ATTACHMENT 1WS

NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION
RALEIGH, NORTH CAROLINA
WORK SESSION AGENDA
DRAFT

WORK SESSION
NC State Fairgrounds
Jim Graham Building
Hall of Fame Meeting Room
1025 Blue Ridge Road
Raleigh, NC 27607
November 13, 2018
6:00 p.m.

BUSINESS SESSION
NC State Fairgrounds
Jim Graham Building
Hall of Fame Meeting Room
1025 Blue Ridge Road
Raleigh, NC 27607
November 14, 2018
9:00 a.m.

I. CALL TO ORDER

The State Government Ethics Act mandates that at the beginning of any meeting the Chair reminds all the members of their duty to avoid conflicts of interest and inquire as to whether any member knows of any conflict of interest or potential conflict with respect to matters to come before the Commission. If any member knows of a conflict of interest or potential conflict, please state so at this time.

II. PRELIMINARY – Business Meeting

Welcome — Chairman John Langdon

III. BUSINESS

1. Approval of Agenda — Chairman John Langdon

2. Approval of Meeting Minutes — Chairman John Langdon
   A. July 17, 2018 Work Session Meeting Minutes
   B. July 18, 2018 Business Session Meeting Minutes
   C. October 12, 2018 Business Session Meeting Minutes
   D. October 23, 2018 Business Session Meeting Minutes

3. Division Report — Director Vernon Cox

4. Association Report — Mr. Dietrich Kilpatrick

5. NRCS Report — Mr. Tim Beard

6. Consent Agenda
   A. Supervisor Appointments for Unexpired Terms — Mr. Eric Pare
   B. Supervisor Contracts — Ms. Kelly Hedgepeth
   C. Technical Specialist Designation — Mr. Jeff Young
   D. Job Approval Authority — Mr. Jeff Young

7. Disaster Response Program

DRAFT

A. Program Update — Mr. Vernon Cox
B. BMP Policy Revisions — Ms. Julie Henshaw
C. Fund allocations — Ms. Julie Henshaw

8. Agriculture Cost Share Program Allocation Correction — Ms. Kelly Hedgepeth
   A. Appropriated funds (CS) correction
   B. Tennessee Valley Authority ACSP Allocation

9. Consideration of Community Conservation Assistance Program Regional Applications — Mr. Tom Hill

10. Technical Specialist — Mr. Jeff Young
    A. Technical Specialist Training Requirement
    B. Technical Specialist Training Policy Recommendation

11. Cost Share Program Rules Adoption — Ms. Julie Henshaw

12. Supervisor Training Program and Policy — Mr. Vernon Cox

13. Supervisor Appointments — Mr. Eric Pare
    A. Conditional Reappointment (Information Item)
    B. Appointments & Reappointments for 2018-2022 Terms
        i. Recommendations for reappointments where training and attendance criteria have been met
        ii. Recommendations for reappointments where nominee has not attended training
        iii. Recommendations for reappointments where nominee has not attended 2/3 of regularly scheduled district board meetings
        iv. Recommendations for reappointments were nominee has not attended training and has not attended 2/3 of regularly scheduled district board meetings
        v. Recommendations for appointment where training requirement has been met
        vi. Recommendations for new appointments with training conditions
        vii. Recommendation for reappointment for Commission member
    C. Election Report for 2018-2022 Terms

14. Potential Litigation and Correspondence Regarding Rutherford County Watershed Project (*Potential Closed Session*) — Mr. Phillip Reynolds

IV. PUBLIC COMMENTS

V. ADJOURNMENT

DRAFT

ATTACHMENT 1BS REVISED

NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION
RALEIGH, NORTH CAROLINA
BUSINESS SESSION AGENDA
DRAFT

WORK SESSION
NC State Fairgrounds
Jim Graham Building
Hall of Fame Meeting Room
1025 Blue Ridge Road
Raleigh, NC 27607
November 13, 2018
6:00 p.m.

BUSINESS SESSION
NC State Fairgrounds
Jim Graham Building
Hall of Fame Meeting Room
1025 Blue Ridge Road
Raleigh, NC 27607
November 14, 2018
9:00 a.m.

I. CALL TO ORDER

The State Government Ethics Act mandates that at the beginning of any meeting the Chair reminds all the members of their duty to avoid conflicts of interest and inquire as to whether any member knows of any conflict of interest or potential conflict with respect to matters to come before the Commission. If any member knows of a conflict of interest or potential conflict, please state so at this time.

II. PRELIMINARY – Business Meeting

Welcome — Chairman John Langdon

III. BUSINESS

1. Approval of Agenda — Chairman John Langdon

2. Approval of Meeting Minutes — Chairman John Langdon
   A. July 17, 2018 Work Session Meeting Minutes
   B. July 18, 2018 Business Session Meeting Minutes
   C. October 12, 2018 Business Session Meeting Minutes
   D. October 23, 2018 Business Session Meeting Minutes

3. Division Report — Director Vernon Cox

4. Association Report — Mr. Dietrich Kilpatrick

5. NRCS Report — Mr. Tim Beard

6. Consent Agenda
   B. Supervisor Contracts — Ms. Kelly Hedgepeth
   C. Technical Specialist Designation — Mr. Jeff Young
   D. Job Approval Authority — Mr. Jeff Young

6A. Supervisor Appointment for Unexpired Term — Ms. Kristina Fischer

DRAFT

E. Disaster Response Program
A. Program Update — Mr. Vernon Cox
B. BMP Policy Revisions — Ms. Julie Henshaw
C. Fund allocations — Ms. Julie Henshaw

F. Agriculture Cost Share Program Allocation Correction — Ms. Kelly Hedgepeth
A. Appropriated funds (CS) correction
B. Tennessee Valley Authority ACSP Allocation

G. Consideration of Community Conservation Assistance Program Regional Applications — Mr. Tom Hill

H. Technical Specialist — Mr. Jeff Young
A. Technical Specialist Training Requirement
B. Technical Specialist Training Policy Recommendation

11. Cost Share Program Rules Adoption — Ms. Julie Henshaw

12. Supervisor Training Program and Policy — Mr. Vernon Cox

13. Supervisor Appointments — Ms. Kristina Fischer
A. Conditional Reappointment (Information Item) ***Postponed***
B. Appointments & Reappointments for 2018-2022 Terms
i. Recommendations for reappointments where training and attendance criteria have been met
ii. Recommendations for reappointments where nominee has not attended training
iii. Recommendations for reappointments where nominee has not attended 2/3 of regularly scheduled district board meetings
iv. Recommendations for reappointments were nominee has not attended training and has not attended 2/3 of regularly scheduled district board meetings
v. Recommendations for appointment where training requirement has been met
vi. Recommendations for new appointments with training conditions
vii. Recommendation for reappointment for Commission member
C. Election Report for 2018-2022 Terms

14. Potential Litigation and Correspondence Regarding Rutherford County Watershed Project (*Potential Closed Session*) ***Postponed*** — Mr. Phillip Reynolds

IV. PUBLIC COMMENTS

V. ADJOURNMENT

DRAFT

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
WORK SESSION MEETING MINUTES
November 13, 2018

North Carolina State Fairgrounds
Jim Graham Building
Hall of Fame Room

Commission Members	Guests	
John Langdon	Vernon Cox	Michael Shepherd
Wayne Collier	David Williams	Tom Hill
Chris Hogan	Julie Henshaw	Heather Reichert
Dietrich Kilpatrick	Kelly Hedgepeth	Josh Vetter
Myles Payne	Kristina Fischer	Ralston James
Derek Potter	Rick McSwain	
Mike Willis	Chester Lowder	
Commission Counsel	Jeff Young	
Phillip Reynolds	Bryan Evans	

Chairman John Langdon called the meeting to order at 6:00 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon welcomed everyone to the meeting.

1. **Approval of Agenda:** Chairman Langdon asked for comments on the agenda. None were declared.

2. **Approval of Meeting Minutes:** Chairman Langdon asked for comments on the minutes.

   2A. July 17, 2018 Work Session Meeting Minutes
   2B. July 18, 2018 Business Meeting Minutes
   2C. October 12, 2018 Business Session Meeting Minutes
   2D. October 23, 2018 Business Session Meeting Minutes

   No corrections were noted.

3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. Director Cox

4. **Association Report:** Chairman Langdon recognized Commissioner Kilpatrick to present. Commissioner Kilpatrick stated the report will be presented tomorrow. A copy of the report is included in the mailout packet.

5. **NRCS Report:** Chairman Langdon asked if Mr. Tim Beard, State Conservationist, will be present for the business meeting. Director Cox stated that the NRCS report is included in the mailout packet and that Mr. Beard will be in attendance to present.

6. **Consent Agenda:** Chairman Langdon recognized Ms. Kristina Fischer, Ms. Kelly Hedgepeth, and Mr. Jeff Young to present.

   6A. Supervisor Appointments: Ms. Fischer stated that there will be one recommended nomination for appointment, but the paperwork had not yet come in.

   6B. Supervisor Contracts: Ms. Hedgepeth stated there are two contracts to present.
   - Two contracts; totaling $3,200. Ms. Hedgepeth added that Morris Shambley is an Orange District supervisor who also farms in Alamance.

   6C. Technical Specialist Designation: Mr. Jeff Young presented three applications.

   - Mr. Clint Brooks, a resource conservation specialist with the Cabarrus SWCD, is requesting to be designated technical specialist for the Waste Utilization Planning/Nutrient Management category. Mr. Brooks has completed the required training.
   - Mr. Eric Parker, a resource conservation specialist with the Hertford SWCD, is requesting to be designated technical specialist for the Waste Utilization Planning/Nutrient Management category. Mr. Parker has completed the required training.
   - Mr. Dan Wells, a Livestock Extension Agent for Johnston County, is requesting to be designated technical specialist for the Waste Utilization Planning/Nutrient Management category. Mr. Wells has completed the required training.

Commissioner Potter asked for further review of procedures for the Lenoir SWCD appointment made during the October 23 teleconference. Chairman Langdon asked Mr. Reynolds to work with staff to review whether proper procedures were followed.

7. **Disaster Response Program**

   7A. Program Update: Chairman Langdon recognized Director Cox who provided a brief update. Mr. Cox reviewed a handout on the Disaster Response Program being proposed by the Department. Commissioner Kilpatrick announced a producers' meeting in Craven on November 19 at 2:00 involving several surrounding counties.

   There was a good amount of discussion about the program and how it is being promoted to growers and to the local service providers (districts, Extension, FSA) to ensure effective and consistent implementation.

   7B. BMP Policy Revisions: Chairman Langdon recognized Ms. Julie Henshaw who reviewed recommended revisions to BMP policies for the Disaster Pasture Renovation practice and the Disaster Lagoon Management Incentive. The proposed revisions are intended as clarifications based on questions received since approval.

7C. Fund Allocations: Ms. Henshaw also reviewed the proposed allocations for disaster response. She clarified that the recommended allocations are in addition to the allocations made during the October 23 teleconference.

There was significant concern expressed about some FSA County Committees opting out of offering ECP in their counties. Director Cox said that representatives from the Department will be meeting with the FSA State Committee on Wednesday to express this concern, as well.

8. **ACSP Allocation Correction:** Chairman Langdon recognized Ms. Kelly Hedgepeth who explained that there was a mistake in the cost share allocation spreadsheet resulting in some districts receiving a smaller allocation than they should have. The Division is proposing to allocate funds to the districts who should have received more from unallocated ACSP funds and TVA funds available for reallocation.

8A. ACSP Supplemental Allocation:

8B. Tennessee Valley Authority Reallocated funds: Ms. Hedgepeth presented the recommendation to allocate the remaining TVA funds to the eligible districts on an as-requested basis.

9. **CCAP Regional Applications:** Chairman Langdon recognized Mr. Tom Hill who reviewed the regional applications for CCAP. Mr. Hill presented the Division's recommended allocations for consideration.

There was some discussion about the impact of the funded projects on engineering workload. Mr. Hill and Mr. Young acknowledged that some of these projects will require engineering assistance, but the numbers are small, so the impact is manageable.

10. **Technical Specialist Update:** Chairman Langdon recognized Mr. Jeff Young who reviewed recommendations for changes regarding the policy and requirements Technical Specialist Training Activities.

10A. Technical Specialist Training Requirement – Mr. Young presented background to support the policy recommendations in item 10B.

10B. Technical Specialist Training Policy Recommendation: Mr. Young reviewed a set of 10 policy recommendations for Commission consideration. The intent is for these policies to help facilitate implementation of the program and to improve communication to designated technical specialists about impending deadlines and training shortfalls. Mr. Young responded to several questions from Commission members.

11. **Cost Share Program Rules Adoption:** Chairman Langdon recognized Ms. Henshaw who presented a correction to Cost Share Program Technical Assistance Rule to clarify the date by which employees must obtain Job Approval Authority. The proposed correction is recommended by the Department's Rule Coordinator.

12. **Supervisor Training Program and Policy:** Chairman Langdon recognized Director Cox who provided an update on the Supervisor Training Program and recommended policy changes to

enable the Commission to begin to implement the program. The policy changes recommended reflect the statutory changes in training requirement approved in July. The training requirement would begin to be tracked when the supervisor begins their next four-year term. The Division has met with Rules Review Commission staff who has advised the Division on how to proceed with rulemaking to implement the program.

Although there were several questions, there was general support for the policies.

13. **Appointments & Reappointments for 2018-2022 Terms:** Ms. Fischer noted that there is no report for Item 13A and that it should be moved to the January meeting. She referred to the handout for item 13B and discussed the following, but also acknowledged that the Division was still receiving nomination forms, so the numbers may change:

    i. **Recommendations for reappointments where training and attendance criteria have been met**

    - Sixty-four nominees for reappointment; all are at or above the 2/3 attendance mark
    - 10 seats will go vacant because of no nomination submitted unless reappointment forms are submitted prior to the meeting tomorrow.

    ii. **Recommendations for reappointments where nominee has not attended training (conditional appointment)**

    - 6 seats are nominated for reappointment, but the supervisor has not yet attended the School of Government training
    - All have committed to attend the upcoming regional training in February

    iii. **Recommendations for reappointments where nominee has not attended 2/3 of regularly scheduled district board meetings (conditional appointment)**

    - Three seats are nominated for reappointment where the supervisor has not attended 2/3 of meetings.

    iv. **Recommendations for reappointments where nominee has not attended School of Government Training nor 2/3 of regularly scheduled district board meetings (conditional appointment)**
        - There are no appointments in this category

    v. **Recommendations for appointment where training requirement has been met previously**

    - Three appointments are recommended where the recommended candidate has previously attended the School of Government training.

    vi. **Recommendations for new appointments with training conditions (conditional upon attending training in February 2017)**

- Ten recommendations for appointment for 2018-2022 term

vii. Recommendations for reappointment when a supervisor is a member of the Commission, where all training and attendance criteria have been met

- Commissioner Willis has been nominated for reappointment, and he has met all attendance and training requirements.

13C. Election Report for 2018-2022 Terms Ms. Fischer handed out preliminary election results.

Adjournment: Meeting adjourned at 8:22 p.m.

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

David B. Williams, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on January 6, 2019.

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS SESSION MEETING MINUTES
November 14, 2018

North Carolina State Fairgrounds
Jim Graham Building
Hall of Fame Room

Commission Members	Guests	
John Langdon	Dr. Sandy Stewart	Michael Shepherd
Wayne Collier	Vernon Cox	Tom Hill
Chris Hogan	David Williams	Rick McSwain
Dietrich Kilpatrick	Julie Henshaw	Tom Ellis
Myles Payne	Kelly Hedgepeth	Srinija Tummalapalli
Derek Potter	Heather Reichert	Louise Hart
Mike Willis	Lisa Fine	Josh Vetter
Commission Counsel	Jeff Young	Ken Parks
Phillip Reynolds	Bryan Evans	Michelle Raquet
	Kristina Fischer	Jason Byrd
	Rodney Wright	Rob Baldwin
	Ralston James	

Chairman John Langdon called the meeting to order at 9:00 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Commissioner Willis announced that he would recuse himself from discussion and consideration for item 13.vii because it a nomination for his own re-appointment to the Caldwell SWCD.

Chairman Langdon welcomed everyone to the meeting and asked everyone in attendance to introduce themselves.

1. **Approval of Agenda:** Chairman Langdon noted that item 6A would be removed from the Consent Agenda and considered separately. He also pointed out that items 13A and 14 would be deferred until the January Meeting. He asked for other comments on the agenda. Commissioner Collier offered a motion to approve the agenda, and Commissioner Kilpatrick seconded the motion. The motion was approved.

2. **Approval of Meeting Minutes:** Chairman Langdon asked for comments on the minutes for the July Work Session an Business Meeting and the two October teleconferences (Items 2A-D).

2A. July 17, 2018 Work Session Meeting Minutes
2B. July 18, 2018 Business Meeting Minutes
2C. October 12, 2018 Business Session Meeting Minutes
2D. October 23, 2018 Business Session Meeting Minutes

No corrections were noted. Commissioner Potter offered a motion to approve the minutes of the previous meetings, and Commissioner Hogan seconded the motion. The motion was approved.

3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. Mr. Cox introduced Dr. Sandy Stewart, the new Assistant Commissioner who presented remarks about the Department's new Disaster Assistance Program. No funding has been appropriated to date, but the Commissioner has requested $250 million. As of yesterday, 416 applications have been received through the online application system. He noted excellent cooperation from Extension and FSA and said several local farmer outreach meetings are planned. The Department is also advocating for the inclusion of the counties affected by Hurricane Michael, but no decisions have been made yet.

   Chairman Langdon asked how the Department is administering a relief program with no funding. Dr. Stewart responded that the General Assembly authorized the program but deferred making an appropriation to a later time.

   Director Cox made a presentation that is included in the packet as item 3 and which is attached as a part of the meeting minutes. He added an update that Ms. Srinija Tummalapalli has joined the Division as an Engineer I.

   Commissioner Willis asked about progress with EWP. He said that NRCS is still going through the damage survey process and noted that NRCS has sought and received an extension on the deadline for local sponsors to make applications.

4. **Association Report:** Chairman Langdon recognized Commissioner Kilpatrick to present. Commissioner Kilpatrick presented the information in the handout for item 4 which is attached as a part of the meeting minutes.

5. **NRCS Report:** Chairman Langdon asked whether anyone was present to discuss the report, but no one was present. The report is included as a handout (Item 5)

   Commissioner Collier asked whether we had received any response from the letter we sent regarding EWP support. Director Cox responded that there has been no official response.

6. **Consent Agenda:** Chairman Langdon asked for a motion to approve the consent agenda, with the exception of item 6A that was removed from the Consent Agenda. Commissioner Payne offered a motion to approve the consent agenda, and Commissioner Collier seconded the motion. The motion was approved.

6B. Approval of Supervisor Contracts for Cost Share

Contract No.	District	Supervisor Name	Practice(s)	Contract Amount
01-2019-007	Alamance	Morris Shambley of Shambley Dairy (Orange SWCD Supervisor)	Cover Crop	$2,000
68-2019-003	Orange	Morris Shambley of Shambley Dairy	Cover Crop	$1,200

6C. Technical Specialist Designation:

- Mr. Clint Brooks, Cabarrus SWCD, Waste Utilization Planning/Nutrient Management
- Mr. Eric Parker, Hertford SWCD, Waste Utilization Planning/Nutrient Management
- Mr. Dan Wells, a Livestock Extension Agent for Johnston County, Waste Utilization Planning/Nutrient Management

6A. Supervisor Appointment for Completion of Unexpired Term: Chairman Langdon recognized Ms. Kristina Fischer to present item 6A. Ms. Fischer referred to the handout for item 6A which is included as an official part of the minutes. The Polk SWCD has nominated Ms. Sandra Reid to fill the unexpired 2016-20 elected term of Frank Smith who recently passed away. Commissioner Potter offered a motion to approve the appointment with training conditions, and Commissioner Hogan seconded the motion. The motion was approved.

7. Disaster Response Program

7A. Program Update: Chairman Langdon recognized Director Cox who reiterated that the Department is now receiving applications for the Disaster Recovery Program for crop and livestock losses.

7B. BMP Policy Revisions: Chairman Langdon recognized Ms. Julie Henshaw who referred to the handout for item 7B. She reviewed recommended revisions to BMP policies for the Disaster Pasture Renovation practice. Commissioner Collier offered a motion to approve the proposed changes, and Commissioner Hogan seconded the motion. The motion was approved.

Ms. Henshaw also reviewed proposed changes to the Disaster Lagoon Management Incentive. The proposed revision is intended to reduce the amount of information the district must upload with each contract. Commissioner Hogan offered a motion to approve the proposed changes, and Commissioner Payne seconded the motion. The motion was approved.

7C. Fund Allocations: Chairman Langdon again recognized Ms. Julie Henshaw who referred to the handout for item 7C. Ms. Henshaw reviewed the proposed allocations for disaster response. She clarified that the recommended allocations are in addition to the allocations made during

the October 23 teleconference. Commissioner Willis offered a motion to approve the proposed allocation, and Commissioner Kilpatrick seconded the motion. The motion was approved.

8. **ACSP Allocation Correction:** Chairman Langdon recognized Ms. Kelly Hedgepeth who called attention to the handout for items 8A and 8B which is attached as an official part of the minutes. She explained that there was a transposition mistake in the cost share allocation spreadsheet approved in July, resulting in some districts receiving a smaller allocation than they should have. The Division is proposing to allocate funds from unallocated ACSP funds and TVA funds available for reallocation to the districts who should have received more. Commissioner Payne offered a motion to approve the proposed allocation, and Commissioner Potter seconded the motion. The motion was approved.

   8B. Tennessee Valley Authority Reallocated funds: Ms. Hedgepeth presented the recommendation to allocate the remaining TVA funds to the eligible districts on an as-requested basis. Commissioner Potter offered a motion to approve the Division's recommendation, and Commissioner Hogan seconded the motion. The motion was approved.

9. **CCAP Regional Applications:** Chairman Langdon recognized Mr. Tom Hill who reviewed the regional applications for CCAP reflected in the handout for item 9, which is attached as an official part of the minutes. Mr. Hill presented the Division's recommended allocations for consideration. The recommendation also includes a provision that any funds returned to the program would be allocated toward the next highest ranked project. Commissioner Kilpatrick offered a motion to approve the proposed allocation, and Commissioner Hogan seconded the motion. The motion was approved.

10. **Technical Specialist Update:** Chairman Langdon recognized Mr. Jeff Young who referred to the handout for item 10. He presented a PowerPoint presentation (Item 10A) pointing out recommendations for changes regarding the policy and requirements for Technical Specialist Training Activities. There are at least 112 Technical Specialists desiring to maintain designation. Prior to the registration effort, the Commission had approved over 200 designations, but the list had many who had retired.

    Commissioner Payne offered a motion to approve the proposed policies, and Commissioner Hogan seconded the motion. The motion was approved.

    10B. Technical Specialist Training Policy Recommendation: Mr. Young reviewed a set of 10 policy recommendations for Commission consideration. The intent is for these policies to help facilitate implementation of the program and to improve communication to designated technical specialists about impending deadlines and training shortfalls. Commissioner Kilpatrick offered a motion to approve the proposed policies, and Commissioner Collier seconded the motion. The motion was approved.

11. **Cost Share Program Rules Adoption:** Chairman Langdon recognized Ms. Henshaw who referred to the handout for item 11. She noted a correction to the Cost Share Program Technical Assistance Rule (.0108) to clarify the date by which employees must obtain Job Approval Authority. Commissioner Hogan offered a motion to approve the proposed modification, and Commissioner Payne seconded the motion. The motion was approved.

12. **Supervisor Training Program and Policy:** Chairman Langdon recognized Director Cox who referred to the handout for item 12, which is attached as an official part of the minutes. He provided an update on the Supervisor Training Program and recommended policy changes to enable the Commission to begin to implement the program. The policy changes recommended reflect the statutory changes in the training requirement approved by the General Assembly in June. The training requirement would begin to be tracked when the supervisor begins their next four-year term beginning with Supervisors whose term begins in December 2018. The Division has met with Rules Review Commission staff who has advised the Division on how to proceed with rulemaking to implement the program. Director Cox also reported that the pilot program had shown that supervisors can be successful in obtaining training credits.

    Commissioner Collier offered a motion to approve the proposed policies for the supervisor training program, and Commissioner Kilpatrick seconded the motion. The motion was approved.

13. **Appointments & Reappointments for 2018-2022 Terms:** Chairman Langdon again recognized Ms. Kristina Fischer who referred to the handouts for item 13B. Ms. Fischer explained that the appointments and reappointments would be considered in seven groups, as was done with the appointments and reappointments in 2016:

    i. **Recommendations for reappointments where all training and attendance criteria have been met**

    - 68 nominees for reappointment; all are at or above the 2/3 attendance mark
    - Five seats will go vacant because of no nomination was submitted.

    ii. **Recommendations for reappointments where nominee has not attended training (conditional appointment)**

    6 seats are nominated for reappointment, but the supervisor has not yet attended the School of Government training. Based on precedent, these supervisors would continue as conditional appointments through the next opportunity for School of Government Training. Ms. Fischer noted that all have committed to attend the upcoming regional training in February. The Division will report on the status of these conditionally appointed supervisors at the March 2019 Commission meeting. Those individuals that attend the training will be considered permanent appointments, and the Commission will consider any that do not attend the training.

    iii. **Recommendations for reappointments where nominee has not attended 2/3 of regularly scheduled district board meetings (conditional appointment)**

    Three seats are nominated for reappointment where the supervisor has not attended 2/3 of meetings. Based on precedent, these supervisors would continue as conditional appointments through the twelve months while the Division monitors their attendance. The Division will report on the status of these conditionally appointed supervisors at the November 2019 Commission meeting. Those individuals that meet the 2/3 attendance

requirement will be considered permanent appointments and the Commission will consider any that do not meet attendance requirements.

iv. Recommendations for reappointments where nominee has not attended School of Government Training nor 2/3 of regularly scheduled district board meetings (conditional appointment)

There are no appointments in this category

v. Recommendations for appointment where training requirement has been met previously

Two appointments are recommended where the recommended candidate has previously attended the School of Government training. These appointments are recommended without training conditions.

vi. Recommendations for new appointments with training conditions (conditional upon attending training in February 2019)

Eleven recommendations for appointment for 2018-2022 term. The Division will report on the status of these conditionally appointed supervisors at the March 2019 Commission meeting. Those individuals that attend the training will be considered permanent appointments and the Commission will consider any that do not attend the training.

Commissioner Collier offered a motion to approve the appointments in group i-vi, and Commissioner Hogan seconded the motion. The motion was approved.

vii. Recommendations for reappointment when a supervisor is a member of the Commission, where all training and attendance criteria have been met

Commissioner Willis has been nominated for reappointment to the Caldwell SWCD, and he has met all attendance and training requirements. Commissioner Potter offered a motion to approve the reappointment in group vii, and Commissioner Hogan seconded the motion. The motion was approved. Commissioner Willis recused himself from discussion and voting on this item.

13C. Election Report for 2018-2022 Terms Ms. Fischer referred to the handout for item 13C, which is attached as an official part of the minutes. She pointed out that the information in this report is still preliminary and the election results are not yet final. She noted that there are 55 new supervisors in elected seats.

Public Comments: Chairman Langdon expressed appreciation to each of the Commission members and staff for their dedication to help the Commission be successful.

Commissioner Willis also thanked the partners for supporting the Commission, but he expressed concern about NRCS' absence from the meeting.

Commissioner Hogan suggested the partnership leaders have a meeting with the State Conservationist to re-establish expectations for the Federal partner to be a more significant part of the recovery effort and to be more strongly engaged in supporting the partnership.

Mr. Collier added that greater attention is needed to addressing concerns about Job Approval Authority.

Commissioner Willis asked Bryan Evans, Executive Director for the Association of Soil & Water Conservation Districts, whether NRCS has participated well on the Training Workgroup, and Mr. Evans responded that they had.

Assistant Commissioner Stewart pledged the Department's support for helping achieve full partnership engagement.

Commissioner Kilpatrick announced that Franklin Williams is now Chair of the Southeast Region for NACD. The 2019 NACD annual meeting will be February 2-6 in San Antonio, Texas.

Adjournment: Chairman Langdon declared the meeting adjourned at 10:48 a.m.

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

David B. Williams, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on January 6, 2019.

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
WORK SESSION MEETING MINUTES
July 17, 2018

NC State Fairgrounds
Gov. James G. Martin Building – Gate 9
1025 Blue Ridge Road
Raleigh, NC 27607

Commission Members	Guests	Guests	Guests
John Langdon	Vernon Cox	Rick McSwain	Rob Baldwin
Wayne Collier	David Williams	Tom Hill	Michelle Lovejoy
Chris Hogan	Julie Henshaw	Josh Vetter	Michael Shepherd
Dietrich Kilpatrick	Kelly Hedgepeth	Sandra Weitzel	Bryan Evans
Myles Payne	Jeff Young	Eric Pare	Franklin O. Williams
Mike Willis	Ralston James	Louise Hart	Lisa Sorg, NC Policy Watch
Commission Counsel	Helen Wiklund	Lisa Fine	
Phillip Reynolds	Kristina Fischer	Ken Parks	

Chairman John Langdon called the meeting to order at 6:01 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon declared a conflict of interest for Agenda Item 17 and will recuse himself. Chairman Langdon welcomed everyone to the meeting.

