

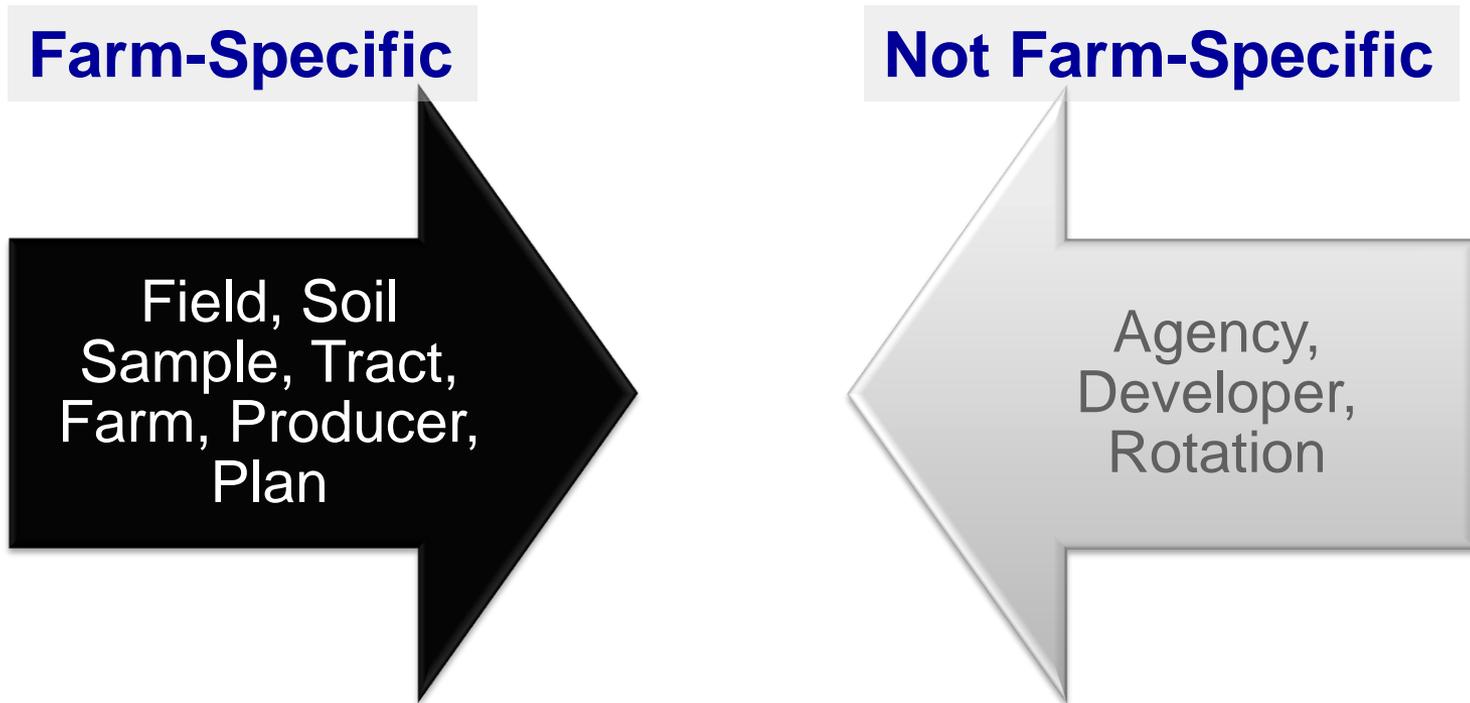
The N.C. Nutrient Management Software



**How to set-up your
Template initially, and
