



Steve Troxler
Commissioner

North Carolina Department of Agriculture
and Consumer Services
Division of Soil and Water Conservation

Patricia K. Harris
Director

DRAFT MEETING MINUTES

COMMUNITY CONSERVATION ASSISTANCE PROGRAM

ADVISORY COMMITTEE MEETING: THURSDAY, DECEMBER 3, 2015, 1:30PM – 4:00PM

4TH FLOOR CONFERENCE ROOM, ARCHDALE BUILDING RALEIGH, NC

TELECONFERENCE: 919-733-2451

Webinar: <https://ncag.adobeconnect.com/ccap/>

- I. Welcome and Introductions: Tom Hill, Julie Henshaw, PJ Andrews, Scott Sheffield, Dru Harrison, Beth Brown, Bill Hart, David Williams
- II. Review and Approval of July 30, 2015 Minutes
- III. FY2016 Budget Status Update and Soil and Water Conservation Commission Actions
 - a. FY2016 CCAP BMP Allocation and Voluntary Recall Process – this item was discussed and provided to the committee. 73 districts requested allocations this year. There was discussion on the 20% reduction of “rollover” funds from 2015 to 2016, a significant reduction, and how this was due to the reallocation efforts for the 2015 fiscal year. The reallocation process for FY2016 was discussed. The same method, a voluntary recall from districts not utilizing their funds by February 19th, 2016 will be utilized. Emails and phone calls will be made to districts that have not encumbered funds by the last week of January. The committee noted that the allocation was a bit late for 2016 fiscal year but that this should not have much effect on getting funds encumbered to contracts.
 - b. FY2016 CCAP Technical Assistance Allocation – this was discussed and provided to the group. Dare and New Hanover counties receive TA assistance from CCAP funds equal to approximately ¼ staff person. There was some discussion regarding the contractual agreement Dare has entered into with the NC Coastal Federation. The division will provide funding to the Coastal Federation for the Dare position and services. Ann Daisey, a former supervisor in Dare, has been hired.
- IV. CCAP Competitive Regional Application Process
 - Recommendation prepared by the Allocation Workgroup. Will need action from the committee to move forward to the Commission who will initiate rulemaking. The committee discussed the work performed by the Allocation Workgroup and thanked them for all their efforts. After discussion, the group voted on the regional approach, determining that equal distribution to each division region in the state would be their recommendation to the Commission. Mr. Hart mentioned that this is a non-binding

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recommendation as a quorum was not present. The attending committee members agreed that the Commission be advised of their recommendation while stating that a quorum was not present. Special thanks was given to Steve Trowell, Anthony Hester, Mike Dupree, Louise Hart, David Williams, Julie Henshaw, and Tom Hill with their work on the workgroup.

- V. CCAP Education and Outreach Workgroup Report
CCAP success stories document drafted. Several of these districts and projects will be highlighted during a breakout session of the Association's annual meeting in January. The committee thanked the workgroup for their efforts in assembling this document and supported the dissemination of this information during the annual meeting. It was suggested that these efforts continue to bring additional focus onto this program. Special thanks were given to Mike Dupree, Anthony Hester, Jerry Dorsett, Mike Bowman, Vonnie Wescott, Mitch Woodard, Louise Hart, Eric Pare, Rob Baldwin, Julie Henshaw and Tom Hill for their work on the committee.
- VI. CCAP Water Quality Benefits Calculation Methodology – After a brief discussion and examination of the existing methods used (the committee looked at the matrix that is used when developing CCAP contracts) the committee understood that DEMLR has been examining this as has the Jordan/Falls rules groups. These will be examined to determine if the CCAP methods may change, but it was also noted that design storm events are different for each. This was tabled for further action but a suggestion was made to potentially develop a workgroup to study further.
- VII. Draft FY2015 CCAP Annual Report – the draft report was shared with the committee as an information item. Highlights of the report were discussed.
- VIII. Open Discussion – discussion centered on how to obtain better attendance and a quorum at the committee meetings. It was noted that several participants had changed and that there has been significant reorganization in state government. Phone calls will be made to attempt to increase participation. Thanks was given to the committee for their time and efforts in working with this group.