

**NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION
RALEIGH, NORTH CAROLINA
WORK SESSION AGENDA
DRAFT**

WORK SESSION

Iredell SWCD Office
444 Bristol Drive
Auditorium 1 & 2
Statesville, NC 28677
November 14, 2017
7:00 p.m.

BUSINESS SESSION

Iredell SWCD Office
444 Bristol Drive
Auditorium 1 & 2
Statesville, NC 28677
November 15, 2017
9:00 a.m.

I. CALL TO ORDER

The State Government Ethics Act mandates that at the beginning of any meeting the Chair reminds all the members of their duty to avoid conflicts of interest and inquire as to whether any member knows of any conflict of interest or potential conflict with respect to matters to come before the Commission. If any member knows of a conflict of interest or potential conflict, please state so at this time.

II. PRELIMINARY – Business Meeting

Welcome Chairman John Langdon

III. BUSINESS

1. Approval of Agenda Chairman John Langdon

2. Approval of Meeting Minutes Chairman John Langdon
 A. September 19, 2017 Work Session Meeting Minutes
 B. September 20, 2017 Business Session Meeting Minutes

3. Division Report Director Vernon Cox

4. Association Report Mr. Chris Hogan

5. NRCS Report Mr. Tim Beard

6. Consent Agenda Mr. Eric Pare
 A. Supervisor Appointments Ms. Kelly Hedgepeth
 B. Supervisor Contracts Mr. Jeff Young
 C. Job Approval Authority Mr. Jeff Young
 D. Technical Specialist Designation

7. Disaster Recovery Act of 2016/2017 Status Report Mr. David Williams

- | | |
|---|-------------------|
| 8. Consideration of AgWRAP Regional Applications | Ms. Julie Henshaw |
| 9. Community Conservation Assistance Program | Mr. Tom Hill |
| A. Revisions to CCAP Detailed Implementation Plan | |
| B. Consideration of CCAP Regional Applications | |
| 10. Supervisor Training Pilot Program | Mr. Vernon Cox |
| 11. Technical Specialist Training Requirements | Mr. Jeff Young |

IV. PUBLIC COMMENTS

V. ADJOURNMENT

DRAFT

**NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION
 RALEIGH, NORTH CAROLINA
 BUSINESS SESSION AGENDA
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Welcome Chairman John Langdon

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| 1. | Approval of Agenda | Chairman John Langdon |
| 2. | Approval of Meeting Minutes | Chairman John Langdon |
| | A. September 19, 2017 Work Session Meeting Minutes | |
| | B. September 20, 2017 Business Session Meeting Minutes | |
| 3. | Division Report | Director Vernon Cox |
| 4. | Association Report | Mr. Chris Hogan |
| 5. | NRCS Report | Mr. Tim Beard |
| 6. | Consent Agenda | |
| | A. Supervisor Appointments | Mr. Eric Pare |
| | B. Supervisor Contracts | Ms. Kelly Hedgepeth |
| | C. Job Approval Authority | Mr. Jeff Young |
| | D. Technical Specialist Designation | Mr. Jeff Young |
| 7. | Disaster Recovery Act of 2016/2017 Status Report | Mr. David Williams |

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 - B. Consideration of CCAP Regional Applications

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- 11. Technical Specialist Training Requirements Mr. Jeff Young

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**NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
WORK SESSION MEETING MINUTES
November 14, 2017**

Iredell SWCD Office
444 Bristol Drive
Auditorium 1 & 2
Statesville, NC 28677

Commissioners	Guests	
John Langdon	Vernon Cox	Kelly Hedgepeth
Wayne Collier	David Williams	Tom Hill
Chris Hogan	Michael Shepherd	Autumn Romanski
Dietrich Kilpatrick	Kristina Fischer	Rob Baldwin
Ben Knox	Julie Henshaw	Eric Pare
Mike Willis	Jeff Young	Chester Lowder
Commission Counsel		
Phillip Reynolds via phone	Miles Payne	Louise Wooten
	Ralston James	Tom Ellis
		Helen Wiklund

Chairman Langdon thanked Iredell County and welcomed everyone to the meeting. The meeting was called to order at 7:30 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act.

1. **Approval of the Agenda:** Chairman Langdon asked for comments on the agenda. None were declared.
2. **Approval of the Meeting Minutes:** Chairman Langdon asked for comments on the minutes. None were declared.
 - a. September 19, 2017 Work Session Meeting Minutes
 - b. September 20, 2017 Business Session Meeting Minutes
3. **Division Report:** Chairman Langdon recognized Director Vernon Cox. The report will be presented tomorrow. One action item is a policy issue related to the CREP program with regards to the appropriate ratio of existing buffers to new buffers and that the existing buffers are paid for with state funds. Currently, the Division is paying for a conservation easement to ensure the property remains undeveloped which continues to provide the required environmental and wildlife benefits through the easement. The Division will request the Commission to appoint a CREP Workgroup to review the policy. Commissioner Kilpatrick has been asked to join the Workgroup.

4. **Association Report:** Chairman Langdon recognized Commissioner Hogan. A meeting was held with Mr. Bryan Evans, Executive Director of the NC Association, Mr. Vernon Cox, Commissioner Kilpatrick, Dr. Reich and Commissioner Troxler. The following was discussed:

- Partnership relations
- Supervisor per diem issue
- Supervisor travel increasing with the newly-established Supervisor Training Program (STP)
- Community Conservation Assistance Program (CCAP)

Commissioner Troxler's stated his main priority is putting money into agriculture. The Division needs to pursue more funding through legislative support to move the CCAP Program forward.

- Establish a legislative liaison from each district or each area to build a relationship with their legislator and Mr. Bryan Evans is involved and should register as a lobbyist
- Mr. Bryan Evans is participating in NC Forever

5. **NRCS Report:** Mr. Tim Beard, State Conservationist, will be in attendance to present tomorrow.

6. **Consent Agenda:** Chairman Langdon recognized Mr. Eric Pare, Ms. Kelly Hedgepeth, and Mr. Jeff Young to present.

a. **Supervisor Appointments:**

- Reuben Cashwell, Cumberland SWCD, filling the unexpired elected term of Maxine Catherine Dickens (resigned) for 2016-2020
- Craig Myers, Davie SWCD, filling the unexpired elected term of Lane Karriker (resigned) for 2014-2018
- W. Chester Lowder, Stanly SWCD, filling the unexpired appointed term of John Pickler (resigned) for 2016-2020
- David Adams, Wake SWCD, filling the unexpired elected term of Matthew Overby (resigned) for 2016-2020
- Tom Traylor, Warren SWCD, filling the expired appointed term of Steve Young for 2016-2020
- Conditional Supervisor Reappointments Update
 - Edward C. Wall, Forsyth SWCD
 - J. G. Clayton, Vance SWCD
 - Mike Haddock, Jones SWCD
 - Jim Chandler, Richmond SWCD

b. **Supervisor Contracts:** 12 contracts; totaling \$54,184

Chairman Langdon stated the Commission packets need to be prepared in a timely manner to have ample time to review the information. Director Cox stated there will be improvements and a reduction on the number of revisions.

- c. **Job Approval Authority:** Mr. Jeff Young presented approval of one application
 - Mr. Dalton Buchanan; pond site assessment and sediment removal planning and certification
 - d. **Technical Specialist:** Mr. Jeff Young presented two applications
 - Mr. Edward Stephens; Waste Utilization Planning/Nutrient Management (WUP/NM)
 - Mr. Bradley Gillam, PE, with Gillam & Mason, Inc.; Irrigation Equipment (I) and Wettable Acres (WA) for animal waste
7. **Disaster Recovery Act of 2016/2017 Status Report:** Mr. David Williams will present tomorrow.
8. **Consideration of AgWRAP Regional Applications:** Ms. Julie Henshaw introduced Ms. Autumn Romanski, who joined the Division in October and is responsible for cost share as well as the lead AgWRAP program staff. Ms. Henshaw also thanked Mr. Jeff Young, Mr. Allen Hayes, and Ms. Romanski for their work on the internal application review team and for sharing their recommendations with the AgWRAP Review Committee.

This application cycle, the Division received more applications than available funding. A total of 33 applications were submitted for 2 practices and total requests was \$874,500. In total, only \$636,407 is available to allocate. The AgWRAP Review Committee recommends funding repairs to the 2 AgWRAP projects first and next to fund the Detailed Implementation Plan (DIP) by setting aside an equal amount of funding for each of the Division's 3 regions (western, central, and eastern) for these projects. To help distribute funds, the Committee recommends funding no more than 1 project per county during the first batching period, and fund no more than 60% of the available funds per regions during this period. The next batching period applications are due from the districts by January 26 and will be brought to the Commission in March. During the second batching period, the Division will fund projects from other regions based on the highest score. The first batching period, the Division is requesting approval of 11 projects for new ponds and pond repairs/retrofits which includes 1 project from the Eastern region, 4 projects from the Central region, 4 projects from the Western region and 2 repairs for AgWRAP ponds totaling \$279,500.

9. **Community Conservation Assistance Program:** Chairman Langdon recognized Mr. Tom Hill
- a. **Revisions to CCAP Detailed Implementation Plan:** The action on Item 9A will affect Item 9B. A request to go through the CCAP Advisory Committee on a change in the Detailed Implementation Plan (DIP) for FY2018 was approved by the Commission in September. Several districts have requested funds to be used for repairs of projects

that in the past have failed. On page 2, Figure 3, under the FY2018 Allocation Strategy, the BMP Implementation refers to a statewide allocation for \$10,000 for repair contracts only and this reflects the change requested by the districts. On page 3, in the first paragraph, it highlights the wording changes based on this request.

- b. **Consideration of CCAP Regional Applications:** A total of 54 contracts were received for 2018 which is an increase of 20% from 2017. There was an increase in BMPs but the dollar figure did not change; it was even across the 3 geographical regions, but there was a 27% increase in the number of BMPs. For FY2018, the requests are:

- Eastern region total requests; \$129,820 and \$15,000 for design funds and \$42,000 towards repair funds, if approved, otherwise, \$45,333 per region
- Central region total requests; \$122,509 and \$7,000 for design funds
- Western region total requests; \$131,450 and \$9,000 for design funds

10. **Supervisor Training Pilot Program:** Chairman Langdon recognized Director Vernon Cox to present. An update will be provided tomorrow. Six Area Meetings were held and the Supervisor Training Pilot Program was discussed at each meeting. The Supervisor Training Workgroup has made some revisions to the guidelines and appendices and will ask the Commission for approval of the pilot phase of the training program. A few changes were added to address mid-term appointments and how to account for it with regards to the training requirements. A specific revision was added into the guidelines to require reconsideration of the training program after the conclusion of the pilot phase. Some additional eligible training courses were also added to Appendix A.

Chairman Langdon called a break at 8:24 p.m. The meeting reconvened at 8:30 p.m.

Annual Meeting Draft Agenda: Ms. Kristina Fischer presented the draft agenda for the Annual Meeting in January 2018 with the training credit hours marked in red for the supervisors participating in the pilot program to receive training credits. The Supervisor Training Committee along with Mr. Bryan Evans identified credit hours in keeping with the delegation of Appendix A. If the Commission approves the guidelines document in Appendix A, the delegation of authority to the Division will move forward to begin crediting the hours at the Annual Meeting. A total of 11 training hours are available for supervisors at the Annual Meeting. As a supervisor in a pilot county, a sign-up sheet will be available at each session for verification of participation at a session to receive training credit.

