

# Arboricultural & Urban Forest Management Consulting Services Contract Example

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## Scope of Services

(Contractor) will provide the following services for the City (Name) hereinafter referred to as Client. The services will include hourly or flat rate arboricultural and urban forest management consulting services as requested. The term of the contract shall be one (1) year, extendable if mutually agreeable.

## Periodic Arboricultural & Urban Forest Management Consulting

- I. Provide arboricultural and urban forest management consulting services at the request of the Client. Services to be included are as follows:
  - a. Individual Tree Management Assessments
    - i. At the request of the Client, individual tree assessments will be performed. Assessments, irrelevant of the nature of the request, will be performed using the International Society of Arboriculture's (ISA) Tree Risk Assessment BMP and ANSI A300 Part 9 – Tree Risk Assessment standard.
    - ii. Levels of Assessment
      1. Level 2 Basic Assessment – A detailed visual inspection of the tree from the ground and surrounding site, and the findings and management recommendation(s) will be provided to the Client. The assessment will include a health and structure evaluation of the tree. Tools including sounding with a mallet, probing and minor root excavations will be performed in assessing the structure of the tree. Advanced Assessment tools and methods may be recommended for consideration by the client.
        - a. Report – Brief report including data collected and management recommendations
      2. Level 3 Advanced Assessment – An Advanced assessment includes all items in Level 2 assessments plus the use of advanced assessment tools and methods. Upon request from the client these advanced assessments may include pest diagnostics, root crown excavation, aerial inspection and resistograph drilling to quantify decay.
        - a. Report – A detailed report summarizing the findings and recommendations
  - b. Urban Forest Management Consulting
    - i. Urban Forestry Consulting – At the request of the Client, general urban forest management consulting services will be provided including but not limited to the following:

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1. Reviewing site development plans
2. Policy and procedures development
3. Presentations and meetings
- c. Emergency Urban Forest Management Consulting
  - i. Storm-damaged tree assessments
  - ii. Emergency planning consulting

## Minimum Qualifications

- I. Credentials
  - a. International Society of Arboriculture
    - i. Certified Arborist
    - ii. Municipal Credential
    - iii. Tree Risk Assessment Qualification
- II. Experience
  - a. Five years in urban forest management or urban forest management consulting experience

## Fee Schedule

Individual tree management assessments and periodic urban forest management consulting will be charged on an hourly basis per the fee schedule below. For larger well-defined projects, a mutually acceptable flat or “to not exceed” fee will be agreed upon at the request of the Client.

<b>Item</b>	<b>Fee</b>
Individual Tree Assessments	
a. Level 2 Assessment	
b. Level 3 Assessment	
Urban Forestry Consulting – one hour minimum	
a. On-site/first hour	
b. Off-site or on-site after first hour	
Emergency Consulting	
a. On-site/first hour	
b. On-site after first hour	