



NORTH CAROLINA SOIL & WATER CONSERVATION COMMISSION MEETING MINUTES January 8, 2012

Sheraton Four Seasons
Imperial D Room
3121 High Point Road
Greensboro, NC 27407

Commission Members	Others Present	
Manly West	Pat Harris	Other SWC District Staff
Craig Frazier	David Williams	NRCS Staff
James Ferguson	Steve Bennett	NCDA&CS Staff
Bobby Stanley	Shelly Baird	
Donald Heath	Dick Fowler	
Bill Yarborough	Julie Henshaw	
	Tom Hill	
	Kelly Ibrahim	
Commission Counsel	James Ralston	
Rufus Allen	Sandra Weitzel	
Guest	Natalie Woolard	
Dr. Richard Reich		

Chairman Manly West called the meeting to order at 3:02 p.m. and charged the commission members to declare any conflict of interest or appearance of conflict of interest that may exist for agenda items to be considered by the commission, as mandated by the State Ethics Act. None were noted.

APPROVAL OF AGENDA: Chairman West noted a change in the agenda under item #11A and stated that item #11 A (1) would be added. Commissioner Craig Frazier made a motion to approve the agenda. The motion was seconded by Commissioner James Ferguson. Motion carried.

Chairman West requested Commission members to introduce themselves, followed by introductions from the audience.

APPROVAL OF MINUTES: The minutes of the Commission meeting held on November 09, 2011 were presented. A motion to approve the minutes was made by Commissioner Craig Frazier and seconded by Commissioner Bobby Stanley. Motion carried.

IV. INFORMATIONAL ITEMS

4. Division Report: Mrs. Patricia Harris, Director of Soil and Water Conservation, presented the division report. Her presentation included the following:

- 2012 as the 75th year of soil and water conservation in North Carolina.
- The conservation partnership is featured in the January 2012 Agricultural Review. A copy was provided as handout.
- Ms. Beth Farrell, Administrative Assistant to Dr. Richard Reich, and Ms. Christina Waggett, Administrative Officer in the Legal Affairs Division, were introduced. They were providing staff support at the annual meeting.
- Mrs. Harris congratulated Ms. Kelly Ibrahim on her promotion as Ag Cost Share Program Manager (ACSP) and noted that Ms. Ibrahim has completed her master's degree in Environmental Education.
- Eric Pare was hired as the new Area 5 Coordinator, effective December 12, 2011.
- Area 2 position was reposted and will be closing on January 11, 2012.
- Ms. Tammy Wall, Administrative Officer will be present on January 9, 2012 to address the supervisor travel and other payments as part of the division's customer service effort.
- Three training teleconference sessions on completing District Supervisor Travel Reimbursements will be held on January 12, 2012.
- A brief overview of Scheduled F was discussed.
- \$600,000 was secured to the Division of Water Resources for storm debris removal resulting Hurricane Irene and the 2011 spring tornadoes. Mrs. Harris thanked Mr. David Williams, Deputy Director for his leadership.
- Mrs. Harris concluded her presentation by quoting Dr. Bennett *"Put every acre to its best use and treat every acre according to its needs"*.

Comments & Suggestions from Commission Members:

- ❖ Chairman West noted the final letter dated November 9, 2011 addressed to Commissioner Steve Troxler of the NC Department of Agriculture & Consumer Services related to Schedule F be attached and made an official part of the minutes.

5. Association Report: Commissioner Craig Frazier, NCASWCD President, presented the Association Report. A handout was provided.

Discussion:

- Outstanding Conservation Farm Family Program – The new look and feel for the program will be announced during the 2012 Annual Meeting. The goal is to select a 75th Anniversary Outstanding Conservation Farm Family in 2012.
- 2012 Annual Meeting – The Association expressed their appreciation to the Division of Soil & Water Conservation and the NC Department of Agriculture and Consumer Services for their assistance.
- Basic Supervisor Training – UNC School of Government Training will be held February 14-15, 2012. Information regarding the training will be available during the 2012 Annual Meeting. The online registration is open at <http://www.sog.unc.edu/node/926>.
- Conservation Easements – The Association provided extensive assistance to the Wayne SWCD in regard to their first conservation easement which closed on December 6.
- Market Based Conservation – Sixteen eastern North Carolina counties are currently on hold pending funding from the Marines through the Department of Navy. Representatives from the Farm Bureau, NC Department of Agriculture and Consumer Services, and the Association recently met with Senator Richard Burr in an effort to move the initiative forward.