11. **Technical Specialist Training Requirements:** Chairman Langdon recognized Mr. Jeff Young to present. The Commission adopted Rule 59G on August 30, 2017 with an effective date of November 1, 2017. Within Rule 59G, there are new requirements for 6 training hours over a 3-year period. There are challenges to meet these training opportunities. The Division is looking for guidance from the Commission. There are currently 398 designated technical specialists in the database, approximately 1,000 individuals have completed the Nutrient Management Training, and 229 e-mail addresses on the Listserv. It is important to have a training system that overlaps with existing certifications and to have the training opportunities and courses available.

Public Comments: Commissioner Collier stated he has been approached while attending the Area Meetings and has spoken to Mr. Young and Director Cox about the Supervisor Training Pilot Program. The districts are concerned with how the Commission and NRCS are dealing with productivity and not listening to their concerns. Director Cox stated the districts that have signed up for the Supervisor Training Pilot Program are open minded, but some are providing pushback and do not think it is a good idea. The objective is that it is not a burden but to provide everyone ample opportunity to be in compliance. Commissioner Knox stated the Association approved the Supervisor Training Pilot Program during the 2017 Annual Meeting, and supervisors had an opportunity to provide feedback at that time.

Chairman Langdon reminded the staff this is the last meeting until the Annual Meeting in January.

Commissioner Hogan asked how the districts participating in the Disaster Relief Act will get the \$500 for administrative costs, and Mr. Williams stated the districts will be invoiced, which must be created and a designation for direct deposit on the form.

Adjournment: Meeting adjourned at 9:07 p.m.



Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.



Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on , 2017.



**NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS SESSION MEETING MINUTES
November 15, 2017**

Iredell SWCD Office
444 Bristol Drive
Auditorium 1 & 2
Statesville, NC 28677

Commission Members	Guests	Guests	Guests
John Langdon	Vernon Cox	Bryan Evans	Autumn Romanski
Wayne Collier	David Williams	Louise Wooten	Frankie Singleton
Chris Hogan	Kelly Hedgepeth	Louise Hart	Ralston James
Ben Knox	Jeff Young	Lisa Fine	Ken Parks
Dietrich Kilpatrick	Eric Pare	Kristina Fischer	Chester Lowder
Mike Willis	Helen Wiklund	Davis Ferguson	
Commission Counsel	Tim Beard	Tom Ellis	
Phillip Reynolds via phone	Michael Shepherd	Tom Hill	

Chairman Langdon called the meeting to order at 9:02 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon welcomed everyone to the meeting and thanked Iredell SWCD, Mr. Ralston James, and the Division staff for coordinating the tours, the dinner, and use of the facility.

Commissioner Hogan stated he enjoyed the dairy tours and was impressed with the operations and the size of the fields in the county. Commissioner Knox stated the farm tour demonstrated the commitment of farmers in western North Carolina to no-till compared to other areas of the State. Farmers need to make a commitment to no-till farming. There is a big difference between no-till farming and never-till farming.

1. **Approval of the Agenda:** Chairman Langdon asked for a motion to approve the agenda. Commissioner Knox motioned to approve the agenda and Commissioner Hogan seconded. Motion carried.
2. **Approval of the Meeting Minutes:** Chairman Langdon asked for a motion on the minutes.
 - A. **September 19, 2017 Work Session Meeting Minutes**
 - B. **September 20, 2017 Business Session Meeting Minutes**

Commissioner Collier motioned to approve the minutes and Commissioner Hogan seconded. Motion carried.

3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox thanked Iredell SWCD for the use of their facility and the opportunity to meet with the dairy farmers and planning for the future.
- Personnel Updates
 - Supervisor Per Diem Update
 - Cost Share Rule 59D is Open for Public Comment until January 15, 2018
 - Division moved to 216 West Jones Street on October 30, 2017
 - Open House on December 15, 2017
 - Establish a CREP Workgroup and authorize and appoint a Chair
 - Chairman Langdon appointed Commissioner Kilpatrick as Chair of the CREP Workgroup
 - Workgroup will address the appropriate ratio of existing buffer acres to new acres enrolled in the program
 - Mr. Reynolds stated notices may need to be posted to comply with Open Meetings Law and will instruct the Commission on posting the notices
 - Mr. Evans will be available for assistance with the Workgroup

Chairman Langdon thanked Commissioner Hogan for his contribution this past year and his family's contribution while President of the NC Association of Soil & Water Conservation Districts and stated that he is looking for an easy transition when Commissioner Kilpatrick becomes President of the Association. Chairman Langdon also thanked Mr. Evans for his continuing assistance as Executive Director of the Association.

4. **Association Report:** Chairman Langdon recognized Commissioner Hogan to present. A copy of the report is included as an official part of the minutes. Commissioner Hogan thanked Chairman Langdon.
- Applications for the Conservation Education license plates are available with only 12 plates sold
 - Association raffle continues through the 2018 Annual Meeting
 - Received almost \$50,000 in pledges towards the 2019 North American Envirothon
 - Supervisor travel withholding requirements continue to be a concern of supervisors and the Association; Area 5 is working on a resolution
 - Planning for the 2018 Annual Meeting; focus on supervisor training

Commissioner Hogan met with Commissioner Troxler, Mr. Bryan Evans, Commissioner Kilpatrick, Director Vernon Cox, and Deputy Commissioner Dr. Richard Reich to discuss partnership relationships, the Supervisor tax travel issue, supervisor travel increasing, engineering positions, growing the Community Conservation Assistance Program (CCAP), and making contacts with legislators. Mr. Evans has agreed to register as a lobbyist for the Association, and it is recommended each district should designate a legislative liaison.

Chairman Langdon stated it is the supervisor's responsibility to be a legislative liaison whether designated or not.

Mr. Evans discussed attending the North Carolina Forever Meeting on November 14, 2017 at the Umstead Hotel. The meeting was a launch of a consortium group that mirrors Virginia Forever which has been in existence for ten years. The event was to get members to interact and unveil the future goals of the group. The Soil and Water Conservation Districts in Virginia have experienced a tremendous amount of growth through the efforts of Virginia Forever and with North Carolina Forever mirroring that the Association believes it can be beneficial to Soil and Water Conservation Districts in North Carolina. The Association has been invited to become a founding member; this is a member-based consortium, other members include Blue Cross Blue Shield, Smithfield's, Martin Marietta and NC Farm Bureau. The Association will discuss joining the consortium. A Raleigh-based group will do lobbying, and by registering as a lobbyist, it will create more interaction throughout the year in a positive way.

Commissioner Hogan added that Mr. Evans and Ms. Michelle Lovejoy are working to put together a Strategic Visioning Workgroup to work with the Division, Association, Foundation and several other partners. Commissioner Hogan stated that the Commissioner was interested to learn about it, and that the Workgroup will start in the next couple of months.

Mr. Evans will schedule a meeting with the State Fair Manager, who is retiring after 40 years, to discuss some maintenance and upkeep issues related to the Association's Soil and Water exhibit. Commissioner Troxler recommended that Mr. Evans get in touch with the manager to discuss the site and what his vision is with Forestry and keeping it a historical setting and the direction the Fair can expand.

Chairman Langdon stated with the resources in North Carolina and founder Hugh Hammond Bennett's recognizing the need for conservation, it would be nice to have a facility on the State Fairgrounds in the future.

5. **NRCS Report:** Chairman Langdon recognized Mr. Tim Beard, State Conservationist, to present. A copy of the report is included as an official part of the minutes.
 - Director Vernon Cox and Mr. Bryan Evans continues to involve Mr. Beard with the partnership
 - A new mission area was implemented by Secretary Perdue on June 16, 2017 to include Farm Service Agency, Natural Resources Conservation Service and Risk Management Agency
 - State news includes two new agreements:
 - First agreement with the National Association of Conservation Districts (NACD) for \$9M for the districts to hire staff and provide technical assistance
 - Second agreement with National Fish and Wildlife Foundation (NFWF) to get assistance and working with other partners for \$8M
 - Successful Basics of Conservation Training class was held in October
 - At a national level, 199 people have been hired including 3 entry-level employees coming to work in North Carolina

Chairman Langdon called a break at 10:05 a.m. The meeting reconvened at 10:21 a.m.

6. **Consent Agenda:** Chairman Langdon recognized Mr. Eric Pare, Ms. Kelly Hedgepeth, and Mr. Jeff Young to present.

A. Supervisor Appointments:

- Reuben Cashwell, Cumberland SWCD, filling the unexpired elected term of Maxine Catherine Dickens (resigned) for 2016-2020; attended UNC SOG
- Craig Myers, Davie SWCD, filling the unexpired elected term of Lane Karriker (resigned) for 2014-2018
- W. Chester Lowder, Stanly SWCD, filling the unexpired appointed term of John Pickler (resigned) for 2016-2020
- David Adams, Wake SWCD, filling the unexpired elected term of Matthew Overby (resigned) for 2016-2020
- Tom Traylor, Warren SWCD, filling the expired appointed term of Steve Young for 2016-2020
- Conditional Supervisor Reappointments Update
 - Edward Wall, Forsyth SWCD, for improved meeting attendance
 - J. G. Clayton, Vance SWCD, for improved meeting attendance
 - Mike Haddock, Jones SWCD, for attending 2017 UNC SOG
 - Jim Chandler, Richmond SWCD, for attending 2017 UNC SOG

B. Supervisor Contracts: 12 contracts; totaling \$54,184

C. Job Approval Authority: Mr. Jeff Young requested approval of one application

- Mr. Dalton Buchanan; pond site assessment and sediment removal planning and certification

D. Technical Specialist: Mr. Jeff Young presented two applications

- Mr. Edward Stephens; Waste Utilization Planning/Nutrient Management (WUP/NM)
- Mr. Bradley Gillam, PE, with Gillam & Mason, Inc.; Irrigation Equipment (I) and Wettable Acres (WA) for animal waste

Chairman Langdon asked for a motion. Commissioner Knox moved to approve the consent agenda and Commissioner Hogan seconded. Motion carried.

7. **Disaster Recovery Act of 2016/2017 Status Report:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes.

The breakdown of the allocation of funding was presented. The combined 2016 and 2017 funding received in state appropriations is \$32.2M which includes up to \$1M designated specifically for pasture renovation. The Commission approved compensating the districts for technical assistance at the rate of \$500 per completed contract entered into CS2, which can be

used to reimburse for temporary staff hired or directly used for the Disaster Recovery Programs. Some districts are using Resource Institute for streambank restoration work, which the Division is paying. During Phases 1 and 2 for stream debris removal, all the money went towards that practice. Phase 3 has allocated \$11M in stream debris removal and allows the districts and sponsors to use those funds as they see fit. The Division has allocated \$1.4M for non-field farm road repairs and has received over 190 applications. Three practices have been approved for pond repairs with 82 applications received and Resource Institute is contracted to do the engineering assessments. Resource Institute is developing the designs for six pond projects. NCD&CS has also received funding to pay a portion of the landowner's share of the Emergency Conservation Program (ECP) practices funded through the Farm Service Agency (FSA). The landowner is required to pay 25% of the repair costs, and the State can supplement 18% of the landowner's share with the remaining 7% as the landowner's responsibility. A pond repair cost estimator was presented for a project that is being funded by FSA. Eighteen districts have participated in pasture renovation with \$1M allocated.