1. **Approval of Agenda:** Chairman Langdon asked for comments on the agenda. Commissioner Collier stated based on the discussion to waive the contract extension requests, which is Item 16, the agenda needs to be amended. Mr. Reynolds stated the recommendation is for Item 16A to be waived, Contract Extension Requests with Policy Exception, tonight and include Item 16B, Contract Extensions Requests, into the Consent Agenda as Item 6D, if there are no issues with those extension requests. The policy waiver and exception would apply to all the contract extensions in Item 6D in the Consent Agenda. Chairman Langdon stated this is a one-time, special situation to waive the appearance requirement for these extensions because many of the contracts date back to Hurricane Matthew.

   Chairman Langdon asked for a motion to suspend the policy this one time and waive the appearance requirement, so the supervisors and staff do not have to travel to Raleigh. Commissioner Collier moved to waive the appearance requirement for these extension requests this one time and Commissioner Hogan seconded. Chairman Langdon polled each Commissioner and each one agreed to waive the policy. Motion carried.

2. **Approval of Meeting Minutes:** Chairman Langdon asked for comments on the minutes. None were declared.

   2A. May 16, 2018 Business Session Meeting Minutes
   2B. May 15, 2018 Work Session Meeting Minutes

Chairman Langdon reiterated Item 6D - Contract Extension Requests will be added to the Consent Agenda and Item 16A & 16B will be removed.

3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. Director Cox stated the report will be presented at the Business Meeting tomorrow. Director Cox stated the date of the September Commission Meeting needs to be discussed and pushed back to September 25 and September 26. Chairman Langdon stated he is traveling home from the National Red Angus Association of America Annual Convention in South Dakota on September 19, which is the date of the next regularly scheduled Business Meeting. Director Cox stated the September Meeting is tentatively scheduled in Macon County. The Commission decided to reschedule the September Meeting to the 25th and 26th, with the work session in the early afternoon and a tour immediately following and the business meeting the morning of the 26th and another tour afterwards.

4. **Association Report:** Chairman Langdon recognized Commissioner Kilpatrick to present. Commissioner Kilpatrick stated the report will be presented at the Business Meeting tomorrow and will discuss an issue in the Piedmont region. A copy of the report is included as an official part of the minutes.

5. **NRCS Report:** Chairman Langdon asked if Mr. Tim Beard, State Conservationist, will be present at the Business Meeting tomorrow. Director Cox stated he is unsure if Mr. Beard will be in attendance to present.

6. **Consent Agenda:** Chairman Langdon recognized Mr. Eric Pare, Ms. Kelly Hedgepeth and Mr. Jeff Young to present. A copy of the report is included as an official part of the minutes.

   6A. Supervisor Appointments: Mr. Pare presented four recommendations.

   - Matthew L. Floyd, Chowan SWCD, filling the unexpired elected term of Curtis M. Byrum II, who passed away for 2014-2018
   - Johnny H. Denton, Gaston SWCD, filling the unexpired elected term of Ricky Rhyne, who resigned for 2014-2018
   - William Hart, New Hanover SWCD, filling the unexpired appointed term of William L. Murray, Jr., who resigned for 2014-2018
   - Steve Skavroneck, New Hanover SWCD, filling the unexpired elected term of William Hart, who resigned for 2014-2018

   6B. Supervisor Contracts: Ms. Hedgepeth presented seven contracts; totaling $56,659.

6C. Job Approval Authority: Mr. Young presented one recommendation for Ryan Faulk, Lee SWCD, for Sediment Removal Planning and Certification.

Chairman Langdon recognized Mr. Franklin O. Williams from the Duplin SWCD. Chairman Langdon stated all districts must be cautious with regards to secondary employment, since Duplin SWCD has first-hand experience with some problems. Mr. Williams explained a month and a half ago; Duplin County was informed about a district employee who was apparently, as part of his secondary employment, taking waste samples from lagoons. The individual reportedly submitted samples to Raleigh for analysis that were from multiple lagoons. However, when the analyses of the samples were similar, it prompted an investigation. The employee was doing this on his own time, through his own business, and not with county or district equipment. The Duplin Board of Supervisors are concerned about the perception regarding the conflict of interest and the negative publicity. Twenty-five years ago, there were three county employees that co-founded a side business, to offer services to swine operators, which was not offered by the district. These services were separate from the county; although they would be dealing with some of the same people that they deal with in the county office. The Duplin Board of Supervisors was concerned about the conflict of interest and held meetings to discuss the perception of that conflict. There were some verbal complaints, but Duplin County made the decision to allow the business to continue. With the recent media attention, and the one remaining individual that stayed with the District and continued to provide services on his personal time, the District now looks bad. Duplin County has a Secondary Employment Form that each employee, who has secondary employment must fill out, sign it, and state their secondary employment is not a conflict of interest. The county makes the decision, if it is a conflict of interest, and it is up to the county to approve the secondary employment form. Chairman Langdon stated it appears the employee was taking a sample of one lagoon but being paid for more than one and the false samples could hurt the farmer. Director Cox stated there are policies in place but changes to those policies will be discussed in Agenda Item 7.

Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes.

7. **Review Commission's Requirements for Approval of Secondary Employment:** In 2015, the Commission began to require each district to submit a Secondary Employment Certification Form (SECF) for each employee whose positions were getting cost share support from the Commission's cost share programs. The requirement is that the Board of Supervisors review and approve the secondary employment, as well as a county human resources representative if the individual is employed by the county rather than the district. There are several employees in the Soil and Water Conservation Districts, who are involved in implementation of the Commission's cost share programs, who are not receiving any cost share funds. It is appropriate for those employees to be subject to a similar requirement. If the Technical Assistance Rule becomes effective as proposed, beginning in FY 2020, the Commission will no longer fund individual positions. The recommendation is to require a secondary employment certification from every district employee that works on a cost share contract that provides a service, not just the employee who currently receives technical assistance support. A minor wording change in italics is proposed to expand Attachment B: Scope of Work and Payment Provisions of Item 2e to read, "Have in place a secondary employment policy consistent with the Commission's Guidelines on Secondary Employment and shall submit an annual Secondary Employment Form

for each employee *performing work on Commission cost share program contracts*. The initial Secondary Employment Form shall be submitted annually on or before October 15 of each year. The Grantee shall submit an updated form along with its quarterly Request for Payment of Technical Assistance if the secondary employment or other potential conflicts of interest of a *subject* employee arise after the initial submission." Those involved in the cost share program would be required to fill out the form, which is uploaded to SharePoint. If the employee's status changes during the year, the employee will update the form. The recommendation is to approve the wording change of the Scope of Work, which will be published in the Master Agreements in FY2019.

Chairman Langdon called a break at 7:19 p.m. The meeting reconvened at 7:28 p.m.

8. **Disaster Response Program:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes.

   8A. Program Update: The Division is making good progress on pasture renovation with most of the money spent in 17 western counties. Stream debris removal has 51 sponsors not 53 sponsors, since two backed out. The Division has spent over $4M for stream debris removal and requests for payments are coming in daily. Road repair projects have slowed down. The Division e-mailed all the districts asking how much road repair work is left and how much money they need for FY2019; only six counties need assistance. The Division is recommending the money for road repair be redistributed for stream debris removal, which is in demand.

   8B. Proposed Reallocation of Funding:

   - Reallocate $1.1M from Road Repair to Stream Debris Removal
   - Reallocate $1.2M from Pond Repair to Stream Debris Removal
   - Local sponsors that have spent one-third of their allocated funds will be eligible for additional funding; 21 of the 50 sponsors meet this criteria to be eligible for additional funding for Stream Debris Removal
   - Johnston SWCD, Cumberland SWCD, and Sampson SWCD are requesting assistance for Road Repair in FY2019
   - Retaining $50K in road repair for contingencies

9. **Agriculture Cost Share Program:** Chairman Langdon recognized Ms. Kelly Hedgepeth to present. A copy of the allocation is included as an official part of the minutes.

   9A. Detailed Implementation Plan: There are no changes for FY2019; only the dates. The Technical Review Committee (TRC) is reviewing every practice in the program, which may result in recommended changes for the next program year, as part of the process of evaluating all the BMPs.

   9B. Average Cost List: The only change the Technical Review Committee (TRC) proposed is to keep the portable watering tank at the actual cost paid, which requires a receipt submitted by the districts. Rule 02 NCAC 59D.0104(a)(2) states, "Information establishing the average cost of a specified BMP must be available. District BMPs may use actual costs as indicated by receipts,

if average costs are not available." The remaining tanks (components) listed will shift to the average cost paid.

9C. District Financial Assistance Allocation: The financial record is highlighted by district, with the requested and actual allocation amount received. The allocation amount is set by the allocation parameters for regular Ag Cost Share (CS) funds and Impaired and Impacted Streams Initiative (II) funds. The proposed allocation is to transfer $500,000 of regular Cost Share (CS) funds to Impaired and Impacted Streams Initiative (II). CREP (CE) has $170,000 left over from last year's allocated funds. CREP (CE) funds will be allocated to the districts, as CREP contracts are received. The Just -In-Time Allocation that was approved in May for cancelled contracts resulted in the reallocation of approximately $240,000 last year. The total allocation this year is $4,553,362.

10. **Technical Assistance Allocation:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes. The technical assistance allocation is very similar to last year's due to the proposed rule changes not being effective yet. Every district received the same amount of funding as last year per position requested, which includes the cap of $25,500 for a Full-Time Equivalent (FTE) position and no increases in salary and benefits from FY2018. Districts will receive $1,320 in operating expenses for a FTE position and funding for the Dare and New Hanover districts will continue to be split 25% ACSP and 25% CCAP funds. In this proposed allocation, 6 districts are receiving more than 1 FTE position, a total of 4.75 additional positions. Last year, a letter was mailed to districts regarding non-recurring funding status. Last year, Ashe county was awarded 1.6 positions, however, this year, the district is requesting funds for 1 FTE as the .6 position is now supported by the county.

11. **Agricultural Water Resources Assistance Program:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes.

11A. Detailed Implementation Plan: In FY 2019, the Division received an appropriation of $827,50 for BMP funding for AGWRAP this year. There are no major changes proposed to the FY2019 DIP. The AgWRAP Review Committee met and recommends an allocation of 65% for BMP funding for district allocations and the remaining 35% for BMP funding be made available for the regional competitive application process for the practices approved last year. Last year, the approved district allocation was 60%.

11B. Average Cost List: There are no revisions from last fiscal year.

11C. District Financial Assistance Allocation: The allocation was prepared by providing a minimum of $7,500 or the amount the district requested in their strategy plan if the district requested less than the $7,500 minimum. The AgWRAP parameters described in the Detailed Implementation Plan (DIP) were used to determine the district's allocation. The Division received over $7.2M in requests for BMPs, and the amount to allocate to individual districts totals $776,979. Wells are the most popular BMP by number of practices.

Mr. Josh Vetter introduced himself and stated he is the new AgWRAP Coordinator and came onboard on May 29, 2018. In 2007, Mr. Vetter started with the Division, as a soil scientist, where he worked for 5 years on the Wake County Soil Survey Update Project. Mr. Vetter then worked 5 years in the Wake Soil and Water Conservation District Office, as a natural resource conservationist, and one year at NC State University (NCSU) in the Soil Science Department. Mr. Vetter is optimistic that the program will improve and is looking at how the money has been spent, how the practices have been installed, and moving the program forward.

12. **Community Conservation Assistance Program:** Chairman Langdon recognized Mr. Tom Hill. A copy of the report is included as an official part of the minutes.

    12A. **Detailed Implementation Plan:** The proposed FY2019 Allocation Strategy is shown in Figure 3 on Page 3. The proposed allocation for the BMP Implementation is $128,920 equally divided among the 3 service regions plus one-third of any returned funds from contracts, which will be reallocated to the next contract among the three regions. In FY2018, the Commission adopted a policy to set aside $10,000 for repair contracts for districts at the start of each year. The repairs will be made on a first-come, first-serve basis until the repair funds are fully expended. The allocation strategy for Technical and Administrative Assistance has funded 2 positions at a quarter Full-Time Equivalent (FTE) position in Dare and New Hanover districts, which totals $25,320. The Division recommends approving these two positions.

    12B. Average Cost List: The Average Cost List for FY2019 has a few slight changes. The Advisory Committee met and discussed the engineering costs for 3 practices, i.e., cisterns, diversions, and grassed swales were at $5,000. In 2017, the Commission allowed engineering costs to be cost shared for CCAP at a cap of $5,000 for engineering practices. The Advisory Committee stated the costs are in excess and recommend dropping the cap to $3,000 for actual costs of engineering costs of cisterns, diversions, and grassed swales.

13. **Cost Share Programs Spot Check Report:** Chairman Langdon recognized Mr. Ken Parks. A copy of the report is included as an official part of the minutes. Mr. Parks stated the FY2018 summary reports will be presented tomorrow.

    The highlights from 2017 to 2018:

    - In 2017, 237 supervisors participated; this year, 226 supervisors participated
    - In 2017, 2.9% of sites visited were out of compliance in ACSP; this year, 1.5% of sites visited were out of compliance in ACSP; AgWRAP and CCAP remained unchanged with none out of compliance
    - ACSP sites needing additional maintenance remained unchanged at 3.5%; AgWRAP maintenance requirements went down from 5.7% to 4.1%; CCAP maintenance requirements went up from 7.4% to 13.4%

The Commission asked whether or not spot checks fall under the Open Meetings Law. Mr. Reynolds discussed the North Carolina Open Meetings Law and when a public body must provide an official public meeting notice. Commissions and/or Boards that meet and conduct business within their jurisdiction, real or apparent; the meeting should be noticed. Social gatherings do not require public notice and do

not constitute an official meeting unless called to evade the spirit and purposes of the public meetings law. The intent is if the public body is gathered together to do the public's business, the public is invited and can participate openly.

14. **Final Readoption for Rule 02 NCAC 59D Commission Cost Share Program Rules:** Chairman Langdon recognized Ms. Julie Henshaw. A copy of the report is included as an official part of the minutes. Ms. Henshaw stated this is a request for final adoption of rule 59D. All the Commission's Cost Share Program Rules are in Rule 59D. The purpose statement for Rule 59D encompasses all the Cost Share Programs. There were a few typographical errors corrected since this item was last presented; however, the content remains unchanged. After the Commission approves Rule 59D, the Department's Rules Liaison will review it before going to the Rules Review Commission for final clarification and approval. Ms. Henshaw highlighted each subchapter by section, and Rule 59H will be repealed, since it is now included in Rule 59D.

15. **Technical Specialist Update:** Chairman Langdon recognized Mr. Jeff Young. A copy of the report is included as an official part of the minutes.

    15A. Training Update: This is for information only and is a follow-up of the overview and timeline presented in March 2018. Rules were adopted by the Commission in August 2017 to include a training requirement for technical specialists, which went into effect in November 2017. In August 2018, the Division will reach out to all technical specialists to complete an on-line registration form and assigning a unique registration number to identify the specialist. Action items will be presented in September on the policies and guidelines on the implementation and use of this tracking system. The Division will seek authorization for a workgroup to approve courses for this training.

    15B. Engineering Workload Report: Mr. Young highlighted the engineering workload for Technical Services. In 2015, Natalie Woolard created an on-line technical assistance request form, a state-wide process that formalized the request process, and used a software program called Virtual Boss to help track and measure the workload. There were concerns with Virtual Boss that the program was not user friendly, i.e., the staff and district supervisors could not access it, only the section chief and engineers. A subscription for a new software application was purchased called Teamwork to manage the projects internally, which allows the section chief to tag and assign collaborators to a project. A free app is available for your smartphone. Teamwork will utilize our resources better in terms of productivity and accountability. All projects were moved from Virtual Boss to Teamwork including projects for disaster recovery due to Hurricane Matthew. Director Cox commended Mr. Young; it has been well implemented and the Division will implement training. Director Cox added some projects have been identified in Teamwork that do not need engineering assistance, which will be addressed.

Mr. Reynolds stated the contract extensions, which is Item 16, will be consolidated into the Consent Agenda, if there are no objections and voted on at one time tomorrow. However, if any of the contract extensions need further discussion or separate action, the Commission can decide tonight how it will be handled tomorrow.

Ms. Hedgepeth stated in CS2 in PY15-16, the Division contracted about $5.5M each year. In 2017; $7.8M and in 2018; $8.3M, which does not include Stream Debris Removal.

16. **District Issues:** Chairman Langdon recognized Ms. Kelly Hedgepeth. A copy of the report is included as an official part of the minutes. Ms. Hedgepeth stated Items 16A & 16B are split into two categories.

16A. Contract Extension Request with Policy Exception: These contracts are either waiting for designs or there are delays in the process, which would not require a district supervisor and staff to appear before the Commission. The Commission approved the Request for an Exception to the Policy on May 17, 2017.

16B. Contract Extension Requests: These contracts do not fit the Commission's policy exception described in 16A and would require a district supervisor and a staff member to appear before the Commission in order to be eligible for an extension. The following contracts are complete:

Haywood	Contract #44-2016-003	RFP Received	Supervisors do not need to appear
Wilkes	Contract #97-2016-003	RFP Received	Supervisors do not need to appear
Wilkes	Contract #97-2016-004	RFP Received	Supervisors do not need to appear

Commissioner Collier stated the Commission should adopt the group of contracts at tomorrow's meeting and does not see a problem with any of the contracts. Ms. Hedgepeth stated the Division is unsure if Hoke County's Contract #47-2016-001 meets the minimum requirements to request an extension. In the past three years, one-third of the work has not been completed. Deputy Director Williams stated the district should have canceled the contract. The Commission's policy states if the district does not complete one-third of the work in the first year, they can award an extra 6 months to get it started, but, at the end of that time, if they have not done any work, the district can cancel the contract. Ms. Hedgepeth stated the district should have canceled it in August 2016. The farm has several different types of operations. If granted an extension, the contract would have to be completed by June 30, 2019, and the contract cost share amount totals $6,630. The landowner sent a letter to the district in the spring stating they were busy expanding other parts of their operations. The district was notified yesterday not to appear at the Business Meeting tomorrow. The Commissioners discussed the contract and did not agree to approve the contract extension request. Ms. Hedgepeth stated this cancellation could reduce the district's ranking for future allocations. Mr. Reynolds stated the supervisors were notified that they did not have to appear before the Commission, not that their extension would be granted, but the Commission would act on it in absence of them appearing. The Commission can handle Hoke separately by leaving the agenda

as is with the Contract Extension Request as Item 16 and vote on the contracts together as one action item but withhold action on the Hoke County contract. The Commission can defer action on Hoke's request until the September Meeting and ask Hoke to appear via teleconference, which includes the Board Member, staff and landowner to discuss this exception. The district is aware of the two policies.

17. **Commission Member Contracts:** Chairman Langdon handed the gavel over to the Vice Chairman and recused himself from Item 17. Vice Chairman Collier recognized Ms. Kelly Hedgepeth. A copy of the report is included as an official part of the minutes. The contract is for a supplement to a previous contract for a non-farm field road for funding from Hurricane Matthew and staff have reviewed the contract and recommend it for approval.

18. **Correspondence Regarding Rutherford County Watershed Project:** Chairman Langdon recognized Deputy Director David Williams. Commissioner Collier stated that Item 18 has the potential for legal action by Mr. Del Ammons and that the Commission should discuss with Commission Counsel. Commissioner Collier moved that the meeting, at this point, should go into closed session based on N.C.G.S. 143-318.11(a)(3) and Commissioner Hogan seconded. Motion carried. Director Cox and Deputy Director Williams were asked to remain in the meeting. Commissioner Collier moved to reconvene to an open session and Commissioner Hogan seconded. Motion carried. Mr. Reynolds stated a motion and a second was approved by the Commission to return to an open session. During the closed session, the Commission considered the potential for legal action and provided instructions to the attorney for correspondence received by the Division to the Commission by Mr. Richard Del Ammons and legal counsel will write a letter to Mr. Del Ammons and provide additional information at the next meeting.

Public Comments: None declared.

Adjournment: Meeting adjourned at 9:53 p.m.

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 14, 2018.

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS SESSION MEETING MINUTES
July 18, 2018

NC State Fairgrounds
Gov. James G. Martin Building – Gate 9
1025 Blue Ridge Road
Raleigh, NC 27607

Commission Members	Guests	Guests
John Langdon	Julie Henshaw	Rick McSwain
Wayne Collier	Kelly Hedgepeth	Eric Pare
Chris Hogan	Helen Wiklund	Josh Vetter
Dietrich Kilpatrick	Ralston James	Stuart Lee
Myles Payne	Louise Hart	Tom Hill
Mike Willis	Paula Day	Michael Shepherd
	Rob Baldwin	Joe Hudyncia
Commission Counsel	David Hurley	Bryan Evans
Phillip Reynolds	Jason Byrd	Chester Lowder
Guests	Lisa Fine	Sandra Weitzel
Vernon Cox	Ken Parks	Brad Moore
David Williams	Kristina Fischer	

Chairman John Langdon called the meeting to order at 9:01 a.m. Chairman Langdon welcomed everyone to the meeting and asked everyone to introduce themselves. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon declared a conflict of interest for Agenda Item 17 and will recuse himself.

1. **Approval of Agenda:** Chairman Langdon stated Item 18 has been removed from the agenda. Mr. Reynolds stated the Commission members concluded by consensus at the Work Session that Item 17 will be handled as listed on the agenda and voted individually or as a group. There is no change to Item 17. Commissioner Payne moved to approve the amended agenda and Commissioner Hogan seconded. Motion carried.

2. **Approval of Meeting Minutes:** Chairman Langdon asked for a motion to approve the minutes.

   2A. May 16, 2018 Business Session Meeting Minutes
   2B. May 15, 2018 Work Session Meeting Minutes

Commissioner Collier moved to approve the May 15 and May 16 minutes and Commissioner Kilpatrick seconded. Motion carried.

3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox presented the following:

    - Dr. Sandy Stewart has been appointed as the new Assistant Commissioner
    - Update of Division Personnel
    - General Assembly passed the NC Farm Act in June 2018
        - Amend Right to Farm Law regarding nuisance suits, compensatory damages and punitive damages and Amends District Supervisor Training Requirements to 6-hours of training per term of service vs. 6-hours of training annually
        - Request to reconvene the Ad Hoc Workgroup and review the supervisor training requirements, revise the guidelines, and phase-in process
        - Inform the Pilot Counties of the training requirement changes and continue to offer regional supervisor training next year, as supervisors must be trained in the first year, along with district technical training
    - Discussed public records requests and the proposed requirement that all district staff working on state cost share programs must fill out a Secondary Employment Certification Form
    - Update of Lincoln County Easement
        - First hearing in Charlotte was on June 28 and second hearing will be scheduled in September
        - Letter was drafted by Chairman Langdon in support of the Lincoln issue
        - Chairman Langdon encouraged Commission members and supervisors to attend the hearing and show their support
    - Finalizing the September Commission Meeting and to be held in Macon County on September 25 and 26

Chairman Langdon stated we must be more proactive and less reactive so as to not attract negative publicity. The integrity of our organization is paramount and everyone should be mindful of those situations.

4. **Association Report:** Chairman Langdon recognized Commissioner Kilpatrick to present. A copy of the report is included as an official part of the minutes. Commissioner Kilpatrick presented the following:

    - Locations for the UNC-SOG trainings
        - Pitt County Ag Center in Greenville
        - Burke County Ag Center in Morganton
        - NC Rural Center at Wake County Commons Building in Raleigh

    Mr. Bryan Evans discussed the following:
    - NC Association is a 501(c)(3) charitable nonprofit organization which provides education and support for the Soil and Water Conservation Districts
        - The IRS allows a 501(c)3 organization a certain amount of advocacy based on a percentage of their annual budget

- IRS allows nonprofits to file a form known as *a 501(h) Election* for Lobbying, which will assist Soil and Water Conservation districts to move forward in this effort.

Commissioner Kilpatrick discussed the following:

- State Farm Family selected the Baucom Family of Union County, as the state winner, and the Guthrie Family of Granville County, as the Piedmont winner
- Continue to discuss Strategic Planning and the next retreat
- Continue to collect applications for the Conservation Education License Plate
- Raising funds for the North American Envirothon; received approximately $70K
- 2019 Annual Meeting will be held at the Sheraton Imperial in Durham
- Mr. Evans added that a Strategic Planning Retreat was recently held in Chatham County with NRCS field and lead staff.
    - Completed a SWOT analysis to identify strengths and weaknesses and collectively discussed the partnerships strengths and weaknesses and collaborated on how to plan 10-15 years ahead
    - DSWC Strategic Planning Retreat is scheduled for July 24th.

5. **NRCS Report:** Mr. Stuart Lee, Acting Assistant State Conservationist presented the following:

- NRCS employment cap is at 137 with 3 new hires, 12 student interns including 3 student interns through a national agreement with NOLO Consulting.
- Jerry Raynor is leaving on July 23 for a promotion as the Indiana State Conservationist
- EQIP on track with 630 contracts; 58,000 acres enrolled
- Agreements in place to bring retirees back for cross training
- During the May Meeting, Mr. Jerry Raynor discussed a rescission of state funds related to WRP
    - $3.8M for financial assistance and $23,000 for technical assistance
    - All projects that were on hold, NRCS is moving forward
    - NRCS has now received all rescinded funds
- All current vacant positions should be filled by the end of the year
- Discussed the schedule for the Memorandum of Understanding (MOU)
    - MOU language context did not change, and the Washington office concurred with the revisions
    - the MOUs will launch in a week or two
    - Mr. Brad Moore from Alamance County expressed concern regarding districts signing an MOU with NRCS when the agency is struggling to fulfill its obligations to districts.
    - Mr. Lee provided his e-mail and telephone number to discuss and improve the partnership between NRCS and Alamance County and stated the MOU is to build consistency and protection for the Farm Bill

Chairman Langdon called a break at 10:04 a.m. The meeting reconvened at 10:13 a.m. and Chairman Langdon asked everyone to reintroduce themselves.

6. **Consent Agenda:** Chairman Langdon asked for a motion. A copy of the report is included as an official part of the minutes.

6A. Supervisor Appointments:

- Matthew L. Floyd, Chowan SWCD, filling the unexpired elected term of Curtis M. Byrum II, who passed away for 2014-2018
- Johnny H. Denton, Gaston SWCD, filled the unexpired elected term of Ricky Rhyne, who resigned for 2014-2018
- William Hart, New Hanover SWCD, filling the unexpired appointed term of William L. Murray, Jr., who resigned for 2014-2018
- Steve Skavroneck, New Hanover SWCD, filling the unexpired elected term of William Hart, who resigned for 2014-2018

6B. Supervisor Contracts: Seven contracts; totaling $56,659

6C. Job Approval Authority: Mr. Ryan Faulk, Lee SWCD, for Sediment Removal Planning and Certification

Commissioner Payne moved to approve the consent agenda and Commissioner Hogan seconded. Motion carried.

7. **Review Commission's Requirements for Approval of Secondary Employment:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes. Deputy Director Williams stated since 2015, the Commission has been requiring each district employee whose salary is partially paid by cost share technical assistance funds to fill out a Secondary Employment Certification Form. The Division recommends expanding the scope to include all district employees who routinely perform work on any of the Commission's cost share programs for FY2019 and beyond. The language change in the Scope of Work and Payment Provisions, under Item 2e, shall read as follows: "*Have in place a secondary employment policy consistent with the Commission's Guidelines on Secondary Employment and shall submit an annual Secondary Employment Form for each employee performing work on commission cost share program contracts. The initial Secondary Employment Form shall be submitted annually on or before October 15 of each year. The Grantee shall submit an updated form along with its quarterly Request for Payment of Technical Assistance if the secondary employment or other potential conflicts of interest of a* ***subject*** *employee arise after the initial submission."*

   Commissioner Kilpatrick moved to approve the Commission's Requirements for Approval of Secondary Employment and Commissioner Collier seconded. Motion carried.

   Deputy Director Williams added that district operations staff will continue to offer topics of interest during board meetings and secondary employment and conflicts of interest will be discussed at board meetings.

8. **Disaster Response Program:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes.

8A. Program Update: The June Progress Report was prepared by Mr. David Hurley and Ms. Kelly Hedgepeth provided the cost share information. Stream debris removal has spent $4M, and the Division continues to receive applications. With regards to non-field farm road repairs, the Commission apportioned $2M of available funding, which is more than districts will need, and the Division recommends shifting the funds to stream debris removal. Based on the number of withdrawn of pond repair applications, there are also funds apportioned to disaster related pond repair that should be earmarked for stream debris removal activities.

8B. Proposed Reallocation of Funding: The recommendation is to redistribute a total of $2.3 million previously apportioned for pond and non-field farm road repairs to use for the purpose of stream debris removal. The Division recommends that Districts be eligible for these additional stream debris removal funds only if they have used 1/3 of the funds allocated to them already for this purpose. Future applicants that have not previously applied for stream debris removal funding would continue to be eligible. As of July 6, 21 of the 50 local sponsors have met the criteria. 19 local sponsors have not submitted reimbursement requests for any completed stream segments.

Commissioner Payne moved to approve the Proposed Reallocation of Funding and Commissioner Hogan seconded. Motion carried.

9. **Agriculture Cost Share Program:** Chairman Langdon recognized Ms. Kelly Hedgepeth to present. A copy of the allocation is included as an official part of the minutes.

9A. Detailed Implementation Plan: Ms. Hedgepeth stated that, other than the dates, the Detailed Implementation Plan (DIP) for FY2019 is unchanged from the previous year. The Technical Review Committee (TRC) is going to review all the BMPs between now and December and will bring back some changes in January which will affect next year's DIP.

