



Cooperative Research Project Agreement for Services of the NCD&CS Agronomic Division

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MAILING ADDRESS: 1040 Mail Service Center, Raleigh NC 27699-1040

- Please submit a separate form for each distinct research project. This agreement is valid for one year from the date listed for the Director signature.**
- Please provide the information requested below except for bolded, grayed items which will be completed by NCD&CS staff.**
- Attach a brief description of your experimental treatments or a summary of your proposal.**
- For each submission, include a copy of this agreement, a fully completed sample information form and an Excel-type spreadsheet (provided by NCD&CS) listing your sample IDs and other required information.**
- Please notify each lab before sample drop-off. Drop-off is between the hours of 8 am and 3 pm, Monday - Friday. Research soil samples are accepted only between April and early August. Nematode, plant, waste, solution and media samples are accepted year round.**
- Prepayment for fees is advisable because data will not be released until samples are paid.**
- Results will be posted on the NCD&CS Public Access Laboratory Information System (PALS) once they become available unless the researcher requests otherwise.**

Researcher 1	Researcher 2
Name:	Name:
Phone:	Phone:
E-Mail:	E-Mail:

Research Institution, Agency or Business Name and Address:

Title of Project:	Project Number (PN)
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# Soil Samples	# Waste/Media Samples	# Solution	# Plant Samples	# Nematode Samples
Fee/soil	Fee/waste or media	Fee/solution	Fee/plant	Fee/nematode

Timing of Sample Submission by sample type:

Analyses Required Other than Routine:

Special Considerations or Conditions (i.e., handling, holding, and return of samples):

Payment method:

Pre-payment via credit card [Will an itemized invoice be needed? Y N]

Online (PALS) credit card payment after sample analysis complete. [Will an itemized invoice be needed? Y N]

Invoice: _____ [Mailing address if different from above]

Researcher Date

Lead Section Chief Date

Agronomic Div. Director Date

Section Chief Date

Section Chief Date