The handout provided is attached and made an official part of the minutes.

6. NRCS Report: Mr. JB Martin, State Conservationist for NRCS programs presented a brief overview of the following:

- NRCS Budget
- EQIP 2012 Program Budget: It was noted that the program received \$17.4M in funding.

Chairman West acknowledged Dr. Richard Reich, Assistant Commissioner to the NCDA&CS. Dr. Reich expressed his appreciation to the commission members for their leadership to the soil and water conservation program.

ACTION ITEMS

7. Consent Agenda: Commissioner Craig Frazier made a motion to approve the consent agenda. The motion was seconded by Commissioner Bill Yarborough and it passed unanimously.

A. Nomination of Supervisors

John W. Carter III; Moore SWCD
Milton V. Cahoon III; Washington SWCD
Nichole Hatley Carpenter; Brown Creek SWCD
Christopher Huysman; Alleghany SWCD
John P. Yelverton; Wayne SWCD
Clifton McNell, Jr.; Cumberland SWCD
Nancy G. Carter; Mecklenburg SWCD

B. Approval of NCACSP Supervisor Contracts

Contract 17-12-16-02; Caswell SWCD; \$563
Contract 66-12-09-12; Northampton SWCD; \$2,963
Contract 72-12-09-11; Perquimans SWCD; \$3,000
Contract 72-12-11-11; Perquimans SWCD; \$3,000
Contract 87-12-178-07; Swain SWCD; \$7,546

C. Approval of NCCCAP Supervisor Contracts

Contract 46-12-501-04; Abandoned Well Closure; Hertford SWCD; \$750

D. Request for Technical Designation

The Division has received an application from Mr. Billy Dunlap requesting Waste Utilization Plan/ Nutrient Management designation. Mr. Dunlap has a Bachelor of Science degree in Agronomy and has successfully completed the NC Nutrient Management Courses.

8. Agriculture Cost Share Program Year 2011 Report: Mrs. Kelly Ibrahim, ACSP Manager presented this item. A handout was provided.

Discussion:

- PY2011 BMP Funding
- PY2011 Funding for Technical Assistance
- PY2011 Earmarks and Projects
- PY2011 Summary
- 2011 NC Agriculture Cost Share Program (NC ACSP) BMP Locations
- 2011 NC ACSP Erosion and Nutrient Reduction BMP Locations

- 2011 NC ACSP Sediment and Nutrient Reduction BMP Locations
- 2011 NC ACSP Stream Protection BMP Locations
- 2011 NC ACSP Waste Management BMP Locations
- 2011 NC ACSP Ag Chemical Pollution Prevention BMP Locations
- 2011 NC ACSP Ag Chemical Pollution Prevention BMP Locations
- 2011 NC ACSP Drought Program BMP Locations
- Encumbered v. Expended
- PY 2011 Spot Check Report
- Cumulative Benefits 1984-2011
- Program Accomplishments 1984-2011
- Cost Share Program Reviews
- Online Cost Share Contracting System

Mrs. Ibrahim concluded her presentation and welcomed comments and suggestions from Commission members.

The handout provided is attached and made an official part of the minutes.

9. Community Conservation Assistance Program Year 2011 Report: Mrs. Shelly Baird, Coordinator for Community Conservation Assistance Program, presented the following report. A handout was provided.

Discussion:

- NC CCAP Overview
- Mrs. Baird noted a few of the NC CCAP BMPs
- During PY 2011 (July 2010 through June 2011), over \$2M were requested for CCAP funding from seventy participating Districts throughout the state. State Appropriations \$136,000 including the withholding, canceling and expired funds. The total state allocations for CCAP \$215,769. In addition there was over \$300,000 allocated in grant funds, these funds will be utilized in the 319 program, Clean Water Management Trust Funds program, and the NC Attorney General Environmental Enhancement Program. A total of approximately \$520,000.
- Maps were included to illustrate the seventy Soil & Water Conservation Districts that received CCAP funding in PY2011, and contracts received for PY2011. A total of 129 contracts encumbering \$352,000, and expended to date \$237,193.
- List of contracted BMPs in 2011 were reviewed as follows: .7 acres of rain gardens and wet lands; 1 acre of critical area and buffer planting;.5 acre of diversions and swales; 51 units of abandoned well closures; 29 cisterns; 25 pet waste receptacles, 535 ft of stream protection & restoration; and 1.3 acres of imp. Conversion-Permeable pavement.
- A list of CCAP Job Approval Authority throughout the state was presented.
- Mrs. Baird shared photographs from various counties that received awards.
- Total CCAP Projects 526; encumbering \$1.7M; expended \$1.5M
- List of CCAP completed projects and program benefits were shared.