Commissioner Collier moved to approve the Detailed Implementation Plan and Commissioner Payne seconded. Motion carried.

9B. Average Cost List: Ms. Hedgepeth stated there is no change to the portable watering tank practice. Portable watering tanks can vary in size and the TRC voted to keep the reimbursement rate at the actual cost, based on receipts. The concrete tank and the pressurized hole watering tanks will be paid at the new average cost (see the attachment for the average cost list).

Commissioner Hogan moved to approve the Average Cost List and Commissioner Kilpatrick seconded. Motion carried.

9C. District Financial Assistance Allocation: Ms. Hedgepeth stated the allocations are for the regular Agriculture Cost Share Program (CS) funds and Impaired and Impacted Earmark (II) funds, which a district can apply for special funds to be allocated to a district on top of their regular cost share allocation. The proposal is the same as last year to transfer $500,000 of the regular Ag Cost Share (CS) into the Impaired and Impacted (II) category. The Division appropriated $4M with a rollover of $776,087 and the Just-in-Time allocations of $239,654 (5%

contingency) being added into the FY2018 contracts. For FY2019, the overall total CS and II allocations will be about $4.5M. CREP (CE) funds have been set aside totaling $170,000 to be allocated, when CREP contracts are available.

Commissioner Kilpatrick moved to approve the District Financial Assistance Allocation and Commissioner Willis seconded. Motion carried.

10. **Technical Assistance Allocation:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes. The proposed allocation for FY2019 will support 102 positions and retains the maximum cap of $25,500 with no increase in salary and benefits per position from last fiscal year. Each Full-Time Equivalent (FTE) position will receive operating expenses of $1,320. Dare and New Hanover counties continue to be supported at 25% ACSP and 25% CCAP.

    Commissioner Willis moved to approve the Technical Assistance Allocation and Commissioner Hogan seconded. Motion carried.

11. **Agricultural Water Resources Assistance Program:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes.

    11A. Detailed Implementation Plan: Ms. Henshaw stated the AgWRAP Review Committee met in June. In FY2019, there is a decrease in funding from last year; in FY2018 there was a one-time, non-recurring $250,000 increase to the program. The recurring appropriations are just under $1M with 90 districts requesting allocations. Staff is proposing 65% of available funds be allocated to districts for BMP funding and 35% be available for districts to apply for BMP funds through the competitive regional application process for selected practices.

    Commissioner Collier moved to approve the Detailed Implementation Plan and Commissioner Hogan seconded. Motion carried.

    11B. Average Cost List: There are no recommended changes from last fiscal year.

    Commissioner Hogan moved to approve the Average Cost List and Commissioner Willis seconded. Motion carried.

    11C. District Financial Assistance Allocation: The program received $7.2M in requests and proposes to allocate approximately $775,000 to districts in FY2019. All districts that requested an allocation will receive an allocation based on the parameters specified in the Detailed Implementation Plan. Due to the limited funding available, a minimum allocation of $7,500 per district was included in the allocation, unless the district request was less than that amount. In FY2019, the Division is requesting to continue the voluntary recall process where districts can return any funds not encumbered by February 1, 2019 and allow the Division to reallocate those funds to districts with projects that are ready to move forward.

    Commissioner Collier moved to approve the District Financial Assistance Allocation and Commissioner Payne seconded. Motion carried.

12. **Community Conservation Assistance Program:** Chairman Langdon recognized Mr. Tom Hill. A copy of the report is included as an official part of the minutes.

    12A. **Detailed Implementation Plan:** The DIP is for FY2019.

    Commissioner Payne moved to approve the Detailed Implementation Plan and Commissioner Hogan seconded. Motion carried.

    12B. Average Cost List: There are three changes due to engineering costs to the list for FY2019. The CCAP Advisory Committee discussed the engineering costs for cisterns, diversions and grassed swales. In FY2018 these costs were capped at $5,000 and the recommendation is to reduce the cap for these engineering components to $3,000.

    Commissioner Hogan moved to approve the Average Cost List and Commissioner Willis seconded. Motion carried.

13. **Cost Share Programs Spot Check Report:** Chairman Langdon recognized Mr. Ken Parks. A copy of the report is included as an official part of the minutes. The report is for FY2018.

    - In 2018, 226 supervisors participated in spot checks vs. 237 supervisors in 2017
    - Agriculture Cost Share Program (ACSP):
      98.5% in compliance, 1.5% out of compliance, 3.5% needed maintenance
    - Community Conservation Assistance Program (CCAP):
      100% in compliance, 0% out of compliance, 13.4% needed maintenance
    - Agricultural Water Resources Assistance Program (AgWRAP):
      99.4% in compliance, 0.6% out of compliance (one pond), 4.1% needed maintenance

    Overall, the districts are successfully working with the cooperators to be in compliance with the program requirements.

14. **Final Readoption for Rule 02 NCAC 59D Commission Cost Share Program Rules:** Chairman Langdon recognized Ms. Julie Henshaw. A copy of the report is included as an official part of the minutes. This is a request for final adoption of Rule 59D. Rule 59D will consolidate the existing rules into one location. The proposed rules start with a purpose statement, the definitions, and Items 3, 4, and 5 are the new allocation rules. The remainder of the rules are consistent with the current structure. As a reminder, the proposed changes to the Technical Assistance Rule will not be effective until next fiscal year. The CCAP Rule is repealed and has been incorporated into Rule 59D.

Commissioner Kilpatrick moved to approve the final re-adoption of Rule 02 NCAC 59D and Commissioner Willis seconded. Motion carried.

15. **Technical Specialist Update:** Chairman Langdon recognized Mr. Jeff Young. A copy of the report is included as an official part of the minutes.

15A. Training Update: Effective November 2017, technical specialists are required to receive 6 hours of continuing education and training over a 3-year period. In March 2018, a Training Workgroup was established and a timeline created for executing the registration process. The timeline is on schedule and the next step is for each person to register on the Listserv to track their hours. In August, October, and December designees will be contacted to register and the Division will identify all technical specialists that want to remain a designee. At the September Commission Meeting, the policies and guidelines on training, hardship considerations and carry-over hours will be presented.

15B. Engineering Workload Report: The report highlighted a new software called Teamwork, which replaces the old project tracking software called Virtual Boss. Teamwork compiles the engineering workload for technical assistance. As of March 1, 2018, Technical Services has completely transferred all assistance requests to Teamwork. The software requires the engineering staff using it to be identified as administrators, while unlimited collaborators are allowed to access the web site to see their projects and their project's status. There are over 370+ projects in the database, including disaster recovery. A breakdown was highlighted by project type (not including disaster recovery), as well as by areas, years, and BMP. The highest-demand projects by BMP are for new ponds, pond repairs and stream work that consumes 50% of engineering time, along with wells. Presently, there are 175 people that have access to Teamwork.

16. **District Issues:** Chairman Langdon recognized Ms. Kelly Hedgepeth. A copy of the report is included as an official part of the minutes. Chairman Langdon stated only one action is required, with the exception of Hoke county. Mr. Reynolds stated there were several requests for a one-time waiver of the policy with regards to the appearance requirement of technical staff and district supervisors for extension requests. The Commission decided by consensus, in the Work Session, it would grant a one-time waiver of the appearance requirement for the Business Session for these contract extension requests.

16A. Contract Extension Request with Policy Exception: Ms. Hedgepeth presented the contracts that meet the policy exception criteria approved at the May 16, 2018 Commission Meeting. In accordance with the policy exception approved in May, where there are identified design delays or other extenuating circumstances, the district supervisor and staff are not required to appear before the Commission to request a contract extension. The districts have

submitted letters, and the Division staff reviewed the contracts and recommend extending these contracts without an appearance.

16B. Contract Extension Requests: Ms. Hedgepeth stated these districts provided contract extension requests and letters with the intent to appear and are asking for a one-year extension. Commissioner Willis moved to grant the extension request as presented, with the exception of Hoke County.

Commissioner Collier initiated a discussion to amend the motion to have a supervisor from Hoke County appear at the September meeting either in person or by teleconference. Commissioner Collier added the landowner should also be invited to appear before the Commission. Mr. Reynolds stated the Commission might consider Commissioner Willis' original motion to grant the extension request as presented, with the exception of Hoke County. The Commission can discuss Hoke County in a separate action about their appearance at the September meeting.

Chairman Langdon agreed and stated there is a motion by Commissioner Willis to grant the extension request as presented with the exception of Hoke County and Commissioner Collier seconded. Motion carried.

The Commission discussed the need for Hoke County to have a district supervisor, district staff and the landowner available for comment at the September meeting. Commissioner Hogan stated there are many policies that appear not to have been exercised and the landowner may need advice and the district staff can be of assistance.

Commissioner Collier moved that the Commission request a Hoke County district supervisor, district staff, and the landowner be available for comment, in person or by teleconference, at the September meeting and Commissioner Payne seconded. Motion carried.

17. **Commission Member Contracts:** Chairman Langdon recognized Ms. Kelly Hedgepeth. A copy of the report is included as an official part of the minutes.

    Chairman Langdon recused himself from Item 17. Vice Chairman Collier presided over Item 17. Ms. Hedgepeth stated this is a supplemental contract for a non-field farm road repair which is part of the disaster funds.

    Commissioner Payne moved to approve the contract for Chairman Langdon and Commissioner Willis seconded. Motion carried.

18. **Correspondence Regarding Rutherford County Watershed Project:** *REMOVED FROM THE AGENDA*

Chairman Langdon stated with regards to Item 16, District Issues, the Commission has these policies for a reason. For every policy created, sometimes there is a need to exercise some common sense. However, Chairman Langdon made it clear, the Commission has been firm with regards to these

extensions and will continue to do so in the future. This is not a free pass, and the tax dollars need to be utilized to put BMPs on the ground. This policy exception dates to complications from Hurricane Matthew and the Commission takes this into consideration regarding the action on these blanket extensions.

Public Comments: Commissioner Willis stated a family member attended the Resource Conservation Workshop (RCW) in Raleigh, and she was energized by it, enjoyed it, and took a different perspective because of it. Commissioner Willis thanked those involved in the workshop and encouraged them to keep up the good work.

Chairman Langdon asked all area coordinators to stand and thanked them for all that they do. Their job is important and often goes unseen.

Adjournment: Meeting adjourned at 11:25 a.m.

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 14, 2018.

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS SESSION MEETING MINUTES
TELECONFERENCE
October 12, 2018

NCDA&CS Old Health Building
Conference Room 316
216 West Jones Street
Raleigh, NC 27603
Call-in # 919-733-2511
https://ncag.adobeconnect.com/swcommission/

Commission Members	Guests	Guests
John Langdon	Vernon Cox	Eric Pare
Wayne Collier	David Williams	Tara Hughes
Chris Hogan	Julie Henshaw	Tom Ellis
Dietrich Kilpatrick	Kelly Hedgepeth	Kristina Fischer
Derek Potter	Helen Wiklund	Charles Hughes
Myles Payne	Michael Shepherd	Bryan Evans
Mike Willis	Davis Ferguson	Tim Beard
Commission Counsel	Jeff Young	
Phillip Reynolds	Bill Yarborough	

Chairman John Langdon called the meeting to order at 8:05 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon welcomed everyone to the meeting.

Approval of Agenda: Chairman Langdon asked for a motion to approve the agenda.

Commissioner Collier moved to approve the agenda and Commissioner Willis seconded. Motion carried.

1. **Supervisor Appointments:** Chairman Langdon recognized Mr. Eric Pare to present.

   - William C. Morrow, Haywood SWCD, filling the unexpired appointed term of Carlyle Ferguson, who passed away for 2014-2018

Chairman Langdon asked for a motion. Commissioner Willis moved to appoint William Morrow as supervisor and Commissioner Payne seconded. Motion carried.

- Tara Hughes, Lenoir SWCD, filling the unexpired appointed term of Becky Hines, who resigned for 2016-2020

Commissioner Potter noted that the resignation letter of Ms. Becky Hines is dated September 11, 2018, and the Board met on September 12, 2018. Commissioner Potter expressed concern that with only one recommendation submitted, who is a family member of an existing board member, the public's perception of this recommendation is concerning and should be vetted out. Chairman Langdon stated the districts have autonomy and must be operating ethically and legally. Mr. Reynolds stated the district recommends an appointment, but the Commission does not have to accept the recommendation. The Commission can appoint whomever they want as long as the person lives in the district. Mr. Charles Hughes, chairman of Lenoir Soil and Water Conservation District, stated four board members were present at the meeting (three in person and one on the telephone) and voted unanimously for this appointment. Ms. Hines' resignation was accepted at the close of the Board Meeting. The meeting was held on its regularly scheduled day and the appointment of supervisors was on the agenda. Mr. Reynolds reiterated, "the Commission makes the appointment and the district only makes the recommendation." Mr. Hughes stated there is no conflict of interest. Ms. Hughes has been to the Resource Conservation Workshop (RCW), has served as a counselor for the RCW for 5-6 years, and recruits future candidates to the RCW. Ms. Hughes is on the Fall agenda to present on the RCW and to help educate and recruit candidates; all this was done prior to Ms. Hines' resignation and the board's recommendation for appointment. Mr. Hughes stated only one board member objected to the recommendation and the board member did not attend the meeting. Mr. Hughes stated there was no procedural misconduct.

Mr. Reynolds stated a motion in favor or in opposition of the appointment is necessary, and given the discussion, a roll-call vote is recommended. Mr. Hughes stated he is not seeking re-election and his term expires on December 1, 2018.

Chairman Langdon asked for a motion. Commissioner Wayne Collier moved to appoint Tara Hughes to supervisor and Commissioner Kilpatrick seconded.

Chairman Langdon asked Mr. Reynolds to proceed with a roll-call vote. Mr. Reynolds called upon each Commissioner individually. Commissioner Willis – yes; Commissioner Payne – yes; Commissioner Kilpatrick – yes; Commissioner Potter – no; Commissioner Hogan – yes; Commissioner Collier – yes; Chairman Langdon – abstain. Motion carried.

2. **Supervisor Contracts:** Chairman Langdon recognized Ms. Kelly Hedgepeth to present six contracts totaling $27,231.

County	Contract Number	Supervisor Name	BMP	Contract Amount	Comments
Caswell	17-2019-005	Dennis Simmons	5 year sod-based rotation	$2,013	
Hertford	08-2019-001	David Simons	abandoned well closure	$1,500	Contract is in Bertie County
Hoke	47-2018-004	Gary Hendrix	cover crop	$9,078	

Onslow	67-2019-001	Tim Huffman	cover crop	$3,020	
Person	73-2018-009	Hunter R. Thomas	grassed waterway, field borders, diverson	$9,711	
Warren	92-2019-010	Herman Collier	5 year sod-based rotation	$1,909	

Chairman Langdon asked for a motion. Commissioner Hogan moved to approve the six supervisor contracts. Commissioner Collier seconded. Motion carried.

3. **Technical Specialist Designation:** Chairman Langdon recognized Mr. Jeff Young to present.

   - Mr. Bryan Colvard, Wilkes SWCD, for Waste Utilization Planning/Nutrient Management (WUP/NM)

Chairman Langdon asked for a motion. Commissioner Willis moved to approve Bryan Colvard's technical specialist designation and Commissioner Potter seconded. Motion carried.

4. **Hurricane Florence Report:** Chairman Langdon recognized Director Vernon Cox to present.

Director Cox presented an update on the impact of Hurricane Florence to the agricultural operations in eastern North Carolina. There have been significant impacts to crops and livestock operations after Hurricane Florence with an estimate of $1.2B in damages. The Department of Agriculture & Consumer Services is still assessing damages.

- Estimated poultry mortality is 4.2 million birds
- Estimated swine mortality at 5,500 animals

On October 8, 2018, the Department of Agriculture & Consumer Services presented an initial request to the Joint Legislative Oversight Committee on Agriculture and Natural and Economic Resources to ask for assistance in eastern North Carolina to help with recovery efforts. A request was made by the Department of Agriculture and Consumer Services for $250M for the NC Farmer Recovery Reinvestment Program to help cover underinsured and uninsured losses. With many operations having suffered damages for two of the last three years, there is concern the farmers may not be in operation next Spring. The Commissioner of Agriculture asked the lawmakers to step up, so the farmers can stay in business. The request was favorably received by the lawmakers.

The Department is working with FEMA and with livestock and poultry operations to assist with mortality management. FEMA has indicated that it will provide assistance with composting and funding resources and the Department will coordinate the mortality management activities at the State level.

The Department submitted the following requests for disaster response funding to be administered by the Division of Soil and Water Conservation:

- $3M for pasture renovation and lagoon management assistance.
- $10M as non-federal match for the Emergency Watershed Protection Program (EWP)

- $5M for Agricultural Pond Repair
- $7.5M for supplemental funds to match the Emergency Conservation Program (ECP) payments from the Farm Service Agency (FSA)
    - ECP reimburses the farmer for 75% of the cost of the repair. The supplemental funds will be used to reimburse 75% of the farmer's share not reimbursed by FSA.
- $2M for Best Management Practices (BMP) repairs or renovations not covered by ECP.
- $1M for Non-Field Farm Road Repairs

Chairman Langdon stated we need to provide extraordinary leadership on every level (Federal, State, and County) with response to Hurricane Florence. Chairman Langdon recommends the NC Soil and Water Conservation Commission draft a letter to Mr. Tim Beard at NRCS to use the Federal programs in every method possible to correct these catastrophic damages in our state. Director Cox stated a letter will be drafted on behalf of the Commission.

Director Cox stated the Division is in close discussions with NRCS with regards to EWP, and there will be a conference call with districts to ensure that Districts have a timely strategy for applying for EWP assistance.

Chairman Langdon asked each Commissioner for their consent to draft a letter to Mr. Tim Beard. All the Commissioners expressed their support for drafting a letter to Mr. Beard. Commissioner Kilpatrick stated the NC Association of Soil & Water Conservation Districts had also sent a letter to NRCS asking for assistance.

5. **Consideration of Draft Cost Share Program Response to Hurricane Florence Damage:**
Chairman Langdon recognized Director Vernon Cox to present.

Director Cox had asked staff to recommend any items the Commission should consider to provide relief and assistance in eastern North Carolina. The staff proposed the following policy waivers in Hurricane Florence impacted counties:

- Policy waiver #1 is to allow carbon sources needed for composting to be stored in dry stacks, feed/waste storage structures, and composters under active maintenance.
- Policy waiver #2 is to permit the storage of the compost material from mortality management activities in the same facilities.
- Policy waiver #3 is to allow grazing or harvesting of crops on acres affected by ACSP contracts for conservation cover, cover crop, crop residue management, and nutrient scavenger crops to supplement lost forage

These waiver recommendations will remain in effect through the end of the fiscal year (June 30, 2019). Lastly, a recommendation was submitted to grant the Division director approval authority for any additional waivers under the Commission's adopted policies that would provide additional assistance to this disaster. Chairman Langdon asked for a motion. Commissioner Potter moved to approve the emergency policy waivers and Commissioner Willis seconded. Motion carried.

Director Cox stated the next regularly scheduled meeting of the Commission is November 13 and 14. There may need to be another meeting beforehand, as policies or practices may need to be adopted related to additional disaster response activities.

Commissioner Potter stated that monies need to be available for repairs to BMPs that have experienced extensive damage. Commissioner Potter also stated there may need to be some forgiveness on requirements for BMPs damaged by Hurricane Florence.

Director Cox stated that the Division has asked for funding to address BMP repairs and renovations. Also, the Emergency Conservation Program (ECP), administered by the Farm Service Agency (FSA) can also be used to repair conservation practices. One challenge is that the Division is receiving reports that some counties are not choosing to participate in ECP. Each county FSA committee must vote to provide ECP assistance. The Division is receiving mixed messages from FSA. Lenoir and Cumberland Counties have opted out, and Sampson County has not made a decision. Farmers in counties that opt out of ECP will not be eligible to participate in the program, but the state does have some money available to help fill in the gaps. There has been some misinformation stating that a county can only participate in ECP two times in ten years, which is not accurate according to the FSA state office. The policy is that an individual field is only eligible for ECP funding for the same type of disaster two times in ten years. Even in this situation, there is a process for requesting a waiver of the policy.

Commissioner Collier stated that Cumberland County opted out of ECP because it had been determined that there was not enough damage in Cumberland to enact ECP. Chairman Langdon stated each Commissioner should reach out to their areas and encourage each district to write a letter to Mr. Tim Beard at NRCS and their State and Federal senators to request disaster assistance.

Mr. Bryan Evans stated a draft letter has been provided to the districts to request funding for ECP, EWP and EQIP to assist with disaster recovery. Commissioner Collier agreed it is a good idea to provide a draft letter to the districts and district chairs. Commissioner Potter urged Director Cox and Mr. Williams to help disseminate the correct information to districts.

Public Comments: Mr. Beard stated NRCS in North Carolina has been working with their national leadership to make sure NRCS meets the needs of the people that have been impacted the most after the hurricane. Some policies may restrict NRCS from certain things, yet NRCS can get relief from those waivers with regards to EQIP. If there are practices that have not been addressed or included in the payment schedule, provide that information to Mr. Beard and he can ask for waivers to be included in the programs. Mr. Beard is submitting a letter today to request that additional hurricane impacted counties be designated as limited resource counties. There is only one county that is currently considered a limited-resource area. The letter will go to the national office to get a waiver for the other counties that were impacted so that they will be designated as limited-resource areas also. A limited-resource county qualifies for 90% cost share vs. the normal 75% cost share for EWP.

Mr. Williams asked if the Farm Bill has expired or if NRCS is operating under an expired Farm Bill. Mr. Beard stated there are certain programs like EQIP that are authorized through 2019. NRCS has received limited funding for EQIP and other programs. NRCS will not receive any funding for some programs,

such as the Conservation Security Program until a new Farm Bill is adopted. Mr. Beard stated that NRCS has also requested additional funding for an emergency EQIP Program that addresses animal mortality.

Director Cox stated a press release is going out this week for a fifth round of the Swine Farm Floodplain Buyout Program to remove operations from the floodplain. This is a combination of State and Federal funding received through NRCS. There is $5M available for removing a handful of those farms from the floodplain.

Chairman Langdon quoted from Mark Twain, "The two most important days in your life are the day you are born and the day you find out why." Chairman Langdon stated we have a purpose, and these are extraordinary times and defining times, and we need to find our purpose and define ourselves and see what happens.

Adjournment: Meeting adjourned at 9:34 a.m.

Vernon N. Cox

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

Helen Wiklund

Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 14, 2018.

NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS SESSION MEETING MINUTES
TELECONFERENCE
October 23, 2018

NCDA&CS Old Health Building
Conference Room 316
216 West Jones Street
Raleigh, NC 27603
Call-in # 919-715-0769
https://ncag.adobeconnect.com/swcommission/

Commission Members	Guests	Guests
John Langdon	Helen Wiklund	Michael Shepherd
Wayne Collier	Josh Vetter	Tom Ellis
Chris Hogan	Kristina Fischer	Keith Larick
Dietrich Kilpatrick	Bryan Evans	Chip Campbell
Derek Potter	Sandy Stewart	Frank Lopez, NCSU
Myles Payne	Eric Pare	Jesse Kirby
Mike Willis	James Massey	Vickie Baker
Commission Counsel	Jeff Young	Randolph SWCD
Phillip Reynolds	Karen Davis	Wayne SWCD
Guests	Lynn Whitehurst	Lisa Fine
Vernon Cox	Rick McSwain	Ken Parks
David Williams	Ricky Hayes	Mitch Miller
Julie Henshaw	Tim Beard	Guest

Chairman John Langdon called the meeting to order at 8:03 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon welcomed everyone to the meeting.

Approval of Agenda: Chairman Langdon asked for a motion to approve the agenda.

Commissioner Collier moved to approve the agenda and Commissioner Potter seconded. Motion carried.

1. **Hurricane Florence Report:** Chairman Langdon recognized Director Cox to present.

The General Assembly convened on October 15, 2018 to consider disaster recovery needs in the aftermath of Hurricane Florence. The General Assembly approved $70M in funding for the Department of Agriculture's proposed programs. The Division of Soil and Water Conservation received a total of $28.5M as outlined below.

- $10M for Emergency Watershed Program (EWP) non-federal match for stream debris removal/renovation
- $7.5M state supplement for Emergency Conservation Programs (ECP) to help farmers repair damages to fields, gullies, waterways, or terraces
- $5M for Agricultural Pond Repairs
- $3M for Animal Waste Lagoon Management and Pasture Renovation Practices
- $2M for Best Management Practice (BMP) repairs not covered by ECP
- $1M for Non-Field Farm Road Repairs

The General Assembly also authorized the Department to administer an Agricultural Disaster Assistance Program to provide compensation for crop and livestock losses. However, funding for the assistance program has not yet been appropriated by the General Assembly.

Assistant Commissioner Stewart stated that the General Assembly will return to session on November 27, 2018 to consider the level of funding to appropriate for the program. The Department of Agriculture is in the final stages of developing the procedures to administer the program. The list of eligible counties is not finalized but it will cover all Presidential declared-disaster counties; there are currently about 38-42 counties. The direct assistance will come in the form of direct payments to farmers and operators in those counties, and it will be based on a pro-rated share of the total amount of funds appropriated by the General Assembly for the program. A farmer's loss would be calculated based on their Farm Service Agency's (FSA) reported acres for each crop, and the loss would be calculated based on county averages, i.e., county average yield, statewide average price, and FSA County Committee's estimated crop loss per county. The General Assembly passed the Bill to establish the program and farmer sign-up begins on or about November 7, 2018 - December 10, 2018. The funds will be available about January 1, 2019.

Director Cox stated this would be in addition to any Federal disaster relief funds to the counties.

Assistant Commissioner Stewart stated it would be appropriate for the district supervisors to engage State Legislators and ask for funding assistance. The Disaster Assistance Program will be rolled out on October 31, 2018 with a training session scheduled for county extension agents and FSA staff in the affected counties.

Commissioner Kilpatrick asked about the loss of quality due to the hurricane and Assistant Commissioner Stewart stated the quality losses should be factored into the overall county percent loss.

Director Cox stated this is the first Commission Meeting Dr. Stewart is attending and appreciates his leadership in helping the Division move forward with this disaster response. Director Cox added there is uncertainty regarding the list of eligible counties, but there are funds available for division programs if more counties become eligible.

2. **Disaster Response Best Management Practices:** Chairman Langdon recognized Deputy Director Williams to present.

A list of 31 counties was presented that were declared disaster counties, as of October 14, 2018. The Division received funding from the General Assembly for a variety of practices to assist with disaster recovery. The Division presented the following new practices along with some slight modifications to some existing practices that were previously adopted in response to Hurricane Matthew.

2A. Emergency Agricultural Pond Repair/Retrofit: The Commission approved this practice after Hurricane Matthew, but the Division is recommending a couple of changes. 1. Eliminate the deadline date since the previous date does not apply to Hurricane Florence. This practice is for those farmers that had to make emergency repairs to their ponds, such as when the pond dam is the access road. 2. The landowner is not available for additional cost share unless the General Assembly appropriates special disaster recovery funds.

Chairman Langdon asked for a motion. Commissioner Willis motioned to approve the Emergency Agricultural Pond Repair/Retrofit and Commissioner Collier seconded. Commissioner Potter expressed concern about the open-ended date. Mr. Williams stated the Division is trying to make the practice more general so that it can be used whenever necessary. Motion carried.

2B. Emergency Auxiliary Spillway Repair/Retrofit: The Commission approved this practice after Hurricane Matthew. The only change being proposed is that if the cooperator does not act on deficiencies to the structure noted by the engineer and the structure fails, the cooperator will not be eligible for future assistance for repair unless the General Assembly appropriates special disaster recovery funds.

Chairman Langdon asked for a motion. Commissioner Potter moved to approve the Emergency Auxiliary Spillway Repair/Retrofit and Commissioner Kilpatrick seconded. Motion carried.

2C. Emergency Access Restoration: This practice is specifically for farmers that must make their own repairs before they have an opportunity to receive approved technical assistance. This practice allows the Division to help farmers with 40% cost share, which is a second level of assistance for a second-level repair with minimal requirements. The date was removed, and the practice includes the provision that the farmer is unable to get future assistance to repair the practice unless the General Assembly provides special disaster recovery funds.

Chairman Langdon asked for a motion. Commissioner Collier moved to approve the Emergency Access Restoration and Commissioner Potter seconded. Motion carried.

2D. Disaster Pasture Renovation: After Hurricane Florence, many pastures and spray fields were under water for a long time and may have been damaged or killed. Chairman Langdon stated in eastern North Carolina, this practice would be used to renovate spray fields used for wastewater application to pick up the nutrients and convert those fertilizer nutrients into forage

and to remove and utilize the waste. Mr. Williams stated that the practice is intended to be used for renovation of both spray fields and regular pastures damaged by Hurricane Florence.

Chairman Langdon asked for a motion. Commissioner Potter moved to approve the Disaster Pasture Renovation practice and Commissioner Collier seconded.

Mr. Williams stated Policy 1 is intended to address spray fields and the following should be removed, "*and it does not apply to hayland that is not normally grazed*." The policy should read, "*This practice must not to be used to convert idle farmland to pastures.*"

Commissioner Willis moved to amend Policy 1 as proposed by Mr. Williams. Commissioner Collier seconded the amendment. Motion carried.

Chairman Langdon called for the vote on the motion to approve the Disaster Pasture Renovation practice, as amended. Motion carried.