how to manage new
Plan files...**

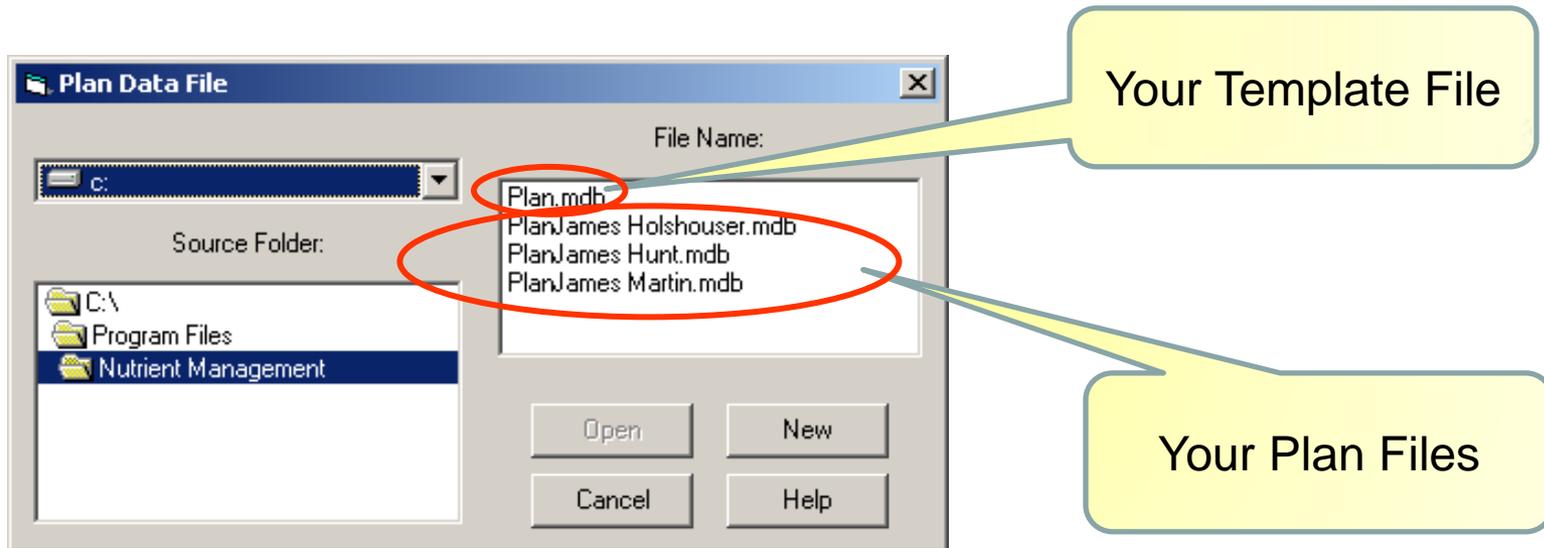
The N.C. Nutrient Management Software

How is entered data stored?



