

Accessing the Strategy Plan Support Documents SharePoint Team Site

Go to the following URL:

<https://teamsites.ncagr.gov/sites/SWC/CSP/StrategyPlans/SitePages/Home.aspx>

You will see this screen



Image 1

After you enter your NCID Username and Password (if this is your first visit to the Site) you will receive an Access Denied page.

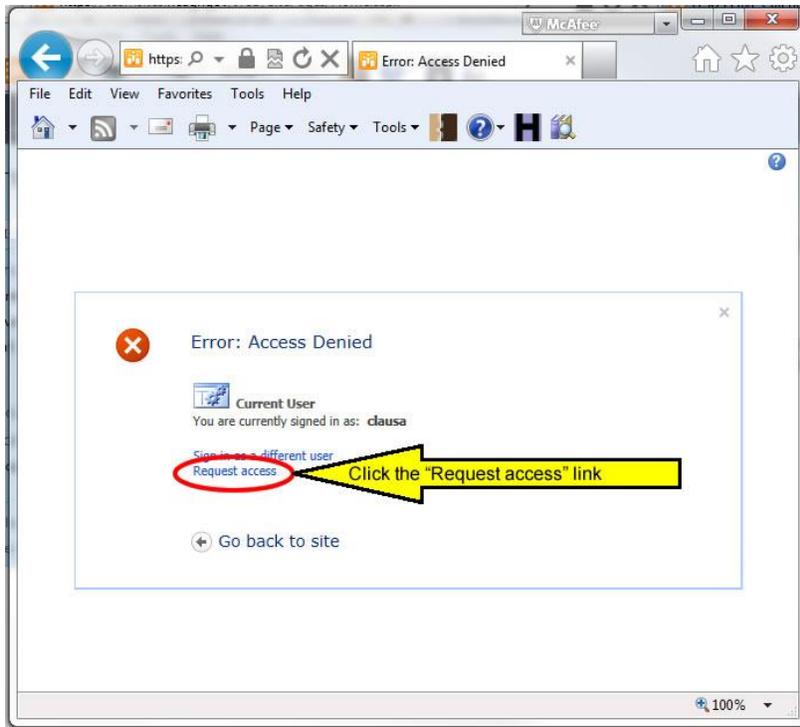


Image 2

Click the Link that says "Request access" and you will see the following screen. (Image 3)

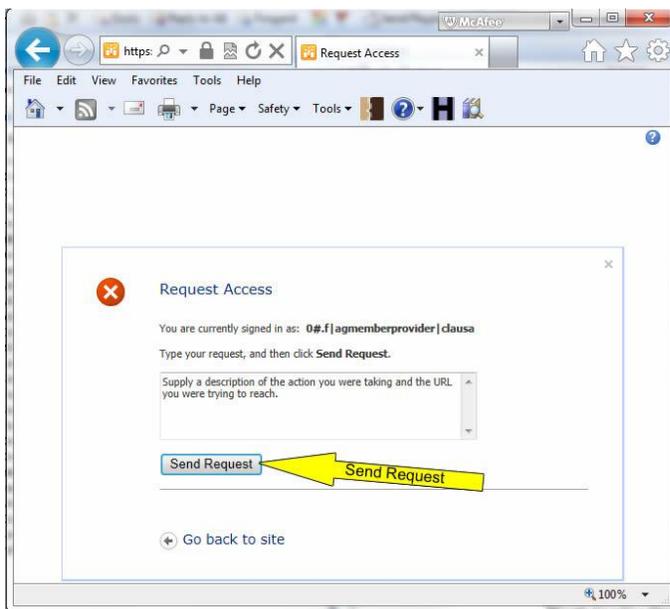


Image 3

Send the request by simply clicking the “**Send Request**” button. You may also type a message stating who you are.

You will then see a screen with confirmation that your request has been sent. (Image 4)

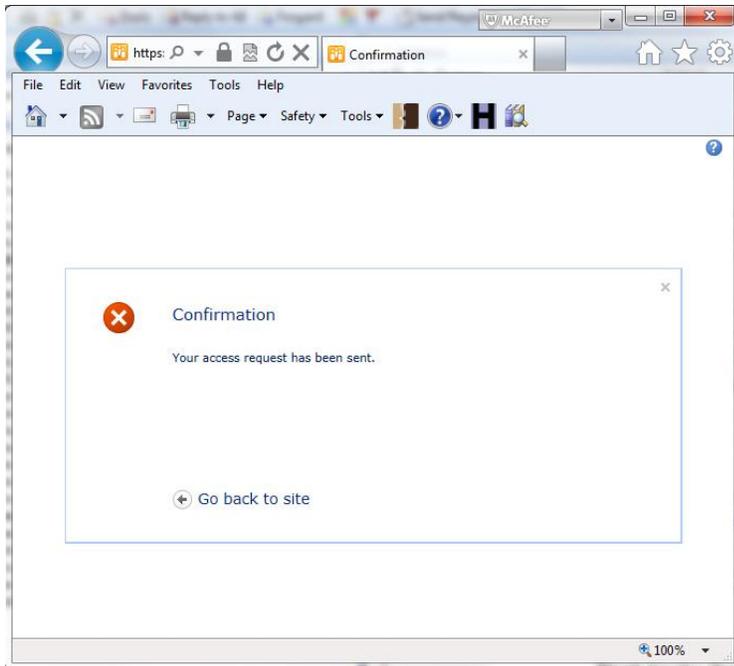


Image 4

You will receive an email from agr.intranet@ncagr.gov, once your Username has been added to the SharePoint Permission Group that has access to the site. This is not an automatic process, so it may take a while for the owner of the site to add you to the SharePoint Permission Group.

You will then have access to the site!