2E. Disaster Winter Forage Crop Incentive: This incentive is to help farmers plant a winter forage crop to replace forage that had been damaged or destroyed by Hurricane Florence. It is also intended to help swine operations that need additional land application sites so that they can more easily manage their waste lagoons during the winter season. The incentive rate for this practice is $20/acre. This incentive can be used in conjunction with the Disaster Lagoon Management Incentive and Disaster Pasture Renovation.

Chairman Langdon asked for a motion. Commissioner Kilpatrick moved to approve the Disaster Winter Forage Crop Incentive and Commissioner Collier seconded. Motion carried.

2F. Disaster Lagoon Management Incentive: This is a new practice that is intended to assist farmers in managing their lagoons in the aftermath of the unprecedented rainfall amounts that were generated by Hurricane Florence. This practice can be used by farmers to apply or transport waste offsite to other fields that are not included in their existing waste management plan. The Division is proposing a cost share rate of $0.01 per gallon if the producer needs to pump and haul the waste, e.g., by trailer, to a wastewater treatment plant or an off-site land application field. A payment of $0.005 per gallon is proposed when the wastewater is pumped via a portable hose application system. The deadline is March 1, 2019 for eligible transfers to be completed. This is a one-year contract expiring on June 30, 2019. Mr. Williams added that the specific dates could be removed and include the provision that future assistance would be subject to special disaster funds authorized by the General Assembly. Commissioner Collier stated to keep the date and the Commission can come back and address it at a future event. Director Cox stated this is an exceptional practice, and this is not intended to provide assistance as part of our normal cost share program.

Chairman Langdon asked for a motion. Commissioner Collier moved to approve the Disaster Lagoon Management Incentive and Commissioner Willis seconded. Motion carried.

2G. Disaster Repairs and Renovations: This is a policy that describes how the Cost Share Program can provide assistance with BMPs where the maintenance period has expired, or the practice was cost shared by another entity. When these practices are damaged, the policy

recommendations would allow cost share funds to be used to repair or renovate the practice by bringing it back to the current requirements and restoring the function of the practice. Cost share payments are recommended to be at 75% of actual cost, not to exceed the average cost of installing the original practice.

Chairman Langdon asked for a motion. Commissioner Kilpatrick moved to approve the Disaster Repairs and Renovations policy and Commissioner Willis seconded. Commissioner Potter asked about the extended maintenance. Mr. Williams stated that this is a reasonable requirement since the renovation will bring the practice up to the current standard. Motion carried.

3. **Disaster Response Allocations:** Chairman Langdon recognized Ms. Henshaw to present.

All BMPs are eligible for cost share assistance retroactive to September 14, 2018. The Division is not recommending allocating all resources. At the November Meeting, the Division will provide adjustments if additional counties are declared eligible. The districts can go to an on-line form to request funds and return funds. There are two teleconferences scheduled for those impacted counties. The Division recommends setting an encumbered by deadline date of December 31, 2018 for the districts to contract funds. As of January 1, 2019, the Division can recall all unencumbered funds and reallocate based on the requests received from Districts.

3A. Emergency Access Restoration & Non-Field Farm Road Repair Draft Allocation: There is $1M available to allocate for this practice. The proposed allocation is based on projects submitted by districts through an on-line survey. Districts will receive $7,500 per project requested with the total proposed allocation of $570,000 to 10 counties for 76 applications.

Chairman Langdon asked for a motion. Commissioner Willis moved to approve the Emergency Access Restoration & Non-Field Farm Road Repair Draft Allocation and Commissioner Kilpatrick seconded. Motion carried.

3B. Disaster Pasture Renovation Draft Allocation: There is $500,000 set aside for this BMP. The proposed allocation is based on a proportion of the acres of pastureland reported in the 2012 Census of Agriculture. The recommendation is that each district receive a minimum allocation of $4,500 (20 acres at $225 per acre). The proposed initial allocation is 50% of total available practice funds or $250,000.

Chairman Langdon asked for a motion. Commissioner Collier moved to approve the Disaster Pasture Renovation Draft Allocation and Commissioner Willis seconded. Motion carried.

3C. Disaster Winter Forage Crop Incentive Draft Allocation: There is $500,000 set aside for this BMP. The proposed allocation is based on the proportional number of hog operations in each county as reported in the 2012 Census of Agriculture. All districts will receive a minimum allocation of $800 (40 acres at $20 per acre). The initial proposed allocation is for $250,000. Pamlico County does not have any active operations but there are currently two inactive lagoons that have not been closed. The recommendation is that the Pamlico District receive the minimum allocation for this practice.

Chairman Langdon asked for a motion. Commissioner Collier moved to approve the Disaster Winter Forage Crop Incentive Draft Allocation and Commissioner Kilpatrick seconded. Motion carried.

3D. Disaster Lagoon Management Incentive Draft Allocation: There is $2M available to allocate for this practice. The proposed allocation is based on the proportional number of hog operations in each county as reported in the 2012 Census of Agriculture. All districts will receive a minimum allocation of $16,000 which is calculated on the basis of removing 30 inches of water from a 2-acre pond at the cost share rate of $0.01 per gallon. The proposed initial allocation is $1.3M.

Chairman Langdon asked for a motion. Commissioner Willis moved to approve the Disaster Lagoon Management Incentive Draft Allocation and Commissioner Kilpatrick seconded. Motion carried.

Mr. Williams stated the Division requests a Just-in-Time Allocation for pond repairs. The Division is requesting authority to allocate funds to pond repair projects that may come up prior to the November Meeting. The same limitations and restrictions used during Hurricane Matthew would be imposed. The Division would be delegated authority to approve contracts not to exceed $100,000 and anything over $100,000 would have to be considered by the Commission on a case-by-case basis.

Chairman Langdon asked for a motion. Commissioner Willis moved to approve the Just-in-Time Allocations for pond repairs and Commissioner Payne seconded. Motion carried.

Director Cox stated it is hard to anticipate all the needs of the districts. There will be some adjustments and additional allocations may need to be made. The Division will work closely with the districts and Commission to make sure the funds are used effectively.

Director Cox stated the November Meeting is in Raleigh at the Fairgrounds in the Graham Building. The agenda will likely include an update to the disaster response allocations, regional CCAP allocations, address the issue of the potential litigation from Rutherford County, consideration of policies for district supervisor training and supervisor appointments.

Public Comments:

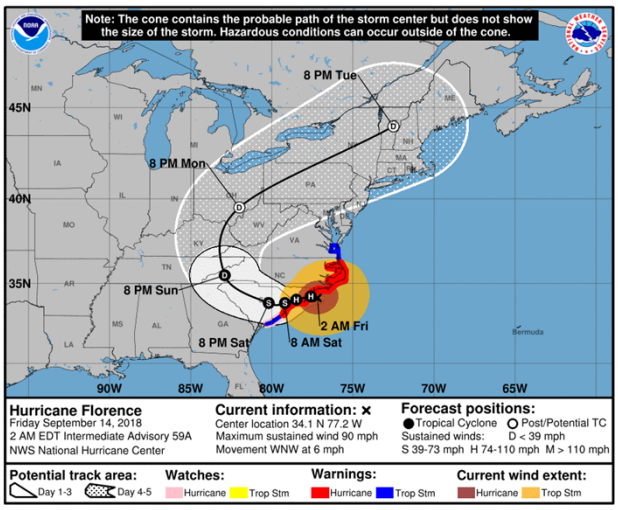
Adjournment: Meeting adjourned at 9:37 a.m.

Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.

Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 14, 2018.

Hurricane Florence Update



NCDA&CS Division of Soil and Water Conservation
Vernon Cox, Director
November 14, 2018

Personnel

- **New Hire: Engineer II (Fletcher)**–**Layne Owen (12/3)**
- **Vacancies:**
  - **Engineer I** – Hire Recommendation (Disaster Response Time-Limited)
  - **Engineer II (Raleigh)** - Repost
  - **Engineer Tech. (Mocksville)** – Repost
  - **Environmental Specialist (CREP – Sean Gough)** - Advertised

NCDA&CS Division of Soil and Water Conservation
Vernon Cox, Director
November 14, 2018

Technical Training Workgroup

- Mission: *To coordinate, facilitate, inventory, track and deliver training and training resources for conservation technical employees that will result in SWCC and USDA/NRCS Job Approval Authority and Technical Specialist Designations.*
- Membership: *Bryan Evans (NCASWCD); Jeff Young & Rick McSwain (DSWC); Randy Freeman & Tyler Ross (NCDEA), Rafael Vega & Jeremy Roston (NRCS)*
- Action: *Develop a training structure to ensure trainings contribute directly to JAA/CCP with heaviest focus on BMP planning (I&E), design and installation, and certification.*
- Schedule: *Annual training calendar starting in January, 2019.*

NCDA&CS Division of Soil and Water Conservation
Vernon Cox, Director
November 14, 2018

District Supervisor Training Update

- Amends District Supervisor Training Requirements:
  - All district supervisors, whether elected or appointed, shall complete a minimum of six clock hours of training ~~annually.~~ *per term of service*.
- Rule adoption is anticipated

NCDA&CS Division of Soil and Water Conservation
Vernon Cox, Director
November 14, 2018

January SWCC Meeting

- Location: Sheraton Imperial RTP
- Work Session: January 6th (a.m.)
- Meeting: January 6th (p.m.)

NCDA&CS Division of Soil and Water Conservation
Vernon Cox, Director
November 14, 2018

North Carolina
Soil and Water
Conservation Commission

1614 Mail Service Center
Raleigh, NC 27699

(919) 707-3770

November 1, 2018

North Carolina Division of
SOIL & WATER
CONSERVATION
Yours For Life

Mr. Timothy A. Beard
State Conservationist
4407 Bland Road
Suite 117
Raleigh, NC 27609

Dear Mr. Beard,

As you know, a large portion of North Carolina has been devastated by the record rainfall and subsequent flooding caused by Hurricane Florence. Initial estimates for crop damage and livestock losses to North Carolina's agricultural industry are expected to be over $1.1 billion. Statewide losses to all sectors of the economy approach $17 billion in damages, which is more than the combined estimated damages for Hurricane Matthew in 2016 and Hurricane Floyd in 1999. Hurricane Florence has also caused significant damage to our rivers and streams, which have become clogged with debris and sediment. If not addressed in a timely manner, many parts of our state will experience additional flood-related damages for years to come.

The Emergency Watershed Protection (EWP) Program, administered by the USDA Natural Resources Conservation Service, is an excellent program to address a multitude of the in-stream impacts and impairments caused by Hurricane Florence. EWP can assist communities with numerous critical recovery activities including clearing debris-clogged stream channels, repairing undermined and unstable stream banks and removing sediment that is impeding stream flow.

On behalf of the North Carolina Soil and Water Conservation Commission (Commission), I am writing to you to request that all necessary measures and steps be taken to ensure that North Carolina can take full advantage of this critical program to assist in the recovery of our State. As part of this request, I also ask that you provide regular reports to the Commission regarding EWP activities so that the Commission can partner with NRCS, as well as our local soil and water conservation districts and local governments, to ensure that the program is implemented quickly and successfully.

John Langdon
Chairman

Wayne Collier
Vice Chairman

Chris Hogan

Dietrich Kilpatrick

Myles Payne

Derek Potter

Mike Willis

N.C. Soil and Water
Conservation Commission
1614 Mail Service Center
Raleigh, NC 27699-1614
919-707-3770

North Carolina
Soil and Water
Conservation Commission

1614 Mail Service Center
Raleigh, NC 27699

(919) 707-3770

North Carolina Division of
SOIL & WATER
CONSERVATION
Yours For Life

The Commission looks forward to working with NRCS to implement a strong and aggressive EWP program that will accelerate the recovery of North Carolina from this devastating natural disaster and will also help to mitigate the impact of future storms that will occur in our State.

Sincerely,

John M. Langdon, Chairman
NC Soil and Water Conservation Commission

cc: Senator Thom Tillis
Senator Richard Burr
Mr. Sonny Perdue, USDA Secretary of Agriculture
Mr. Leonard Jordan, USDA NRCS, Acting Chief
Mr. Steven W. Troxler, NC Commissioner of Agriculture

John Langdon
Chairman

Wayne Collier
Vice Chairman

Chris Hogan

Dietrich Kilpatrick

Myles Payne

Derek Potter

Mike Willis

N.C. Soil and Water
Conservation Commission
1614 Mail Service Center
Raleigh, NC 27699-1614
919-707-3770

Association Report to the Commission

November 14, 2018

2018 Joint NCASWCD and NCCDEA Raffle

This year, in cooperation with the NC Employees Association, we will hold our annual raffle. Prizes offered this year will be for Bass Pro/Cabelas gift cards. 1st place will be $1500, 2nd place $750 and 3rd place will be $500. Only 2000 tickets will be sold (20 per District) and ticket cost are $10 each.

Training Workgroup

A training workgroup has been established by the partnership to establish a training calendar for 2019. Members are, Division- Jeff Young and Rick McSwain, NCCDEA – Randy Freeman and Tyler Ross, NRCS – Rafael Vega and Jeremy Roston, and NCASWCD – Bryan Evans.

UNC School of Government Training

We have established dates and all 3 of the locations for Regional School of Government trainings. Dates and locations are February 12 (Pitt County Ag Center-Greenville), February 19 (Burke County Ag Center-Morganton) and February 26 (Piedmont-Wake County the NC Rural Center). Richard Whisnant has assisted with this new concept and will continue to deliver the training.

2018 State Farm Family

The Conservation Farm Family judging is complete and we are happy to announce that Fence Row Farms owned by the Scott Baucom family of Union County were the state winners for this year. The State Celebration was held on September 12 at the Baucom's farm.

Strategic Planning/Long Range Visioning

As we approach the end of the year, this process has brought forward many opportunities for Conservation Districts as we move forward. Rounds of listening sessions, non-traditional partner surveys, agency retreats and upcoming leadership retreats will provide the needed input to develop this long range, goal setting endeavor.

Conservation Education License Plate

The Association is still collecting applications for a new specialty license plate for North Carolina. We did not make or goal of 500 by this month, but will continue this effort. Additional information on the plate can be found at: www.ncaswcd.org/index.php/conservation-education/specialty-conservation-license-plate/

2019 North American Envirothon

Fund raising efforts are continuing. We have received close to $70k, primarily through the contributions of Districts in NC. Other outside entities have expressed an interest in assisting and we are working with those now.

2019 Annual Meeting

The 2019 Annual meeting will be held January 6-8 at the Sheraton Imperial in Durham. This has always been a good venue for our Association and the hotel works great with us. It is the 75th Annual Meeting of our Association and we are proud of our heritage and accomplishments. Planning for 2020 is underway at this time.

Natural Resources Conservation Service

North Carolina - The Update

National News

USDA has re-designed its Soil Tools web page, to now serve as a one-stop source for new, leading-edge tools and technologies to help farmers, ranchers, and other land users understand, evaluate and conserve soils.

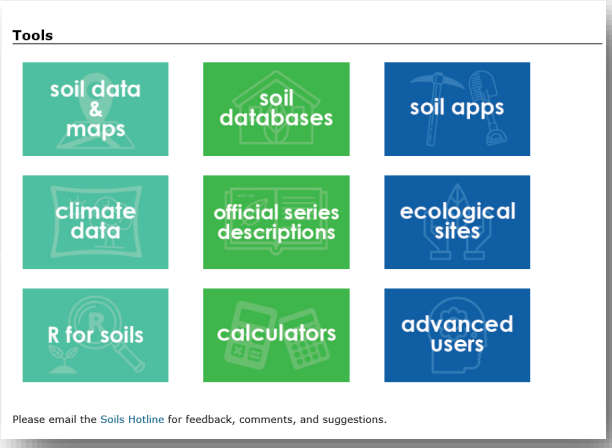
Managed by USDA's Natural Resources Conservation Service (NRCS), the web page offers single-site access to soil data and maps, soil databases, digital soil applications, climate data, descriptions of soils, ecological sites, statistical packages and soil-property calculators. The USDA maps and information are free with no user ID or password required.

"Along with air, sunlight and water, soil is one of the four building blocks of life on earth," said Dave Hoover, Director of the National Soil Survey Center. "Soil is tied, in some way, to everything we use as a society. This new web portal makes it easy to find and use soils data, and provides unique, interactive tools for all customers of soils information."

Highlights include:

- Access to download up-to-date soil data and maps used for comparing soils over broad areas, make conservation planning and soil evaluation easier.
- Access to Web Soil Survey and other tools that provide the ability to search for soils maps and data by location.
- Access to soil apps that display and allow users to access data and view interactive maps.
- Access to calculators for soil texture and water budget.

The new resources are made available thanks to the joint effort of the National Cooperative Soil Survey partnership, which includes Federal and State agencies, universities, and professional societies, and exists to cooperatively investigate, inventory, document, classify, interpret, disseminate, and publish information about soils.



State News

On September 14, 2018, Hurricane Florence made landfall in North Carolina. The storm was a powerful and long-lived Cape Verde hurricane that caused severe damage in the Carolinas primarily as a result of freshwater flooding. Florence dropped a maximum total of 35.93 inches of rain in Elizabethtown, North Carolina, becoming the wettest tropical cyclone recorded in the Carolinas, and also the eighth-wettest overall in the contiguous United States. Before the storm impacted the state, NRCS started working with partners and our National Headquarters to plan for emergency implementation of our programs.

Because of planning, NRCS in North Carolina submitted and received approval for a waiver through the Environmental Quality Incentives Program to offer solely 368 Emergency Animal Mortality Animal mortality/ carcass disposal in all 100 counties, and approval for $2 million in financial assistance

USDA is an equal opportunity provider, employer, and lender.

for approve EQIP applications to implement practice 368. The preferred mortality management options included offsite disposal, outside windrow composting and in-house composting. In North Carolina, the sign-up deadlines for EQIP assistance for Emergency Animal Mortality was set for September 24, and on October 12.

EQIP Applications received by County for Practice 368

County	Number of Applications
Anson	1
Cumberland	3
Duplin	7
Jones	7
Moore	1
Onslow	2
Robeson	4
Grand Total	25

Along with promoting this opportunity throughout the state, we also shared with partners across the state information about opportunities for local sponsors to receive assistance through the Emergency Watershed Protection Program (EWP). On October 18, 2018, we received approval for a waiver for EWP to give limited resource status to twelve North Carolina counties. In the twelve counties, this increases to Federal cost-share rate from 75 percent to 90 percent. The twelve counties are: Bladen, Duplin, Greene, Hyde, Jones, Lenoir, Richmond, Robeson, Sampson, Scotland, Washington and Wayne. Sign-up deadline for EWP has been established for November 15, 2018 (pending approval for an extension).

Contacts:
State Conservationist—Timothy A. Beard
(Tel) 919.873.2100
State Public Affairs—Stuart Lee
(Tel) 919.873.2107
(Email) Stuart.Lee@nc.usda.gov

State Programs News

Fiscal Year (FY) 2018 Final Numbers—Snapshot

Top 5 Counties With Highest Number 2018 Contracts		
County	Number of Contracts	Obligated Amount
Moore	63	$1,074,778.28
Sampson	41	$660,596.43
Duplin	29	$1,020,457.73
Robeson	26	$1,157,280.82
Cherokee	23	$181,413.50

Top 5 Counties With Highest Obligation Amount 2018 Contracts		
County	Number Contracts	Obligated Amount
Cleveland	13	$1,273,906.43
Robeson	26	$1,157,280.82
Moore	63	$1,074,778.28
Duplin	29	$1,020,457.73
Wilkes	18	$935,319.31

Environmental Quality Incentives Program (EQIP)

Total EQIP Contracts = 677

Financial Assistance Obligated= $19,939,388

Regional Conservation Partnership Program (RCPP) (EQIP)

Total RCPP EQIP Contracts = 15

Financial Assistance Obligated = $1,793,095

Conservation Stewardship Program (CSP)

Total CSP Contract = 64

Financial Assistance Obligated = $408,815

Regional Conservation Partnership Program (RCPP) (CSP)

Total RCPP CSP Contracts = 2

ATTACHMENT 6B

NC Cost Share Programs Supervisor Contracts
Soil and Water Conservation Commission

County	Contract Number	Supervisor Name	BMP	Contract Amount	Comments
Alamance	01-2019-007	Morris Shambley of Shambley Dairy Inc.	cover crop	$2,000	Supervisor in Orange County
Orange	68-2019-003	Morris Shambley of Shambley Dairy Inc.	cover crop	$1,200	

Total Number of Supervisor Contracts: **2**

Total **$3,200**

Updated 11/5/2018

ATTACHMENT 6B

NCDA&CS
DSWC

NC -CSPs-1B
(11/2012)

ADDENDUM TO APPLICATION FOR ASSISTANCE
NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Orange Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NCACS

Best management practice: Cover Crop

Contract number:01-2019-007

Contract amount: $ 2,000

Score on priority ranking sheet: 45

Cost Share Rate: 100 % If different than 75%, please list % percent:
Reason: Incentive

Relative rank (e.g., ranked 8th out of 12 projects considered): 5 out of 13

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Morris Shambley Shambley Dairy Inc.

Morris Shambley
(District Supervisor's signature)

10-19-18
Date

Approved by:

x Roy Stanley
(District Chairperson's signature)

x 10-19-18
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ATTACHMENT 6B

NCDA&CS
DSWC

NC -CSPs-1B
(11/2012)

ADDENDUM TO APPLICATION FOR ASSISTANCE
NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Orange Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NCACSP

Best management practice: Cover Crop

Contract number: 68-2019-003 Contract amount: $ 1,200.00

Score on priority ranking sheet: 455

Cost Share Rate : 100 % If different than 75%, please list % percent: 100% incentive practice (COVER CROP)
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): Ranked 3rd out of 8 applicants

Were any higher or equally ranked contracts denied? No applicants were denied.

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Morris Shambley Shambley Dairy Inc

Mori Shambley
(District Supervisor's signature)

11-1-18
Date

Approved by:

Karen J McAdam
(District Chairperson's signature)

10-30-18
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ATTACHMENT 6C

Technical Specialist Designation Recommendations

November 14, 2018

1. The Soil and Water Conservation Commission has authority to designate water quality technical specialists based upon specific criteria and procedures (02 NCAC 59G). This authority extends to individuals who have been assigned approval authority by USDA NRCS, professional engineers subject to the "The NC Engineering and Land Surveying Act", or individuals that have completed the training requirements and demonstrated proficiency in a technical specialist category. Individuals must submit an application with evidence of expertise, skills and training required for each designation category.

   Mr. Clint Brooks, Cabarrus County Soil and Water Conservation District, Resource Conservation Specialist, has requested to be designated technical specialist for Waste Utilization Planning/Nutrient Management (WUP/NM) category. He has successfully completed the required training and his technical competency has been verified by Division. Therefore, I recommend this designation for approval.

   Mr. Eric Parker, Hertford County Soil and Water Conservation District, Soil Conservation Technician, has requested to be designated technical specialist for Waste Utilization Planning/Nutrient Management (WUP/NM) category. He has successfully completed the required training and his technical competency has been verified by Division. Therefore, I recommend this designation for approval.

   Mr. Dan Wells, Johnston County Cooperative Extension Service, Livestock Extension Agent, has requested to be designated technical specialist for Waste Utilization Planning/Nutrient Management (WUP/NM) category. He has successfully completed the required training and his technical competency has been verified by Division. Therefore, I recommend this designation for approval.

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.733.2302 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 18-20

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Polk Soil and Water Conservation District of Polk County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing Dec 2018 and ending December 2020 to fill the expired or un-expired term of Frank Smith (deceased).

Name of nominee: Sandra Reid
Address of nominee, City, State, Zip: P.O. Box 1032 Columbus, NC 28722
Email address of nominee: sreidpolk@gmail.com
Home phone: 828-894-5589
Mobile phone: 828-290-8848
Business phone: N/A
Occupation: Retired
Age: 63
Education: Bachelor of Science in Business Management
Positions of leadership NOW held by nominee: N/A
Former occupations or positions of leadership contributing to nominee's qualifications:
Former Polk S/WCD District Administrator
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: N/A
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Richard Smith — November 6, 2018
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Richard Smith

I hereby certify that the above information is true and accurate

x Sandra Reid — 11-7-2018
Individual recommended for appointment — Date
Printed name: SR - Sandra Reid

Disaster Pasture Renovation

Definition/Purpose

A Pasture Renovation Practice means to establish and maintain a conservation cover of grass, where disaster has caused damage to pasture vegetation or sprayfields. Benefits may include reduced soil erosion, sedimentation and pollution from dissolved and sediment-attached substances. (DIP)

Policies

1. This practice must not be used to convert idle farmland to pastures.

2. The cooperator must manage fertility, stocking rates, and stop/start grazing heights (shown in the Target Grazing Height table), to minimize the potential for cost shared fields to be overgrazed and to ensure that a good stand is maintained.

3. Grazing animals shall be excluded from renovated pastures until forage reaches desired start grazing height as shown in the Target Grazing Height table.

Species	Growth Periods	Target Grazing Height -----inches-----	
		to start	to stop
Bermudagrass: Common, hybrid & seeded varieties	Apr-Sep	4-6	2-3
	Frosted	3+	2-3
Bluegrass, Kentucky with White Clover	Mar-May	4-6	2-3
	Jun-Aug	6-8	2-4
	Sep-Oct	6-8	2-3
	Nov-Feb	4-6	2-3
Fescue or Orchardgrass with/without Ladino Clover	Feb-Mar	4-6	2-3
	Apr-Jun	6-8	2-3
	Jul-Aug	6-8	3-4
	Sep-Oct	6-8	2-3
	Nov-Jan	4-6	2-3
Red Clover and mixtures with cool-season grasses	Apr-May	6” to bud	3-4
	Jun-Sep	10” to bud	3-4
	Nov-Dec	Frosted	2-3
Switchgrass, Indiangrass, Big Bluestem	Apr-Jun	14-18	5-7
	Jul-Aug	18-22	5-7
	Sep-Oct	16-20	8-12

4. BMP soil, nitrogen and phosphorus impacts are not required on the contract since it is an emergency practice.

5. Minimum life of BMP is 10 years.

6. All NC Agriculture Cost Share Program policies relative to vegetation seeding rates and times are to be followed.

7. When determining the acreage for which payments can be made for this practice, only the acreage actually planted shall be considered. The area occupied by farm roads, best management practices, ditches, structures, etc. shall not be included in planted acreage.

8. This practice shall be based on actual costs with a cap of $225/acre charge to ACSP (up to $270/acre if applicant qualifies as a beginning/limited resource farmer or is in an Enhanced Voluntary Agricultural District).

Standard
NRCS Technical Guide, Section IV, Standard #512 (Forage and Biomass Planting).

Disaster Lagoon Management Incentive

Definition/Purpose

The purpose of the Disaster lagoon management incentive is to allow producers to better manage lagoon levels impacted by excessive rainfall late in the application season and maintain compliance with permits. Producers may use one of the following methods to decrease lagoon levels through this practice:

- Applying or transporting waste to sites that are approved emergency application/treatment sites that are not part of the generator operation's existing waste utilization plan; OR
- Applying on existing sites by a contractor using a method (e.g., Aerway) that will permit more timely application of lagoon liquid than the producer's normal application methods.

Policies

1. Waste application must be applied at approved rates in accordance with the approved temporary waste utilization plan (WUP) amendment and all applicable requirements of the Department of Environmental Quality.

2. Payments of $0.01 per gallon transported via pump and haul will be based upon the number of gallons pumped and transported to alternative application/treatment sites, including publicly owned treatment works (POTW).
   a. The applicant must present land application records documenting the amount of waste transported to alternate application sites.
   b. For waste transported to POTWs or other offsite treatment facilities, the applicant must present load tickets.

3. Payments of $0.005 per gallon pumped via portable hose application system will be based on the number of gallons applied at application sites covered by a temporary WUP amendment. The applicant must present land application records documenting the amount of waste transported to alternate application sites.

4. Waste must be transported or applied at alternative locations must prior to March 1, 2019. The contract expiration date will be June 30, 2019.

5. Biosecurity measures outlined by the NC Department of Agriculture and Consumer Services must be followed for all transported waste.

6. BMP soil impact is not required on this BMP. Include the amount of fresh manure in nitrogen and phosphorus units, which will be generated and properly managed. Also include the number of acres affected, animal type, and animal units.

7. All contracts must include a signed Disaster Lagoon Utilization Incentive Addendum to the Waste Utilization Plan Statement. ~~Where a temporary amendment to the WUP is required, the temporary amendment must be included with the contract.~~

8. There is no contract maintenance period.

Standards

1217 Interagency Committee Guidance

NCDA&CS
DSWC

NC-ACSP-DLUI
10/2018

Disaster Lagoon Utilization Incentive
Addendum to the Waste Utilization Plan Statement
ADDENDUM TO NC-ACSP-2

The purpose of this addendum is to allow applicants to certify if they have submitted a temporary amendment to their waste utilization plan to the Division of Environmental Quality in order to be eligible for the Disaster Lagoon Utilization Incentive BMP through the NC Agriculture Cost Share Program. All applicants may be asked to submit documents and maps necessary to justify their claim.

The temporary amendment to the waster utilization plan was developed by the following Designated Technical Specialist: _____.

This information will be maintained in the district file as a portion of the application and is part of the public record.

To be considered for application eligibility for incentive BMPs, you must complete and initial the statements below.

_____ I hereby certify that I have submitted a temporary amendment to my Waste Utilization Plan. I understand that I may be asked to provide documents and maps to justify my claim.