Comments & Suggestions from Commission Members:

- ❖ Commissioner James Ferguson made a motion to approve the CCAP PY2011 report. The motion was seconded by Commissioner Bobby Stanley. Motion carried.

10. CCAP Advisory Committee Recommendations: Mrs. Shelly Baird presented this item.

Discussion:

1. Project Eligibility – Greenhouses

It was noted that the Advisory Committee is recommending an exception to allow CCAP funds for the use on greenhouses as part of an educational entity only.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Bobby Stanley made a motion to approve the project eligibility of CCAP funds for use on greenhouses. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

2. Cistern Policy Revision

The cistern BMP policies were revised to emphasize the sizing and installation of cisterns by a system approach (item #10 B). If a site requires the installation of more than one cistern tank, the tanks should be connected. If two or more cisterns are connected, only one accessories package, including a pump, will be eligible for cost share. A written justification must be provided if cistern tanks are not connected. If two or more cistern tanks are disconnected, cost share may be eligible for an accessories package per individual tank. Design approval will be based on the total size of the system. If the total size of the cistern system is over 3,000 gallons, design approval by a Professional Engineer is required. A reference was made to item #10B, policies 4, 5, 6, & 7.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the Cistern Policy Revision. The motion was seconded by Commissioner James Ferguson. Motion carried.

3. Eligibility of Permits as a Cost-Shareable Component

It was stated that the CCAP Advisory Committee discussed including permits as a cost-shareable component for the following practices: protecting streambanks and shorelines, and restoring streams and marsh sills. It was recommended not to provide cost share for permits.

Comments & Suggestions from Commission Members:

- ❖ Commissioner James Ferguson made a motion not to approve the Eligibility of Permits as a Cost-Shareable Component. The motion was seconded by Commissioner Bill Yarborough. Motion carried.
- ❖ Commission members asked clarifying questions.
- ❖ Commission members request the wording be amended (to remove Streambank and shoreline protection, stream restoration, and marsh sills) and state that to include “all practices”.
- ❖ A second motion to amend the original motion and remove the wording that states the “streambank and shoreline protection, stream restoration, and marsh sills” and change to “all practices” was made by Commissioner Craig Frazier. The motion was seconded by Commissioner Bill Yarborough. Motion carried.
- ❖ Commissioner members voted on the amendment to remove the wording and state “all practices”. With no further discussion, the motion was carried.
- ❖ Commissioner members voted on the motion that the wording would be corrected. With no further discussion, the motion was carried.

The handout provided is attached and made an official part of the minutes.

11. Agriculture Water Resources Assistance Program: Mrs. Julie Henshaw, NPS Section Chief, presented the following recommendations.

Discussion:

A. Best Management Practices:

1) Agricultural Water Supply Pond

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the agricultural water supply pond practice. The motion was seconded by Commissioner Donald Heath. Motion carried.

2) Agricultural Pond Repair/Retrofit

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the agricultural pond repair/retrofit practice. The motion was seconded by Commissioner Bobby Stanley. Motion carried.

3) Agricultural Pond Sediment Removal

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the agricultural pond sediment removal practice. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

4) Conservation Irrigation Conversion

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to combine the conservation irrigation conversion and micro-irrigation system and rename the practice “Water Conservation System”. The motion was seconded by Commissioner Bobby Stanley. Motion carried.
- ❖ Commission members discussed that the two practices could not be combined since they were two different operations.
- ❖ Mrs. Henshaw confirmed that the BMPs practices were specific to irrigation systems.
- ❖ Mr. David Williams suggested that it needs to be brought back as separate practice.
- ❖ Commissioner Craig Frazier made a motion to withdraw the motion. The motion was seconded by Commissioner Bobby Stanley. Motion carried.
- ❖ Commissioner Craig Frazier made a motion to approve the conservation irrigation conversion as separate practice. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

5) Micro-Irrigation System

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the micro-irrigation system practice. The motion was seconded by Commissioner James Ferguson. Motion carried.
- ❖ A motion was made to remove “flow meters” from policy #5 by Commissioner Bill Yarborough. The motion was seconded by Commissioner Donald Heath. Motion carried.
- ❖ Commissioner members voted on the amendment. With no further discussion motion carried.
- ❖ Commissioner members voted on the practice “Micro-Irrigation System”. With no further discussion, motion carried.