8. **Consideration of AgWRAP Regional Applications:** Chairman Langdon recognized Mr. Jeff Young to present. A copy of the report is included as an official part of the minutes.

The staff is seeking consideration and action on 33 applications in the first batch, which is just over \$874,500. Following the Detailed Implementation Plan (DIP), the funds were divided by thirds into regions.

- Four applications; western region
- Four applications; central region
- One application; eastern region
- Two applications for repairs to AgWRAP ponds that were already installed and funded by AgWRAP but not functioning and require a repair
 - Other practices funded in these applications are for new ponds and repair/retrofits

Batch 2 will give districts the opportunity to submit new applications and reconsideration of applications already submitted. The deadline is January 26, 2018. The Division is recommending approval of 11 applications, which will allocate \$279,500 from the \$636,407 available.

Chairman Langdon asked for a motion. Commissioner Willis motioned to approve the regional applications and Commissioner Kilpatrick seconded. Motion approved.

9. **Community Conservation Assistance Program:** Chairman Langdon recognized Mr. Tom Hill to present. A copy of the report is included as an official part of the minutes.

- A. Revisions to CCAP Detailed Implementation Plan:** The action on Item 9A will affect Item 9B. The Detailed Implementation Plan (DIP) was approved at the last Commission Meeting. Districts are requesting the use of repair funds for projects due to Acts of God that need additional funding after the construction of these projects. The funds are currently not available (see page 2, Figure 3 under BMP Implementation and Technical and Administrative Assistance). The Division is asking to reduce the statewide allocation amount at the BMP Implementation level by \$10,000, which will affect Item 9B. On

page 3, the first paragraph highlights the change, which was approved at the last Commission Meeting, and sets aside \$10,000 on a first-come, first-serve basis for repairs, capped at \$2,500 per contract. If the district has a need greater than \$2,500, the district can come before the Commission and request those funds. Any funds not allocated through the FY2018 repair funds will roll into the FY2019 repair funds. The total BMP allocation will be reduced from \$136,000 to \$126,000.

Chairman Langdon asked for a motion. Commissioner Collier motioned to approve the changes and Commissioner Hogan seconded. Motion approved.

B. Consideration of CCAP Regional Applications: The applications received show an increase in 2017 from 56 to 71 in 2018 with a more even distribution of the requests. In 2017, a disparity of \$8,000 was between the regions, and this year the amount is \$9,000; a significant change in the amount of funds requested by each region. Mr. Hill recognized Mr. Jeff Young for his excellent work at the Conservation Training Session; it was well received by the 30 district employees for his hard work.

- Eastern region will allocate funds for 8 projects totaling \$42,000
 - Last project being partially funded and the district will decide if the project can be completed with reduced funds, if not, it will go to the next highest regional receiver
- Central region will allocate funds for 4 projects totaling \$42,000
 - One partial project with limited funds and will call the district
- Western region will allocate 6 projects totaling \$42,000; with partial funding to the last highest recipient
- Requesting Just-in-Time allocations for any canceled contracts
 - Contacted all districts with 2016 contracts expiring at the end of the fiscal year and waiting to hear back from 8%
 - Have less than \$7,000 to roll into the 2018 contracts
- The action taken with the 2015-2016 voluntary recalls had a significant impact

Chairman Langdon asked for a motion. Commissioner Knox motioned to approve the regional applications and Commissioner Willis seconded. Motion approved.

10. Supervisor Training Pilot Program: Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Draft proposals were brought to the Commission in September 2017 and the 8 pilot districts (one for each area) were approved by the Commission for participation in the program. Legislation was passed in 2016 which gave the Commission authority and required all district supervisors appointed and elected to complete a minimum of 6 training hours per year. The Division has scheduled a webinar on December 14 at 11 a.m. Director Cox and Chairman Langdon encourage Commissioner members to participate in the webinar. The first opportunity for pilot districts to earn training credits will be at the Annual Meeting in January 2018. An on-line credit approval process will be tracked in a database with each supervisor assigned an ID with the Division staff maintaining the database and the supervisor responsible for ensuring the credits are approved. To begin the pilot phase, the approval by the Commission of the recommendations provided by the Supervisor Training Committee for the *District Supervisor Training Program and Education Approval Guidelines* and *Appendix A - Delegation of Approval Authority for Supervisor Training*

Credits is requested. The UNC-SOG Basic Training course for district supervisors remains mandatory with phased-in implementation to make the course regionally available in 2019.

Chairman Langdon asked for a motion. Commissioner Collier motioned to approve the District Supervisor Training Program and Education Approval Guidelines and Appendix A – Delegation of Approval Authority for Supervisor Training Credits and Commissioner Knox seconded. Motion approved.

11. Technical Specialist Training Requirements: Chairman Langdon recognized Mr. Jeff Young to present. A copy of the report is included as an official part of the minutes. Within Rule 59G, there was a component to also authorize and designate technical specialists training requirements.

- Seven Technical Specialist Designation categories
- Database indicates 398 designated Technical Specialists
- Technical Specialists will be required to complete six hours of training during each three-year period
- Highlighted the Training Requirement Considerations
- Animal Waste (AW) Operator Training Currently Offered
- Developing new training courses and the creation of a database
- Highlighted a timetable for the next steps from November 2017 – January 2019
 - Staggered start and on the same 3-year schedule

Chairman Langdon stated with regards to the Commission packets and the January Annual Meeting approaching, staff members should be conscientious of the time to get the packets mailed so the Commissioners have ample time to prepare for the meetings.

Public Comments: Mr. Ralston James stated Mr. Dennis Leamon is here from Lucky L Jerseys to answer any questions. Mr. Chester Lowder will have a program after lunch to discuss the state of the Dairy industry in North Carolina.

Commissioner Knox thanked Mr. Bryan Evans for all he has done for the Association. Mr. Evans has some good initiatives for improving our relationship with Legislators and North Carolina Forever and thanked Commissioner Hogan for the new life brought into the Association to get us into the forefront and for the hard work done this past year.

Commissioner Willis thanked Iredell SWCD for hosting the tour and meeting, and noted that it is always an eye-opener when we can visit with farmers outside of Raleigh. It is nice for the staff to get out and see the day-to-day business, and applauds the staff and Mr. Ralston James. Commissioner Willis stated that he would prefer one meeting in Raleigh per year and the rest in other areas of the State.

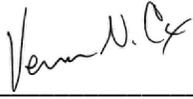
Mr. Jim Summers stated several board members are concerned how an elected person can be forced to be trained, but we are willing to be trained but as supervisors the unknown is worrisome.

Chairman Langdon stated the unanswered questions will be answered and trust the Commission.

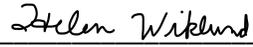
Ms. Louise Wooten noted that there could be different options of training.

Chairman Langdon thanked everyone and the Division staff.

Adjournment: Meeting adjourned at 11:44 a.m.



Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.



Helen Wiklund, Recording Secretary



**NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
WORK SESSION MEETING MINUTES
September 19, 2017**

NC State Fairgrounds
Gov. James G. Martin Building
1025 Blue Ridge Road
Raleigh, NC 27607

Commission Members	Guests	
John Langdon	Vernon Cox	Eric Pare
Wayne Collier	David Williams	Bryan Evans
Charles Hughes	Julie Henshaw	Ralston James
Chris Hogan	Kelly Hedgepeth	Kristina Fischer
Ben Knox	Helen Wiklund	Sandra Weitzel
Dietrich Kilpatrick	Myles Payne	Michelle Lovejoy
Mike Willis	Lisa Fine	Sandra Weitzel
Commission Counsel	Ken Parks	Tom Ellis
Phillip Reynolds	Jeff Young	

Chairman John Langdon called the meeting to order at 6:16 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act.

Chairman Langdon welcomed everyone to the meeting.

1. **Approval of Agenda:** Chairman Langdon asked for comments on the agenda. None were declared.
2. **Approval of Meeting Minutes:** Chairman Langdon asked for comments on the minutes. Commissioner Collier stated a change in the August 30, 2017 Business Session Teleconference Minutes on page 2 of 4 in the last paragraph, the word "*be*" needs to be added before the word reinstated.
 - 2A. July 18, 2017 Work Session Meeting Minutes
 - 2B. July 19, 2017 Business Meeting Minutes
 - 2C. August 30, 2017 Business Session Teleconference Minutes
3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. The report will be presented tomorrow.

4. **Association Report:** Chairman Langdon recognized Commissioner Hogan to present. The report will be presented tomorrow.
5. **NRCS Report:** Mr. Tim Beard, State Conservationist, will be in attendance to present tomorrow.
6. **Consent Agenda:** Chairman Langdon recognized Mr. Eric Pare, Ms. Lisa Fine presented for Ms. Kelly Hedgepeth, and Mr. Jeff Young to present

6A. Supervisor Appointments:

- Dean Askew, Granville SWCD, filling the unexpired appointed term of H. B. Hagwood (deceased) for 2016-2020
- Matthew C. Reynolds, Macon SWCD, filling the unexpired elected term of James B. Roper (deceased) for 2014-2018
- William Davis, Polk SWCD, filling the unexpired elected term of Charles Dean Edwards (deceased) for 2014-2018

6B. Supervisor Contracts: Six contracts; totaling \$26,361, and six additional contracts on pink paper; totaling \$35,069

6C. Technical Specialist Designation: Mr. Jeff Young presented three recommendations.

- Mr. Mitchell Miller, a district technician from Sampson SWCD, is requesting to be designated technical specialist for Waste Utilization Planning/Nutrient Management and Wettable Acres categories. Mr. Miller has completed the required training.
- Mr. Sam Edwards, an environmental specialist with the Division, is requesting to be designated technical specialist for the Wettable Acres category. Mr. Edwards has completed the required training.
- Mr. Michael Shepherd, an environmental senior specialist with the Division, is requesting to be designated technical specialist for the Wettable Acres category. Mr. Shepherd has completed the required training.

7. **Disaster Recovery Act of 2016/2017:** Chairman Langdon recognized Deputy Director David Williams to present.

7A. August 2017 Status Report: This is the August 2017 Disaster Response Status Report. This report includes the applications received through September 1 with an additional \$10M in allocations for stream debris.

7B. Supplemental Allocation of Non-Field Farm Road Repair Funds: As of September 2017, twenty counties have submitted road repair applications totaling \$535,758, and the Division can fund all of them. With additional road repair project applications expected to come in that were not submitted by September 1, the Division would like the authority to allocate the remaining funds for emergency disaster response. Chairman Langdon does not speak solely for the Commission but supports anyone that has damage from the storms, and if there is money available, to use the funds. Mr. Williams added the need for providing technical assistance and

the need to implement these contracts due to the disaster response. The Division would like to add \$500 per contract for a technical assistance allocation, whenever the district completes a contract. The Division would like the Commission to endorse this idea on a contract basis. There are 300-400 additional contracts for road repairs, pond repairs, and pasture renovations. The cost would be \$200,000 out of \$32M. Mr. Reynolds asked for this endorsement in writing. Mr. Reynolds stated the delegation for extra funding for an emergency response situation for this type of authority, requested by the Division, requires the Commission to approve. Mr. Williams will prepare a request for the technical assistance allocation of \$500 per contract, and the authority to allocate the remaining road repair funds as applications come in for approval by the Commission.