_____ _____
Producer Signature Date

Incentive BMP Farmer Application Certification (completed at payment)

I hereby certify that I have applied waste according to the temporary amendment to my Waste Utilization Plan and in accordance with all permit requirements from the Division of Environmental Quality. I applied a total of _____ gallons, on _____ (dates) using the following method_____. I understand that I may be asked to provide documents and maps to justify my claim.

_____ _____
Producer Signature Date

Technical Representative Certification

I hereby certify that I have reviewed the temporary amendment to the waste utilization plan and the application records from the producer.

_____ _____
Technical Representative Date

DRAFT

ATTACHMENT 7C

County	BMP	Amount Requested	Draft Allocation
Alleghany	Lagoon Management Incentive	$ 4,630	$ 4,630
Randolph	Lagoon Management Incentive	$ 20,000	$ 20,000
Wayne	Lagoon Management Incentive	$ 10,000	$ 10,000
Chatham	Winter Forage Crop Incentive	$ 600	$ 600
Pamlico	Winter Forage Crop Incentive	$ 25,000	$ 25,000
Chatham	Pasture Renovation	$ 59,625	$ 59,625
Randolph	Pasture Renovation	$ 12,000	$ 12,000
Rowan	Pasture Renovation	$ 10,025	$ 10,025
Wayne	Pasture Renovation	$ 48,000	$ 48,000
Harnett	Pasture Renovation	$ 40,500	$ 40,500
Moore	Pasture Renovation	$ 40,000	$ 40,000
Jones	Pasture Renovation	$ 10,000	$ 10,000
Duplin	Pasture Renovation	$ 200,000	$ 75,000
Scotland	Pasture Renovation	$ 3,000	$ 3,000
Pamlico	Pasture Renovation	$ 25,000	$ 25,000
Total		**$ 508,380**	**$ 383,380**

A- Allocation Correction of 2019 ACSP Financial Assistance Funds and Reallocation of TVA Funds

DISTRICT	Revised CS Allocation	TV2
ALAMANCE	$ 789	
ALEXANDER	$ 386	
ALLEGHANY		
ANSON	$ 305	
ASHE		
AVERY		
BEAUFORT		
BERTIE	$ 1,334	
BLADEN		
BRUNSWICK		
BUNCOMBE		$ 2,870
BURKE		$ 3,399
CABARRUS	$ 1,011	
CALDWELL		
CAMDEN	$ 1,675	
CARTERET		
CASWELL		
CATAWBA	$ 520	
CHATHAM	$ 3,198	
CHEROKEE		$ 1,008
CHOWAN	$ 152	
CLAY		
CLEVELAND	$ 6,651	
COLUMBUS		
CRAVEN	$ 3,140	
CUMBERLAND	$ 2,018	
CURRITUCK	$ 4,843	
DARE	$ -	
DAVIDSON		
DAVIE	$ 5,998	
DUPLIN	$ 1,367	
DURHAM		
EDGECOMBE		
FORSYTH	$ 1,418	
FRANKLIN	$ 2,963	
GASTON	$ 4,025	
GATES	$ 4,689	
GRAHAM	$ -	
GRANVILLE		
GREENE	$ 1,228	
GUILFORD	$ 4,420	

DISTRICT	Revised CS Allocation	TV2
HALIFAX		
HARNETT	$ 2,175	
HAYWOOD		$ 991
HENDERSON		$ 4,149
HERTFORD	$ 656	
HOKE		
HYDE		
IREDELL	$ 1,497	
JACKSON		
JOHNSTON	$ 1,884	
JONES		
LEE	$ 851	
LENOIR	$ 4,171	
LINCOLN		
MACON		
MADISON		
MARTIN		
MCDOWELL		$ 64
MECKLENBURG		
MITCHELL		
MONTGOMERY		
MOORE	$ 2,882	
NASH	$ 3,934	
NEW HANOVER		
NORTHAMPTON		
ONSLOW		
ORANGE		
PAMLICO		
PASQUOTANK	$ 1,725	
PENDER		
PERQUIMANS	$ 4,629	
PERSON		
PITT	$ 2,364	
POLK		
RANDOLPH		
RICHMOND		
ROBESON		
ROCKINGHAM	$ 4,632	
ROWAN	$ 1,760	
RUTHERFORD	$ 1,797	
SAMPSON		
SCOTLAND	$ 71	
STANLY	$ 5,726	
STOKES		

DISTRICT	Revised CS Allocation	TV2
SURRY	$ 1,667	
SWAIN		
TRANSYLVANIA		
TYRRELL		
UNION		
VANCE		
WAKE	$ 1,789	
WARREN	$ 5,520	
WASHINGTON		
WATAUGA		
WAYNE	$ 1,737	
WILKES	$ 899	
WILSON	$ 1,792	
YADKIN	$ 3,468	
YANCEY		
TOTALS	$ 109,756	$ 12,481

B- In FY2016 the ACSP was allocated funds from the Tennessee Valley Authority Settlement to be utilized in Avery, Buncombe, Burke, Cherokee, Clay, Graham, Haywood, Jackson, Macon, Madison, McDowell, Mitchell, Swain, Transylvania, Watauga and Yancy counties. Currently there is $64,855 of TV2 remaining from funds that have been returned. The Division requests permission to allocate these funds to the eligible districts on an as requested basis.

ATTACHMENT 9

District:	Region	Cooperator Name:	BMP	Receiving waters	Total Points	BMP funds request	Engineering funds request
Onslow	East	Town of Swansboro	Backyard rain garden	Albemarle Sound Croatan Sound	70	$10,000	$0
Onslow	East	Maria Donaty-Gurba	Streambank and shoreline protection, critical area planting	White OaK River/ ICW	60	$3,000	$0
Dare	East	Town of Kitty Hawk	Permeable pavement	White Oak River	60	$16,000	$0
Dare	East	Daniel Leggett	Riparian buffer	Ginguite Creek Currituck Sound	35	$4,000	$0
Pitt	East	John Russian	Stream restoration	Hardee Creek	30	$20,000	$0
Hertford	East	Janet Fodrie	Abandoned well closure	Stoney Creek	20	$20,000	$0
Hertford	East	Miles Carr	Abandoned well closure	Beamon Branch	10	$2,000	$0
Lee	Central	St Luke United Methodist Church	Bioretention, critical area, diversion	Big Buffalo Creek	65	$20,000	$0
Wake	Central	Jerry Martin	Structural stormwater conveyance	Basal Creek to Middle Creek	65	$20,000	$0
Orange	Central	Amy Tsay	Backyard rain garden	Dry Creek, Trib. to New Hope Cr.	60	$4,000	$0
Rowan	Central	Town of Spencer	Stream restoration, critical area	Lower Grants Creek	55	$20,000	$0
Durham	Central	Pebble Creek HOA	Streambank and shoreline protection, riparian buffer	Mudd Creek	50	$8,257	$0
Stanly	Central	Stanly County	Bioretention area	Long Creek	40	$12,000	$5,000
Rowan	Central	Spry	Stream restoration, critical area	Cold Water Creek	35	$20,000	$0
Nash	Central	Nash County	Streambank and shoreline protection	Buckhorn Creek	30	$20,000	$0
Guilford	Central	Lawrence Moehlman	Abandoned well closure	Rock Creek-Cape Fear	25	$1,500	$0
Guilford	Central	Beverly Wheat	Abandoned well closure	Taylor Branch-Deep River	20	$1,500	$0

ATTACHMENT 9

District:	Region	Cooperator Name:	BMP	Receiving waters	Total Points	BMP funds request	Engineering funds request
Mitchell	West	Mayland Community College	Permeable pavement	North Toe River	95	$20,000	$0
Burke	West	Patton High School	Stormwater wetland	Fiddler's Run	70	$20,000	$0
Yancey	West	Tim Hensley	Critical area planting	Bald Creek	65	Withdraw	
Madison	West	Mountain Valleys RC&D	Stream restoration and stream stabilization	Little Ivy Creek	60	$7,000	$0
Watauga	West	Valle Crucis Community Park	Grassed swale	Watauga River	60	$6,950	$600
Avery	West	Thomas P. Dellinger	Bioretention, critical area, SW wetland, stream restoration	Linville River	55	$20,000	$5,000
Avery	West	Mt. Calvary Baptist Church	Critical area planting, stream restoration and stabilization	N. Toe River	55	$20,000	$5,000
Transylvania	West	Andrew Winkler	Streambank and shoreline protection	Kings Creek	55	$2,500	$0
Watauga	West	Valle Crucis	Permeable pavement	Watauga River	50	$12,500	$0
Macon	West	MVI School	Stream restoration	Cullasaja River	50	$20,000	$0
Caldwell	West	Rodney Wright	Stream restoration	Spainhour Creek/Lower Creek	45	$20,000	$0
Clay	West	Hinton Rural Life Center	Backyard rain garden, bioretention	Lake Chatuge	45	$20,000	$0
Clay	West	Chatuge Shores Golf Course	Stream restoration	Lake Chatuge	45	$10,700	$0
Avery	West	County of Avery	Critical area planting, stream restoration/stabilization	N. Toe River	40	$8,000	$0
Cherokee	West	County of Cherokee	Stormwater wetland	South Shoal Creek	40	$20,000	$0
Henderson	West	James Price	Streambank and shoreline protection	French Broad	40	$5,000	$0
Caldwell SWCD	West	Megan Lovins	Stream restoration	Brushy Fork/Gunpowder Creek	40	$5,000	$0
Watauga	West	Middle Fork greenway	Stormwater wetland	Middle Fork New River	35	$5,500	$2,000

ATTACHMENT 9

District:	Region	Cooperator Name:	BMP	Receiving waters	Total Points	BMP funds request	Engineering funds request
Yadkin	West	Cheryl Jester	Streambank and shoreline protection, structural stormwater conveyance	Yadkin River	35	$20,000	$0
Mecklenburg	West	Yorkshire Subdivision HOA	Stream restoration	Polk Ditch	35	$11,250	$0
Haywood	West	Ghost Town	Bioretention, Riparian buffer	Jonathans Creek	30	$13,333	$6,667
Wilkes	West	Wilkes County Schools / Bergie Speaks	BYRG, bioretention, cistern, critical area diversion, swale	Roaring River/Yadkin	30	$20,000	$0
Buncombe	West	Justin Parker	Streambank and shoreline protection	Hominy Creek	30	$20,000	$0
Yadkin	West	Sam Willard	Diversion	Dobbins Creek	25	$650	$0
Buncombe	West	The Oaks Property Owners Association	Streambank and shoreline protection	Robinson trib. to Cane Creek	20	$18,000	$0
Forsyth	West	Randy Gibson	Abandoned well closure	Fiddlers Creek	20	$1,500	$0

Technical Specialist Training Requirement Policy Considerations

NC Soil and Water Conservation Commission

November 14, 2018 Meeting

Technical Specialist Designations

- Waste Utilization Management / Nutrient Management (WUP/NM)
- Wettable Acres (WA)
- Irrigation Equipment (I)
- Structural Animal Waste (SD – Design, SI – Inspection)
- Runoff Controls (RC)
- Inorganic Fertilizer / Nutrient Management (IF)
- Water Management (WM)

Training Requirements

- Per rules adopted August 30, 2017 (02 NCAC 59G .0104)

Technical specialists shall complete six (6) hours of training approved by the Commission during each three-year period following initial designation or each three-year period following the effective date of this rule.

Technical Specialist Registration

- Notice sent to Technical Specialist in current data base requesting registration for tracking training hours

- Additional notices sent over multiple electronic mailing lists including:

  - Soil and Water Conservation Districts
  - Interagency Nutrient Management Committee
  - Crop Advisors

- 112 Technical Specialists responded to registration request

Registration Number

Technical Specialists are assigned a registration number based on the following convention:

ID Number code		
1st #	**2,3 #s**	**4,5,6,7 #s**
1= DSWC	If #1=2 then county #	Starting at 1000
2=SWCD	If #1=3 then area #	
3=NRCS		
4=CES		
5=NCDA&CS		
6=NCSU		
7=DWR		
8=Private		

Technical Specialist Database

ID Number	First Name	Last Name	Suffix	Total Hours	Hrs. Earned	Hrs. Remaining	Expiration
4001001	Liz	Joseph Lahti		6	0	6	12/31/2021
8001002	Adam	Lassiter		6	0	6	12/31/2021
4001003	Richard	Goforth		6	0	6	12/31/2021
8001004	Patricia	Harris		6	0	6	12/31/2021
2291005	Robert (Andy)	Miller		6	0	6	12/31/2021
2191006	Carl	Outz	Jr	6	0	6	12/31/2021
1001007	Sam	Edwards		6	0	6	12/31/2021
2011008	Wally	Walker		6	0	6	12/31/2021
1001009	Thomas	Hill		6	0	6	12/31/2021
3031010	Donna	Register		6	0	6	12/31/2021
3021011	R. Lin	Taylor		6	0	6	12/31/2021
1001012	Daphne	Cartner		6	0	6	12/31/2021
2981013	Ricky	Hayes		6	0	6	12/31/2021
8001014	Curtis	Barwick		6	0	6	12/31/2021
5001015	Joseph	Hudyncia		6	0	6	12/31/2021

Technical Specialist Certificate

NORTH CAROLINA
SOIL & WATER
CONSERVATION COMMISSION
Yours for Life

Michael Shepherd

TECHNICAL SPECIALIST—**1001105**

Designations—WUP/NM, WA

Expiration December 31, 2021

Training Policy Considerations

- Incorporation of existing training opportunities/certifications?
- Developing an internet accessible training calendar.
- Training requirements for TS Categories? (WUP/NM, WA, I, SD, SI, RC, IF, WM)
- Maximum hours accumulated per calendar year?
- Effective date of training requirements?
- Carryover credits?
- Penalty for late submittals?
- Consider a hardship policy?
- Annual audit of sample courses?
- Approval process for eligible courses?

Recommendations

- Add links to DSWC website of training opportunities for comparable certifications

  (Certified Animal Waste System Operator, Professional Engineer, Licensed Soil Scientist, Certified Crop Advisor, Licensed Pesticide Applicator, Certified Conservation Planner, Professional Geologist)

- No distinction of training requirements for TS Categories
- No cap on the maximum hours accumulated in a single year
- No carryover credits
- Issuance of an electronic certificate to Technical Specialists with name, registration number, designation(s), and three-year deadline date

Recommendations (cont.)

- Three year period begins January 1, 2019 for current Technical Specialists
- New Technical Specialists designated by SWCC will begin 3-year period starting next January 1
- Division staff will send notices to Technical Specialists not meeting the training requirement 90 days before December 31 deadline
- Technical Specialists failing to meet training requirements will be presented to the SWCC at the January meeting
- Division staff will conduct a random audit of 10% of all Technical Specialists submitting training credits each year. Technical Specialists subjected to an audit will be requested to furnish proof of attendance for training courses claimed for credit.
- Delegate authority to approve training to workgroup consisting of Technical Specialists from:

  Private Sector (2)
  Cooperative Extension Service (1)
  Division of Soil and Water Conservation (1)
  Soil and Water Conservation District (1)
  Natural Resources Conservation Service (1)
  Division of Water Resources (1)

ATTACHMENT 10B

POLICY RECOMMENDATION

Rules adopted by the NC Soil and Water Conservation Commission (SWCC) include a training requirement for Technical Specialists. Per rules adopted August 30, 2017 (02 NCAC 59G .0104)

Technical specialists shall complete six (6) hours of training approved by the Commission during each three-year period following initial designation or each three-year period following the effective date of this rule.

Additionally, 02 NCAC 59G .0104 (j) states: *In addition, technical specialist designation shall be rescinded by the Commission for failure to complete the approved additional training by the end of each three-year period.*

The Division of Soil and Water Conservation recommends adoption of the following policies by the SWCC for implementation of the Technical Specialist training requirement:

1. Utilize existing training opportunities for other comparable certifications including but not limited to Animal Waste System Operator, Professional Engineer, Licensed Soil Scientist, Certified Crop Advisor, Licensed Pesticide Applicator, Certified Conservation Planner, and Professional Geologist.

2. While there are seven (7) Technical Specialist designations, approved training courses will not be categorized by designation. The Technical Specialist will determine the suitability of training for their respective designation(s).
3. Technical Specialists may obtain all six (6) training hours in a single calendar year.

4. Training hours in excess of six (6) hours may not be carried over to the subsequent three-year period.

5. The three-year period for current Technical Specialists will begin January 1, 2019.

6. The three-year period for newly designated Technical Specialist by the SWCC will begin the following January 1.

7. Division staff will send notices to Technical Specialists not meeting the training requirement 90 days before December 31 deadline.

8. Technical Specialists failing to meet training requirements will be presented to the SWCC at their January meeting for notice of rescinding designation(s).

9. Division staff will conduct a random audit of 10% of all Technical Specialists submitting training credits each year. Technical Specialists subjected to an audit will be requested to furnish proof of attendance for training courses claimed for credit.

10. Delegate authority to approve training to workgroup consisting of Technical Specialists from the following:

    Private Sector (2)
    Cooperative Extension Service (1)
    Division of Soil and Water Conservation (1)
    Soil and Water Conservation District (1)
    Natural Resources Conservation Service (1)
    Division of Water Resources (1)

11. Issue an electronic certificate to Technical Specialists with name, registration number, designation(s), and three-year deadline date. Re-issue certificate at the end of the three-year period with successful completion of the training requirement.

DRAFT

SUBCHAPTER 59D - ~~AGRICULTURE~~ SOIL AND WATER CONSERVATION COST SHARE PROGRAMS ~~FOR NONPOINT SOURCE POLLUTION CONTROL~~

SECTION .0100 - ~~AGRICULTURE~~ SOIL AND WATER CONSERVATION COMMISSION COST SHARE PROGRAMS

02 NCAC 59D .0101 PURPOSE

This Subchapter describes the operating procedures for the ~~division~~ Division under the guidance of the ~~commission~~ Commission implementing the Agriculture Cost Share Program for Nonpoint Source Pollution Control, the Community Conservation Assistance Program for Nonpoint Source Pollution Control, and the Agricultural Water Resources Assistance Program. Procedures and guidelines for participating districts are also described. The purposes ~~of~~ for the voluntary programs are as follows:

(1) Agriculture Cost Share Program for Nonpoint Source Pollution Control is to reduce the delivery of agricultural nonpoint source (NPS) pollution into the water courses of the state.

(2) Community Conservation Assistance Program is to reduce the delivery of nonpoint source pollution into the waters of the state.

(3) Agricultural Water Resources Assistance Program is to assist famers and landowners to:

(a) identify opportunities to increase water use efficiency, availability and storage;

(b) implement best management practices to conserve and protect water resources;

(c) increase water use efficiency or

(d) increase water storage and availability for agricultural purposes.

History Note: *Authority G.S. 106-840; 106-850; 139-4;*
Eff. May 1, 1987;
Recodified from 15A NCAC 6E .0001 Eff. December 20, 1996;
Transferred from 15A NCAC 06E .0101 Eff. May 1, 2012.

02 NCAC 59D .0102 DEFINITIONS ~~FOR SUBCHAPTER 59D~~

In addition to the definitions found in G.S. ~~143-215.74~~106-850 through G.S. 106-852, the following terms used in this Subchapter have the following meanings:

(1) "~~Agriculture~~ Agricultural Nonpoint Source (NPS) Pollution" means pollution originating from a diffuse source as a result of agricultural activities related to crop production, production and management of poultry and livestock, land application of waste materials, and management of forestland incidental to agricultural production.

(2) "Agricultural purposes" means agricultural activities related to crop production, production and management of poultry and livestock, land application of waste materials, and management of forestland incidental to agricultural production.

(~~2~~3) "Allocation" means the annual share of the state's appropriation for each program to participating districts.

(~~3~~4) "Applicant" means a person(s) who applies for best management practice cost sharing monies from the district. An applicant may also be referred to as a "cooperator". All entities~~,~~ with which the applicant is associated, including those in other counties, shall be considered the same applicant.

(~~4~~5) "Average Costs" means the calculated cost, determined by averaging actual costs and current cost estimates necessary for best management practice implementation. Actual costs include labor, supplies, and other direct costs required for physical installation of a practice.

(~~5~~6) "Best Management Practice (BMP)" means a structural or nonstructural management based practice used singularly or in combination to ~~reduce nonpoint source inputs to receiving waters~~ address natural resource needs.

(a) For the Agriculture Cost Share Program and the Community Conservation Assistance Program, BMPs shall reduce nonpoint source inputs to receiving waters.

(b) For the Agricultural Water Resources Assistance Program, BMPs shall increase the storage, availability, and use efficiency of water for agricultural purposes.

(7) "Commission" means the Soil and Water Conservation Commission

(~~6~~8) "Conservation Plan" ~~of Operation (CPO)~~ means a written plan ~~scheduling~~ documenting the applicant's decisions concerning land use, and both cost shared and non-cost shared BMPs to be installed and maintained on the ~~operating~~ management unit.

(~~7~~9) "Cost Share Agreement" means an annual or long term agreement between the applicant and the district which defines the BMPs to be cost shared, rate and amount of payment, minimum practice life, and date of BMP installation. The agreement shall state that the recipient shall maintain and repair the practice(s) for the specified minimum life of the practice. The Cost Share Agreement shall have a maximum contract life of three years for BMP installation. The district shall perform an annual status review during the installation period.

(~~8~~10) "Cost Share Incentive (CSI)" means a predetermined fixed payment paid to an applicant for implementing a BMP in lieu of cost share.

(~~9~~11) "Cost Share Rate" means a cost share percentage paid to an applicant for implementing BMPs.

(12) "Department" means the North Carolina Department of Agriculture and Consumer Services.

(13) "Design Practice" means an engineering practice as defined by the Natural Resources Conservation Service or Soil and Water Conservation Commission in their Program Detailed Implementation Plan(s).

(1~~0~~4) "Detailed Implementation Plan (DIP)" means the plan approved by the ~~commission~~ Commission that specifies the guidelines for each program for the current ~~program,~~ fiscal year including:

(a) annual program goals;

(b) district and statewide allocations;

(c) BMPs that will be eligible for cost sharing; and

(d) the minimum life expectancy of those practices.

(15) "District Allocation Pool" means the annual share of the state's appropriation for each program to be allocated to participating districts.

(~~11~~16) "District BMP" means a BMP ~~designated~~ requested by a district and approved by the Division for evaluation purposes. ~~to reduce the delivery of agricultural NPS pollution and which is reviewed and approved by the Division to be technically adequate prior to funding.~~

(17) "Division" means the Division of Soil and Water Conservation.

(~~12~~18) "Encumbered Funds" means monies from a district's allocation ~~which~~ that have been ~~committed to an applicant after initial approval of the~~ obligated to an approved cost share agreement.

~~(13) Full-Time Equivalent (FTE) means 2,080 hours per annum which equals one full-time technical position.~~

(~~14~~19) "In-kind Contribution" means a contribution by the applicant towards the implementation of BMPs. In-kind contributions shall be approved by the district and can include but not be limited to labor, fuel, machinery use, and supplies and materials necessary for implementing the approved BMPs.

(20) "Job Approval Authority" means the authority granted to individuals who are qualified to plan, design and verify installation or implementation of specific practices per practice standards approved by the Natural Resources Conservation Service or the Commission. This authority is either recognized or granted by the Natural Resources Conservation Service or the Commission.

(~~15~~21) "Landowner" means any natural person or other legal entity, including a governmental agency, who holds either an estate of freehold (such as a fee simple absolute or a life estate) or an estate for years or from year to year in land, but ~~does~~ shall not include an estate at will or by sufferance in land. Furthermore, a governmental or quasi-governmental agency such as a drainage district or a soil and water conservation district, or any such agency, by whatever name called, exercising similar powers for similar purposes, can be a landowner for the purposes of the~~se~~ ~~Rules~~ rules of this subchapter if the governmental agency holds an easement in land.

(22) "Nonpoint Source (NPS) Pollution" means pollution originating from a diffuse source.

(~~16~~23) ~~Program~~ "Fiscal Year" means the period from July 1 through June 30 for which funds are allocated to districts.

(~~17~~24) "Proper Maintenance" means that a practice(s) is being maintained such that the practice(s) is ~~successfully~~ performing the function for which it was originally implemented.

(25) "Regional Allocation Pool" means the annual share of the state's appropriation for each program allocated for applications ranked in the Division's three regions as specified in the annual Detailed Implementation Plan.

(~~18~~26) ~~Soil Loss Tolerance (t) means the maximum allowable annual soil erosion rate to maintain the soil resource base, depending on soil type.~~ "Statewide Allocation Pool" means the annual share of the state's appropriation for applications ranked at the state level as specified in the annual Detailed Implementation Plan.

(~~19~~27) "~~Strategy~~ Strategic Plan" means the annual plan for the N.C. ~~Agriculture Cost Share Program for Nonpoint Source Pollution Control~~ Soil and Water Conservation Commission Cost Share Programs to be developed by each district. The plan identifies ~~pollution treatment~~ natural resource needs and the level of cost sharing and technical assistance monies required to address those annual needs in the respective district.

(~~20~~28) "Technical Representative" of the district means a person designated by the district to act on their behalf who participates in the planning, design, implementation and inspection of BMPs. ~~These practices shall be technically reviewed by the Division. The district chairman shall certify that the technical representative has properly planned, designed and inspected the BMPs.~~

(~~21~~29) "Unencumbered Funds" means the portion of the allocation to each district ~~which~~ that has not been committed for cost sharing.

History Note: *Authority G.S. 106-840; 106-850; 139-3;*
Eff. May 1, 1987;
Temporary Amendment Eff. September 23, 1996;
Recodified from 15A NCAC 6E .0002 Eff. December 20, 1996;
Amended Eff. April 1, 1997;
Temporary Amendment Expired June 13, 1997;
Amended Eff. March 1, 2008; July 1, 2004;
Transferred from 15A NCAC 06E .0102 Eff. May 1, 2012.

02 NCAC 59D .0103 AGRICULTURE COST SHARE PROGRAM FINANCIAL ASSISTANCE ALLOCATION GUIDELINES AND PROCEDURES

(a) The Commission shall allocate ~~the~~ cost share funds to ~~the~~ districts ~~in the designated program areas~~ for cost share payments and cost share incentive payments. ~~To~~ In order to receive fund allocations, each district designated eligible by the Commission shall submit an annual ~~strategy~~strategic plan to the Commission ~~at the beginning of each fiscal year~~ by June 1 of each year. ~~Funds may be allocated to each district for any or all of the following purposes: cost share payments, cost share incentive payments, technical assistance, or administrative assistance. Use of funds for technical and administrative assistance must follow the guidelines set forth in Rule .0106 of this Subchapter.~~

(b) Funds shall be allocated to the districts at the beginning of the fiscal year and whenever the Commission determines that sufficient funds are available to justify a reallocation. District~~s~~ allocations shall be ~~allocated monies~~ based on the identified level of ~~agriculture related~~ agricultural nonpoint source pollution problems, the respective district's BMP installation goals as demonstrated in the ~~district~~ district's annual ~~strategy~~ strategic plan, and the district's record of performance to affect BMP installation by cooperating farmers. The allocation method used for disbursement of funds is based on the relative position of each respective district for those parameters approved by the Commission pursuant to Paragraph (g) of this Rule. Each district is assigned points for each parameter, and the points are totaled and proportioned to the total dollars available under the current program year funding according to the following formula:

(1) Sum of Parameter Points = Total Points

(2) Percentage Total Points Each District x Total Dollars Available = Dollars Available to Each District

(3) The minimum allocated to a ~~particular~~ district shall be twenty thousand dollars ($20,000) per program year, unless the district requests less than twenty thousand dollars ($20,000).

(4) If a district requests less than the dollars available to that district in Subparagraph (b)(2) of this Rule, then the excess funds beyond those requested by the district shall be allocated to the districts who did not receive their full requested allocation using the same methodology described in Subparagraph (b)(2) of this Rule.

(c) In the initial allocation 95 percent of the ~~total program funding~~ annual appropriation shall be allocated to ~~the~~ district accounts ~~in the initial allocation~~ administered by the Division. The Division shall retain five percent of the ~~total funding in a~~ annual appropriation as a contingency ~~fund~~ to be used to respond to an emergency or natural disaster. If the contingency funds are not needed to respond to an emergency, then ~~the contingency fund~~ they shall be ~~allocated at the March meeting of the Commission~~ available for allocation after March 1.

(d) The Commission may recall funds allocated to a district ~~during a fiscal year~~ that have not been encumbered to an agreement at any time if it determines the recalled funds are needed to respond to an emergency or natural disaster.

(e) At any time a district may submit a revised ~~strategy~~ strategic plan ~~and apply to the Commission for~~ to request additional funds from the Commission.

(f) ~~CPO's~~ Agreements that encumber funds under the current year ~~must~~ shall be submitted to the Division by 5:00 p.m. on ~~the first Wednesday in~~ June 30.

