

This is not an application. The application is electronic and will be found embedded within the respective RFA found on our Financial Assistance webpage.

ACC CRPG Tree Planting Project Application for Planning Purposes



N.C. Forest Service Urban and Community Forestry Financial Assistance Program

* Required

Instructions

You are the project lead for this application and a public official or authorized staff member of the organization.

- **Once you begin the application, you will not be able to save and exit. Be prepared to complete the application in one sitting.** Complete the form in its entirety, then click "Submit" at the end to successfully submit the application.
 - A dialogue box will appear confirming the submission of your application.
 - You will receive an email with confirmation of receipt and a copy of your application within 2 business days. Contact us if you do not receive this email confirmation.
- You will be asked to email us PDF copies of supporting documents.
 - Completed project RFA Budget Form
 - Copies of quotes for services contracts
 - Supporting documentation

This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement 3D25824 to the North Carolina Department of Natural and Cultural Resources. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the Environmental Protection Agency endorse trade names or recommend the use of commercial products mentioned in this document, as well as any images, video, text, or other content created by generative artificial intelligence tools, nor does any such content necessarily reflect the views and policies of the Environmental Protection Agency.

Applicant Information

What is name of your municipality? *

Enter your first name. *

Enter your last name. *

Enter your job title. *

Enter your mailing address. *

Enter your email address. *

Enter your phone number. *

Our organization is a: *

- ☐ Municipality
- ☐ Tribal Government

Does your organization have a Federal Employer Identification Number and Unique Entity ID # (obtained in [SAM.gov](https://sam.gov))? **If no, your application cannot be accepted.** You may apply at a later offering once you have acquired UEI. You will be forwarded to the end of the application, and one of our staff members will contact you to learn more about your project. *

☐ Yes

☐ No

What is your Unique Entity ID? *

What is your Federal Identification Number? *

Did your organization receive \$750,000 or more in Federal assistance last fiscal year? *

☐ Yes

☐ No

Our community meets the following Tree City USA Standards. *

- ☐ An municipal ordinance directing the management of trees on public property
- ☐ A designated municipal department or tree board directing urban forestry work
- ☐ Celebrates Arbor Day each year
- ☐ Spends \$2 per capita annually on U&CF activities

Briefly describe your community and current urban and community forestry program/activities. *

Project Team

Please provide the name, organization, and job title of the project lead. *

Please provide the name, organization, and job title of the project administrative/finance lead. *

Please provide the name, organization and job title of the urban forestry lead. *

Please provide the name, organization and job title of your communications lead. *

Please provide the name, organization, job title and role of any additional project team members.
Type "N/A" if not applicable. *

Please provide the names of each project partner (organization/entity with a direct role in completion of the project). Type "N/A" if not applicable. *

Project Information

Statement of Needs and Opportunities: See our Financial Assistance Program webpage How to Apply and Requirements section for guidance (4000 character limit). *

The project will plant trees on the following municipal property. *

- ☐ Street right-of-way
- ☐ Park
- ☐ Public school
- ☐ Public property

The primary purpose of the project is to mitigate the following adverse environmental conditions. *

- ☐ Heat island mitigation
- ☐ Stormwater mitigation
- ☐ Air pollution

How many trees do you propose planting? *

The tree planting and post planting care plans will be developed by: *

- ☐ In-house urban forestry professionals
- ☐ Contractual urban forestry professionals

The tree delivery and planting inspections will be completed by: *

- ☐ In-house urban forestry professionals
- ☐ Contractual urban forestry professionals

The Outreach products/events will be completed by; *

- ☐ In-house communications professionals
- ☐ Contractual communications professionals

What is the total amount of grant funding (NCFS/grant share) you are requesting? *

What is the total project cost. *

Project Plan

Select the project Deliverables applicable to your project that will be completed in Quarter 1 ^{*}

- ☐ Outreach program plan
- ☐ Outreach product
- ☐ Outreach event
- ☐ Tree planting & post planting care plans
- ☐ Tree supply and planting specifications
- ☐ Tree delivery inspection report
- ☐ Tree planting work
- ☐ Tree planting inspection report
- ☐ Post-planting watering work
- ☐ Post-planting watering inspection report
- ☐ Other

Project Quarter 1 Work Narrative - Write a summary of the work that will be completed on the deliverables you listed, in order of completion and by whom (project team, contractors etc) (4000 character limit). ^{*}

Select the project Deliverables applicable to your project that will be completed in Quarter 2. *

- ☐ Outreach program plan
- ☐ Outreach product
- ☐ Outreach event
- ☐ Tree planting & post planting care plans
- ☐ Tree supply and planting specifications
- ☐ Tree delivery inspection report
- ☐ Tree planting work
- ☐ Tree planting inspection report
- ☐ Post-planting watering work
- ☐ Post-planting watering inspection report
- ☐ Other

Project Quarter 2 Work Narrative - Write a summary of the work that will be completed on the deliverables you listed, in order of completion and by whom (project team, contractors etc) (4000 character limit). *

Select the project Deliverables applicable to your project that will be completed in Quarter 3. *

- ☐ Outreach program plan
- ☐ Outreach product
- ☐ Outreach event
- ☐ Tree planting & post planting care plans
- ☐ Tree supply and planting specifications
- ☐ Tree delivery inspection report
- ☐ Tree planting work
- ☐ Tree planting inspection report
- ☐ Post-planting watering work
- ☐ Post-planting watering inspection report
- ☐ Other

Project Quarter 3 Work Narrative - Write a summary of the work that will be completed on the deliverables you listed, in order of completion and by whom (project team, contractors etc) (4000 character limit). *

Select the project Deliverables applicable to your project that will be completed in Quarter 4. *

- ☐ Outreach program plan
- ☐ Outreach product
- ☐ Outreach event
- ☐ Tree planting & post planting care plans
- ☐ Tree supply and planting specifications
- ☐ Tree delivery inspection report
- ☐ Tree planting work
- ☐ Tree planting inspection report
- ☐ Post-planting watering work
- ☐ Post-planting watering inspection report
- ☐ Other

Project Quarter 4 Work Narrative - Write a summary of the work that will be completed on the deliverables you listed, in order of completion and by whom (project team, contractors etc) (4000 character limit). *

Required Application Documentation

Email PDF copies your required application documentation to ncfsucf@ncagr.gov . Please confirm by selecting the documentation you are sending us.

- ☐ Completed RFA Budget Form - Cost Share
- ☐ Contractual service quotes/proposals
- ☐ Project map
- ☐ Other

Closing

Please provide the name of the NCFS county ranger you have contacted and inform that you are submitting an application. *

What will be the next urban forestry practice and community forestry practice or activity your community will work toward completing after the completion of this practice? *

Enter any additional information you would would like to add in closing.

I, full name and job title noted below, hereby certify that, to the best of my knowledge, all information provided herein is true and represents the desires of this community or organization. I further certify that I understand the purpose and rules of the NCFS Urban and Community Forestry Financial Assistance program. *

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