The N.C. Nutrient Management Software

File Management – Template and Plan Files

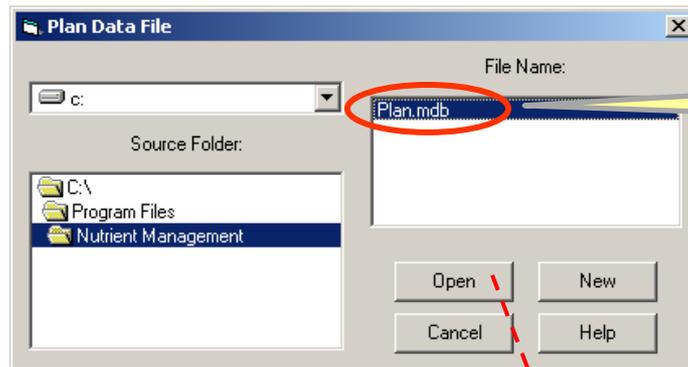


Modify Your Template – initial set-up

Enter information that will be common among all plans,
i.e. not farm-specific



- 1) Double-click the **Icon**,
- 2) Open the Plan.mdb template file



Template file

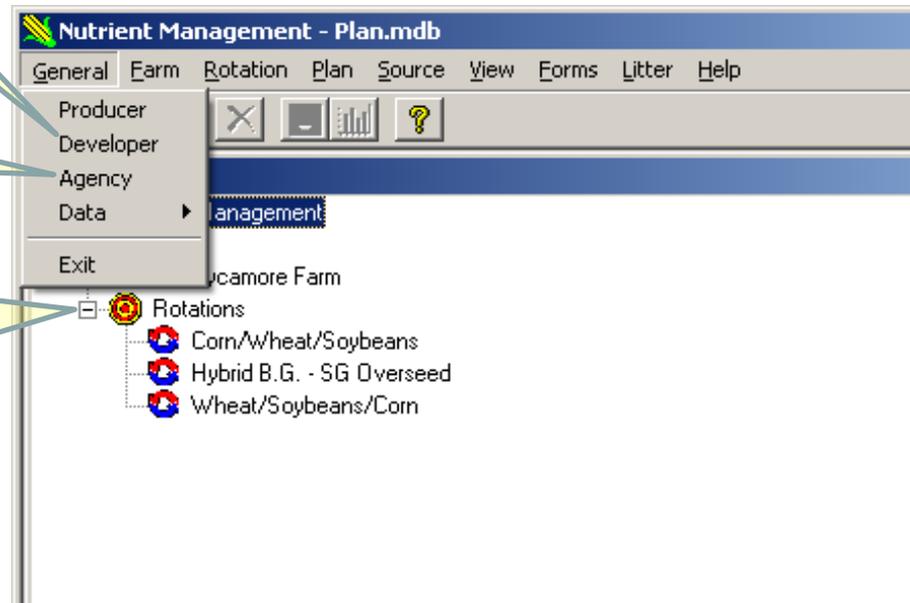
Modify Your Template – initial set-up

Enter information that will be common among all plans, i.e. not farm-specific

Enter your **Developer** Information

Enter your **Agency** Information

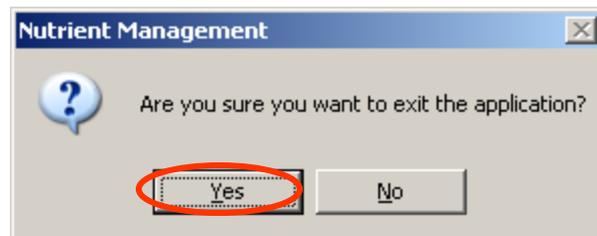
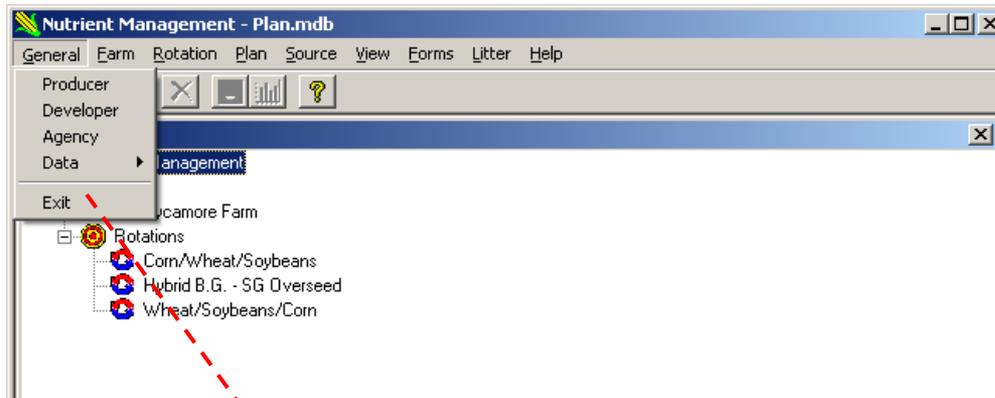
Build Rotations That Are Commonly Used Among Producers You Plan For



Modify Your Template – initial set-up

Enter information that will be common among all plans, i.e. not farm-specific

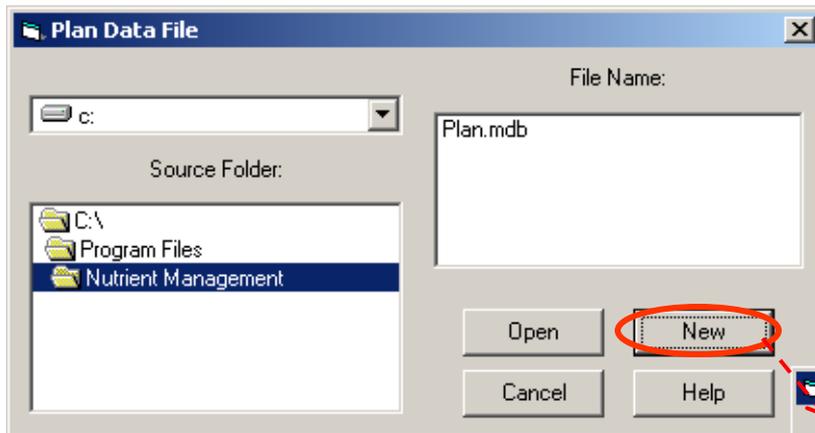
Choose “**Exit**” to Save Your Template Information and Close the Program