6) Well

Comments & Suggestions from Commission Members:

- ❖ Commissioner Bill Yarborough made a motion to approve the well practice. The motion was seconded by Commissioner James Ferguson. Motion carried.

11 A. (1) **Draft PY2012 AgWRAP Average Cost List:** Mrs. Julie Henshaw presented this item.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Bill Yarborough made a motion to approve the PY2012 AgWRAP Average Cost List. The motion was seconded by Commissioner James Ferguson. Motion carried.
- ❖ Commissioner members asked clarifying questions.

B. **Annual Goals and Detailed Implementation Plan:** Mrs. Julie Henshaw presented this item.

Discussion:

- **Background:** AgWRAP is administered by the NC Soil & Water Conservation Commission and implemented through local Soil and Water Conservation Districts. It was noted that this year AgWRAP would be running as a pilot program. This fiscal year, AgWRAP received \$1,000,000 in non-recurring state appropriations, of which up to 15% of funds can be used by the Division of Soil & Water Conservation and Districts to provide technical and engineering assistance, and to administer the program.
- **Fiscal Year 2012 Allocation Strategy:** Commission awarded two allocations for AgWRAP. (1) State allocation for new pond construction: \$340,000 (40% of available BMP funding). (2) District allocations: \$510,000 (60% of available BMP funding).
- **Program Guidelines:** Determine eligibility for AgWRAP. It was noted that the percent cost share for all BMPs is 75%. Limited resource and beginning farmers and producers enrolled in Enhanced Voluntary Agriculture Districts are eligible to receive 90% cost share. The contract maintenance period of the majority of practices is 10 years. Mrs. Henshaw expressed that the Soil & Water Conservation Districts can adopt additional guidelines for the program as they implement AgWRAP locally.
- **Fiscal Year 2012 Annual Goals:** Mrs. Henshaw read the six goals listed in the handout.
- **Best Management Practices**

The handout provided is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to adopt the FY2012 Detailed Implementation Plan. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

C. **District Allocation:** Mrs. Julie Henshaw presented this item.

Discussion:

- Mrs. Henshaw discussed the AgWRAP Allocation Option 1, Option 2, and Option 3. A handout was provided.
- Mrs. Henshaw thanked Ms. Karen Bryan for providing the data analysis.

The handout provided is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve AgWRAP Allocation Option 3. The motion was seconded by Commissioner Bobby Stanley. Motion carried.

- D. **Job Approval Authority Process:** Mrs. Natalie Woolard, Technical Services Section Chief, presented this item. A handout was provided.

Discussion:

- A brief overview of the policy and procedures for the Job Approval for AgWRAP was read.

The handout provided is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Donald Heath made a motion to approve the Job Approval Authority Process. The motion was seconded by Commissioner James Ferguson. Motion carried.

- E. **Policy for review of private Professional Engineer Designs for AgWRAP BMPs:** Mrs. Natalie Woolard presented this item.

Discussion:

- Mrs. Woolard noted the recommendation from the AgWRAP Technical Assistance Workgroup to adopt the policy for review of private Professional Engineer Design for AgWRAP BMPs. She expressed that the Commission adopted a similar policy for both CCAP and NC Ag Cost Share Program during the August 2011 meeting.
- The policy was read from the handout.
- Mrs. Woolard indicated that the intent was that the Soil and Water Conservation engineers will review the sealed designs from private engineers to ensure the design meets the required program standards and specifications for the practice prior to construction.
- It was noted that this policy would be in line with all other policies.

The handout provided is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Bobby Stanley made a motion to approve the Policy for review of private Professional Engineer Designs for AgWRAP BMPs. The motion was seconded by Commissioner Craig Frazier. Motion carried.

12. **Cost Share Committee Recommendations:** Mrs. Henshaw presented this item. She noted that the Cost Share Committee met on December 6, 2011.

Discussion:

- I. Consideration of District BMP certification form policy revision and form for annual submittal: It was noted that many districts are not completing the annual district BMP audit. The committee revised the policy and the existing form for district use to clarify the expectations of this annual requirement. The committee recommends that the Commission approve the policy revision and BMP certification form for district use this year.

