

NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION
COMMISSION POLICY PERTAINING TO GENERAL EXPENSE FOR DISTRICTS

Updated November 28, 2012

STATEMENT OF POLICY:

Each Soil and Water Conservation District (district) embracing a single county and each county within a multi-county district shall be authorized to receive an amount from the "General Expenses" category of the Commission's budget. The current yearly allocation is \$3,600 per county.

REQUIREMENT: The Soil & Water Conservation Commission (commission) shall not disburse "general expense" funds until a master contract is established between the state, through the NC Department of Agriculture and Consumer Services, and the individual district to facilitate the payment of obligations like matching and technical assistance funds. The district is responsible for submitting the required contract information and the master contract is to be signed by the district chair and district financial representative.

LIMITATIONS:

A. General expense funds can be budgeted for:

1. Salaries and benefits
2. Travel and other operating expenses for district staff
3. Communications
4. Printing
5. Supplies
6. Equipment
7. Watershed development
8. Conservation demonstrations
9. Educational projects

B. "General Expense" funds cannot be budgeted or spent for:

1. Supervisor mileage, subsistence and per diem in excess of reimbursements normally paid by the Commission
2. Membership dues including NC Association Soil & Water Conservation Districts area and state dues, and the National Association of Conservation Districts dues.

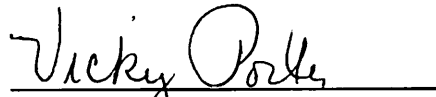
AVAILABILITY OF FUNDS

All authorizations are subject to the availability of funds for the stated purpose.

EFFECTIVE DATE

This policy shall be in effect on or after November 28, 2012 and shall remain in effect until rescinded, amended or otherwise altered by the commission. Notice shall not be required.

The NC Soil and Water Conservation Commission adopted this policy in regular session on November 28, 2012.

A handwritten signature in black ink that reads "Vicky Porter". The signature is written in a cursive style and is positioned above a horizontal line.

Vicky Porter, Chair
NC Soil & Water Conservation Commission