Create a New Plan Data File For Each New Producer/Farm

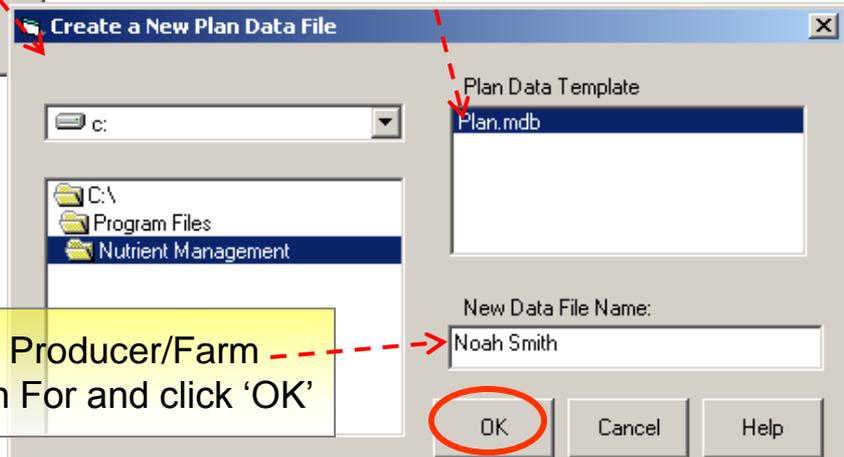


1) Double-Click the Icon and 2) Select "New"



A "Create a New Plan Data File" Dialog Box Will Open

3) Select Your Plan.mdb Template

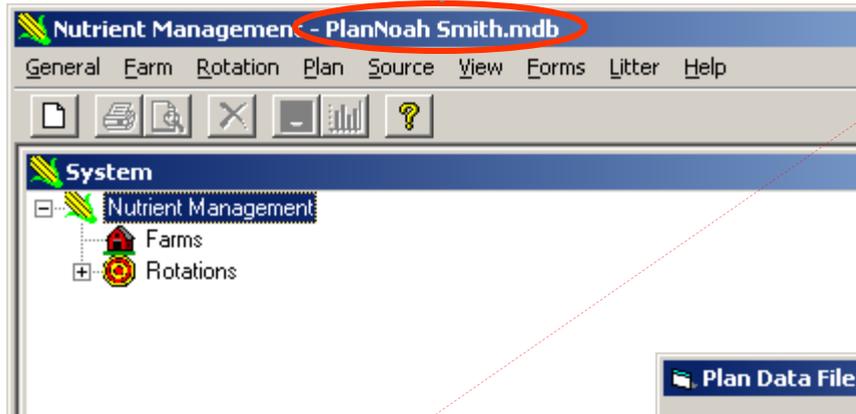


4) Type the Name of the Producer/Farm You Wish to Write a Plan For and click 'OK'

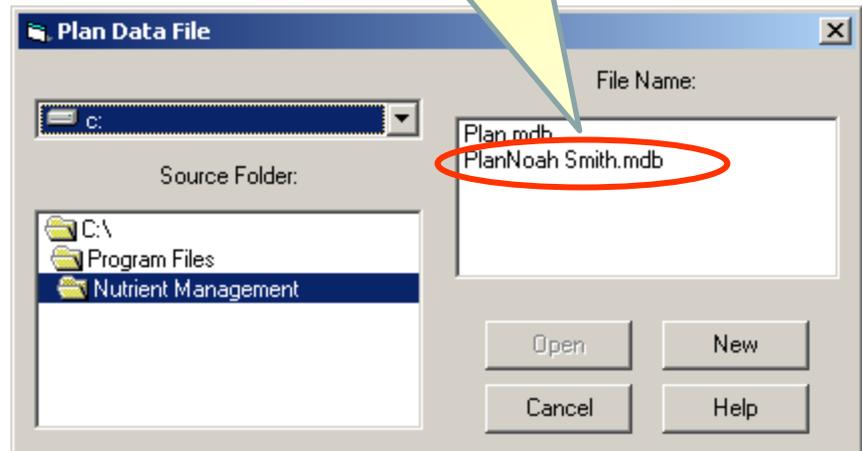
USER NOTE: The file name entered by the user will have the "plan" prefix added to it automatically so NC Nutrient Management can recognize it as a plan database.

