



Come Show With Us!

# Senator Bob Martin Eastern Agricultural Center

PHONE: 252-792-5802 TOLL FREE: 888-792-5802 FAX: 252-792-5892

## SIGN IN SHEET for

Show Name: \_\_\_\_\_

- **Contract Hours of Coliseum Operation** - 7:00 a.m. - 12:00 midnight
- **Move In Hours** - 7:00 a.m. - 10:00 p.m.

- **NO DOGS ALLOWED IN COLISEUM.** All dogs on the grounds **must** be on a leash and controlled at all times. Vaccination records must be made available upon request.
- **NO GLASS** containers, bottles, etc. on the grounds.
- Effective January 1, 2008, **smoking is prohibited** in State buildings pursuant to G.S. 130A-493.
- Show management assumes **ALL LIABILITY** for damages to SBMEAC motor vehicles and equipment.
- **PARKING - Includes Show Staff**
  - **No parking** in front of Coliseum doors, fire hydrants, or manure pits.
  - RV sites are for RV's **only**.
  - Open trailers not in use may park from the Barns E & F to the open gravel parking lot on the east side.
  - **No vehicles** in courtyard or near coliseum.
- The **SHOW OFFICE PHONE** has a recorded message for your event already taped. To access the voice mail, press the "Open" white tab on the bottom left of the phone. The password is **1111**. Follow the voice instructions on the phone.
- All invoices are due upon receipt as per contract. A LATE PAYMENT PENALTY OF 10% PLUS AN INTEREST CHARGE WILL BE APPLIED TO A PAST-DUE ACCOUNT AFTER 30 DAYS AS PER N.C.G.S. 147-86.23.

### Keys

Received By: \_\_\_\_\_

### Radios

No. \_\_\_\_\_ Received By: \_\_\_\_\_

**Thank you for helping us in addressing these issues for the equine industry & the Senator Bob Martin Eastern Agricultural Center.**

Signature: \_\_\_\_\_  
(Show Personnel)

Signature: \_\_\_\_\_  
(SBMEAC Staff)

Date: \_\_\_\_\_

**2900 N.C. HWY. 125 SOUTH, WILLIAMSTON, NC 27892-8107**

[WWW.SHOWWITHUS.COM](http://WWW.SHOWWITHUS.COM)

**NORTH CAROLINA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES, STEVE TROXLER, COMMISSIONER**