7C. Revision to Emergency Pond Repair/Retrofit Practice: Mr. Jeff Young presented the revised policy. In an effort, by the Division, to develop an emergency BMP practice, for the ponds that have been repaired before June 9, 2017. The proposed changes are mainly wording and verbiage in terms of the content. The date at the bottom of Item 7C needs to be corrected to September 20, 2017 from June 2017. A marked-up copy of the policy was presented. The Division is asking for approval of the proposed changes on the clean copy of the policy.

7D. Emergency Auxiliary Spillway Retrofit: Mr. Jeff Young presented the policy. The proposal is for a new practice for an emergency auxiliary spillway retrofit. By putting in a spillway, breaches can be averted so the water does not overtop the dam. The Division wants to offer cost share funding to those farmers to put in an adequate auxiliary spillway. The cost would be a few thousand dollars for most operations. The Division is asking for approval of this new BMP for an auxiliary spillway retrofit. While the existing practice falls short of the current NRCS standard, the farmer would build a spillway that meets current standard. Director Cox stated the original emergency repair offer was at 40% cost share for the ponds to be put back in as good a condition as before, and the Division will offer 75% cost share to upgrade an auxiliary spillway meeting current NRCS standards.

- 8. Supervisor Training Committee Report:** Chairman Langdon recognized Director Vernon Cox to present. In 2016, District law was modified to require 6 Supervisor Training Credits (STC) per year for district supervisors. In addition to the PowerPoint, Appendix A describes the Delegation of Approval Authority for District Supervisors Training Credits to meet the training requirements and the Supervisor Training Committee's recommendations for District Supervisor Training Program and Education Approval Guidelines. The Division is asking the Commission for approval of the rollout of 8 pilot counties in January 2018 and identify and resolve any issues before rolling out the program to all 96 counties. The Commission will be provided an opportunity to review the documents, and in November can approve with any modifications. Commissioner Collier asked for an explanation of the Tracking of Supervisor Training Credits on page 3 of the Guidelines. Director Cox stated the supervisor, district staff or regional coordinator is required to document the credits and notify the Division with a simple on-line form depending upon the type of training. The Division will track it in a database, and the supervisor should check that the hours are accurate. The Division will allow 5 Supervisor Training Credits (STC) to be carried over to next calendar year. Commissioner Willis suggested a provision should be included about medical hardship. Commissioner Willis suggested Director Cox present this PowerPoint at the upcoming Fall Meetings to inform district supervisors.

- 9. Supervisor Travel Per Diem Payments Update:** Chairman Langdon recognized Director Vernon Cox. Director Cox stated the update will discuss the requirements for tax withholding of supervisor travel and per diem. Director Cox participated on a conference call with Chief Deputy Commissioner Smith, Ms. Sue Kearney and two officers from the State Controller's Office this morning to discuss how this issue originated and how the State is complying with the IRS requirements. Chief Deputy Commissioner David Smith will provide an update to the Commission tomorrow. Ms. Jennifer Pacheco from the Office of the State Controller will also be in attendance tomorrow.

Comments:

Chairman Langdon asked Commissioner Knox, Commissioner Hogan and Mr. Bryan Evans, Executive Director of the NC Association of Soil and Water Conservation Districts to discuss the outcome of the meeting with Mr. Ray Starling, Special Assistant to the President for Agriculture, Trade and Food Assistance last Friday. Commissioner Hogan stated Mr. Starling cares about North Carolina and the issues. Commissioner Hogan provided a list of issues for discussion with Mr. Starling including: supervisor per diem, technical assistance funding, concerns with SAM.GOV, and the Emergency Watershed Program (EWP). Mr. Evans stated Mr. Starling was very receptive and agreed it was time to address the issues North Carolina faces and to get some issues changed.

Mr. Bryan Evans stated the National Association of Conservation Districts (NACD) helps to facilitate a National Executive Director's Conference. There are 35 executive directors across the nation and 15 executives met on August 29 – September 1, 2017 in Salt Lake City, Utah. The executives were introduced to the Welfare Center which focuses on the way the Church of Latter Day Saints helps foster food production by growing and processing their own crops and implementing conservation projects. Mr. Evans stated that North Carolina would host the NACD Executive Director's Conference in 2019 possibly in Wilmington, North Carolina, and encourages the Commissioners to get involved. In 2018, the National Executive Director's conference will be in Florida.

Commissioner Knox stated Bryan Lamm, a supervisor in Wilson, North Carolina, lost his son to a tobacco harvesting accident; he was 29 years old. The visitation is tonight and funeral tomorrow.

Commissioners Hogan stated he talked to Mark Wilson in Cabarrus County, who is a landscape engineer and works for HensonFoley Inc., a landscape architecture, civil engineering and surveying firm in Concord, North Carolina. Mr. Wilson stated there are four farmers in Cabarrus that want some stream protection done, and they contacted the district office and his engineering firm. Mr. Wilson talked to the district office and has some questions. Chairman Langdon suggested talking to Vicky Porter, the Chairwoman in Cabarrus County. Director Cox stated he can talk to Mr. Wilson.

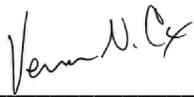
Mr. Ralston James stated Chairman Langdon asked him to look for other locations in the state to host the November Commission meeting and to include a couple of tours. Mr. James made some contacts and found a few dairy farms willing to participate on a tour. The Commissioner of Agriculture has been asked to attend and speak, but Director Cox stated the Commissioner is unavailable. The Agricultural Center in Iredell County has been reserved, and the farmers shared their interest in attending the meeting. Mr. James stated the importance of having a speaker from the dairy industry to present.

Mr. Reynolds stated the State Fairgrounds calendar indicates the November 14 and 15 Commission meetings are at the Fairgrounds. The schedule must be updated.

Chairman Langdon stated the Commission needs to learn about the dairy industry, the importance of the industry, how the industry is managed, and the relationship to our programs. Chairman Langdon stated the Division staff and Commissioners needs to understand the dairy industry and how we can better serve them. Mr. James will line up the keynote speakers and coordinate the luncheon, which will include approximately 100 people (20 Division staff and 80 invited guests).

Public Comments:

Adjournment: Meeting adjourned at 7:34 p.m.



Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.



Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 15, 2017.



**NORTH CAROLINA
SOIL & WATER CONSERVATION COMMISSION
BUSINESS MEETING MINUTES
September 20, 2017**

NC State Fairgrounds
Gov. James G. Martin Building
1025 Blue Ridge Road
Raleigh, NC 27607

Commission Members	Guests	
John Langdon	David Williams	Richard Reich
Wayne Collier	Julie Henshaw	Bryan Evans
Charles Hughes	Kelly Hedgepeth	Chester Lowder
Chris Hogan	Helen Wiklund	Ralston James Jr.
Ben Knox	Tom Ellis	Kristina Fischer
Dietrich Kilpatrick	Keith Larick	Eric Pare
Mike Willis	Myles Payne	Tim Beard
Commission Counsel	Joe Hudyncia	Tom Hill
Phillip Reynolds	Ken Parks	David Smith
Guests	Louise Hart	
Vernon Cox	Sandra Weitzel	

Chairman John Langdon called the meeting to order at 9:05 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act.

Chairman Langdon welcomed everyone to the meeting.

- 1. Approval of Agenda:** Chairman Langdon noted that Chief Deputy Commissioner David Smith had not yet arrived, and the Commission will accommodate Mr. Smith upon his arrival and allow him to present Item 9. Chairman Langdon stated Item 7E has been added to the agenda. Chairman Langdon asked for a motion to approve the amended agenda. Commissioner Knox motioned to approve the amended agenda and Commissioner Willis seconded. Motion carried.
- 2. Approval of Meeting Minutes:** Chairman Langdon asked for a motion on the minutes, which includes the amended August 30, 2017 Business Session Teleconference Minutes (Item 2C).

2A. July 18, 2017 Work Session Meeting Minutes

2B. July 19, 2017 Business Meeting Minutes

2C. August 30, 2017 Business Session Teleconference Minutes

Commissioner Collier motioned to approve the minutes including the noted correction of the August 30, 2017 Business Session Teleconference Minutes (Item 2C) and Commissioner Hughes seconded. Motion carried.

3. Division Report: Chairman Langdon recognized Director Vernon Cox to present information on the following topic:

- Personnel updates
- Supervisor per diem update
 - i. Letters mailed to the supervisors and staff in August. Two separate conference calls were held on September 6, 2017
- Provided a follow-up to the meeting with Mr. Ray Starling, Special Assistant to the President of the United States for Agriculture, Trade and Food Assistance, and the request by the Association for assistance in addressing the federal tax policy that requires the taxation of District Supervisor travel reimbursement
- Division is planning to move to 216 West Jones Street on October 3, 2017 unless the roof leak is not repaired by that date

Chairman Langdon thanked Director Cox for his leadership and supporting staff.

4. Association Report: Chairman Langdon recognized Commissioner Hogan to present. A copy of the report is included as an official part of the minutes.

- Applications for the Conservation Education license plates are available
- Association is raffling off three guns at the 2018 Annual Meeting
- Received \$50,000 in pledges towards the 2019 North American Envirothon
- Conservation Farm Family celebration is in Catawba County on September 22, 2017
- Mr. Hogan presented Mr. Bryan Evans the Certified Conservation Planner Award

5. NRCS Report: Chairman Langdon recognized Mr. Tim Beard, State Conservationist, to present. A copy of the report is included as an official part of the minutes.

- On a National level, the USDA is under a reorganization and the NRCS Farm Service Agency has been brought together under one mission area now called Farm Production and Conservation (FPAC)
- President Trump appointed Mr. Bill Northey, former Iowa Secretary of Agriculture, as the Under Secretary of Farm Production and Conservation (FPAC)
- Mr. Leonard Jordan is still the Acting Chief for NRCS
- Mr. Mark Ferguson is the new Assistant for Field Operations in Area 1
- EQIP application deadline - November 17, 2017; ACEP application deadline - January 31, 2018; RCPP announcement - December 2017

Mr. Beard stated the agency's mission will not change, but at the National level, the three agencies are being consolidated, which includes the Farm Service Agency (FSA), the Risk Management Agency, and the Natural Resources Conservation Service. The intent is to make changes to some programs to better coordinate service to USDA customers.

6. Consent Agenda:

6A. Supervisor Appointments:

- Dean Askew, Granville SWCD, filling the unexpired appointed term of H. B. Hagwood (deceased) for 2016-2020
- Matthew C. Reynolds, Macon SWCD, filling the unexpired elected term of James B. Roper (deceased) for 2014-2018
- William Davis, Polk SWCD, filling the unexpired elected term of Charles Dean Edwards (deceased) for 2014-2018

6B. Supervisor Contracts: Six contracts; totaling \$26,361, and six additional contracts on pink paper; totaling \$35,069

6C. Technical Specialist Designation: Mr. Jeff Young presented three recommendations.