Create a New Plan Data File For Each New Producer/Farm

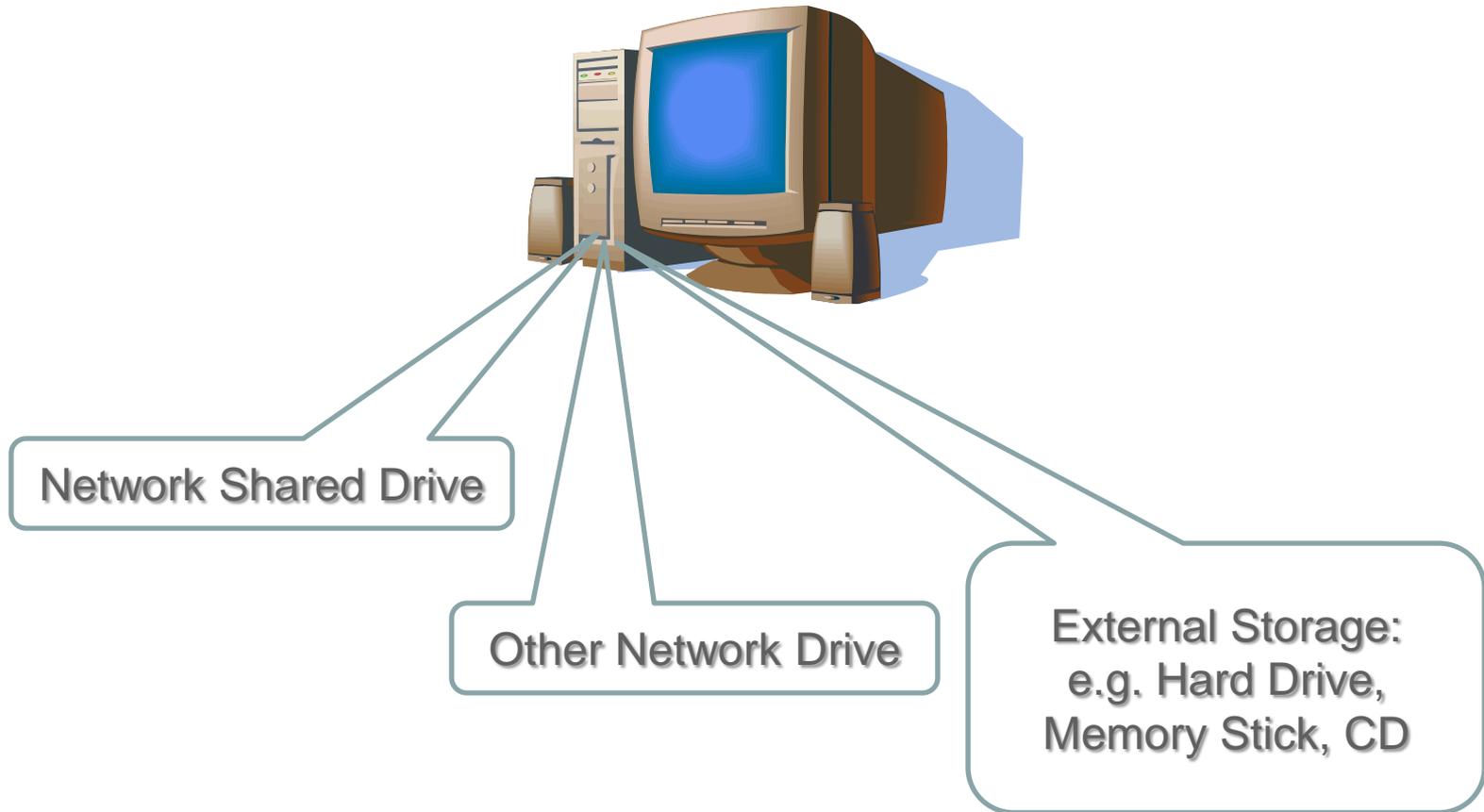
The Name of the Plan Will Appear at the Top of the Screen while you are working on that Plan



Once You Exit and Save the Plan It Will Appear in the "File Name" List When The Program is Re-Opened



Back-Up Plan Files – always create a back-up!



Back-Up Plan Files – always create a back-up!

To make a back-up Copy of your Plan“Name”.mdb files: First, navigate to C:\Program Files\Nutrient Management. Then, select the Plan File of interest and **Copy** and **Paste** it to you back-up location of choice.

