



Steve Troxler
Commissioner

North Carolina Department of Agriculture
and Consumer Services
Division of Marketing

Tom Slade
Director

**2011-12 Organic Certification Cost Share Program
Frequently Asked Questions**

Farmers and handlers/processors certified to the National Organic Program by a USDA accredited certifier are eligible to receive a reimbursement of documented NOP certification costs incurred between October 1, 2011 and September 30, 2012.

What costs qualify? Allowable expenses include application fees, inspection costs, travel costs, user fees, sales assessments and postage. Late fees, materials and supplies, equipment and transitional certifications are not eligible.

How do I apply? Submit your application and supporting documentation to NCDA&CS by September 30, 2012.

How much am I eligible for? Payments are limited to 75% of an individual producer's or handler/processor's certification costs up to a maximum of \$750 per certification per year. Expenses related to the certification must have been incurred between October 1, 2011 and September 30, 2012.

When is the application due? Applications must be postmarked by September 30, 2012. Incomplete applications will not be processed. Applications are processed on a first-come, first-serve basis until funds are depleted.

If I received a payment last year, can I participate this year? Yes

I operate in more than one state. Where do I apply? Apply to the state that appears on your organic certificate.

Where do I send the application? Mail to Heather Barnes, 1020 Mail Service Center, Raleigh, NC 27699-1020 or Fax to 919-749-3337 or Email to heather.barnes@ncagr.gov.



North Carolina Department of Agriculture and Consumer Services
2011-12 Organic Certification Cost Share Application Form

For costs incurred between October 1, 2011 and September 30, 2012 related to obtaining or renewing USDA National Organic Program Certification. Applications must be postmarked by September 30, 2012. Applications are approved on a first-come, first served basis until funds are depleted.

Farm/Company Name		<input type="checkbox"/> New Certification <input type="checkbox"/> Continuing Certification	
Contact Person		County	
Mailing address	City	State	Zip
Email	Phone	Fax	
Certifying Agency	Acres	Category(ies) of Certification <input type="checkbox"/> Crop <input type="checkbox"/> Livestock <input type="checkbox"/> Wild Crop <input type="checkbox"/> Handler/Processor	
Crops/Livestock Grown or Products Processed/Handled			

You must submit the following with your application in order for it to be processed:

- 1) IRS W-9 form
- 2) Detailed invoices/statements from you certifier listing all NOP certification costs incurred between 10-1-11 and 9-30-12. Cancelled checks are not acceptable.
- 3) If this is a NEW certification, a copy of your certificate or letter from your certifier

If you are a farm, do you want your operation added to NC Farm Fresh, NCDA's online farm directory? Yes No

I certify the information submitted with this form is true, complete and accurate; the operation above was certified by a USDA accredited certification agency; and costs were incurred during the qualifying time period.

Applicant Signature

Date

Send application and documentation to: Heather Barnes, NCDA&CS 1020 Mail Service Center, Raleigh, NC 27699-1020, Fax: 919-715-0155 Email: heather.barnes@ncagr.gov	<i>For Office Use Only</i>		1020-2677-2012
	Total eligible costs		x 75% =
	Total Reimbursement		
	Reviewed by	Date	