

SOUP KITCHEN ASSESSMENT SURVEY
OF STATE AGENCY SERVICES

The Commodity Distribution Reform Act of 1987 requires the Food Distribution Division to assess the adequacy of its service to recipient agencies. By completing this survey, you will assist our office in this assessment. Please return the survey by February 5, 2010.

INSTRUCTIONS: Please check one for each question.

COMMUNICATION AND ADMINISTRATION

A. When contacting the Food Distribution Administrative Office or Warehouse, either in writing or by telephone, either to request information or register complaints, the response is:

AC. Courteous:

1. 104 always
2. 5 most of the time
3. 1 seldom
4. 0 never

AI. Informative:

1. 98 always
2. 11 most of the time
3. 1 seldom
4. 0 never

AH. Helps resolve problems:

1. 95 always
2. 15 most of the time
3. 0 seldom
4. 0 never

B. Do you understand the 209 report? (monthly allocation report)

1. 102 Yes
2. 4 No

C. Would you like additional assistance in the form of:

(1) Information, (2) Workshops, (3) or nothing? Please use numbers.

- CD. 9 procedures for ordering commodities
CG. 16 guidelines for receiving, handling, storage & inventory
CH. 19 handling out-of-condition commodities
CU. 27 utilizing commodity foods in menus (i.e. recipes)
CF. 31 fact sheets/nutritive values of commodity foods
CC. 12 complaints on commodities
CT. 18 transfer of commodities
CM. 9 mechanisms of program (at the State level)
CF. 22 Federal regulations

ORDERING

D. Do you understand how to order USDA commodities?

1. 108 Yes
2. 0 No

E. Does requesting your commodities once per quarter work for your agency?

1. 107 Yes
2. 0 No

DISTRIBUTION AND DELIVERY

F. Does the warehouse delivery vehicle arrive within normal working hours (7:00-4:30)?

1. 102 Yes
2. 2 No

G. Commodities received (dry, cool/frozen) are delivered at the proper temperatures:

1. 109 always
2. 0 seldom
3. 0 never

H. In shipments received:

I. Do shortages occur?

1. 0 always
2. 43 seldom
3. 67 never

J. Is there overage(s)?

1. 2 always
2. 30 seldom
3. 78 never

K. Is there damage(s)?

1. 0 always
2. 43 seldom
3. 67 never

L. Drivers are courteous and helpful:

1. 85 always
2. 18 most of the time
3. 1 seldom
4. 0 never

M. If delivery cannot be made on time; does the warehouse notify you in advance?

1. 78 always
2. 23 most of the time
3. 3 seldom
4. 1 never

N. The delivery schedules established by the Food Distribution Division are:

1. 59 excellent
2. 46 good
3. 3 satisfactory
4. 1 poor

O. If you have other concerns or recommendations in regard to the delivery of the USDA donated foods, please list:

INTRODUCTION

P. When contacting your Field Representative (USDA Commodity Food Inspector) either in person or by phone, the response is:

PP. Prompt:

1. 89 excellent
2. 21 good
3. 0 satisfactory
4. 0 poor

PC. Courteous:

1. 97 excellent
2. 13 good
3. 0 satisfactory
4. 0 poor

PR. Professional:

1. 97 excellent
2. 12 good
3. 1 satisfactory
4. 0 poor

PH. Helpful:

1. 94 excellent
2. 15 good
3. 1 satisfactory
4. 0 poor

- PI. Informative:
- 1. 91 excellent
 - 2. 18 good
 - 3. 1 satisfactory
 - 4. 0 poor

Q. Do Field Representatives notify you of appointment changes?

- 1. 108 Yes
- 2. 0 No

R. Do Field Representatives provide the necessary workshops on commodities?

- 1. 92 Yes
- 2. 12 No

S. Do you have any problems contacting your Field Representative?

- 1. 6 Yes
- 2. 104 No

T. Are you satisfied with Food Distribution's services? Rate our level of service to you:

- 1. 87 excellent
- 2. 22 good
- 3. 0 satisfactory
- 4. 0 poor

U. Comments:

V. Is there a need for NCDAs staff to conduct a regional workshop on issues concerning the program?

- 1. 23 Yes
- 2. 82 No

Please return this completed form to:

Food Distribution Division
N.C. Department of Agriculture and Consumer Services
P. O. Box 659
Butner, NC 27509-0659

Results of the Assessment Survey of the Food Distribution Division will be made available to interested parties upon written request.

12/09
ks