Mrs. Henshaw indicated that the District is required to document that an audit of the following funds have been performed annually: technical assistance, operating funds (if not included in another audit), matching funds, and BMP certification. The District is required to submit the results of the audit and certification for the previous fiscal year to the Division as part of their annual strategy plan. Should the annual audit reveal discrepancies or fraud, the Division must be notified immediately.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the recommendation of District BMP certification form policy revision and form for annual submittal. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

II. Consideration of revisions to ACSP general policies (Section III): Mrs. Henshaw noted that at the November 9th meeting, Commission requested staff to amend the general policies (items 5, 6, and 7) and bring them back to the Commission for review and approval.

- Item#5: delete “sells” and add “transfer” real property.
- Item #6: delete entire item, and add item #8 (new) which reads as “Any conversion of real property or equipment from the intended use of the Cost Shared BMP during the maintenance period will require the operator to repay the State a pro-rated amount of the original Cost Share payment. (SWCC policy approved 08/21/96 proposed revision 1/8/12).”
- Item #7: add text “that is not affixed to real property”. It now reads as “operators who receive Cost Share funds for the purchase of equipment that is not affixed to real property are prohibited from using the Cost Shared equipment as collateral during the maintenance period. In addition, if the Cost Shared equipment is sold during the maintenance period, the operator must repay the State a pro-rated amount of the original Cost Share payment. (SWCC policy approved 08/21/96), proposed revision 1/08/12).”

Comments & Suggestions from Commission Members:

- ❖ Chairman West noted that the above amended policies were brought back to clarify “real property” or “non real estate property such as equipment”.
- ❖ Commissioner Craig Frazier made a motion to approve the recommendation and changing the word “sells” to “transfer”. The motion was seconded by Commissioner Donald Heath. Motion carried.
- ❖ Chairman West indicated that Counsel has requested to change the word “buyer” to “recipient” in line two of item #5.
- ❖ Commissioner Craig Frazier made a second motion to approve the amendment from “buyer to recipient” in item #5. The motion was seconded by Commissioner Donald Heath. Motion carried.
- ❖ Commissioner members voted on the amendment. With no further discussion, motion carried.
- ❖ Commissioner members voted on the second motion as amended. With no further discussion, motion carried.

III. BMP contract obligations and exceptions: It was noted that several Districts have inquired about BMP maintenance agreements and measuring compliance. Questions tend to center on when operations go out of business, declare bankruptcy, or the cooperator passes away. The Committee is recommending the adoption of the transfer of parties agreement, and is requiring it in lieu of the existing BMP maintenance transfer agreement.

The handout provided is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Craig Frazier made a motion to approve the recommendation to adopt the Agreement. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

13. TRC Recommendations: Mrs. Henshaw presented this item. TRC Committee met on December 14, 2011. A handout was provided. The following recommendation is brought to the Commission for approval.

Discussion:

1. Consideration of Pasture BMPs Workgroup recommendations: Policy guidance for District staff regarding pasture BMPs.

Pasture Management: Mrs. Henshaw read the three Tiers to the Commission. The handout provided is attached and made an official part of the minutes.

Drought Emergency Plan: It was stated that to qualify for pasture renovation during periods of drought, the land does not need to meet tier 1 requirements. Periods of drought are defined as having a Drought Monitor Index rating of moderate or severe for two consecutive months for a particular county/district.

Comments & Suggestions from Commission Members:

- ❖ Chairman West noted that the TRC Committee is proposing a recommendation for a tiered structure. He confirmed that no changes are proposed for contract length or cost share amounts.
 - ❖ Commissioner Craig Frazier made a motion to approve the recommendation for Pasture Management policy guidance. The motion was seconded by Commissioner Bobby Stanley. Motion carried.
2. Consideration of adding large equipment tires as an acceptable watering source: Alleghany Soil and Water Conservation District presented information regarding the use of large equipment tires as a water source. It was stated that TRC Committee reviewed the information, and recommends allowing its use. No changes would need to be made to existing BMP policies or cost share amounts.

Comments & Suggestions from Commission Members:

- ❖ Commission requested a small change in the wording “water source” to water tank”
 - ❖ Commissioner Craig Frazier made a motion to approve the recommendation with the amendment for consideration of adding large equipment tires as an acceptable water tank. The motion was seconded by Commissioner Bobby Stanley. Motion carried.
3. Consideration of modifications to the Trough or Tank BMP policy: The TRC is recommending the Commission modify the trough or tank BMP policy 5 to specify the use of a heavy use area adjacent to permanent troughs or tanks.

The handout is attached and made an official part of the minutes.

