

**Issuing Authority: NCDA & CS, Standards Division
Standards Lab Submitted Equipment Information Form**

To provide the best service possible, the NCDA & CS Standards Laboratory requires completion of this form before equipment will be processed for testing. Please include a copy of the completed form with all shipments. **Failure to include the completed form will delay processing until the form is received.** (Ensure items are clean and suitable for testing or an additional \$35/hr fee may apply.) Call (919) 733-4411 for questions. Ship items to: NCDA&CS Standards Lab, 4040 District Drive, Raleigh, NC 27607 The completed form may be faxed to the Standards Laboratory at (919) 733-8804.

Client Shipping Information

Client Billing Information

Organization Name _____
 Address 1 _____
 Address 2 _____
 City, State & ZIP _____
 Tech. Contact/Title _____
 Phone _____
 Fax _____
 E-mail _____
 County _____

Does your organization come under NRC 10CFR Part 21 compliance requirements? (Circle the correct response) Yes / No

Items Submitted: (Serial numbers of items must be listed on back page)	Tolerance Classification							
	NIST Class F ASTM E617 Class 5,6,7 OIML R111 Class M ₁ , M ₂ , M ₃			ASTM E617 Class 4			ASTM E617 Class 0,1,2,3 OIML R111 Class E ₁ ,E ₂ ,F ₁ ,F ₂	
	Qty.		Price ea.	Qty.		Price ea.	Qty.	
Nominal Weight Denominations		Lbs. Kg	*	Lbs. Kg	*	Lbs. Kg	*	
0 – 2 lbs / 0 – 1 kg			\$ 2			\$ 6		\$ 15
3 – 10 lbs / 2 – 5 kg			\$ 3			\$ 6		\$ 15
11 – 20 lbs / 6 – 10 kg			\$ 5			\$ 10		\$ 15
21 – 50 lbs / 11 – 30 kg			\$ 5			\$ 10		\$ 30
51 – 500 lbs / 31 – 200 kg			\$ 10			\$ 20		\$ 50
501 – 1000 lbs / 201 – 450 kg			\$ 15			\$ 30		\$ 50
1001 – 2500 lbs / 451 – 1000 kg			\$ 20			\$ 40		\$100
2501 – 5000 lbs / 1001 – 2000 kg			\$ 25			\$ 50		\$150
Weight Kits			(1)	List kit weights separately for these classes				
Weight Carts			\$100					
Graduates, Test measures and Provers(Customary)			\$15 plus \$0.20 per gallon over 5 gallons	(2)				
Graduates, Test measures and Provers (Metric)			\$15 plus \$0.05 per liter over 20 liters	(2)				
Thermometers			Setup \$ 20, each test point \$10, Ice point test \$ 5					
Steel Tapes or Rulers			Setup \$ 20, each test point \$ 5					

* Prices are listed to provide a means of estimating costs for purchase order generation only.

- (1) Weight kits are invoiced at the applicable rate for each individual weight. List each kit as a unit. DO NOT include kit weights in table as individual weights.
- (2) Testing of petroleum measuring devices that are used in NC is funded by the NC Gasoline and Oil Inspection Fee and currently is exempt from charges.

PO Number or Name of Authorizing Agent: _____

Date Test Scheduled: _____ Date Shipped: _____

Special instructions (ie: weights serial #s 1, 2, 5, 10 on a separate test number from other weights, calibrate to ASTM Class 4, etc.)
 (Attachments may be used): _____

Return via: _____ COD/Collect (Y/N): _____

Customer Shipping Account Number (if applicable): _____

Signature and Printed Name of Authorizing Agent: _____