(g) ~~Districts~~ For the Agriculture Cost Share Program, districts shall be allocated funds based on their respective data for each of the following parameters:

(1) Percentage of total acres of agricultural land in North Carolina that are in the respective district ~~(including cropland, hayland, pasture land, and orchards/vineyards)~~ as reported in the most recent edition of the North Carolina ~~Agricultural Statistics~~ Census of Agriculture. The actual percentage shall be normalized to a 1-100 scale. (20%)

(2) Percentage of total number of animal units in North Carolina that are in the respective district as reported in the most recent edition of the North Carolina ~~Agricultural Statistics~~ Census of Agriculture and converted to animal units using the conversion factors approved by the USDA-Natural Resources Conservation Service. The actual percentage shall be normalized to a 1-100 scale. (20%)

(3) Relative rank of the percentage of the county outside of municipal boundaries as defined by North Carolina Department of Transportation draining to waters ~~number of miles of stream~~ identified as ~~less than fully supporting due to agricultural nonpoint source pollution as reported in the state's 303(d) list,~~ impaired or impacted on the most recent Integrated Report~~305(b) report, and basin plan~~ produced by the North Carolina Division of Water Resources. This report is incorporated with subsequent amendments and editions, and may be accessed at no charge at http://ncdenr.maps.arcgis.com/apps/webappviewer/index.html (20%)

(4) Relative rank of the percentage of the county draining to waters classified as Primary Nursery Areas, Outstanding Resource Waters, High Quality Waters, and Trout Waters on the current schedule of Water Quality Standards and Classifications, Shellfish Growing Areas (open) as determined by the Division of Marine Fisheries, and Drinking Water Assessment Areas as determined by the Division of Water Resources~~, and Critical Water Supply on the current schedule of Water Quality Standards and Classifications~~. The classifications are incorporated with subsequent amendments and editions, and may be accessed at no charge at http://ncdenr.maps.arcgis.com/apps/webappviewer/index.html. The shellfish harvesting areas may be accessed at http://portal.ncdenr.org/web/mf/shellfish-closure-maps. The Public Water Supply assessment areas may be accessed at http://deq.nc.gov/about/divisions/water-resources/drinking-water/drinking-water-protection-program/mapping-applications. (10%)

~~(5) The percentage of cost share funds allocated to a district that are encumbered to contracts in the best three of the most recent four completed program years as reported on the NC Agriculture Cost Share Program Database. (10%)~~

(~~6~~5) Percentage of program funds ~~encumbered to contracts~~ allocated to a district that are ~~actually~~ expended for installed BMPs in the ~~best~~ highest three of the most recent ~~four~~ seven-year period ~~for which the allowed time for implementing contracted BMPs has expired~~ as reported ~~on~~ in the NC ~~Agriculture~~ Cost Share Contracting System ~~Program Database~~. (~~10~~ 20%)

(~~7~~6) Relative rank of the ~~average erosion rate for agricultural~~ number of acres of highly erodible land in the county as reported ~~in~~ by the ~~National Resources Inventory~~ United States Department of Agriculture Farm Service Agency, unless the State Conservationist of the Natural Resources Conservation Service specifies that another information source would be more current and accurate. (10%)

History Note: *Authority G.S. 106-840; 106-850; 139-4; 139-8;*
Eff. May 1, 1987;
Recodified from 15A NCAC 06E .0003 Eff. December 20, 1996;
Amended Eff. April 1, 1997;
Temporary Amendment Eff. May 1, 2001;
Amended Eff. September 1, 2005; August 1, 2002;
Transferred from 15A NCAC 06E .0103 Eff. May 1, 2012.

02 NCAC ~~59H .0103~~ 59D .0104 COMMUNITY CONSERVATION ASSISTANCE PRGORAM ALLOCATION GUIDELINES AND PROCEDURES

(a) The Commission shall consider the total amount of funding available for allocation, relative needs of the program for BMP implementation, local technical assistance, and education to determine the proportion of available funds to be allocated for each eligible purpose. This determination shall be done prior to allocating funds to statewide, regional, and district allocation pools and the Division. Funds may be allocated for any or all of the following purposes:

(1) cost share and cost share incentive payments;

(2) technical and administrative assistance; and

(3) statewide or local education and outreach activities.

The percentage of funding available for each purpose and each allocation pool shall be specified in the annual Detailed Implementation Plan based upon the recommendation of the Division and the needs expressed by the districts.

(b) District Allocations: Based on the availability of funds, ~~The~~ the Commission shall allocate cost share funds from the district allocation pool to the districts. To receive fund allocations, each district shall ~~submit a strategy~~ request funds in their strategic plan ~~to the Commission at the beginning of each program year~~.

(c) Funds for cost share and cost share incentive payments shall be allocated to the districts at the beginning of the fiscal year and whenever the Commission determines that funds are available in the district allocation pool to justify a reallocation. Districts shall be allocated monies based on the identified level of nonpoint source pollution problems and the respective district's BMP installation goals as demonstrated in the ~~district~~ district's annual ~~strategy~~ strategic plan. The allocation method used for disbursement of funds shall be based upon the score of each respective district for those parameters approved by the Commission pursuant to Subparagraph (7) of this Paragraph. The points each district scores on each parameter shall be totaled and proportioned to the total dollars available for district allocation under the current ~~program~~fiscal year funding according to the following formula:

(1)	Sum of Parameter Points			=	Total Points
(2)	Percentage Total Points Each District	x	Total Dollars Available	=	Dollars Available to Each District

(3) 95 percent of the program funding designated for district allocations shall be allocated to the district accounts in the initial allocation. The Division shall retain five percent of the total funding in a contingency fund to respond to an emergency or natural disaster.

(4) The Commission may recall funds allocated to a district that have not been encumbered to an agreement if it determines the recalled funds are needed to respond to an emergency or natural disaster.

(5) At any time a district may submit a revised ~~strategy~~strategic plan and apply to the Commission for additional funds.

(6) ~~CPOs~~ Agreements that encumber funds under the current year must be submitted to the Division by 5:00 p.m. on ~~the first Wednesday in~~ June 30.

(7) Districts shall be allocated funds based on their respective data for each of the following parameters:

(A) Relative rank of the percentage of the county draining to waters identified as impaired or impacted on the most recent Integrated Report produced by the North Carolina Division of Water Resources. This report is incorporated with subsequent amendments and editions, and may be accessed at no charge at http://ncdenr.maps.arcgis.com/apps/webappviewer/index.html (20 percent).

(B) Relative rank of the percentage of the county draining to waters classified as Outstanding Resource Waters, High Quality Waters and Trout Waters ~~or~~ on the current schedule of Water Quality Standards and Classifications, and Shellfish Growing Areas (open) as determined by the Division of Marine Fisheries. The classifications are incorporated with subsequent amendments and editions, and may be accessed at no charge at http://ncdenr.maps.arcgis.com/apps/webappviewer/index.html. The shellfish harvesting areas may be accessed at http://portal.ncdenr.org/web/mf/shellfish-closure-maps. (20 percent)

(C) The percentage of each county covered by Phase I and Phase II requirements. (20 percent)

(D) Relative rank of population density for the county. (20 percent)

(E) Relative rank of the percentage of a county's land area that is located within drinking water assessment areas, as delineated by the Public Water Supply Section of the Division of Water Resources. The Public Water Supply assessment areas are incorporated with subsequent amendments and editions, and may be accessed at no charge at http://deq.nc.gov/about/divisions/water-resources/drinking-water/drinking-water-protection-program/mapping-applications. (20 percent)

(F) The Commission may consider additional factors, such as data sources changes to the Subparagraphs in this Paragraph, as recommended by the Division of Soil and Water Conservation when making its allocations.

(d) Statewide and Regional Allocations: Based on the availability of funds, the ~~The~~ Commission shall allocate cost share funds from the statewide and regional allocation pools. To receive fund allocations, each district designated eligible by the Commission shall submit applications to respective pools when solicited by the Division. The Division shall rank each application and recommend to the Commission for its approval an amount to allocate to each district corresponding to the ~~highest ranking~~ highest-ranking applications.

~~(e) The funds available for technical and administrative assistance shall be allocated by the Commission based upon the needs as expressed by the district and needs to accelerate the installation of BMPs in the respective district. Each district may use these monies to fund new positions or to accelerate present technical assistance. Districts must provide an itemized budget to the Division in order to qualify for technical assistance funds. N.C. Community Conservation Assistance Program technical assistance funds may be used for technical assistance with the district matching at least 50 percent of the total. Each district allocated funds for technical assistance shall demonstrate to the Commission in the itemized budget that matching funds are available prior to any expenditure of funds. The allocation method used for disbursement of funds shall be based on the score of each respective district for those parameters approved by the~~

~~Commission pursuant to Subparagraph (4) of this Paragraph. The points each district scores for each parameter shall be totaled and proportioned to the total dollars available under the current program year funding according to the following formula:~~

~~(1)~~	~~Sum of Parameter Points~~			~~=~~	~~Total Points~~
~~(2)~~	~~Percentage Total Points Each District~~	~~x~~	~~Total Dollars Available~~	~~=~~	~~Dollars Available to Each District~~

~~(3) If a district requests less than the dollars available to that district in Subparagraph (2) of this Paragraph, then the excess funds shall be allocated to the districts who did not receive their full requested allocation using the same methodology described in Subparagraph (2) of this Paragraph.~~

~~(4) Priority for funding shall be based upon the following parameters:~~

~~(A) Whether the position is presently funded by Community Conservation Assistance Program technical assistance funds. (25 percent)~~

~~(B) The proportion of Community Conservation Assistance Program funds for cost share and cost share incentive allocated to districts served by this technical assistance request (normalized to 1 to 100 scale by multiplying each district's score by a factor such that the product of the highest score for this parameter is 100). (50 percent)~~

~~(C) The amount of additional funds leveraged by grants and other funds committed to districts served by this technical assistance request (normalized to 1 to 100 scale by multiplying each district's score by a factor such that the product of the highest score for this parameter is 100). (25 percent)~~

~~(5) Subject to availability of funds and local match, the Commission shall provide support for technical assistance for every district.~~

~~(6) District technicians may be jointly funded by more than one district to accelerate the program in each participating district. Each district shall be eligible for cost sharing in the program. Requests for funding (salary, FICA, insurance, etc.) of a shared position must be presented to the Division by all participating districts and the Division shall cost share to the billing district at a 50-50 rate based on the portion of the FTE provided each respective district. A shared position shall be officially housed in one specific district and cost share for support items (office rent, telephone, etc.) shall be paid to one district only.~~

~~(7) Funds, if available, shall be allocated to each participating district to provide for administrative costs under this program. These funds shall be used for clerical assistance and other related program administrative costs and shall be matched with in-kind funds of an equal amount from the district.~~

~~(f) The funds available for the education and outreach purpose shall be allocated by the Commission based upon the needs as expressed by the district and needs to accelerate the installation of BMPs in that respective district. Districts and the Division may use these funds for holding workshops for potential applicants and for developing, duplicating, and distributing outreach materials or signs. Districts shall provide an itemized budget to the Division in order to~~

~~qualify for education and outreach funds. Education and outreach funds shall be allocated to each district in accordance with the following formula:~~

~~(1) Each district shall receive the lesser of one thousand dollars ($1,000) or the result of the following equation:~~

~~Total Education and Outreach Dollars Available~~	~~x~~	~~Total Education and Outreach Dollars Requested by Each District~~	~~÷~~	~~Total Education and Outreach Dollars Requested by All Districts~~	~~=~~	~~Education and Outreach Dollars Available to Each District~~

~~(2) If more Education and Outreach funds are available for allocation than are requested by districts or the Division, then the excess funds shall be added to the funds to be allocated for cost share and cost share incentive payments.~~

History Note: *Authority G.S. 106-840; 106-860; 139-4; 139-8;*
Eff. January 1, 2008;
Transferred from 15A NCAC 06I .0103 Eff. May 1, 2012;
Amended Eff. November 1, 2016.

02 NCAC 59D .0105 AGRICULTURAL WATER RESOURCES ASSISTANCE PROGRAM FINANCIAL ASSISTANCE ALLOCATION GUIDELINES AND PROCEDURES

(a) The Commission shall consider the total amount of funding available for allocation and the relative needs of the program for BMP implementation to determine the proportion of available funds to be allocated to statewide, regional, and district allocation pools and the Division. The percentage of funding available for each purpose and each allocation pool shall be specified in the annual Detailed Implementation Plan based upon the recommendation of the Division and the needs expressed by the districts.

(b) District Allocations: Based on funding availability, the Commission shall allocate cost share funds from the district allocation pool to the districts. To receive fund allocations, each district shall request an allocation in their strategic plan.

(c) Funds for cost share and cost share incentive payments shall be allocated to the districts at the beginning of the fiscal year and whenever the Commission determines that funds are available in the district allocation pool to justify a reallocation. Districts shall be allocated monies based on the identified level of agricultural water use needs and the respective district's BMP installation goals as demonstrated in the district's annual strategic plan. The allocation method used for disbursement of funds shall be based on the relative position of each respective district for those parameters approved by the Commission pursuant to Paragraph (h) of this Rule. The points each district scores on each parameter shall be totaled and proportioned to the total dollars available for district allocation under the current fiscal year funding according to the following formula:

(1) Sum of Parameter Points = Total Points

(2) Percentage Total Points Each District x Total Dollars Available = Dollars Available to Each District

(3) The minimum district allocation shall be specified in the Detailed Implementation Plan.

(4) If a district requests less than the dollars available to that district in Subparagraph (b)(2) of this Rule, then the excess funds beyond those requested by the district shall be allocated to the districts who did not receive their full requested allocation using the same methodology described in Subparagraph (b)(2) of this Rule.

(d) In the initial allocation 95 percent of the annual appropriation shall be allocated to district accounts administered by the Division. The Division shall retain five percent of the annual appropriation as a contingency to be used to respond to an emergency or natural disaster. If the contingency funds are not needed to respond to an emergency, then they shall be available for allocation after March 1.

(e) The Commission may recall funds allocated to a district that have not been encumbered to an agreement at any time if it determines the recalled funds are needed to respond to an emergency or natural disaster.

(f) At any time a district may submit a revised strategic plan to request additional funds from the Commission.

(g) Agreements that encumber funds under the current year must be submitted to the Division by 5:00 p.m. on June 30.

(h) For the Agricultural Water Resources Assistance Program, districts shall be allocated funds based on their respective data for each of the following parameters:

(1) Relative rank of the number of farms (total operations) that are in the respective district as reported in the Census of Agriculture. (20%)

(2) Relative rank of the total acres of land in farms that are in the respective district as reported in the Census of Agriculture. (20%)

(3) Relative rank of the Market Value of Sales that are in the respective district as reported in the Census of Agriculture. (15%)

(4) Relative rank of the amount of agricultural water use in the respective district as reported in the North Carolina Agricultural Water Use Survey. (25%) Data from the most recent three surveys will be averaged to determine each district's rank.

(5) Relative rank of population density as reported by the state demographer. (20%)

(6) The Commission may consider additional factors, such as data sources changes to the Subparagraphs in this Paragraph, as recommended by the Division of Soil and Water Conservation when making its allocations.

(i) Statewide and Regional Allocations: Based upon funding availability, the Commission shall allocate cost share funds from the statewide and regional allocation pools. To receive fund allocations, each district designated eligible by the Commission shall submit applications to respective pools when solicited by the Division. The Division shall rank each application and recommend to the Commission for its approval an amount to allocate to each district corresponding to the highest-ranking applications.

02 NCAC 59D ~~.0104~~ 0106 BEST MANAGEMENT PRACTICES ELIGIBLE FOR COST SHARE PAYMENTS

(a) ~~BMP's~~ BMPs eligible for cost sharing ~~will~~ shall be restricted to those ~~BMP's~~ BMPs listed in the Detailed Implementation Plan approved by the ~~commission~~ Commission for the current ~~program~~ fiscal year, except for District BMPs. ~~BMP's~~ BMPs shall meet the following criteria to be listed in the Detailed Implementation Plan:

(1) ~~All~~ all eligible ~~BMP's~~ BMPs ~~must~~ shall be designed to ~~reduce the input of agricultural nonpoint source pollution into the water courses of the state~~ meet the purpose of the program or ~~as otherwise~~ shall be authorized by statute.

(2) ~~Information~~ information establishing the average cost of the specified BMP ~~must~~ shall be used, if available. District ~~BMP's~~ BMPs may use actual costs as indicated by receipts, if average costs are not available~~.~~; and

(3) ~~Eligible~~ eligible ~~BMP's~~ BMPs shall have adequate technical specifications as set forth in Paragraph (b) of this Rule.

(b) BMP definitions and specifications shall be determined by the Commission using the process outlined in 02 NCAC 59D .0103 through 59D .0105 ~~are set forth periodically in the USDA Natural Resources Conservation Service Technical Guide, Section IV, Raleigh, North Carolina~~ or by the ~~division~~ Division for district ~~BMP's~~ BMPs. For a contract to be eligible for payment, all cost shared BMPs shall meet or exceed the ~~BMP~~ specifications in effect at the time the contract was approved. ~~appropriate for the current program year shall be met or exceeded in order for an applicant to qualify for cost sharing~~. Provisions for exceeding BMP design specifications by an applicant may be considered at the time of application with the district. The applicant shall assume responsibility for all costs associated with exceeding BMP design specifications.

(c) The Division has authority to approve District BMPs for evaluation purposes. The BMP shall be requested by a district and meet the program purpose. The Division shall determine it to be technically adequate prior to funding.

(~~e~~d) The minimum ~~life expectancy~~ required maintenance of the ~~BMP's~~ BMPs shall be listed in the Detailed Implementation Plan~~. Practices designated by a district shall meet the life expectancy requirement~~ or be established by the ~~division~~ Division for ~~that district~~ District BMPs.

History Note: *Authority G.S. 106-850; 139-8;*
Eff. May 1, 1987;
Recodified from 15A NCAC 6E .0004 Eff. December 20, 1996;
Amended Eff. January 1, 1998;
Transferred from 15A NCAC 06E .0104 Eff. May 1, 2012.

02 NCAC 59D ~~.0105~~.0107 COST SHARE AND INCENTIVE PAYMENTS

(a) Cost share and incentive payments may be made through Cost Share Agreements between the district, Division and the applicant.

(b) For all practices except those eligible for Cost Share Incentives (CSI) ~~CSI~~, the ~~state~~ State of North Carolina shall provide a percentage of the average cost for BMP installation not to exceed the maximum cost share percentages shown in subdivisions (6), (8), and (9) of G.S. ~~143-215.74(b)~~ 106-850(b), and the applicant shall provide ~~contribute~~ the remainder of the cost. In-kind contributions by the applicant shall be included in the applicants' cost share contribution. In-kind contributions shall be ~~specified in the agreement for cost sharing and shall be~~ approved by the district and Division.

(c) CSI payments shall be limited to a maximum of three years per ~~farm~~ entity.

(d) Average installation costs for each comparative area or region of the state and the amount of cost share incentive payments shall be updated and revised at least triennially by the Division for approval by the Commission.

(e) The total annual cost share payments to an applicant shall not exceed the maximum funding authorized in subdivisions (6) and (9) of G.S. ~~143-215.74(b)~~ 106-850(b).

~~(f) Cost share payments to implement BMPs under this program may be combined with other funding programs, as long as the combined cost share rate does not exceed the amount and percentages set forth in Paragraphs (b) and (e) of this Rule. For special funding programs where the applicant relinquishes all production capability on his or her agricultural land for at least 10 years, combined funding may equal up to 100 percent. Agriculture Cost Share Program funding shall not exceed the maximum cost share percentages shown in subdivisions (6), (8), and (9) of G.S. 143-215.74(b).~~

(~~g~~f) Use of cost share payments ~~is~~ shall be restricted to land located within the county approved for funding by the Commission. However, in the situation where an applicant's farm is not located solely within a county, the entire farm, if contiguous, shall be eligible for cost share payments.

(~~h~~g) Agriculture Cost Share Program and Agricultural Water Resources Assistance Program cost ~~Cost~~ share contracts used on or for local, state or federal government land ~~must~~ shall be approved by the Commission ~~in order~~ to avoid potential conflicts of interest and to ensure that such contracts are consistent with the purposes of ~~this program~~ these programs.

(i) The district Board of Supervisors may approve Cost Share Agreements with cost share percentages or amounts less than the maximum allowable in subdivisions (6), (8), and (9) of G.S. ~~143-215.74(b)~~ 106-850(b) if:

(1) ~~The~~ the Commission allocates insufficient cost share BMP funding to the district to enable it to award funding to all applicants; or

(2) ~~The~~ the district establishes other criteria in its annual ~~strategy~~ strategic plan for cost sharing percentages or amounts less than those allowable in subdivisions (6), (8), and (9) of G.S. ~~143-215.74(b)~~ 106-850(b).

(j) For purposes of determining eligible payments under practice-specific caps described in the detailed implementation plan, the district board shall consider all entities with which the applicant is associated, including those in other counties, as the same applicant.

1
2 *History Note:* *Authority G.S. 106-840; 106-850; 139-4; 139-8;*
3 *Eff. May 1, 1987;*
4 *Temporary Amendment Eff. September 23, 1996;*
5 *Recodified form 15A NCAC 06E .0005 Eff. December 20, 1996;*
6 *Temporary Amendment Expired June 13, 1997;*
7 *Amended Eff. March 1, 2008; July 1, 2004; April 1, 1999; January 1, 1998;*
8 *Transferred from 15A NCAC 06E .0105 Eff. May 1, 2012.*
9
10

02 NCAC 59D ~~.0106~~ .0108 TECHNICAL ASSISTANCE FUNDS

(a) The funds available for technical assistance shall be allocated by the ~~commission~~ Commission based on the recommendation of the division, ~~and~~ the needs as expressed by the district, and the needs to accelerate the installation of ~~BMP's~~ BMPs in the respective district. ~~Each district may use these monies to fund new positions or to accelerate present technical assistance positions. Districts must provide an itemized budget to the division in order to qualify for technical assistance funds. Matching~~ The district shall provide at least 50 percent of the total matching funds for ~~district~~ technical assistance ~~shall be approved by the commission prior to any expenditure of funds. Budget revisions submitted by the districts may be approved by the NPS Section based on Paragraph (b) of this Rule. N. C. Agriculture Cost Share technical assistance funds may be used for each FTE technical position with the district matching at least 50 percent of the total. Priorities for funding positions shall be assigned based as follows:~~

~~(1) Subject to availability of funds and local match, provide support for one FTE technical position for every district.~~

~~(2) Subject to availability of funds and local match, provide support for one additional FTE technical position if the position is needed to further support program implementation. Priority for funding positions beyond one FTE per district shall be based on the following parameters:~~

~~(A) Whether the position is presently funded by program technical assistance funds.~~

~~(B) The number of program dollars encumbered to contracts in the highest three of the previous four completed program years, and~~

~~(C) The number of program dollars actually expended for installed BMPs in the highest three years of the most recent four year period for which the allowed time for implementing contracted BMPs has expired as reported on the NC Agriculture Cost Share Database.~~

~~(3) Subject to availability of funds and local match, provide support for additional FTE technical position if the position is needed to further accelerate treatment of identified critical nonpoint source pollution problem(s).~~

(b) The Commission shall allocate technical assistance funds as described in their Detailed Implementation Plan (DIP). This allocation shall be made based on the implementation of conservation practices for which district employees provided technical assistance incorporating the following: ~~Technical assistance funds may be used for salary, benefits, social security, field equipment and supplies, office rent, office equipment and supplies, postage, telephone service, travel and mileage. A maximum of two thousand five hundred dollars ($2,500) per year for each FTE technical position is allowed for mileage charges.~~

(1) Commission Cost Share Programs funded practices will be weighted at 100 percent;

(2) other local, state, federal and grant funded practices that meet the purpose requirements in 02 NCAC 59D .0101 will be weighted at a minimum of 25 percent as specified in the DIP;

(3) districts shall submit information on funded practices as specified in Subparagraph (2) of this Paragraph through their annual strategic plan;

(4) this allocation will be calculated using the ~~best~~ highest three of the most recent seven years; and

(5) this allocation will be calculated once every three years, unless there is a change in technical assistance state appropriations.

(c) Technical assistance funds may be used for salary, benefits, social security, field equipment and supplies, office rent, office equipment and supplies, postage, telephone service, travel, mileage, and any other expense of the district in implementing Soil and Water Conservation Commission Cost Share Programs. ~~not be used to fund technical assistance positions which do not meet the following minimum requirements:~~

~~(1) associated degree in engineering, agriculture, forestry or related field; or~~

~~(2) high school diploma with two years experience in the fields listed in Rule .0106(c)(1), of this Subchapter.~~

(d) Each district requesting technical assistance funding with the required 50 percent local match shall receive a minimum allocation of $20,000 each year. ~~Cost shared positions must be used to accelerate the program activities in the district. A district technician cost shared with program funds may work on other activities as delegated by the field office supervisor but the total hours charged to the program by field office personnel must equal or exceed those hours funded through the program. Also, these hours must be in addition to those hours normally spent in BMP planning and installation by district personnel.~~

(e) If a district is not spending more on financial assistance funds on Commission Cost Share Programs than they receive for technical assistance, the district shall appeal to the Commission to receive technical assistance funding. ~~District technicians may be jointly funded by more than one district to accelerate the program in each participating district. Each district must be eligible for cost sharing in the program. Requests for funding (salary, FICA, insurance, etc.) of a shared position must be presented to the division by all concerned districts and the division shall cost share to the billing district at a 50-50 rate based on the portion of the FTE provided each respective district. A shared position must be officially housed in one specific district and cost share for support items (office rent, telephone, etc.) shall be paid to one district only.~~

(f) ~~Funds, if available, shall be allocated to each participating district to provide for administrative costs under this program. These funds shall be used for clerical assistance and other related program administrative costs and shall be matched with in-kind funds of an equal amount from the district.~~ All technical district employees shall obtain Job Approval Authority for two best management practices from the Commission or the United States Department of Agriculture Natural Resources Conservation Service within three years of being hired or ~~July 1, 2018~~ three years of the effective date of this rule, whichever is later.

(1) One of the best management practices for which the employee has obtained Job Approval Authority shall be a design practice. Design practice means an engineering practice as defined by the Natural Resources Conservation Service or Soil and Water Conservation Commission in their Program Detailed Implementation Plan(s).

(2) The District Board of Supervisors may request a one-year extension for their employees in meeting the Job Approval Authority requirement for extenuating circumstances.

History Note: Authority G.S. 106-840; 106-850; 139-4; 139-8;

1 *Eff. May 1, 1987;*
2 *Amended Eff. July 1, 1992;*
3 *Recodified from 15A NCAC 6E .0006 Eff. December 20, 1996;*
4 *Amended Eff. August 1, 2005; November 1, 1997;*
5 *Transferred from 15A NCAC 06E .0106 Eff. May 1, 2012.*
6
7

02 NCAC 59D .~~0107~~ 0109 COST SHARE AGREEMENT

(a) The landowner shall be required to sign the agreement for all practices ~~other than agronomic practices and land application of animal wastes~~ that affect change to the property. ~~An applicant who is not the landowner may submit a long term written lease or other legal document, indicating control over the land in lieu of the landowner's signature, provided the control runs the life of the practice as listed in the respective Program Year's Implementation Plan. Signature~~ The signature on the agreement constitutes responsibility for BMP maintenance and continuation.

~~(b) As a condition for receiving cost share or cost share incentive payments for implementing BMP's, the applicant shall agree to continue and maintain those practices for the minimum life as set forth in the Detailed Implementation Plan, effective the date the BMP's are implemented.~~

~~(c) As a condition for receiving cost share payments, the applicant shall agree to submit a soil test sample for analysis and follow the fertilizer application recommendations as close as reasonably and practically possible. Soil testing shall be required a minimum of every two years on all cropland affected by cost share payments. Failure to soil test shall not constitute noncompliance with the cost share agreement.~~

~~(d) As a condition for receiving cost share payments for waste management systems, the applicant shall agree to have the waste material analyzed once every year to determine its nutrient content. If the waste is land applied, the applicant shall agree to soil test the area of application and to apply the waste as close as reasonably and practically possible to recommended rates. When waste is land applied, waste analysis and soil testing shall be conducted annually.~~

(~~e~~b) The technical representative of the district shall determine if the practice(s) implemented have been installed according to ~~specifications~~ practice standards as defined for the respective ~~program~~fiscal year in the USDA-Natural Resources Conservation Service Technical Guide~~, Section IV, Raleigh,~~ for North Carolina, according to other specifications approved by the Commission pursuant to 02 NCAC 59G .0103, or according to ~~specifications~~ standards approved by the Division for district ~~BMP's~~BMPs based on the criteria established in 02 NCAC 59G .0103(c).

(f) The district shall be responsible for making an annual spot check of five percent of all the cost share agreements to ensure proper maintenance. The Commission may specify additional spot check requirements for specific BMPs in the Detailed Implementation Plan. ~~Waste management systems shall be included as part of the annual five percent check except for systems on farms without certified waste management plans. In those cases, the districts shall conduct annual status reviews for five years following implementation.~~

(~~f~~g) If the technical representative of the district determines that a BMP for which program funds were received has been destroyed or has not been properly maintained, the applicant ~~will~~ shall be notified that the BMP ~~must~~ shall be repaired or re-implemented within 30 working days. For vegetative practices, applicants ~~are~~ shall be given one calendar year to re-establish the vegetation. The ~~district~~ Division may grant a prescribed extension period if it determines compliance ~~can not~~ cannot be met due to circumstances beyond the applicants control.

(~~g~~h) If the practices are not repaired or reimplemented within the specified time, the applicant shall be required to repay to the Division a prorated refund for cost share ~~BMP's~~BMPs as shown in Table 1 and 100 percent of the cost share incentive payments received.

