



**STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT**

ROY COOPER  
GOVERNOR

CHARLES PERUSSE  
STATE BUDGET DIRECTOR

June 20, 2019

**MEMORANDUM**

**TO:** Department Heads and Chief Fiscal Officers  
All Departments, Institutions and Agencies

**FROM:** Charles Perusse *Charles Perusse*  
State Budget Director

**SUBJECT:** Travel Subsistence Rate Revisions Effective July 1, 2019

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on Consumer Price Index for All Urban Customers data for the most recent 24-month period. **Beginning July 1, 2019**, total subsistence reimbursement rates will be increased by approximately 4.6%. The new rates are effective for both years of the 2019-21 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 8.60	\$ 8.60
Lunch	\$ 11.30	\$ 11.30
Dinner	\$ 19.50	\$ 22.20
Lodging (actual, up to)	<u>\$ 75.10</u>	<u>\$ 88.70</u>
 Total	 \$ 114.50	 \$ 130.80

If you have any questions, please contact your OSBM budget analyst.