- Mr. Mitchell Miller, a district technician from Sampson SWCD, is requesting to be designated technical specialist for Waste Utilization Planning/Nutrient Management and Wettable Acres categories. Mr. Miller has completed the required training.
- Mr. Sam Edwards, an environmental specialist with the Division, is requesting to be designated technical specialist for the Wettable Acres category. Mr. Edwards has completed the required training.
- Mr. Michael Shepherd, an environmental senior specialist with the Division, is requesting to be designated technical specialist for the Wettable Acres category. Mr. Shepherd has completed the required training.

Chairman Langdon asked for a motion. Commissioner Hogan motioned to approve the consent agenda and Commissioner Willis seconded. Motion carried.

7. Disaster Recovery Act of 2016/2017: Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes.

7A. August 2017 Status Report: The application process that was put in place and discussed on page 2 provides an updated application summary which included the applications submitted by the deadline on September 1. The Division continues to receive applications past the deadline. Today, we are considering the applications received by September 1. The Division has received \$43M in requests, which does not include the pasture renovation, which is more than \$1M for a total over \$44M in requests. In July, the Commission approved the disaster recovery funds which fall into three categories for allocation purposes. The Legislature appropriated an additional \$20 million to the Division in the Disaster Recovery Act of 2017 with a cap of \$1M for pasture renovation.

7B. Supplemental Allocation of Non-Field Farm Road Repair Funds: In July, the Commission approved \$2M for this program, and the Division has received \$1.4M in requests. As of September 2017, there are 20 counties that have submitted applications totaling \$535,758 in requests. The Division is asking for approval of the September 2017 allocations, and approval to

supplement the additional allocations coming in, since the Division continues to receive applications on a just-in-time basis.

Chairman Langdon asked for a motion. Commissioner Hughes motioned to approve the September 2017 allocations and to authorize the supplemental allocation of funds by the Division and Commissioner Collier seconded. Motion carried.

7C. Revision to Emergency Pond Repair/Retrofit Practice: Mr. Jeff Young presented the revised policy. A copy of the report is included as an official part of the minutes. These changes in the practice are intended to provide financial assistance to landowners where field staff have indicated that the existing Emergency Pond Repair/Retrofit has fallen short of the target. The proposed changes are mainly wording and verbiage in terms of the content. A clean copy and marked-up copy of the policy were presented. The Division is seeking approval of the proposed changes on the revised practice.

Chairman Langdon asked for a motion. Commissioner Collier motioned to approve the revision to the emergency pond repair/retrofit practice and Commissioner Hogan seconded. Motion carried.

7D. Emergency Auxiliary Spillway Retrofit: Mr. Jeff Young presented the policy. A copy of the report is included as an official part of the minutes. There is a proposed new emergency Best Management Practice (BMP), a by-product of the damaged ponds from Hurricane Matthew due to breaches. The Division is proposing the adoption of an emergency BMP called Emergency Auxiliary Spillway Retrofit. For any farm/pond owner willing to install an auxiliary spillway that conforms to current standards, the Division proposes offering the practice at 75% cost share rate.

Chairman Langdon asked for a motion. Commissioner Knox motioned to approve the emergency auxiliary spillway retrofit and Commissioner Hughes seconded. Motion carried.

7E. Technical Assistance for Disaster Response Program Contracts: Our technical assistance is based on normal state operations. The Division received \$32M in disaster response funding to allocate to the districts, which is eight times higher than the regular Agriculture Cost Share allocation of \$4M. The Division is recommending the Commission approve compensating the districts for technical assistance at the rate of \$500 per completed Cost Share contract entered into CS2 for all contracts funded through the Disaster Recovery Act of 2016 and 2017.

Chairman Langdon asked for a motion. Commissioner Kilpatrick motioned to approve \$500 in technical assistance for disaster response by the districts for each completed cost share contract and Commissioner Knox seconded. Motion carried.

- 8. Supervisor Training Committee Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox thanked Deputy Commissioner Smith and Ms. Pacheco for being in attendance to present a Supervisor Travel Per Diem update.

- Recognized and thanked the workgroup members

- In July of 2016, the North Carolina Farm Act was passed and part of that Bill made changes to G.S. 139, which authorized the Commission to establish a training program for district supervisors and provided criteria for the training
- In 2016, the Commission provided approval for the initial direction for the Supervisor Training Program
- Asked the Commission to review the drafts and approve the initial framework at the November Commission Meeting
- Discussed the guidelines for which the Commission provides oversight to the program and asking the Commission to delegate approval authority for approval of specific training to the Division
- Commission would retain authority to consider appeals for hardship cases and will add in the specific language to the guidelines
- All supervisors are required to accrue 6 credit hours per calendar year and may carry forward up to 5 credit hours per year to the next year (based on one-hour block of training)
- Division's responsibility is to provide enough training along with the Association for all supervisors
- Training must be in line with G.S. 139
- UNC School of Government Basic Training will be mandatory; a one-day regional event is planned to be offered in 2019
- Supervisor Training Credits (STC) will be tracked in a database managed by the Division
- Highlighted Appendix A - Delegation of Approval Authority for STCs
- Eight districts have volunteered to participate in a pilot program beginning in January 2018, with anticipated statewide rollout of the program in January 2019. The supervisors of the pilot counties can carry forward those training credit hours accrued in 2018. A training webinar will be held in December 2017 to help pilot counties get started with the program.
- Division is asking the Commission to implement the pilot program and approve the eight districts participating.
- A request for approval of the Training Program Guidelines and delegation of approval authority to the Division will be presented at the November meeting of the Commission

Chairman Langdon asked for a motion. Commissioner Knox motioned to approve the eight counties for participation in the Pilot Supervisor Training Program to begin in January 2018 and Commissioner Hogan seconded. Motion approved.

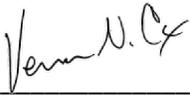
- 9. Supervisor Travel Per Diem Payments Update:** Chairman Langdon recognized Chief Deputy Commissioner David Smith to present. Mr. Smith introduced Ms. Jennifer Pacheco from the Office of the State Controller. Mr. Smith provided the following background of why the IRS is instituting this regulation. Last year, the IRS audited another state agency and discovered that the sister agency's board should be considered employees of the state under the FICA Act (Federal Insurance Contributions Act). The Agency and the State took that ruling to court to find out if the IRS interpretation was correct. In the 1950's, the State of North Carolina was operating under a 218 Agreement, which stated Board and Commission members were exempt from FICA. In 1991, the IRS changed the law but North Carolina had not been audited since that time. With the recent audits, this has now become an issue. Under the IRS ruling, all board and commission members of a state agency are to be treated as an employee. The Department needs all Soil and Water, Pesticides, Veterinary Board Members (500+ people) to submit the required paperwork, including filling out the I-9 Form. The failure to fill out the I-9 exposes the

Department to a \$3,000 penalty per I-9. The Department will not process an expense reimbursements without an I-9. The State has agreed to comply with the IRS directive. The Attorney General has advised its attorneys that staff boards and commissions must comply. There are no changes possible; it is a Federal law. Ms. Pacheco stated the goal of the State Controller's Office is to provide assistance, as an oversight agency and help save the state money. The State Controller's Office tries to communicate any issues by working with the State Auditor's Office. Mr. Smith stated this is about collecting FICA taxes. Chairman Langdon's challenge is to get the information to the district supervisors. Chairman Langdon asked Mr. Smith to communicate this policy via e-mail to the districts so it will reach all staff and board members.

Public Comments: Commissioner Knox thanked the Supervisor Training Committee and stated that many district supervisors still need training, and that all district supervisors should be doing the best job they can as a supervisor.

Chairman Langdon recognized that Dr. Reich had left the meeting but stated that he appreciates everything Dr. Reich does for Soil and Water. Chairman Langdon recognized Director Cox and the staff and all the supervisors for their hard work.

Adjournment: Meeting adjourned at 10:27 a.m.



Vernon N. Cox, Director
Division of Soil & Water Conservation, Raleigh, N.C.



Helen Wiklund, Recording Secretary

These minutes were approved by the North Carolina Soil & Water Conservation Commission on November 15, 2017.

11/15/2017

Personnel

- Vacancies:
 - Fletcher Engineer – Rachel Smith (12/11/17)
 - Professional Engineer
 - Henderson SWCD
 - Eastern NC Engineer (1): Interviews 11/27-11/28
 - Engineer Tech. (3) – Raleigh(2) Interviews Scheduled, Mocksville(1) – Hire Recommendation
 - Area Coordinator – Hire Recommendation
 - Admin Asst. II (Reclass)– Paula Day
 - Program Assistant IV – Dottie Jones
- New Hire:
 - AgWRAP Coordinator – Autumn Romanski

NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
September 20, 2017



Supervisor Per Diem

- Paperwork Submitted - 372 Supervisors
- Paperwork Complete – 274 Supervisors
- Notifying Supervisors with Incomplete Paperwork

NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
November 15, 2017



CREP Workgroup Appointments

- Appoint workgroup to address appropriate ratio of existing buffer acres to new acres enrolled
- Report recommendation to SWCC
- Suggested membership
 - Dietrich Kilpatrick, Commission Member (Chair)
 - Eric Galamb, CREP Manager
 - Jonathan Lanier, CREP Attorney
 - Will Mann, Fishing Creek SWCD (Coastal Plain)
 - Millie Langley, Guilford SWCD (Piedmont)
 - Tony Davis, Surry SWCD (Mountain)
 - Rob Satterfield (USDA)

NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
November 15, 2017



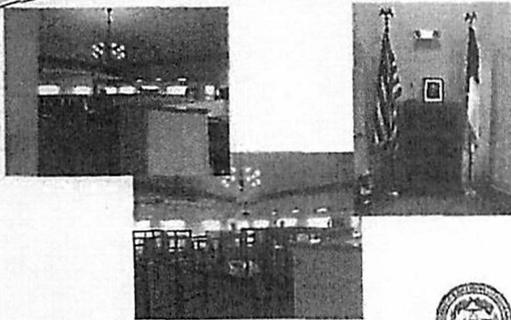
216 West Jones Street - 10/3/17



NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
September 20, 2017



216 West Jones Street - 3rd Floor



NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
September 20, 2017



NCDMAACS Division of Soil and Water Conservation
Vernon Co., Director
September 20, 2017





Association Report to the Commission

November 15, 2017

Conservation Education License Plate

The Association is still working on getting us out there with a Conservation Specialty Plate. Additional information on the plate can be found on the Association website. We need 500 applications to make this a reality. We will proceed with this effort until we reach our goal.



Association Raffle

Raffle ticket sales are underway. This year, three guns will be offered and only 1200 tickets will be sold. This will mean that only 12 tickets need to be sold per District. Tickets are \$20 each or 6 for \$100. Ticket sales run through the 2018 Annual meeting.

2019 North American Envirothon

Fund raising for the 2019 NA Envirothon in NC is going strong. To date, we have close to \$50k of the \$150k needed in collections and pledges. Districts and affiliates of the Districts account for the largest majority of the funds collected. This is a great start to seeking outside funders. If you know of a potential sponsor, please make a contact or pass their contact information along to the Association.

Supervisor Travel Withholding Resolution

The Pitt SWCD is working on a resolution to forward to NACD concerning changes to the IRS tax law to no longer consider Supervisors as state employees or to consider mileage and meal subsistence as income or fringe benefit. Once this resolution clears the Area, it will route through the state and on to NACD for their consideration at their Annual meeting in late January.

