SUPPLEMENTAL ALLOCATIONS OF COST SHARE FINANCIAL ASSISTANCE

This policy specifies the process for allocating supplemental funds for cost share financial assistance to districts each spring.

Supplemental allocation requirements
By January 15th of each year, the division will determine if sufficient funding is available to conduct a supplemental allocation. Sufficient funding is defined as having $200,000 or more available for allocation to districts. Division staff will send a notice to districts stating the amount of funds available for a supplemental allocation, and requesting cancellations be completed by February 1st.

Eligibility
To be eligible to request funds, a district must meet the requirements below:
- Obligate 75% or more of BMP funds to contracts in the cost share online contracting system by March 1st. Contracts do not have to be approved by the district board or division in order to meet this percentage.
- Request a supplemental allocation amount by March 1st.

Allocation methodology
Funds will be allocated using the same parameters as the initial allocations for the current program year. Districts will not receive more than the amount of their supplemental allocation request.

Policy distribution
- Information about this policy will be distributed electronically with the initial financial assistance allocation of the program year.
- A reminder will be distributed electronically by January 15th regarding the supplemental allocation request and contract cancellation timeline.
- A final reminder will be distributed electronically by February 1st.