

NCASWCD 74th Annual Meeting - January 7-9, 2018 - Research Triangle Park, NC

For Reservations go to this weblink:

<https://www.starwoodmeeting.com/Book/NCASWCD2018>

And make a **Green Choice**—Get a \$5.00 daily voucher for food or goods in hotel shops
Sleeping room rate \$100.00 + 13.5% tax—**Deadline** for reservations December 11, 5pm



Sheraton Imperial Hotel & Convention Center, RTP

I-40 at Exit 282 (Page Road)

4700 Emperor Boulevard, Durham, NC 27703

919-941-5050—Sheratonrtp.com

Note to district administrative assistants:

Important - If you make other people's reservations for them, please have each of your supervisors and staff members supply you with their own credit card number and make reservation in each individual's name and not in the administrative assistant's name. ***Your help with this will minimize any reservation issues.***

Sleeping Room Cancellations after December 11th deadline

When someone cancels a conference sleeping room reservation after the deadline, that room is lost to the conference block and is not available for the reduced rate. ***Please contact your Regional Coordinator*** if someone in your district decides they will not be able to attend the Annual Meeting and wants to cancel their sleeping room reservation after December 11th. Your Coordinator may be able to help 'trade' the reservation to someone who was not able to get a room at the reduced conference rate.

Many thanks for your help with this!