



North Carolina Department of Agriculture and Consumer Services
Standards Division
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APPLICATION FOR REGISTRATION AS LIQUEFIED PETROLEUM GAS DEALER

The North Carolina LP-Gas law, G. S. 119 Article 5, defines an LP-Gas dealer as any person, firm, or corporation who engages in or desires to engage in:

- The business of selling or otherwise dealing in LP-Gases which requires handling, storing, measuring, transporting, or distributing LP-Gas; or
- The business of installing, servicing, repairing, adjusting, connecting, or disconnecting containers, equipment, or appliances which use liquefied petroleum gas.

Further, the law states that there shall be **two classes of dealers, Class A and Class B**. Class A dealers are involved in transporting LP-Gases in any amount. Class B dealers do not. Each and every dealer shall obtain and maintain general liability insurance, including product liability, of at least \$1,000,000 for Class A dealers and \$100,000 for Class B dealers combined single limit and, when applicable, motor vehicle liability insurance of at least \$1,000,000 combined single limit.

The North Carolina Board of Agriculture has adopted the National Fire Protection Association Codes 58, 54, and 30A (chapter 12) (current editions) as standards for storage, handling, and installation of LP-Gas.

NOTE: A separate proof of insurance must be filed with this office before this application can be processed. An ACORD certificate is appropriate and it must show the physical address of the covered business.

Name of Company or Store (name site goes by)

Name of Principal Individual or Parent Company

Physical Address (Actual location of Business)(**Required**)

Mailing Address (Place to Mail Correspondence)(Optional)

Physical City State Zip Code

Mailing City State Zip Code

County Telephone Number

Telephone Number E-mail Address (corporate)

Name of Insurance Company City and State Policy Number

<input type="checkbox"/> Class A Dealer OR <input type="checkbox"/> Class B Dealer (See above for differentiation between classes.)	
Business description: (check only those that currently apply) <input type="checkbox"/> full service dealer (includes deliveries) <input type="checkbox"/> bottle filling (dispenser site) <input type="checkbox"/> motor fuel dealer <input type="checkbox"/> LP-Gas carburetion installation <input type="checkbox"/> LP-Gas appliance or equipment service <input type="checkbox"/> bulk transport other (describe) _____	For those selling LP-Gases: (Complete all that apply. Write NA for those that do not.) number of storage tanks _____ size of tank(s) _____ number of stationary meters _____ number of truck-mounted meters _____ LP-Gas supplier/city _____ LP-Gas equipment owner _____

Signature of Applicant

Position with Company

License No. (if assigned)
(Write NEW if none assigned)

Printed name of Applicant

Date

E-mail address (local site)

(Continued on the next page. **DO NOT SKIP**, as a signature is required.)

IMPORTANT INFORMATION ABOUT YOUR LP-GAS DEALER LICENSE AND OTHER RESPONSIBILITIES

Some changes to the LP-Gas Law went into effect on October 1, 2009. The major changes are:

1. Two classes of LP-Gas Dealer licenses were created. Insurance requirements are shown on the application. The only difference between the licenses is whether or not the dealer transports LP-Gas. A dispensing site that receives propane from a dealer, fills containers at their site, and the customer removes the container is a Class B dealer. (No employee of the dispensing site transports propane.) The company that brings the propane is a Class A dealer. A company that fills and transports grill cylinders is transporting, hence, Class A. (A cylinder exchange location where all they do is sell or exchange full cylinders and they do no filling or transporting is exempt from licensing requirements.) Please select the proper class carefully.
2. The date your license expires will now coincide with the date your insurance policy expires, as shown on the proof of insurance you provide for us. No more will the license show a December 31 expiration date unless that is when your policy expires. You must maintain continuous liability insurance to retain a valid license. You are responsible for updating us (providing an updated application) on any changes in ownership, address, telephone number, or insurance coverage. If you provide us with information that your policy is renewed prior to the license expiration date, renewal of the license will be automatic. We may require a newly-completed application on occasion. Delays caused by out-dated information may result in penalties. Failure to supply information of policy renewal may result in penalties, even if insurance never lapsed.
3. The civil penalty limits for violations of the LP-Gas Law were raised significantly. Also, a clause that had made imposing the penalties difficult, or even impossible, on certain violations was removed. There are certain operational violations, such as failure to use chock blocks when required, blocking open an emergency shutoff valve, or smoking where smoking is not allowed, where a penalty may be imposed immediately.

We are discontinuing the DBA name used in the past. The primary name will be the name on the store or office. It is how the public generally knows the business and often not the corporation name. A parent company or principle individual may be shown on the application, but it will not be printed on the license. Also shown are places to show who supplies the LP-Gas and who owns the equipment. This may be used to determine which party is responsible for correcting violations. **Failure to provide requested information on the first page may result in delay in issuing the license or in not processing the application.**

This is your notice that, by applying for and receiving an LP-Gas Dealer license, you have agreed to abide by the requirements of the LP-Gas Law and the LP-Gas Regulations or that you may be subject to penalties for failure to abide by those rules. You can get see the laws and regulations at www.ncagr.gov/standard/LP/LPgasConcerns/index.htm and scroll down to items 13 and 14.

For violations of installation requirements, you will normally receive a notification of violation (inspection form) and 30 days to correct the violation. Requests for extensions must be made in writing and will be reviewed. However, for certain serious operational violations, such as listed in #3, above, you may receive a notice to pay the fine with no prior warning and no grace period. Under North Carolina law, you will have the right to appeal the penalty to the Office of Administrative hearings.

You are required to sign below for your application to be processed. Applications received without the signature or where no proof or insurance has been provided may be returned to you. No license will be issued until a signed copy of this page and proof of insurance is received by us. This signature and commitment will remain in effect until rescinded by you and the license is surrendered.

I have read and understand the information presented in the above paragraphs. I agree that the LP-Gas Law and LP-Gas Regulations apply to my business and that I may be subject to penalties for violations of these rules.

Signature

Printed Name

Company Name and Your Position

Date