Annual Meeting

Planning for the 2018 Annual Meeting at the Sheraton Imperial is well underway with a focus on training and capacity building. The program will reflect the number of CEUs that are available for each session.

Natural Resources Conservation Service

North Carolina - The Update



National News

from the Office of the Secretary

Secretary Perdue proposed to create a new Under Secretary for Farm Production and Conservation (FPAC) and realign the Farm Service Agency (FSA), Natural Resources Conservation Service (NRCS), and Risk Management Agency (RMA) to report to the renamed Under Secretary. This new mission area was implemented on June 16, 2017.

The FPAC mission area, with 22,900 employees and budget authority of nearly \$22 billion, is the Department's focal point for the nation's farmers and ranchers and other stewards of private agricultural lands and non-industrial private forest lands. The agencies share data, analysis, IT systems, real property, other resources, and implementation roles and responsibilities that are designed to support the programs benefitting our customers.

Secretary Perdue proposed to further reorganize FPAC by creating a centralized operations office – the FPAC Business Center (FBC) – within the FPAC Mission Area and headed by the Chief Operating Officer (COO) who is also the Executive Vice President, Commodity Credit Corporation (CCC).

The following administrative and operations functions would be consolidated under FBC:

Business Services:

- Acquisition/Procurement;
- Budget;
- Financial Management;
- Grants and Agreements;
- Human Capital;
- Information Technology; and
- Management Services

Enterprise Services:

- Beginning, Tribal, and Veteran Farmer Liaison;
- CCC Corporate Office;
- Customer Experience;



*United States Department of Agriculture (USDA)
Secretary Sunny Perdue*

- Economic and Policy Analysis;
- Enterprise Risk Management;
- Internal Controls;
- Legislative Liaison;
- OIG/GAO Liaison;
- Public Affairs and Outreach; and
- Strategic and Annual Planning.

Locating FBC within the Office of the Under Secretary ensures that systems, policies, procedures, and practices are developed that provide a consistent enterprise-wide view that encompasses FSA, NRCS, and RMA and the services they require from those functions to effectively and efficiently deliver programs to FPAC customers.

North Carolina
Natural Resources Conservation Service

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USDA is an equal opportunity provider, employer, and lender.

News from the State

State News

New Agreements for Technical Support

NRCS has entered into two new agreements to enhance capacity to support planning and implementation of conservation practices by leveraging the ability of partners to help provide technical assistance.

The first agreement is with the National Association of Conservation Districts (NACD), who will administer a grant (Contract for Services) program to provide up to \$9 million dollars of technical assistance funds facilitating conservation delivery and customer service in high priority locations across the nation. Successful applications will be developed to address a combination of local resource concerns, the workload associated with the Environmental Quality Incentives Program contracts in a state and the existing staffing to address the given workloads. Each state partnership should work together to arrive at their respective submissions. NACD's application process may require NRCS to provide more detail information on the anticipated deliverables for the proposed priority projects. These quantifiable metrics may include: number of conservation plans to be developed, number of comprehensive nutrient management plans to be developed, number of practices to be designed; and others.

The second agreement is with the National Fish and Wildlife Foundation (NFWF), who will administer a grant program to provide up to \$8 million dollars of technical assistance funds facilitating conservation delivery and customer service to Working Lands for Wildlife priority projects.

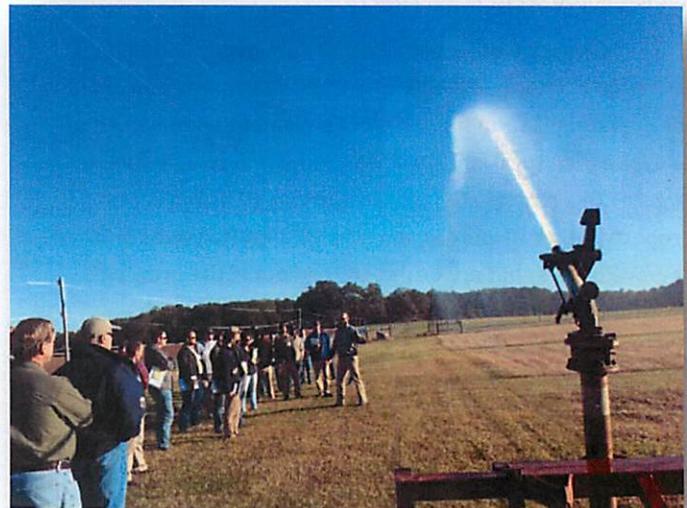
Working Lands for Wildlife Priority Projects in North Carolina are; Savanna Project for Bobwhite, Grassland Project for Bobwhite and Golden-winged warbler.

To support conservation districts and other partners in developing proposals for the NACD and NFWF agreements, North Carolina is providing to National Headquarters the following information that will be shared with partners:

- Geographical area of the state project area (defined by county or counties);
- Name of State NRCS Point of Contact for project(s) to serve as the NRCS state liaison to assist with agreement implementation;
- Type of positions needed;
- Type of work to be implemented;
- Will the shared employees be located in an NRCS field office?
- Will the shared employees need a USDA computer (to facilitate toolkit planning)?

Basics of Conservation Planning

In October, North Carolina NRCS provided Basics of Conservation (BCP) training to Soil and Water Conservation District and NRCS employees, and Technical Service Providers (TSP). This five day training, held at both the North Carolina State University Fike Agronomy Teaching Field Labs, and the NRCS Wake County Field Office, provided participants intensive training on the nine steps of conservation planning and successful implementation of the planning process. Additionally, BCP fulfills some of the training requirements for those seeking to become certified as a Certified Conservation Planner (CCP). There were 26 participants in BCP – two TSPs, five NRCS employees and 19 Soil and Water Conservation District Employees. For more information on BCP, future trainings and CCP, please contact Rafael Vega at, Rafael.Vega@nc.usda.gov.



Josh Spencer, NRCS water quality specialist and Josh Vetter, NCSU extension agent, demonstrating differences in infiltration and water management on different tillage systems to a group of candidates for CCP participating in BCP.

Contacts:
State Conservationist—Timothy Beard
 (Tel) 919.873.2100
State Public Affairs—Stuart Lee
 (Tel) 919.873.2107
 (Email) Stuart.Lee@nc.usda.gov



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 Current Term: 16-20

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the CUMBERLAND Soil and Water Conservation District of CUMBERLAND County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 2017 Nov 8 and ending 2020 Dec to fill the expired or un-expired term of MAXINE CATHERINE DICKENS.

Name of nominee: REUBEN CASHWELL
 Address of nominee, City, State, Zip: 2365 AVA ROAD, AUTRYVILLE, NC 28318
 Email address of nominee: FACEE3@INTRSTAR.NET
 Home phone: 910-631-3859
 Mobile phone: 910-308-5908
 Business phone: _____
 Occupation: FARMER/AGRICULTURE TEACHER AT SAMPSON COMMUNITY COLLEGE
 Age: 1-22-50
 Education: Animal Science 2 year degree
 Positions of leadership NOW held by nominee: Instructor Sampson CC; Dupont 30 years
 Former occupations or positions of leadership contributing to nominee's qualifications: FORMER SWCD BOARD MEMBER

Other pertinent information: _____

Dates of previous attendance at UNC School of Government training, if applicable: 2/17/09
 Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? Check for "Yes"
 Has the nominee been contacted to determine their willingness to serve? Check for "Yes"
 Has the program and purpose of the soil and water conservation district been explained to the nominee? Check for "Yes"
 Is the nominee willing to attend and participate in local district meetings? Check for "Yes"
 Is the nominee willing to attend and participate in Area meetings? Check for "Yes"
 Is the nominee willing to attend and participate in State meetings? Check for "Yes"

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Clifton McNeill, Jr.
 SWCD Chair (or Vice Chair if Chair is being nominated) Date
 Printed name: CLIFTON MCNEILL, JR.

I hereby certify that the above information is true and accurate.

X Reuben Cashwell
 Individual recommended for appointment Date
 Printed name: REUBEN CASHWELL



Cumberland Soil and Water Conservation District
Charlie Rose Agri-Expo Center
301 East Mountain Drive, Suite 229 - Fayetteville, NC 28306-3422
Telephone: (910) 484-8479

October 13, 2017

Mrs. Maxine Cathy Dickens
Alamance County
Burlington, NC 27215

Via: maxine dickens [maxinedickens69@gmail.com]

Dear Mrs. Dickens:

Your letter of resignation was received October 5, 2017 and accepted by the board of supervisors for Cumberland Soil and Water Conservation District at our October 13, 2017 meeting.

On behalf of the supervisors and staff of Cumberland Soil and Water Conservation District, we would like to express our heartfelt appreciation to you for your service to the District since your election in December of 2016. We understand that in order to pursue a career opportunity you must leave Cumberland County and that will prevent you from serving out your term (2020) as supervisor.

It has been a pleasure to serve with you and all of us at Cumberland Soil and Water Conservation District wish for you the best in the future.

Sincerely,

Clifton McNeill, Jr.
Chairman

c: Louise Hart, Regional Coordinator

ATTACHMENT 6A

From: maxine dickens [maxinedickens69@gmail.com]
Sent: Tuesday, October 31, 2017 10:18 AM
To: Donna Foster
Subject: RE: Hello

Thank you Ms. Donna I miss you all

On Oct 31, 2017 10:12 AM, "Donna Foster" <dfoster@co.cumberland.nc.us> wrote:
We wish you the best!

Donna H. Foster

Donna H. Foster
Administrative Program Officer
Office Manager/Conservation Education Coordinator
Cumberland Soil & Water Conservation District
Cumberland County Department Head/Leadership Team

 SWCD Logo

Cumberland Soil & Water Conservation District
Agriculture Building
301 East Mountain Drive, Room 229
Fayetteville, NC 28306
910-484-8479, option 3
dfoster@co.cumberland.nc.us
http://www.co.cumberland.nc.us/soil_water/

From: maxine dickens [mailto:maxinedickens69@gmail.com]
Sent: Thursday, October 05, 2017 4:50 PM
To: Donna Foster
Subject: Hello

This is Cathy Dickens and i am sending my letter of resignation because i have moved out of cumberland county.i have really enjoyed being apart of a great organization that truly makes a difference in cumberland county and surrounding areas.i am going to miss all of you especially you Ms.Donna a beautiful person you are inside and out.Thank you all for everything.

sincerely,

Cathy Dickens

All correspondence to and from this address may be subject to the N.C. Public Records Law and may be disclosed to third parties.



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RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Davie Soil and Water Conservation District of Davie County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 10/4/17 and ending 12/1/2018 to fill the expired or un-expired term of Lane Karriker

Name of nominee: Craig MYERS
Address of nominee, City, State, Zip: 150 mollie Rd harmony N.C. 28634
Email address of nominee: MYERSCraig84@gmail.com
Home phone: N/A
Mobile phone: 1-336-345-9813
Business phone:
Occupation: Farmer
Age: 33
Education: graduated high school
Positions of leadership NOW held by nominee: Growers Council member for perdue farm
Former occupations or positions of leadership contributing to nominee's qualifications:

Other pertinent information:

Dates of previous attendance at UNC School of Government training, if applicable: N/A
Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? Check for "Yes" [X]
Has the nominee been contacted to determine their willingness to serve? Check for "Yes" [X]
Has the program and purpose of the soil and water conservation district been explained to the nominee? Check for "Yes" [X]
Is the nominee willing to attend and participate in local district meetings? Check for "Yes" [X]
Is the nominee willing to attend and participate in Area meetings? Check for "Yes" [X]
Is the nominee willing to attend and participate in State meetings? Check for "Yes" [X]

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X John T. Peadar
SWCD Chair (or Vice Chair if Chair is being nominated)
Printed name: JOHN T. PEADAR
Date: 11/7/17

I hereby certify that the above information is true and accurate.