Comments & Suggestions from Commission Members:

- ❖ Commissioner Bill Yarborough made a motion to accept the recommendation to modify the Trough or Tank BMP policy. The motion was seconded by Commissioner Craig Frazier. Motion carried.

14. 319 Grant Allocations: Mr. Tom Hill, NPS Planning Coordinator presented this item. A handout was provided.

Discussion:

- EPA 319 Grant #2: BMPs and Education for Horse Livestock Operations in the Falls Lake Watershed. Total grant awarded \$174,270; \$67,602 total funds to be contracted for design, education efforts; \$1,728 for supplies; \$3,055 for travel; \$101,885 for BMP implementation.
- Staff is recommending to provide “just in time” allocation for districts as the projects are batched and processed through the Priority Ranking System.

Comments and Suggestions from Commission members:

- ❖ Commissioner Bobby Stanley made a motion to approve the 319 Grant Allocations#2. The motion was seconded by Commissioner Bill Yarborough. Motion carried.
- EPA 319 Grant #3: Agriculture and Urban Best Management Practice Implementation in the Jordan Lake Watershed. Total grant awarded \$384,085 to be contracted; \$378,485 for BMP implementation.
- Staff is recommending funds for each district allocated as follows: Alamance, Caswell, Chatham, Durham, Guilford, Orange, Rockingham, and Wake County.

Comments and Suggestions from Commission members:

- ❖ Commissioner Bill Yarborough made a motion to approve the 319 Grant Allocations#3. The motion was seconded by Commissioner Craig Frazier. Motion carried.

The handout is attached and made an official part of the minutes.

15. District Issues: Mrs. Kelly Ibrahim presented the following issues:

Discussion:

A handout was presented.

- A. Extension to the 1/3 Policy: Contract #35-2010-11-13; Franklin SWCD; grassed waterways; request extension.

Mrs. Ibrahim made note of a slight error in their letter dated November 8, 2011 to read as “not” completed. She informed the Commission that Mr. Tom Gulley was unable to attend due to a family emergency, instead Mr. Charles Bass, Ag Cost Share Technician is present.

Comments and Suggestions from Commission members:

- ❖ Chairman West consulted with the Commission to see if they would like to continue with their request in the absence of Mr. Tom Gulley, Chairman.
- ❖ Commissioner James Ferguson made a motion to withdraw the letter dated November 8th from Franklin SWCD. The motion was seconded by Commissioner Bobby Stanley. Motion carried.
- ❖ It was noted that the letter will be brought back to the Commission at the next scheduled meeting on March 21, 2012.

- B. **Post Approval of Waste Management System:** Contract#47-11-03-08; Hoke SWCD; missing forms due to miscommunication.

Comments and Suggestions from Commission members:

- ❖ Commissioner Bobby Stanley made a motion to approve the contract #47-11-03-08 from Hoke SWCD. The motion was seconded by Commissioner Bill Yarborough. Motion carried.

VI. Public Comments:

- Chairman West informed the audience that the past president, current president, and the incoming first vice president were all at this meeting and that this would be the last meeting the past and the current president would attend.
- Commissioner James Ferguson thanked everyone. He worked on the Commission since January 2009 through January 2012.
- Chairman West presented a plaque in appreciation to Commissioner James Ferguson for his distinguished service and leadership as a member and chairman for the North Carolina Soil and Water Conservation.
- Chairman West informed the audience that his term ended as of January 2012. He has enjoyed his time on the Commission and will miss everyone.
- Commissioner Craig Frazier presented a plaque in appreciation to Commissioner Manly West for his distinguished service and leadership as a member and chairman for the North Carolina Soil and Water Conservation. He worked from January 2006 through January 2012.

VII. ADJOURNMENT

With there being no further items to discuss, Chairman West made a motion to adjourn the meeting. The motion was seconded by Commissioner James Ferguson. Motion carried. The meeting adjourned at 4:51 p.m. The next Commission meeting is scheduled for March 21, 2012 at the Archdale Building, Raleigh.

Patricia K. Harris
 Patricia K. Harris, Director
 Division of Soil & Water Conservation, Raleigh, N.C.
 (Sign & Date)

Daphne Pinto
 Daphne Pinto, Recording Secretary
 (Sign & Date)

These minutes were approved by the North Carolina Soil & Water Conservation Commission on March 21, 2012.

Patricia K. Harris 4.2.12
 Patricia K. Harris, Director
 (Sign & Date)