Table 1
PRORATED REFUND SCHEDULE FOR NONCOMPLIANCE
OF COST SHARE PAYMENTS

Percent Age of Practice Life	Percent Refund
0	100
10	95
20	89
30	82
40	74
50	65
60	55
70	44
80	31
90	17
100	0

(~~h~~i) In the event that a contract has been found to be noncompliant and the ~~An~~ applicant, ~~who has been found in noncompliance and who~~ does not agree to correct the non-compliance, the Division may invoke procedures to achieve resolution to the noncompliance, including any and all remedies available to it under the law. ~~repair or reimplement the cost shared practices, and a District may jointly request the commission to informally mediate the case. To invoke this method of mediation, both parties must stipulate that the commission mediation is binding.~~

~~(i) An applicant shall have 180 days to make repayment to the Division following the final appeals process.~~

~~(j) The inability to properly maintain cost shared practices or the destruction of such practices through no fault of the applicant shall not be considered as noncompliance with the cost share agreement.~~

(~~k~~j) When land under cost share agreement changes~~,~~ ~~owners~~ownership the new landowner shall be strongly encouraged by the district to accept the remaining maintenance obligation. If the new landowner does not accept the maintenance requirements in writing, then the original applicant shall be required to refund 100 percent of all CSI payments and a prorated portion of cost share payments in accordance with Table 1 in Paragraph (~~g~~h) of this Rule.

History Note: *Authority G.S. 106-850; 139-4; 139-8;*
Eff. May 1, 1987;
Amended Eff. July 1, 1992;
Recodified from 15A NCAC 6E .0007 Eff. December 20, 1996;
Amended Eff. June 1, 2008; April 1, 1999; November 1, 1997;
Transferred from 15A NCAC 06E .0107 Eff. May 1, 2012.

02 NCAC 59D .~~0108~~.0110 DISTRICT PROGRAM OPERATION

(a) As a component of the annual ~~strategy~~ strategic plan, the district shall prioritize resource concerns per the program purpose. ~~both cropland and animal operations according to pollution potential~~. The district shall target technical and financial assistance to facilitate BMP implementation on the identified critical areas.

(b) The district shall give priority ~~Priority by the district may be given~~ to implementing systems of ~~BMP's~~BMPs that ~~which~~ provide the most cost effective ~~reduction of nonpoint source pollution~~ conservation practice for addressing priority resource concerns.

(c) All applicants shall apply to the district ~~and complete the necessary forms~~ in order to receive cost share payments.

(d) The district shall review each application and the feasibility of each application. The district shall review and approve the evaluation and assign priority for cost sharing. All applicants shall be informed of cost share application approval or denial.

(e) Upon approval of the application by the district, the applicant, ~~and the~~ district, and the Division shall enter into a cost share agreement. The cost share agreement shall list the practices to be cost shared with state funds. The agreement shall also include the average cost of the recommended practice(s), cost incentive payment of the practice(s), and the expected implementation date of the practice(s). The District shall develop ~~CPO's, which~~ a conservation plan that shall become a part of the cost share agreement.

(f) Upon completion of practice(s) implementation, the technical representative of the district shall notify the district board of compliance with design specifications.

(g) Upon notification, the district shall review the ~~CPO~~ agreement and request for payment. Upon approval, the district shall certify the practices in the ~~CPO~~ agreement and notify the Division to make payment to the applicant. The District Board of Supervisors shall certify that the individual signing the conservation plan and request for payment has proper job approval authority for the respective practice(s) before signing requests for payment for completed BMPs.

~~(h) Upon receipt of a quarterly statement from the district, the Division shall reimburse to the district the appropriate amount for technical and clerical assistance.~~

(~~i~~h) The district shall be responsible for and approve all BMP inspections as set forth in Rule .~~0107~~0109(e) of this Section to insure proper maintenance and continuation under the cost share agreement.

(~~j~~i) The district shall keep ~~appropriate~~ records dealing with the program per their district's document retention schedule.

History Note: *Authority G.S. 106-840; 106-850; 139-4; 139-8;*
Eff. May 1, 1987;
Recodified from 15A NCAC 6E .0008 Eff. December 20, 1996;
Amended Eff. March 1, 2008; November 1, 1997;
Transferred from 15A NCAC 06E .0108 Eff. May 1, 2012.

SUBCHAPTER 59H – COMMUNITY CONSERVATION ASSISTANCE PROGRAM FOR NONPOINT SOURCE POLLUTION CONTROL

SECTION .0100 – COMMUNITY CONSERVATION ASSISTANCE PROGRAM

02 NCAC 59H .0101 PURPOSE

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. December 1, 2007;
Transferred from 15A NCAC 06I .0101 Eff. May 1, 2012.

02 NCAC 59H .0102 DEFINITIONS FOR SUBCHAPTER 59H

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. December 1, 2007;
Transferred from 15A NCAC 06I .0102 Eff. May 1, 2012;
Amended Eff. November 1, 2016.

02 NCAC 59H .0103 ALLOCATION GUIDELINES AND PROCEDURES

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. January 1, 2008;
Transferred from 15A NCAC 06I .0103 Eff. May 1, 2012;
Amended Eff. November 1, 2016.

02 NCAC 59H .0104 BEST MANAGEMENT PRACTICES ELIGIBLE FOR COST SHARE PAYMENTS

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. December 1, 2007;
Transferred from 15A NCAC 06I .0104 Eff. May 1, 2012.

02 NCAC 59H .0105 COST SHARE AND INCENTIVE PAYMENTS

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. December 1, 2007;
Transferred from 15A NCAC 06I .0105 Eff. May 1, 2012.

02 NCAC 59H .0106 TECHNICAL ASSISTANCE FUNDS

History Note: Authority G.S. 106-840; 106-860; 139-4; 139-8;
Eff. December 1, 2007;
Transferred from 15A NCAC 06I .0106 Eff. May 1, 2012.

02 NCAC 59H .0107 COST SHARE AGREEMENT

History Note: Authority G.S. 106-860; 139-4; 139-8;
Eff. June 1, 2008;
Transferred from 15A NCAC 06I .0107 Eff. May 1, 2012.

02 NCAC 59H .0108 DISTRICT PROGRAM OPERATION

History Note: Authority G.S. 106-840;
Eff. March 1, 2008;
Transferred from 15A NCAC 06I .0108 Eff. May 1, 2012.

District Supervisor Training Program and Policy

Supervisor Training Committee Recommendations
October 2018

Introduction

In June 2018, the North Carolina General Assembly passed Session Law 2018-113, amending Soil and Water Conservation District Supervisor training requirements to read as rewritten:

> ***"§ 139-7.2. Training of elective and appointive district supervisors.***
> *(a) All district supervisors, whether elected or appointed, shall complete a minimum of six clock hours of training per term of service.*
> *(b) The training shall include soil, water, and natural resources conservation and the duties and responsibilities of district supervisors.*
> *(c) The training may be provided by the School of Government at the University of North Carolina at Chapel Hill, or other qualified sources as approved by the Soil and Water Conservation Commission."*

To implement this Soil and Water Conservation District Supervisor (Supervisor) training requirement, Commission Chair John Langdon appointed a special committee to develop the education program's structure and guidelines. The Supervisor Training Committee (Committee) members are Commission member and Special Committee Chair John Langdon, Association Past Presidents Ben Knox and Chris Hogan, Association President Dietrich Kilpatrick, Association Executive Director Bryan Evans, and Division Director Vernon Cox, Deputy Director David Williams and Eastern Region Coordinator Kristina Fischer.

Training Objective

The Committee's objective is to design a Supervisor Training Program (STP) that results in knowledgeable and skilled Supervisors and enhances the overall capacity of the local Soil and Water Conservation Districts (districts) to deliver their programs and services.

Pilot Program

In July 2016, the North Carolina General Assembly passed Session Law 2016-113 stating:

> *REQUIRE TRAINING FOR APPOINTED AND ELECTED SOIL AND WATER DISTRICT SUPERVISORS*
> ***SECTION 5.(a)*** *G.S. 139-4(d) reads as rewritten:*
> *"(d) In addition to the duties and powers hereinafter conferred upon the Soil and Water Conservation Commission, it shall have the following duties and powers:*
> *(13) To establish a training program required for all district supervisors."*
> ***SECTION 5.(b)*** *Article 1 of Chapter 139 of the General Statutes is amended by adding a new section to read:*
> ***"§ 139-7.2. Training of elective and appointive district supervisors.***
> *(a) All district supervisors, whether elected or appointed, shall complete a minimum of six clock hours of training annually.*

(b) The training shall include soil, water, and natural resources conservation and the duties and responsibilities of district supervisors.

(c) The training may be provided by the School of Government at the University of North Carolina at Chapel Hill, or other qualified sources as approved by the Soil and Water Conservation Commission."

In November 2017, the Commission adopted District Supervisor Training Program and Education Approval Guidelines (guidelines). A group of eight Pilot Districts were selected to test the STP Guidelines beginning in January 2018. The Pilot Districts included:

- Association Area 1 – Henderson
- Association Area 2 – Caldwell
- Association Area 3 – Chatham
- Association Area 4 – Johnston
- Association Area 5 – Beaufort
- Association Area 6 – New Hanover
- Association Area 7 – Columbus
- Association Area 8 – Rowan

For the Pilot Program beginning in January 2018, course sponsors (including the Association, Division staff, district staff, and self-reporting Supervisors) submitted requests for supervisor training credit (STC) approval through an *Online Credit Approval Process* link available through the Division website. The Online Credit Approval Process has collected relevant details related to each training course or activity, so that proper STCs are awarded to Supervisors. Division staff has reviewed requests for STCs through authority granted by the Commission and has notified the sponsors of STCs that are awarded. For most events, sponsors have been required to submit typed participation rosters, following the completion of the course, so that appropriate STCs are entered in a database that is used to track STC hours for each Supervisor.

With the legislation change in June 2018, the required number of STCs are reduced from six per year, to six per term. This change has prompted the Commission to revise the STP Guidelines. The following sections outline details for a statewide program and Commission policy related to program implementation.

Statewide Program Delivery

The Commission will provide oversight for the program and approve education guidelines and criteria governing course eligibility and approved credit hours. The Commission may reserve or delegate its authority to approve specific training courses and related credit hours to the Division. The Commission will retain authority to consider appeals for decisions to deny or limit credit for courses or events.

The Division will administer and market the program. The approved training courses, credit hours and STCs will be entered into a database managed by the Division. All approved training courses will be maintained in the Supervisor training database and marketed through the district listserv and Division website. The Division Director will report bi-monthly to the Commission regarding the progress of the program, Supervisor compliance with training requirements, and recommendations to improve the effectiveness of the program.

All Supervisors, whether elected or appointed, are required to secure a minimum of six STCs per term. The period for this requirement is based on a standard term of office and will run from the first Monday in December in even years, until the first Monday in December four years later.

Supervisors who are appointed by the Commission mid-term, to fill vacancies of unexpired terms, will be expected to achieve six STCs during the remaining portion of their term unless the UNC School of Government's Basic Training for Soil and Water Conservation District Supervisors is not offered in their region during this time-period.

Delivery Methods for Supervisor Training

The Commission recognizes that the duties and responsibilities of Supervisors are broad, and natural resource conservation concerns vary from district to district. Various delivery methods for Supervisor training may be considered when they meet the objective of the training program. Potential delivery methods for Supervisor training are listed below. More specific details related to approved STCs for each activity or course is included in Appendix A.

1. District board meeting approved topics
2. District sponsored classroom training and / or field days, as approved
3. UNC School of Government training
4. Association sponsored training and meetings, as approved (e.g. Annual State Meeting, Area Spring and Fall Meetings)
5. Commission sponsored field tours, as approved

Topics Approved for Supervisor Training Credit

In general, educational topics dealing with the overall operations of soil and water conservation districts will qualify for STCs. Educational topics directly relating to almost any aspect of Supervisor duties or responsibilities will be considered for approval. Appendix A provides guidance regarding training activities that may be awarded STC hours.

Course sponsors must keep NC General Statute 139-7.2 training topics in mind when awarding requests for approval:

1. *Soil, water, and natural resources conservation*
2. *Duties and responsibilities of district supervisors*

Tracking of Supervisor Training Credits

The approved training courses, credit hours and STCs obtained annually by Supervisors will be entered into a database managed by the Division.

Credit will be assigned as 1 STC being equal to 1 hour of actual class or field instruction that deals with content relevant to the categories being requested for credit. The Commission retains the authority to limit the number and / or frequency of hours that can be assigned for courses, events or training types. There is a 15-minute minimum and STCs are approved in quarter hour increments.

DRAFT

For implementation of a statewide training program beginning in December 2018, the Division will serve as course sponsor for all training activities, working in conjunction with districts, the Association, NRCS, and others as appropriate, to obtain training activity agendas and participation rosters.

Appendix A includes details related to approved STCs for each activity or course as delegated by the Commission.

Agenda Detail Requirement

The Division evaluates the title and agenda of each presentation to determine the STCs to be awarded for the course or activity. If too little information is provided for a determination, the Division may ask for additional information before any STCs are approved. If a detailed agenda (i.e. including presenter name, affiliation and title, presentation time, topics covered) is provided, the evaluation process will be streamlined and the course will receive the correct STCs.

Mandatory Topics

While most training events will be non-mandatory, the Commission may determine that certain training is mandatory for all Supervisors and will adopt a schedule for obtaining mandatory training.

Mandatory training courses include the following:

- *UNC School of Government's Basic Training for Soil and Water Conservation District Supervisors* – the course provides introduction and exploration of the legal and statutory requirements of districts and Supervisors, including District Law (NC General Statute 139), Public Records Law (NC General Statute 132), Open Meetings Law (NC General Statute 143, Article 33 C), and more. The course is required as an introduction for all Supervisors, and encouraged at least once every two terms;
    - Newly appointed Supervisors are required to obtain the training at the next scheduled offering in their region, generally within the first year of appointment.
    - Newly elected Supervisors are required to obtain the training at the next scheduled offering in their region, generally within the first year of election.
    - Appointed Supervisors serving prior to December 2020 are required to provide documentation that they have attended the training previously to qualify for reappointment.
    - Elected Supervisors serving prior to December 2020 shall be encouraged, but not required to complete the training before the expiration of their current term. Upon re-election in 2020 or beyond, these Supervisors will be required to attend the training within their first year of election, or to provide documentation that they have attended the training previously.

Please see the phased implementation schedule attached as Appendix B for a summary of implementation details for each supervisor type (e.g. elected or appointed) and term.

Supervisor Responsibilities

Supervisors are responsible to verify the STC hours awarded for their training activities. A report of STCs achieved by each Supervisor will be posted to the Division website on a quarterly basis.

DRAFT

In addition, Supervisors will be responsible to report to the Division when only partial participation credit should be awarded for a training activity or event (i.e. depart from the Association's Annual Meeting on Monday afternoon, vs. participation through the close of the agenda on Tuesday afternoon). The Division will award complete STCs to participants based on registration lists or sign-in sheets, as appropriate. Those Supervisors who should receive a reduced number of STC hours will be responsible to report early departure times or other lack of participation to the Division.

Repercussions for Failure

Supervisors that neglect to meet training requirements will be expected to provide a written explanation to the Commission. The Commission will provide consideration for hardship; including but not limited to illness, financial, or familial obligations, when supervisors do not meet training requirements (i.e. mandatory or term).

When Supervisors are unable to provide the Commission an explanation deemed a hardship, the Commission will consider this "misfeasance, malfeasance, or nonfeasance" and may invoke their ability to remove that Supervisor from office for "neglect of duty". This authority is provided to the Commission in NC General Statute 139-7. Prior to removal from office the Commission will provide the Supervisor a written notice of their intent to remove the individual. This notice will include a timeline for any response from the Supervisor and instructions for the supervisor to request a hearing before the Commission.

For neglect to participate in mandatory UNC School of Government training, letters will be requested in advance of the March Commission meeting, each year. Any necessary removal from office will be in effect for the remainder of the term.

For neglect to meet six STCs per term training, letters will be requested in advance of the January Commission meeting, odd years. Any necessary removal from office will be in effect for the remainder of the term.

Timeline

- Pilot training program for Supervisors in eight local soil and water conservation districts (one per Association Area) has run from January 2018 through December 2018.
- The Commission made adjustments to these program Guidelines during the pilot phase due to change in law approved by the legislature in June 2018.
- Tentative adoption for a statewide Supervisor Training Program will begin with STCs tracked beginning December 2018. Supervisors that will serve 2018-2022 terms will begin the training requirement in December 2018. STCs that are accumulated during the 2018-2022 term, but prior to final adoption of the program rules will be honored.
- Supervisors that are serving 2016-2020 terms will begin the training requirement in December 2020 if re-elected or re-appointed.
- The Commission will begin steps for rule-making to enforce Supervisor Training Program requirements following the November 2018 Commission meeting.

DRAFT

APPENDIX A - DELEGATION OF APPROVAL AUTHORITY FOR SUPERVISOR TRAINING CREDITS

The NC Soil & Water Conservation Commission (Commission) delegates authority to the Division of Soil & Water Conservation (Division) to approve and award district supervisor training credits (STCs) according to the criteria outlined below.

The Commission retains authority to consider appeals for decisions to deny or limit approved STCs, as requested by local soil and water conservation district supervisors.

To be approved for STCs, the course or event shall include content related to one of two training topics, as listed in NC General Statute 139-7.2:

1. *Soil, water, and natural resources conservation*
2. *Duties and responsibilities of district supervisors*

Learning about the responsibilities of the district board is considered training; executing the responsibilities of the district board is not considered training. Learning about opportunities in which the district may engage, or how the district may operate to take advantage of opportunities is considered training; district engagement is not considered training. District supervisors and course sponsors must keep these training topics and considerations in mind as STCs are awarded.

The following guidelines should also be kept in mind when submitting requests for approval:

- Credits should only be awarded for <u>topic training time</u> during a course or event participation
- Routine district business does not qualify for credit
- Association business does not qualify for credit
- Awards and recognition programs do not qualify for credit
- Breaks and meals during a program agenda do not qualify for credit; however, if an informational speaker with topic relevance is included during these agenda times, credit may be granted for speaker comments or training activity

STCs shall be approved and awarded as follows:

Training events below qualify for **<u>1 STC hour awarded per hour of contact (100% credit)</u>**:

1. District board meeting approved topics
    a. Presentations as approved (e.g. invited outside speaker, planned training topic presentation or field visit hosted by staff professional – district / county employee, state employee, federal employee, presentation available on the Division website in the "District Board Training Library")
        - <u>NOTE:</u> routine district business does not qualify for credit
        - <u>SPONSOR:</u> recorded by NCDA&CS Division Regional Coordinator on behalf of the district board
2. District sponsored classroom training and / or field days as approved
    a. Organized presentations and field tours intended for district outreach (e.g. cover crop workshop, BMP tour for potential program participants or elected officials)

b. Technical field training delivered by staff professional (e.g. site visit and review of innovative district BMP)
   - NOTE: breaks and meals during a program agenda do not qualify for credit
   - SPONSOR: recorded by NCDA&CS Division Regional Coordinator on behalf of the district board

3. Classroom instruction as approved
   a. School of Government Training – Basic Training for SWCD Supervisors
      - NOTE: breaks and meals during a program agenda do not qualify for credit
      - SPONSOR: recorded by the Division based on attendance roster provided by the Association
4. Association meetings
   a. Annual State Meeting (STCs are approved individually for training activities offered during the event)
      1) Commission meeting (based on activity sign-in sheet)
      2) General sessions (based on registration list)
      3) Concurrent sessions (based on activity sign-in sheet)
      4) Educational presentations during standing committee meetings (based on activity sign-in sheet)
      5) Milton Heath Lecture (based on registration list)
      6) Legislative Luncheon (only when there is an informational speaker as part of the agenda time – based on registration list)
      7) NC CDEA Luncheon (only when there is an informational speaker as part of the agenda time – based on registration list)
      8) Education Dinner (only when there is an informational speaker as part of the agenda time – based on registration list)
      - NOTE: Association business does not qualify for credit
      - NOTE: awards and recognition programs do not qualify for credit
      - SPONSOR: recorded by the Division, as appropriate, based on registration list or sign-in sheet provided by the Association
   b. Area Spring and Fall Meetings
      1) Presentations as approved (e.g. invited outside speaker, planned training topic presentation or field visit hosted by staff professional – district / county employee, state employee, federal employee)
      2) District spotlight
      3) Partnership reports
      - NOTE: Association business does not qualify for credit
      - NOTE: awards and recognition programs do not qualify for credit
      - SPONSOR: recorded by the Division based on sign-in sheet provided by the Association
5. Commission sponsored field tours
   a. Organized presentations and field tours intended for training and field experience
      - SPONSOR: recorded by the Division based on sign-in sheet

DRAFT

ATTACHMENT 12

APPENDIX B - Phased impementation schedule for Supervisor Training Program (STP)					
Term	**Supervisor type**	**Implementation begins**	**UNC School of Government requirement**	**6 STC per term requriement**	**Note**
2014-2018	Pilot SWCD	January 2018			If re-elected or re-appointed in 2018, ability to carry-forward up to 5 STCs to 2018-2022 if over 6 STCs tracked in 2018.
	Mid-term appointment: elected or appointed		Within first year of appointment.		Previous Commission policy.
2016-2020	Pilot SWCD	December 2020			No carry-forward of Pilot STCs; tracking begins December 2020.
	Mid-term appointment: elected or appointed		Within first year of appointment per Commission policy.	Likely covered by participation in UNC SOG.	Previous Commission policy.
	Regularly elected	December 2020 - if re-elected	Encouraged before end of term.		
	Regularly appointed	December 2020 - if re-appointed	Required before end of term to be considered for re-appointment.		Previous Commission policy.
2018-2022	Mid-term appointment: elected or appointed		Within first year of appointment per Commission policy.	Likely covered by participation in UNC SOG.	Previous Commission policy.
	Re-elected	December 2018	Encouraged before end of term.	2018-2022	
	Re-appointed	December 2018	Required to begin term.	2018-2022	Previous Commission policy.
	Newly elected	December 2018	2019	Likely covered by participation in UNC SOG.	
	Newly appointed	December 2018	2019	Likely covered by participation in UNC SOG.	Previous Commission policy.
2020-2024	Mid-term appointment: elected or appointed		Within first year of appointment per Commission policy.	Likely covered by participation in UNC SOG.	Previous Commission policy.
	Re-elected	December 2020	Within first year of election.	2020-2024	Previous UNC SOG attendance will be honored.
	Re-appointed	December 2020	Required to begin term.	2020-2024	Previous UNC SOG attendance will be honored.
	Newly elected	December 2020	Within first year of election.	Likely covered by participation in UNC SOG.	
	Newly appointed	December 2020	Within first year of appointment.	Likely covered by participation in UNC SOG.	Previous Commission policy.
Succeeding terms	Mid-term appointment: elected or appointed		Within first year of appointment per Commission policy.	Likely covered by participation in UNC SOG.	Previous Commission policy.
	Newly appointed to full term		First regional offering.	Likely covered by participation in UNC SOG.	Previous Commission policy.
	All re-appointed		Required to begin term. Previous attendance will be honored; encourage participation once every two terms.	term window	When attending UNC SOG, credit will be given to meet both the UNC SOG requirement, and for corresponding STCs for the term.
	All elected		Required within first year of service. Previous attendance will be honored; encourage participation once every two terms.	term window	When attending UNC SOG, credit will be given to meet both the UNC SOG requirement, and for corresponding STCs for the term.

DRAFT

i. NOMINATED FOR REAPPOINTMENT AND HAVE ATTENDED SOG TRAINING AND AT LEAST 2/3 OF REGULARLY SCHEDULED DISTRICT MEETINGS

SWCD Name		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Date Attended SOG Training	Meetings Attended	Meetings Scheduled	Percentage
1	Avery	Jack	Wiseman	2007	40	48	83.33%
2	Beaufort	Joseph E.	Rogers	1998	30	39	76.92%
3	Bladen	Willie L.	Beard	2015	23	26	88.46%
4	Brown Creek	Ronald M. "Ronnie"	Morgan	2001	26	35	74.29%
5	Brunswick	Robert Gene	Ward	1999	24	29	82.76%
6	Burke	Harold Hicks	Pollard	2017	27	28	96.43%
7	Caswell	Dennis A.	Simmons	2008	40	42	95.24%
8	Catawba	Steve	Killian	2016	20	24	83.33%
9	Cherokee	Chad E.	Decker	2015	41	49	83.67%
10	Cleveland	Ted E.	Wortman	2015	46	49	93.88%
11	Columbus	James A.	Sarvis	2012, 2016	40	44	90.91%
12	Craven	Randy	Register	2003	17	22	77.27%
13	Cumberland	Clifton	McNeill, Jr.	2012	41	44	93.18%
14	Davidson	Ben	Hege	2010	45	46	97.83%
15	Davie	John	Peeler	2004	27	32	84.38%
16	Duplin	George D.	Mainor	2007	40	42	95.24%
17	Durham	Clinton "Talmage"	Layton	2004, 2005	36	41	87.80%
18	Forsyth	Wendell Leslie "Wes"	Schollander, III	2015	39	40	97.50%
19	Gates	Stuart	Askew	2012	18	24	75.00%
20	Graham	John D.	Lovin	2008	37	43	86.05%
21	Granville	Randall W.	Guthrie	2007	37	39	94.87%
22	Guilford	George Y.	Teague	1999	43	44	97.73%
23	Harnett	Joseph Kent	Revels	1998	37	40	92.50%
24	Henderson	Dr. Greg	Hoyt	1988	35	40	87.50%
25	Hertford	Samuel B.	Howell	2003	24	26	92.31%
26	Hyde	Chad	Spencer	2011	18	24	75.00%
27	Johnston	Donald Frederick	Rogers	2018	9	9	100.00%
28	Jones	Kyle Lee	Koonce	2015	33	40	82.50%
29	Lenoir	Elmer M.	Wooten, Jr.	2016	35	36	97.22%
30	Lincoln	Tommy D.	Houser	2007	24	27	88.89%
31	Macon	Josh	Ward	2008	34	38	89.47%
32	Madison	Mark	Cody	2003	37	47	78.72%
33	Martin	Stephen C.	Lilley, Jr.	2017	14	17	82.35%
34	McDowell	William D.	Lonon	1998	36	38	94.74%
35	Mitchell	Alfred	Breedin	2007	10	10	100.00%
36	Montgomery	Larry K.	Scarborough	2002	41	48	85.42%
37	Nash	Frank Parker	Philips, III	2015	44	44	100.00%
38	New Hanover	William J.	Hart	2003, 2012	41	44	93.18%
39	New River	John E.	Walters	2015	33	40	82.50%
40	Northampton	Eugene W.	Brown, Jr.	2007	39	42	92.86%

continued - i. NOMINATED FOR REAPPOINTMENT AND HAVE ATTENDED SOG TRAINING AND AT LEAST 2/3 OF REGULARLY SCHEDULED DISTRICT MEETINGS

SWCD Name		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Date Attended SOG Training	Meetings Attended	Meetings Scheduled	Percentage
41	Onslow	Vincent Eugene	Lewis	2016	24	28	85.71%
42	Orange	Clay	Parker	2015	22	22	100.00%
43	Pamlico	Robert A.	Lyon	2012	70	72	97.22%
44	Pender	Samuel Eugene	Jordan	2010	17	17	100.00%
45	Person	Bruce R.	Whitfield	1984	36	36	100.00%
46	Pitt	C. Leroy	Smith	2012	34	37	91.89%
47	Polk	David	Slater	2002	34	42	80.95%
48	Randolph	William "Bill" T.	Alston	2016	38	42	90.48%
49	Richmond	William Y.	Comninaki	2017	12	13	92.31%
50	Robeson	Lycurous	Lowry	1991	25	27	92.59%
51	Rockingham	Larry F.	Baker	1984	48	48	100.00%
52	Rowan	J. Ben	Knox	2015	36	44	81.82%
53	Sampson	James L.	Lamb	2011	30	38	78.95%
54	Scotland	James F.	Norfleet	2017	16	17	94.12%
55	Stanly	Jody C.	Smith	2015	39	46	84.78%
56	Stokes	Marvin	Cavanaugh	2007	47	48	97.92%
57	Surry	Dr. Earl	Sheppard	2007	29	34	85.29%
58	Transylvania	Alan	Johnson	2006	34	42	80.95%
59	Union	Adam	Moore	2018	12	12	100.00%
60	Wake	Patrick	Johnson	2013	46	47	97.87%
61	Warren	Herman L.	Collier	2005	10	10	100.00%
62	Washington	John Stephen	Barnes	2016	24	26	92.31%
63	Watauga	Robert L.	Hunt, III	2016	29	40	72.50%
64	Wayne	Donna C.	Mills	2012	31	37	83.78%
65	Wilkes	Dr. Bill H.	Davis, Jr.	2010, 2011	56	58	96.55%
66	Wilson	Adam	Gardner	2018	3	4	75.00%
67	Yadkin	Lenuel	Chamberlain	1997	37	42	88.10%
68	Yancey	Jack Lee	Boone, Jr.	2007	27	34	79.41%

ii. NOMINATED FOR REAPPOINTMENT AND HAVE NOT ATTENDED SOG TRAINING

SWCD Name		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Initial Appointment	Meetings Attended	Meetings Scheduled	Percentage
1	Buncombe	Louise	Scruggs	January 2016	22	31	70.97%
2	Clay	Salvador	Moreno	March 2015	11	11	100.00%
3	Gaston	Kevin	Mauney	May 2017	21	23	91.30%
4	Haywood	William	Morrow	October 2018	2	2	100.00%
5	Hoke	Matthew N.	Lindsay	January 2018	4	4	100.00%
6	Jackson	Boyce Turhan	Deitz	January 2014	31	35	88.57%

iii. NOMINATED FOR REAPPOINTMENT AND HAVE NOT ATTENDED 2/3 OF REGULARLY SCHEDULED DISTRICT MEETINGS

	SWCD Name	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Date Attended SOG Training	Meetings Attended	Meetings Scheduled	Percentage
1	Chatham	R. Edward	McLaurin	1995	14	32	43.75%
2	Lee	Tony L.	Ragan	1995	28	46	60.87%
3	Tyrrell	Trey	Liverman	2010	21	34	61.76%

iv. NOMINATED FOR REAPPOINTMENT AND HAVE NOT ATTENDED SOG TRAINING OR 2/3 OF REGULARLY SCHEDULED DISTRICT MEETINGS

	SWCD Name	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Initial Appointment	Meetings Attended	Meetings Scheduled	Percentage

v. NOMINATED FOR APPOINTMENT AND HAVE PREVIOUSLY ATTENDED SOG TRAINING

	SWCD Name	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	New Appointment		
				First Name	Last Name	Date Attended SOG Training
1	Alexander	*David William "Bill"*	*Chapman*	Kathy	Bunton	2017
2	Greene	*Jack*	*Edmondson, Jr.*	Richard	Harper	1999

vi. NOMINATED FOR APPOINTMENT

	SWCD Name	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	New Appointment	
				First Name	Last Name
1	Alamance	*Harold Dean*	*Rainey*	Justin Erin	McPherson
2	Alleghany	*Christopher*	*Huysman*	Bill	Osborne
3	Albemarle - Perquimans	*Mark*	*Powell*	Allen Wayne	Stallings
4	Cabarrus	*Louis R.*	*Suther*	Jack	Moffitt
5	Carteret	*Leland "Mickey"*	*Simmons*	Richard Glenn	Taylor
6	Dare	*Terri Kirby*	*Hathaway*	Lora	Eddy
7	Fishing Creek	*J. Wayne*	*Short*	Patrick	Qualls
8	Franklin	*Shirley A.*	*Pendergrass*	Patrick	Ray
9	Rutherford	*Robin*	*Smith*	George B. "Buddy"	Belflower, Jr.
10	Swain	*Thurman "Jack"*	*Walls, Jr.*	Phillip Barry	Carson, Sr.
11	Vance	*Wilton Lee*	*Short, Jr.*	Talmadge	Burgess

vii. NOMINATED FOR REAPPOINTMENT AND SERVES ON THE COMMISSION

	SWCD Name	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Date Attended SOG Training	Meetings Attended	Meetings Scheduled	Percentage
1	Caldwell	Michael D.	Willis	2008	50	52	96.15%

ATTACHMENT 13Bi-vii GREEN

NO FORM SUBMITTED - SEATS WILL GO VACANT

SWCD Name		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Reappointment			
				Date Attended SOG Training	Meetings Attended	Meetings Scheduled	Percentage
1	Bertie	Blount	Knowles				#DIV/0!
2	Edgecombe	Margaret S.	Knight				#DIV/0!
3	Iredell	Brian	Harwell	2012			#DIV/0!
4	Mecklenburg	Eric	Spengler	2017			#DIV/0!
5	Moore	John W. "Billy"	Carter, III	2015			#DIV/0!