X Craig MYERS
Individual recommended for appointment
Printed name: Craig Myers
Date: 11-7-17

10-3-17

I submit this as my resignation from my
position as supervisor on the board of Soil & Water
in Oahu County, AC effective 10-4-17

LANE KARRIKER

Lane Karriker



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 Current Term: 16-20

RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Stanly Soil and Water Conservation District of Stanly County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing November 16, 2017 and ending December 2020 to fill the expired or un-expired term of John Pickler.

Name of nominee: W. Chester Lowder
 Address of nominee, City, State, Zip: 8523 Roberts Loop Rd, Norwood, NC 28128
 Email address of nominee: chester.lowder@ncfb.org
 Home phone: 704-474-4708
 Mobile phone: 919-280-8153
 Business phone: _____
 Occupation: Farmer & Public Policy
 Age: 69
 Education: BS Animal Science
 Positions of leadership NOW held by nominee: Stanly SWCD chair, Un-horsie Capital Board
 Former occupations or positions of leadership contributing to nominee's qualifications: Stanly County Commissioner
Stanly SWCD Supervisor 1980-2008
Stanly County Farm Bureau
 Other pertinent information: _____

Dates of previous attendance at UNC School of Government training, if applicable: _____
 Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? Check for "Yes"
 Has the nominee been contacted to determine their willingness to serve? Check for "Yes"
 Has the program and purpose of the soil and water conservation district been explained to the nominee? Check for "Yes"
 Is the nominee willing to attend and participate in local district meetings? Check for "Yes"
 Is the nominee willing to attend and participate in Area meetings? Check for "Yes"
 Is the nominee willing to attend and participate in State meetings? Check for "Yes"

Signatures
 I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Jody C Smith 10-18-2017
 SWCD Chair (or Vice Chair if Chair is being nominated) Date
 Printed name: Jody C Smith

I hereby certify that the above information is true and accurate.
 X Wilson Chester Lowder October 17, 2017
 Individual recommended for appointment Date
 Printed name: Wilson Chester Lowder

To Stanly County Soil and Water

As of Sept 14, 2017 I sent
a text message to the board that
I have decided to resign from the
board. Thanks for all of the friendships
throughout the years.

John B. Pickett



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RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Wake Soil and Water Conservation District of Wake County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing November 2017 and ending December 2018 to fill the expired or un-expired term of Matthew Overby.

Name of nominee: David Adams
 Address of nominee, City, State, Zip: 2624 Broad Street Holly Springs, NC 27540
 Email address of nominee: dadams@UnionBankNC.com
 Home phone: 919-577-9979
 Mobile phone: _____
 Business phone: _____
 Occupation: Banking Professional/Farm Owner
 Age: 50
 Education: MBA from East Carolina University, BA from UNC
 Positions of leadership NOW held by nominee: Associate Board Member of Wake SWCD
 Former occupations or positions of leadership contributing to nominee's qualifications: Voluntary Agricultural District Program participant
 Other pertinent information: Has supported and been involved with Wake SWCD for over 14 years.

Dates of previous attendance at UNC School of Government training, if applicable: _____
 Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? Check for "Yes"
 Has the nominee been contacted to determine their willingness to serve? Check for "Yes"
 Has the program and purpose of the soil and water conservation district been explained to the nominee? Check for "Yes"
 Is the nominee willing to attend and participate in local district meetings? Check for "Yes"
 Is the nominee willing to attend and participate in Area meetings? Check for "Yes"
 Is the nominee willing to attend and participate in State meetings? Check for "Yes"

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

X Thomas Dean 10-18-17
 SWCD Chair (or Vice Chair if Chair is being nominated) Date
 Printed name: Thomas Dean

I hereby certify that the above information is true and accurate.

X David Patrick Adams 10-10-2017
 Individual recommended for appointment Date
 Printed name: David Patrick Adams

Dear Wake County Soil and Water Conservation District Board of Supervisors,

I am writing to you to announce my immediate resignation from the Wake County Soil and Water Conservation Board of Supervisors. This was not an easy decision but my wife and I will be moving to Greenville for her to peruse an education in nursing. After three years of working two jobs, serving on this Board, as well as serving as President of the Raleigh Republican Club and in various other roles, it is time that I stepped back and re-focused on family and career. First Timothy says "But if anyone does not provide for his own, and especially for those of his household, he has denied the faith and is worse than an unbeliever." Although the work we do here is important, I know that my wife and two year old son need me more.

Over the last three years, it has been a great honor and privilege to serve the residents of Wake County alongside you. Together we have worked towards shared goals to protect farmers from the growing tide of development, to protect natural streams and woods from the pollutants that spread out from that development, and to give all Wake County landowners the resources and expertise they need to conserve the natural resources that they have been granted stewardship over by God. In the end, it has been the future residents of Wake County that we have fought for most vigorously, to ensure that they can enjoy the same quality of life and appreciation of their cultural and natural history that their ancestors had.

These are not easy goals. Our resources are small compared to those of the development companies and their will to expand is just as strong as ours is to conserve. Despite this, we have fought, and I trust that this fight will continue after my departure from this Board. It has been an honor to contribute to this fight in the small way that I have been able to. Thank you for serving with me.

Sincerely,



10/10/2017

Matthew Griffith Overby, Sr.



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RECOMMENDATION FOR APPOINTMENT OF SUPERVISOR

Complete and submit online on your district's SharePoint page; keep original for your file

The supervisors of the Warren Soil and Water Conservation District of Warren County, North Carolina have recommended the individual listed below for APPOINTMENT as a district supervisor in accordance with N.C.G.S. 139-7 for a term of office commencing 11-17-19 and ending 11-2020 to fill the expired or un-expired term of Steve Young DEC 2020

Name of nominee: Tom Traylor
 Address of nominee, City, State, Zip: 167 Oine Rd. Norlina NC 27563
 Email address of nominee: ttraylor27563@yahoo.com
 Home phone: 252-456-2017
 Mobile phone: 252-432-2138
 Business phone: N/A
 Occupation: Livestock Producer (Beef)
 Age: 61
 Education: BS Agriculture Economics NCSU
 Positions of leadership NOW held by nominee: Church Youth Leader, NCSU Wolfpack Representer
 Former occupations or positions of leadership contributing to nominee's qualifications: WCHS FFA Advisor
President of Cattleman Association Life Long Livestock Producer
 Other pertinent information: Has thorough knowledge of the function of local SWCD's
Participated as a client of the NCACSP

Dates of previous attendance at UNC School of Government training, if applicable: N/A
 Is nominee willing to attend a training session at the UNC School of Government within the first year after appointment? Check for "Yes"
 Has the nominee been contacted to determine their willingness to serve? Check for "Yes"
 Has the program and purpose of the soil and water conservation district been explained to the nominee? Check for "Yes"
 Is the nominee willing to attend and participate in local district meetings? Check for "Yes"
 Is the nominee willing to attend and participate in Area meetings? Check for "Yes"
 Is the nominee willing to attend and participate in State meetings? Check for "Yes"

Signatures

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment shown on the reverse of this nomination form when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of the members of the board of supervisors and entered in the official minutes of the board.

Leonard Killian
 SWCD Chair (or Vice Chair if Chair is being nominated)
 Printed name: Leonard Killian

September 12, 2017
 Date

I hereby certify that the above information is true and accurate.

Thomas D. Traylor
 Individual recommended for appointment
 Printed name: Tom Traylor

September 12, 2017
 Date

Conditional Supervisor Reappointments Update

At the November 2016 Commission meeting two supervisors were recommended for reappointment conditional upon their improved meeting attendance over the next year since their attendance was below the 2/3 mark. Both supervisors have met the 2/3 mark.

Name	District	Number of meetings	Number of meetings attended	Percentage
Edward C. Wall	Forsyth	7	5	71
J.G. Clayton	Vance	8	6	75

Two supervisors were recommended for reappointment based on their attendance at the 2017 UNC School of Government offering.

Name	District	2017 UNC School of Government
Mike Haddock	Jones	Attended
Jim Chandler	Richmond	Attended

Supervisors that have been appointed mid-term this year are conditional upon attendance of the UNC School of Government in February of 2018 and an update of attendees will be provided at March 2018 Commission meeting.

**NC Cost Share Programs Supervisor Contracts
Soil and Water Conservation Commission**

ATTACHMENT 6B_BLUE

County	Contract Number	Supervisor Name	BMP	Contract Amount	Comments
Alamance	01-2018-007	Morris Shambley (Shambley Dairy Inc)	cover crop	\$2,000	Orange SWCD supervisor
Cherokee	20-2018-014	Edgar Wood	drought pasture renovation	2250+	
Cherokee	20-2018-016	John Shields for Notla Farms, LLC	drought pasture renovation	\$2,250	
Cherokee	20-2018-017	Jamie Cook	drought pasture renovation	\$2,250	
Cherokee	20-2018-015	Bill Tipton	drought pasture renovation	\$2,250	
Davidson	29-2018-003	Ben Hege, Partner of Robana Farm LLC	cover crop	\$4,000	
Lee	53-2018-001	Michael Gaster	mortality management system- forced air composter	\$10,243	
Lenoir	54-2018-002	Rodney D. Smith, Jr	lagoon bio-solid removal incentive	\$7,500	
Orange	68-2018-004	Morris Shambley (Shambley Dairy Inc)	cover crop	\$1,200	
Wilkes	97-2017-804	Claude Shew, Jr	water supply well	\$9,263	
Wilkes	97-2017-808	Zach Myers	water supply well	\$13,013	
Wilson	98-2018-002	Alvis Carroll Coleman	grassed waterway	\$2,215	

Total Number of Supervisor Contracts: **12**

Total **\$54,184**

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Orange Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: North Carolina Agriculture Cost Share Program

Best management practice: Cover Crop

Contract number: 01-2018-007

Contract amount: \$ 2,000.00

Score on priority ranking sheet: 50

Cost Share Rate : 100% If different than 75%, please list % percent:

Reason: Incentive

Relative rank (e.g., ranked 8th out of 12 projects considered): no. 1 out of 8.

Were any higher or equally ranked contracts denied? NO

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Shambley Dairy Inc.

