



**Steve Troxler**  
Commissioner

**North Carolina Department of Agriculture  
and Consumer Services**  
*Division of Soil and Water Conservation*

**Patricia K. Harris**  
Director

**COMMUNITY CONSERVATION ASSISTANCE PROGRAM**  
**ADVISORY COMMITTEE MEETING: WEDNESDAY, SEPTEMBER 24, 2014, 9:30AM – 12:00PM**  
4<sup>TH</sup> FLOOR CONFERENCE ROOM, ARCHDALE BUILDING RALEIGH, NC  
**TELECONFERENCE: (919)733-2438**  
Webinar: <https://ncag.adobeconnect.com/ccap/>

- I. Welcome and Introductions  
Tom Hill, Anthony Hester, Julie Henshaw, Jeff Young, Ashley Rodgers, Dru Harrison, Dick Fowler, Karyn Pageau, Steve Trowell, Linda Milt, Alan Moore, Mike Dupree, Pat Harris, Keith Larick, Beth Brown, Jeff Hughes, Erin Fleckenstein
- II. Review and approval of July 2014 minutes  
Minutes approved by consensus.
- III. Soil and Water Conservation Commission actions: July and August meetings
  - a. FY2015 allocation with voluntary release of unencumbered funds of December 1, 2014
    - i. The 2015 CCAP allocations were shared with the group. Allocations this year were a bit higher from previous years due to reconciling accounts. The new Commission policy regarding a voluntary recall of unencumbered funds was discussed. Districts will be asked on December 1 to release voluntarily any unencumbered funds. Voluntarily released funds will be reallocated to those districts requesting additional funds at the January Commission meeting.
  - b. Detailed implementation plan
    - i. The 2015 DIP was provided to the group. There were no changes from the 2014 DIP.
  - c. Technical assistance allocation
    - i. Technical assistance (TA) funds were discussed with the group. Two positions are partially funded through CCAP TA funds in the Dare and New Hanover districts. CCAP TA funds support approximately 25% of these two positions. The CCAP Coordinator position is also funded through the CCAP allocation. Some discussion was held regarding the potential to look for other sources of funding for the Coordinator position as this position supports other activities as well.

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LOCATION  
Archdale Building  
512 N. Salisbury Street, Suite 504  
Raleigh, NC 27604

- d. Spot check report
    - i. The spot check report was shared with the committee and discussion held regarding compliance and maintenance issues. There are no significant or programmatic issues found during the spot checks held by the local districts. Compliance rates are consistent with previous years. 2% of projects have been found out of compliance and 3% have been found to have maintenance issues.
  - e. Average costs
    - i. The average cost list was presented to the group. There were no significant changes from the 2014 average cost list.
  - f. Permeable pavement revision
    - i. The permeable pavement standard was finalized to align with the changes made in Chapter 18 of the stormwater manual.
- IV. Training updates
- 5-6 meetings will be held across the state
  - Agenda items include:
    - CCAP update including new funding strategy (encumber by Dec. 1)
    - District success stories and lessons learned
    - Partnering agencies experiences
- V. Review and develop edits to existing CCAP rules
- i. As a part of recent legislation, all rules governing state programs will be reviewed. The following CCAP rules were shared with the group as a part of this review. More discussion will follow regarding changes in the rules at future meetings.
  - b. 02 NCAC 59H .0101: PURPOSE
  - c. 02 NCAC 59H .0103: ALLOCATION GUIDELINES AND PROCEDURES
- VI. Consideration of revisions to the Cistern BMP
- Mike Dupree moved to accept the revisions to the BMP to include reuse as part of the purpose of this BMP. Dick Fowler seconded. Approved. Revision will be presented to the commission at their November meeting.
- VII. Education and outreach plan (*develop workgroup*) - Workgroup participants: Mike Dupree, Dru Harrison, NC Coastal Federation, Regional coordinator representative, Tom Hill
- Brainstorm potential partners:
- Green Industry Council
  - NCFB
  - APNEP
  - Coastal Federation
  - State affiliate for Green Building Alliance
  - GSTDA, LCFSDA
  - EE of NC
  - Municipalities
  - DWR State Stormwater Educator
  - NSW strategies that have existing development rules
  - Landscape architects, engineers, planners
  - Builders – home builders associations
- VIII. District BMP: Dare Soil and Water Conservation District
- Erin Fleckenstein with the NC Coastal Federation presented information on a BMP the Dare district requested for consideration. Erin presented water quality benefit information on

oyster reefs, similar to marsh sills. The group discussed this District BMP and it's benefits and decided to have Steve Trowell with Coastal Management and Eric adjust the language to reflect some additional information Steve shared with the group. Steve Trowell moved, Beth Brown seconded the motion. The Dare District BMP was approved.

IX. Program funding needs – tabled due to time.

X. Open discussion

**Location of the Archdale Building (512 N. Salisbury St, Raleigh, NC 27610)**

<https://maps.google.com/maps?q=512+N+Salisbury+St,+Raleigh,+NC&hl=en&sl=35.843768,-78.645056&sspn=0.362906,0.625534&oq=512+n,+salis&hnear=512+N+Salisbury+St,+Raleigh,+North+Carolina+27604&t=m&z=16>