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.733.2302 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Alexander Soil and Water Conservation District of Alexander County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing December 2018 and ending December 2022 to fill the expired or un-expired term of Bill Chapman.

Name of nominee: Kathy Bunton
Address of nominee, City, State, Zip: P.O. Box 339, Taylorsville, NC 28681
Email address of nominee: kbunton@cardinalfarmcredit.com
Home phone: 704-592-2011
Mobile phone: 704-437-2814
Business phone: 828-632-7046
Occupation: Carolina Farm Credit, Taylorsville Branch
Age: 59
Education: Masters of Agriculture Education, Clemson University
Positions of leadership NOW held by nominee: Sec/Treas Wilkes Area Poultry Association Sec/Treas NC Broiler Breeder Hatchery Association
Former occupations or positions of leadership contributing to nominee's qualifications: Cooperative Extension Area Specialized Agent (Poultry) for 14 years (Alexander Iredell, Wilkes), Livestock/Poultry Agent for 10 years (Alexander) Agriculture Education Teacher for 8 years
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: February 2017
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☐
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Bill Chapman — 10-17-18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Bill Chapman

I hereby certify that the above information is true and accurate.

x Kathy Bunton — 9-28-18
Individual recommended for appointment — Date
Printed name: Kathy Bunton

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Greene Soil and Water Conservation District of Greene County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing December 2018 and ending December 2020 to fill the expired or un-expired term of Jack Edmondson,Jr.

Name of nominee: Richard Harper
Address of nominee, City, State, Zip: 960 Newell Road, Snow Hl, NC 28580
Email address of nominee:
Home phone: 252-747-8732
Mobile phone: 252-341-8777
Business phone:
Occupation: Farmer
Age: 58
Education:
Positions of leadership NOW held by nominee: Has served on Greene Board since December 1994
Former occupations or positions of leadership contributing to nominee's qualifications:
Serves on Pitt And Greene Electric Board
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: 2000 ?
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☐
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Jack Edmondson — 10-2-18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Jack Edmondson, Jr

I hereby certify that the above information is true and accurate.

X Richard L Harper — 10-2-18
Individual recommended for appointment — Date
Printed name: Richard Harper

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / ~~Elected Seat~~
Current Term: 14-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's ShorePoint page; keep original for your file

The supervisors of the Alamance Soil and Water Conservation District of Alamance County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 12/1/2018 and ending 12/1/2022 to fill the expired or un-expired term of Dean Rainey.

Name of nominee: Justin Eric McPherson
Address of nominee, City, State, Zip: 7 2 9 Beale Road, Mebane, NC 27349
Email address of nominee: Mactire@bellsouth.net
Home phone: 336-376-3 6 2
Mobile phone: 33 63 6- 3 6 2
Business phone: 336 -3 63 62
Occupation: Poultry and Cattle Farmer, Owner and Operator of Mac Tire
Age: 38
Education: College
Positions of leadership NOW held by nominee: Current elected Supervisor
Former occupations or positions of leadership contributing to nominee's qualifications:

Other pertinent information: Board member to Alamance County Farm Bureau

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Roy Stanley Jr — 10/16/18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Roy Stanley, Jr.

I hereby certify that the above information is true and accurate.

X Justin Eric McPherson — 10/16/18
Individual recommended for appointment — Date
Printed name: Justin Eric McPherson

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term:

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Alleghany Soil and Water Conservation District of Alleghany County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 12/3/18 and ending 12/5/22 to fill the expired or un-expired term of Chris Huysman.

Name of nominee: Bill Osborne
Address of nominee, City, State, Zip: 7280 NC HWY 93 Piney Creek NC 28663
Email address of nominee: billosborne0202@gmail.com
Home phone: (336) 359-2511
Mobile phone: (336) 385-0202
Business phone: (336) 385-0202
Occupation: Farmer (tobacco and cattle)
Age: 66
Education: high school
Positions of leadership NOW held by nominee: Current elected supervisor
Former occupations or positions of leadership contributing to nominee's qualifications: See above
Other pertinent information: local tobacco + cattle family

Dates of previous attendance at UNC School of Government training, if applicable: N/A
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* [X]
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* [X]
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* [X]
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* [X]
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* [X]
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* [X]

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Bobby P. Evans — 11/14/18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Bobby Evans

I hereby certify that the above information is true and accurate.

x Bill Osborne — 11/14/18
Individual recommended for appointment — Date
Printed name: Bill Osborne

ATTACHMENT 13B

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 18-22

Replace outgoing Mark Powell - Camden

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Albemarle Soil and Water Conservation District of Perquimans County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing Dec. 2018 and ending Dec. 2022 to fill the expired or un-expired term of Allen Wayne Stallings.

Name of nominee: Mr. Allen Wayne Stallings
Address of nominee, City, State, Zip: 729 Turnpike Road, Belvidere, N.C. 27919
Email address of nominee:
Home phone: N/A
Mobile phone: 252-340-0769
Business phone: N/A
Occupation: Farmer
Age: 44
Education:
Positions of leadership NOW held by nominee:
Former occupations or positions of leadership contributing to nominee's qualifications:

Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Steve Harris — Date 10/15/18
SWCD Chair (or Vice Chair if Chair is being nominated)
Printed name: Steve Harris

I hereby certify that the above information is true and accurate.

X Allen W. Stallings — Date 10/15/18
Individual recommended for appointment
Printed name: Mr. Allen Wayne Stallings

ATTACHMENT 13B

Appointed 11-18 Q. Current.

North Carolina Division of
SOIL & WATER
CONSERVATION

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.733.2302 • www.ncagr.gov/sw/

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and send 1 copy to the address above; keep a copy for your file

The supervisors of the Cabarrus Soil and Water Conservation District of Cabarrus County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 1/1/2019 and ending 12/31/2022 to fill the expired or un-expired term of Louis Shuler.

Name of nominee: Zach Moffitt
Address of nominee, City, State, Zip: 5220 Weddington Road, Concord, NC 28027
Email address of nominee: zmoffitt19@gmail.com
Home phone: 336-736-6340
Mobile phone: same
Business phone: same
Occupation: Farm Manager at Propst Farms/ Owner Moffitt Farms Feed Trough Sales
Age: 37
Education: High School diploma and 3 semesters of college. EMT Basic, Fire Fighter Level1 & 2, Swift Water Rescue Advanced
Positions of leadership NOW held by nominee: Co-manages Southeast Bull Expo & Sale, Board of Advisors for Southern Stat
Former occupations or positions of leadership contributing to nominee's qualifications: Baseball coach for approximately 18 years for 5-16 year olds. Firefighter for 10 years.
Other pertinent information:

Is nominee willing to attend a training session within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination.

Vicky Porter — September 4, 2018
SWCD Chair — Date
Printed name: Vicky Porter

This recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

Vicky Porter — September 4, 2018
SWCD Chair — Date
Printed name: Vicky Porter

Zachary Moffitt — September 4, 2018
Individual recommended for appointment — Date
Printed name: Zach Moffitt

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 18-22

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the CARTERET Soil and Water Conservation District of CARTERET County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing DECEMBER 2018 and ending DECEMBER 2022 to fill the expired or un-expired term of LELAND "MICKEY" SIMMONS.

Name of nominee: RICHARD GLENN TAYLOR
Address of nominee, City, State, Zip: 178 WEST HILLTOP DRIVE, NEWPORT NC 28570
Email address of nominee: bogueseptic@gmail.com
Home phone: N/A
Mobile phone: 252.725.7200
Business phone: 252.393.6426
Occupation: PRESIDENT - BOGUE SOUND SEPTIC AND GRADING, INC.
Age: 59
Education: 12th grade
Positions of leadership NOW held by nominee: Mayor - Town of Bogue, NC
Former occupations or positions of leadership contributing to nominee's qualifications: Commissioner & Mayor for Town of Bogue (23 years of service)
Other pertinent information: HAS REGULARLY ATTENDED DISTRICT BOARD MEETINGS

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Herbert F Page — 11-8-18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: HERBERT F. PAGE

I hereby certify that the above information is true and accurate.

x Richard G. Taylor — 11-8-2018
Individual recommended for appointment — Date
Printed name: RICHARD G. TAYLOR

Scanned with CamScanner

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14 - 18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Dare Soil and Water Conservation District of Dare County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing December 2018 and ending December 2022 to fill the expired or un-expired term of Terri Kirby Hathaway.

Name of nominee: Lora Eddy
Address of nominee, City, State, Zip: PO Box 115 Manteo, NC 27954
Email address of nominee: lora.eddy@gmail.com
Home phone:
Mobile phone: 321-508-5281
Business phone: 252-441-2525
Occupation: Coastal Geologist & Coastal Engagement Coordinator for The Nature Conservancy's NC Albemarle-Pamlico Sounds Offic
Age: 41
Education: BS Geology
Positions of leadership NOW held by nominee: completed remaining term of Board Supervisor Larry Bray
Former occupations or positions of leadership contributing to nominee's qualifications: Licensed Professional Geologist
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Terri Kirby Hathaway — 8 November 2018
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Terri Kirby Hathaway

I hereby certify that the above information is true and accurate.

x [signature] — 11/9/18
Individual recommended for appointment — Date
Printed name: Lora Eddy

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Fishing Creek Soil and Water Conservation District of Halifax County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing Dec. 3, 2018 and ending ~~Nov. 30, 2022~~ Dec
to fill the expired or un-expired term of J. Wayne Short.

Name of nominee: Thomas "Patrick" Williams Qualls
Address of nominee, City, State, Zip: 706 Holly Road Roanoke Rapids NC 27870
Email address of nominee: patnck@americap.com
Home phone:
Mobile phone: 252-578-4464
Business phone: 252-445-23 88
Occupation: Manager, owner of Americap Co, Inc
Age: 48
Education: Economics Degree NC State
Positions of leadership NOW held by nominee: County C ommssi 'o ner
Former occupations or positions of leadership contributing to nominee's qualifications:
RRGSD Board member
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

Frederick D Gunn Jr — 10/04/18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Frederick Dean Gunn Jr.

I hereby certify that the above information is true and accurate.

Thomas P.W. Qualls — 10-4-18
Individual recommended for appointment — Date
Printed name: Thomas P.W. Qualls

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14-18 R.

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the FRANKLIN Soil and Water Conservation District of FRANKLIN County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing DECEMBER 2018 and ending DECEMBER 2022 to fill the expired or un-expired term of Shirley A. Pendergrass

Name of nominee: PATRICK CURTIS RAY
Address of nominee, City, State, Zip: 14 BRODIE PRIVETTE RD, ZEBULON NC 27597
Email address of nominee: patrick.ray.1017@gmail.com
Home phone: ----
Mobile phone: 919-671-4722
Business phone: same as above
Occupation: Farmer
Age: 27
Education: Associate Degree
Positions of leadership NOW held by nominee: none
Former occupations or positions of leadership contributing to nominee's qualifications: farmer since 2007

Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: none
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑ R.
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑ R.
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Ricky V. May — 9-25-18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: RICKY V. MAY

I hereby certify that the above information is true and accurate.

X Patrick C. Ray — 9-25-18
Individual recommended for appointment — Date
Printed name: PATRICK CURTIS RAY

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 16-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Rutherford Soil and Water Conservation District of Rutherford County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing ~~January 1, 2019~~ and ending December 31, 2022 to fill the expired or un-expired term of Robin Smith Dec 18

Name of nominee: George B. Belflower Jr. "Buddy"
Address of nominee, City, State, Zip: PO Box 247 Bostic, NC 28018
Email address of nominee: buddy.belflower@gmail.com
Home phone:
Mobile phone: 706-892-7588
Business phone:
Occupation: Retired USDA, Cattle farmer
Age: 62
Education: UGA BS in Agriculture
Positions of leadership NOW held by nominee: Has held the elected Supervisor position for 7 months
Former occupations or positions of leadership contributing to nominee's qualifications: Retired NRCS from Georgia, Chairman White county Water Authority, Vice Chairman planning commission
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Thomas Bulley — 10-04-18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name:

I hereby certify that the above information is true and accurate.

X [signature] — 10/4/18
Individual recommended for appointment — Date
Printed name:

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 19-B

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Swain Soil and Water Conservation District of Swain County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing January 1, 2019 and ending December 31, 2022 to fill the expired or un-expired term of Thurman "Jack" Walls.

Name of nominee: Phillip Barry Carson Sr.
Address of nominee, City, State, Zip: 756 Round Hill Rd. Bryson City NC. 28713
Email address of nominee: soc06c0682@gmail.com
Home phone: 828 488-9730
Mobile phone: 828 736-2783
Business phone: 828 736-2783
Occupation: Plumber / EMT-P
Age: 55
Education: 12
Positions of leadership NOW held by nominee: Chairman Swain County Commissioners
Former occupations or positions of leadership contributing to nominee's qualifications: EMT-P, Captain, Swain Co. Rescue Squad, Past President FFA, Deacon Midway Baptist
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: ~~2010~~
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x Clint Carson Jr. — 10/8/18
SWCD Chair (or Vice Chair if Chair is being nominated) — Date
Printed name: Clint Carson Jr.

I hereby certify that the above information is true and accurate.

x Phillip B. Carson Sr. — 10/8/18
Individual recommended for appointment — Date
Printed name: Phillip B. Carson Sr.

ATTACHMENT 13B

DIVISION OF SOIL AND WATER CONSERVATION
North Carolina Department of Agriculture & Consumer Services
1614 Mail Service Center • Raleigh, NC 27699-1614
919.707.3770 • www.ncagr.gov/swc/

INTERNAL USE ONLY:
Appointed / Elected Seat
Current Term: 14-18

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the VANCE Soil and Water Conservation District of VANCE County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing DECEMBER 2018 and ending NOVEMBER 20 to fill the expired or un-expired term of WALTON LEE STORY, JR.

Name of nominee: Talmadge Burgess
Address of nominee, City, State, Zip: 6876 NC Hwy 39 S. Henderson NC 27537
Email address of nominee: epsom 6876 @ Yahoo.Com
Home phone: 252-492-8259
Mobile phone: 252-767-4807
Business phone:
Occupation: Farmer
Age: 59
Education: 1 yr College
Positions of leadership NOW held by nominee: - Farm Bureau Bd.
Former occupations or positions of leadership contributing to nominee's qualifications:
FORMER FSA BOARD MEMBER
Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable:
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? *Check for "Yes"* ☑
Has the nominee been contacted to determine their willingness to serve? *Check for "Yes"* ☑
Has the program and purpose of the soil and water conservation district been explained to the nominee? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in local district meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in Area meetings? *Check for "Yes"* ☑
Is the nominee willing to attend and participate in State meetings? *Check for "Yes"* ☑

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

x J G Clayton — Date: 10-17-18
SWCD Chair (or Vice Chair if Chair is being nominated)
Printed name: J.G. Clayton

I hereby certify that the above information is true and accurate.

x Talmadge Burgess Jr — Date: 10-17-18
Individual recommended for appointment
Printed name: Talmadge Burgess

ATTACHMENT 13Biii

SOIL & WATER
CONSERVATION DISTRICT

Chatham Soil and Water Conservation District
1192 US HWY 64 W Business, Suite 200 - Pittsboro, NC 27312
Phone: (919) 542-8240 - Fax: (919) 542-8267

Commissioners:

The Chatham SWCD Board would like to endorse Mr. Edward McLaurin for his reappointment to our board. Mr. McLaurin's' last term was challenging for him. His mother became ill and needed 24 hour care. Only a few weeks after her passing, Edward found that he had colon cancer. His diagnosis has required surgery and follow-up treatments for several months. He is almost finished with treatment and will still need additional reconstructive surgery.

Edward is excited about getting back to normal and being a part of the board at full capacity. Edward has served faithfully for 29 years to Chatham SWCD. He has always been a valued asset to our board we would like to retain him on as a supervisor to continue the good work we do.

The Chatham SWCD Board and staff unanimously endorse Mr. Edward McLaurin.

Sincerely,

Lynn Mann, Chairman

ATTACHMENT 13C

PRELIMINARY ELECTION REPORT FOR 2018-2022 TERMS

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
1	Alamance			James Fred	Bowman
2	Alamance	Eric	McPherson	David	Morrow
3	Albemarle - Camden			Abner Wayne	Staples
4	Albemarle - Camden			George	Tarkington
5	Albemarle - Chowan	Fenton	Eure, III	John T.	Layton
6	Albemarle - Chowan			Matthew L.	Floyd
7	Albemarle - Currituck			William	Powell
8	Albemarle - Currituck			W. Harvey	Roberts
9	Albemarle - Pasquotank			Maurice K.	Berry, Jr.
10	Albemarle - Pasquotank			Stephen I.	Harris
11	Albemarle - Perquimans	Julian E.	Baker	Thomas L.	Roach
12	Albemarle - Perquimans	Charles H.	Mathews	Richard	Saunders
13	Alexander	Kathy	Bunton	Bill	Chapman
14	Alexander			Richard "Eugene"	White
15	Alleghany	Terry L.	Hall	Kim P.	Brown
16	Alleghany	Bill	Osborne	Yancy	Sparks
17	Avery			Bill	Beuttell, Sr.
18	Avery			Shirley Ann	Coleman
19	Beaufort			James E.	Allen
20	Beaufort	C. A. "Lex"	Mann, Jr.	S. Archie	Griffin
21	Bertie	Robert L.	Hoggard	Blount	Knowles
22	Bertie			James S.	Pugh
23	Bladen			Charles	Gillespie
24	Bladen			Earl	Storms
25	Brown Creek			Nichole	Hatley Carpenter
26	Brown Creek	Walter Milton	Pegram, Jr.	Kimberly	Tyner
27	Brunswick			Jody	Clemmons
28	Brunswick	Randy	Sullivan	Elliot	Swain
29	Buncombe			William	Hamilton
30	Buncombe	Elise	Israel	Aaron	Sarver
31	Burke	*vacant*	*vacant*	*write-in*	*write-in*
32	Burke			Matthew E.	Johnson
33	Cabarrus			Jeff	Goforth
34	Cabarrus			Vicky	Porter

ATTACHMENT 13C

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
35	Caldwell			Dennis A.	Benfield
36	Caldwell			Ed	Spivey
37	Carteret	Mike	Temple	E.M. "Mickey"	Simmons
38	Carteret	Walter	Vinson	Dennis	Collins
39	Caswell			Lynn	Massey
40	Caswell			Joan C.	Slade
41	Catawba	Glenn Christopher	Fulbright	Julia	Elmore
42	Catawba			Laura	Parnell
43	Chatham			Johnny	Glosson
44	Chatham			Rich	Hayes
45	Cherokee			Jamie	Cook
46	Cherokee			Bill	Tipton
47	Clay	Aaron	Martin	Tammy W.	Mull
48	Clay			Ronnie	Smith
49	Cleveland			Roger	Eaker
50	Cleveland			Sherri	Greene
51	Columbus	*vacant*	*vacant*	Jimmy	Malpass
52	Columbus			Frank	Galloway
53	Craven			Kirby	Braxton
54	Craven			Donald	Heath
55	Cumberland			C. Wayne	Collier, Jr.
56	Cumberland	Robert L. "Bob"	White	Monique	McMillan
57	Dare	Lora	Eddy	*write-in*	*write-in*
58	Dare	Eduardo J.	Valdivieso	*write-in*	*write-in*
59	Davidson			S. Keith	Sink
60	Davidson			David A.	Smith
61	Davie			Craig	Myers
62	Davie			Arnold	Weatherman
63	Duplin			Ann H.	Herring
64	Duplin			Franklin O.	Williams
65	Durham	Raymond L.	Eurquhart	Natalie	Murdock
66	Durham			David	Harris
67	Edgecombe	Paul A.	Drake	Cody	Waters
68	Edgecombe			Alton	Skinner
69	Fishing Creek	C. Wayne	Boseman	Wayne	Short
70	Fishing Creek			Frederick	Dunn, Jr.

ATTACHMENT 13C

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
71	Forsyth			Toby	Bost
72	Forsyth			Beth	Tucker
73	Franklin			Carvel C.	Cheves
74	Franklin			Ricky	May
75	Gaston	Robert G.	Cloninger, III	Esther M.	Scott
76	Gaston	Johnny H.	Denton	Becca	Hurd
77	Gates			Robert E.	Miller, III
78	Gates			Rick H.	Morgan
79	Graham			James Arnold	Orr, Jr.
80	Graham			Gerald	Phillips
81	Granville			Jason West	Dixon
82	Granville			James	Jones
83	Greene			Donald	Beaman
84	Greene	Richard S.	Harper	Jack	Edmondson
85	Guilford	Lewis A.	Brandon, III	Josh	Myers
86	Guilford			Anna	Gerringer Amoriello
87	Harnett			Erica	Gallion
88	Harnett			Jeff	Turlington
89	Haywood			Charles	Boyd
90	Haywood			Robert	Cathey
91	Henderson			Andrew C. "Drew"	Brannon
92	Henderson			Jerred	Nix
93	Hertford			James W. "Jimmy"	Mason
94	Hertford			J. David	Simons, III
95	Hoke			Leonard	Baldwin
96	Hoke			Carl Neil	McKenzie
97	Hyde			Daren L.	Hubers
98	Hyde			J. W.	Spencer
99	Iredell			Jimmy	Howard
100	Iredell			Matthew	Pence
101	Jackson			Doug	Parker
102	Jackson			John	Wittekind
103	Johnston			John M.	Langdon
104	Johnston			Douglas William	Lee
105	Jones			Robert H.	Davenport, Jr.
106	Jones			Samuel D.	Davis

ATTACHMENT 13C

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
107	Lee			Michael L.	Gaster
108	Lee			John H.	Gross
109	Lenoir	Charles	Hughes	Greg Q.	Rouse
110	Lenoir	Keith	Tyson	Chris	Smith
111	Lincoln			Leonard	Keever
112	Lincoln			Terry	Turbyfill
113	Macon			Pam	Bell
114	Macon			Matthew C.	Reynolds
115	Madison			Clyde	Hagan
116	Madison	Donna Raye	Jones	Russell C.	Blevins
117	Martin			Rupert W.	Hasty, Jr.
118	Martin	Joseph C.	Leggett	Gene	Mellette
119	McDowell	Paul	Boyd	*write-in*	*write-in*
120	McDowell			Neil	Brackett
121	Mecklenburg			Barbara	Bleiweis
122	Mecklenburg			Nancy G.	Carter
123	Mitchell	Richard	Jarrett	Keith	Masters
124	Mitchell			Stephen A.	Wilson
125	Montgomery	Gregory Boon	Chesson	Scott	Maynor
126	Montgomery			Jeff	Maness
127	Moore			Lewin Mack	Blue
128	Moore			Scott	Sheffield
129	Nash			Bobby Joe	Fisher
130	Nash			Shawn	Lucas
131	New Hanover			Frank	Meares
132	New Hanover	Steve	Skavroneck	*write-in*	*write-in*
133	New River	Jerry	Bare	Terry	Munday
134	New River			William Ryan	Huffman
135	Northampton			Gregory	Harris, Sr.
136	Northampton			Mark	McGee
137	Onslow			Willie	Justice
138	Onslow			Emily	Walton
139	Orange			William C. "Chris"	Hogan
140	Orange	Morris L.	Shambley	Heather	Main
141	Pamlico			Elbert	Lee, Jr.
142	Pamlico			Benjamin Derek	Potter

ATTACHMENT 13C

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
143	Pender			William W.	Murrell, Jr.
144	Pender	Alexander	Slawuta	Douglas S.	Rivenbark
145	Person			Eugene "Cal"	Berryhill, Jr.
146	Person			Russell G.	Horton
147	Pitt	Carl	Briley	Candace	Pearce
148	Pitt	Robert "Bob" D.	Edwards	John H.	Steadman
149	Polk			William	Davis
150	Polk			Richard	Smith
151	Randolph			Matthew	Canoy
152	Randolph			Craig	Macon
153	Richmond			Tommy	Deese
154	Richmond	William	Thompson	Jerry Mac	Snead
155	Robeson			David W.	Hedgpeth
156	Robeson	Billy	Oxendine	Michael Worth	Herndon
157	Rockingham			David J.	Price
158	Rockingham	Benny	Sims	Walter H.	Moore, III
159	Rowan	Jimmy Ray	Horton, Jr.	Bruce	Rider
160	Rowan	Lee	Menius	Leonard "Max"	West
161	Rutherford	George B. "Buddy"	Belflower, Jr.	Robin	Smith
162	Rutherford			Shannon	Buckley
163	Sampson			Henry E.	Moore
164	Sampson			Craig	Thornton
165	Scotland			Eddie	Carmichael
166	Scotland	T.G.	Gibson, III	Ryan	Gibson
167	Stanly			Terry	Blalock
168	Stanly			Curtis	Furr
169	Stokes			Johnny	East
170	Stokes	Willard	Nelson	Dowell	Lester
171	Surry			David Carl	Branch
172	Surry			Chad Keith	Chilton
173	Swain			William	Shuler
174	Swain			Avery J.	Taylor
175	Transylvania			Joffrey	Merrill
176	Transylvania			Robert D.	Twomey
177	Tyrrell	Mittie	Hamilton	Danielle	Carawan
178	Tyrrell			Carl	Jones

ATTACHMENT 13C

SWCD Name		2014-2018 (if different)		2018-2022	
		Supervisor First Name / Middle Name	Supervisor Last Name / Suffix	Supervisor First Name / Middle Name	Supervisor Last Name / Suffix
179	Union			Wayne S.	Moser
180	Union			Edward B.	Staton
181	Vance			Thomas	Farmer
182	Vance	Betty	Hamm	Ardis	Crews
183	Wake	David	Adams	Nervahna	Crew
184	Wake			Jenna	Wadsworth
185	Warren			Peter T.	Hight
186	Warren			Charles William	Lynch
187	Washington			Guy	Davenport
188	Washington			Gerda	Rhodes
189	Watauga	Al	Childers	Bill	Moretz
190	Watauga	Joey	Clawson	Chris	Hughes
191	Wayne			Ronald	Parks
192	Wayne			John P.	Yelverton
193	Wilkes	W. Ted	Carter	Brian L.	Parker
194	Wilkes			Claude	Shew, Jr.
195	Wilson			Bryan	Lamm
196	Wilson			Gary Dean	Scott
197	Yadkin			Bobby J.	Matthews, Jr.
198	Yadkin			Grady M.	Shore
199	Yancey			C. Keith	Boone
200	Yancey			James M.	Edwards