or in-person. If the district supervisor presents at the work session, attendance is not required during the Business Meeting unless the Commission has outstanding questions or requests additional clarification following the work session presentation.

This text would be added to the following policies:

- Cost Share Program Contracts on Government-Owned Property
  A district supervisor and a representative from the cooperating government agency must be present at the Commission meeting to present the request and respond to questions. To fulfill this requirement, a supervisor must participate in either the Commission work session or business meeting virtually or in-person. If the district supervisor presents at the work session, attendance is not required during the Business Meeting unless the Commission has outstanding questions or requests additional clarification following the work session presentation.

- Prohibition of Post-Approval of Contracts
  If the request is referred, a district supervisor must appear before the Commission to request the exception. To fulfill this requirement, a supervisor must participate in either the Commission work session or business meeting virtually or in-person. If the district supervisor presents at the work session, attendance is not required during the Business Meeting unless the Commission has outstanding questions or requests additional clarification following the work session presentation.

- Special Requests
  At least one district supervisor must present the district's request. To fulfill this requirement, a supervisor must participate in either the Commission work session or business meeting virtually or in-person. If the district supervisor presents at the work session, attendance is not required during the Business Meeting unless the Commission has outstanding questions or requests additional clarification following the work session presentation.