X Maria Shambley
(District Supervisor's signature)

X 10-30-27
Date

Approved by:

Roy J. Stanley Jr.
(District Chairperson's signature)

10-30-17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Cherokee County Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Drought Pasture Renovation

Contract number: 20-2018-014 Contract amount: \$2,250

Score on priority ranking sheet: NA

Cost Share Rate : 75% If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): 14 out of 23

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Edgar Wood

Edgar A Wood
(District Supervisor's signature)

11/7/17
(Date)

Approved by:

James Cook
(District Chairperson's signature)

11/7/17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Cherokee County Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Drought Pasture Renovation

Contract number: 20-2018-016 Contract amount: \$2,250

Score on priority ranking sheet: NA

Cost Share Rate : 75% If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): 16 out of 23

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: John Shields for Notka Farms LLC

John Shields for Notka Farms LLC
(District Supervisor's signature)

10-7-17
Date

Approved by:

Edgar A. Wood
(District Chairperson's signature)

11/7/17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Cherokee County Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Drought Pasture Renovation

Contract number: 20-2018-017 Contract amount: \$2,250

Score on priority ranking sheet: NA

Cost Share Rate : 75% If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): 17 out of 23

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name:

Jamie Cook

Jamie Cook

(District Supervisor's signature)

11-3-17

Date

Approved by:

Edgar A. Wood

(District Chairperson's signature)

11/3/17

Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)

(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Cherokee Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Drought Pasture Renovation

Contract number: 20-2018-018 Contract amount: \$2,250

Score on priority ranking sheet: NA

Cost Share Rate : 75% If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): 15 out of 23

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Bill Tipton

Bill Tipton
(District Supervisor's signature)

11-7-1
Date

Approved by:

Edgar A. Wood
(District Chairperson's signature)

10/7/17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the __Davidson__ Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Cover crop

Contract number: 29-2018-003

Contract amount: \$4,000

Score on priority ranking sheet: 175

Cost Share Rate : 100 % If different than 75%, please list % percent:
Reason: Incentive rate

Relative rank (e.g., ranked 7th out of 8 projects considered): *4th out of 7*

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Ben Hege, Partner of Robana Farm LLC

Ben Hege
(District Supervisor's signature)

9-11-17
Date

Approved by:

David A. Smith
(District Chairperson's signature)

9/14/17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Lee Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NCACSP

Best management practice: Forced Air Composter

Contract number: 53-2018-001 Contract amount: \$ 10,243

Score on priority ranking sheet: 185

Cost Share Rate : 75% If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): 2 of 2

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Michael L. Gaster

Michael Gaster
(District Supervisor's signature)

11-1-2018
Date

Approved by:

Tony Ragan
(District Chairperson's signature)

11/1/18
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Lenoir Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Lagoon Biosolid Removal Incentive

Contract number: 54-2018-002

Contract amount: \$7,500.00

Score on priority ranking sheet: 190

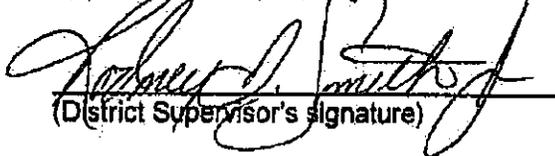
Cost Share Rate: 100% If different than 75%, please list % percent:
Reason: Incentive Practice.

Relative rank (e.g., ranked 8th out of 12 projects considered): 2 out of 7

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Rodney D Smith Jr


(District Supervisor's signature)

10-11-2017
Date

Approved by:


(District Chairperson's signature)

10-11-2017
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Orange Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NCACSP

Best management practice: Cover Crop

Contract number: 68-2018-004 Contract amount: \$ 1200.00

Score on priority ranking sheet: 455

Cost Share Rate : 100 % If different than 75%, please list % percent:

Reason: Incentive

Relative rank (e.g., ranked 8th out of 12 projects considered): 4th out of 10 projects

Were any higher or equally ranked contracts denied? NO

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Morris Shambley (Shambley Dairy Inc.)

Morris Shambley
(District Supervisor's signature)

10-16-17
Date

Approved by:

Kevin J. McAdams
(District Chairperson's signature)

10-24-17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

77470381
10/24/17
WATER DISTRICT

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Wilkes Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NC-AGWRAP

Best management practice: Water Supply Well

Contract number: 97-2017-804

Contract amount: \$9,263.00

Score on priority ranking sheet: 135

Cost Share Rate : 75 % If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): Ranked 4th out of 14 projects considered.

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name:

Claude Shew, Jr

Claude Shew, Jr
(District Supervisor's signature)

10/10/17
Date

Approved by:

W. Ted Carter
(District Chairperson's signature)

10-10-2017
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Wilkes Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NC-AGWRAP

Best management practice: Water Supply Well

Contract number: 97-2017-808

Contract amount: \$13,013.00

Score on priority ranking sheet: 125

Cost Share Rate : 75 % If different than 75%, please list % percent:
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): Ranked 8th out of 14 projects considered.

Were any higher or equally ranked contracts denied? No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: Zach Myers

Zach Myers
(District Supervisor's signature)

10/10/17
Date

Approved by:

Charles Dan J.
(District Chairperson's signature)

10/10/17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the _____Wilson_____Soil and Water Conservation District, I have applied for, or stand to benefit* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: Ag Cost Share

Best management practice: Grassed Waterway

Contract number: CS98-2018-002

Contract amount: \$2,215

Score on priority ranking sheet: _____

Cost Share Rate: 75 % If different than 75%, please list % percent:

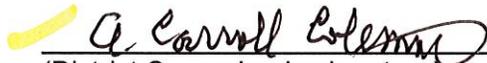
Reason:

Relative rank (e.g., ranked 8th out of 12 projects considered): Tie out of 2

Were any higher or equally ranked contracts denied? No

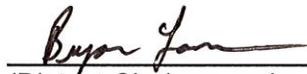
If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

Supervisor name: ALVIS CARROLL COLEMAN


(District Supervisor's signature)

8-24-17
Date

Approved by:


(District Chairperson's signature)

9-8-17
Date

The Soil & Water Commission has approved the subject application for a contract.

(SWCC Chairperson's signature)
(Pursuant G.S. 139-8(b)(2))

Date

*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

(Faint red stamp)



SWCC Job Approval Authority Recommendations

The following individual is requesting Job Approval Authority as granted by the Soil and Water Conservation Commission for the respective categories:

1. Pond Site Assessment

Dalton Buchanan - Division of Soil and Water Conservation

2. Sediment Removal Planning and Certification

Dalton Buchanan - Division of Soil and Water Conservation

The individual listed above successfully completed the requirements and demonstrated technical proficiency to the Technical Services Section Chief. It is recommended he receive the requested Job Approval Authority.



Technical Specialist Designation Recommendations

November 15, 2017

1. The Soil and Water Conservation Commission has authority to designate water quality technical specialists based upon specific criteria and procedures (02 NCAC 59G). This authority extends to individuals who have been assigned approval authority by USDA NRCS, NC Cooperative Extension, Department of Agriculture & Consumer Services and the Division. District staff is assigned the approval authority by the USDA NRCS. Individuals who are not employees of these approved agencies or who are professional engineers must submit a completed application to seek designation. This process ensures an individual not only has completed the training requirements, but has also demonstrated proficiency prior to obtaining a technical specialist designation.

Mr. Edward Stephens, Division of Soil and Water Conservation, has requested to be a designated technical specialist for the Waste Utilization Planning/Nutrient Management (WUP/NM) category. He has successfully completed the required training and technical proficiency has been verified by DSWC staff. Therefore, I recommend this designation for approval.

Mr. Bradley Gillam, PE, Gillam & Mason, Inc., has requested designation as a technical specialist for the Irrigation Equipment (I) and Wettable Acres (WA) categories. Mr. Gillam is a licensed NC Professional Engineer with a B.S. in Biological and Agricultural Engineering. He has successfully completed the required training and demonstrated technical proficiency through his design experience in the irrigation industry. Therefore, the Division recommends this applicant for approval.

NCDA&CS Division of Soil & Water Conservation
Disaster Recovery Program of 2016 and 2017
October, 2017 Progress Report

This progress report will focus on the NCDA&CS Division of Soil & Water Conservation (Division) Disaster Recovery Program and the \$32.2M that has been allocated in state appropriations for stream debris removal, non-field farm road repairs, supplemental funding for the Agricultural Water Resources Assistance Program (AgWRAP) to support disaster-related farm pond and dam repairs, and pasture renovation.

Approved Practices:

1. The Stream Debris Removal practice addresses blocked streams with applications prioritized in the following order: woody vegetation removal, instream sediment removal, streambank stabilization (vegetative cover) with or without sediment removal, and streambank stabilization (vegetative cover) with culvert replacement. The application for this practice requires a local sponsor that may or may not be a local Soil and Water Conservation District such as a municipality or local drainage district.
2. The Non-Field Farm Road practice addresses damaged farm roads that limits access to areas like farm fields and/or livestock facilities. This practice utilizes the Division's existing Agriculture Cost Share Program (ACSP) eligibility requirements, match requirements and contracting infrastructure. This practice requires the applicant to also apply for the federal ECP funds to ensure the applicant retains his or her eligibility to secure federal funding as required by SL 2016-124, and helps to prevent state recovery program funding for field farm roads already covered under the ECP. Applicants must apply through the local Soil and Water Conservation District as required by the ACSP.
3. The Emergency Access Restoration practice addresses non-field farm roads that were repaired prior to June 2017 due to the necessity to restore access immediately following the disaster. This practice is intended to address road repairs that were completed, but may not meet all NRCS requirements to qualify for full cost share. The Soil and Water Conservation Commission approved the Emergency Access Restoration practice on June 9, 2017, capping cost share for the emergency practice at 40%.
4. The Pond Repair practice addresses damaged farm ponds, and utilizes the Division's existing AgWRAP farm pond eligibility requirements, match requirements and contracting infrastructure. This practice requires the applicant to also apply for federal USDA Farm Services Agency Emergency Conservation Program (ECP) financial assistance. This second application requirement is to ensure the applicant retains his or her eligibility to secure federal funding as required by SL 2016-124 as potential match for the state recovery program. Applicants must apply through the local Soil and Water Conservation District as required by the AgWRAP.
5. The Emergency Agricultural Pond Repair/Retrofit practice addresses agricultural ponds that were repaired prior to June 2017 due to the necessity to restore water supply immediately following the disaster. This practice is intended to address pond repairs that were completed, but may not meet all NRCS requirements to qualify for full cost share. The Soil and Water

Conservation Commission approved the Emergency Agricultural Pond Repair/Retrofit practice on June 9, 2017, capping cost share for the emergency practice at 40%.

6. The Emergency Auxilliary Spillway Repair/Retrofit practice is to repair auxiliary spillways on existing low-hazard agricultural pond systems that were damaged during the disaster events of 2016. The benefit of repairs reduces the likelihood of pond functions being jeopardized during a storm event. These functions include water supply, erosion control, flood control, and sediment and nutrient reductions from farm fields.
7. The Drought Pasture Renovation practice is to restore pastures where drought has caused damage to pasture vegetation. The Soil and Water Conservation Commission approved the Drought Pasture Renovation practice on July 19, 2017.

Note: Coordination of the Division’s State Disaster Program with the federal ECP is a very complex process due to the needed coordination and communication between the Division, the local Soil and Water Conservation Districts, local and state Farm Services Agency offices, applicants and approved third-party technical service providers. All practices receiving USDA assistance must meet the USDA Natural Resources Conservation Services (NRCS) technical standards as required by the federal ECP. In addition, local sponsors must ensure the practice meets all regulatory requirements including permits and scheduling (e.g. stream work and migratory fish seasons).

Application Progress Summary:

Using an online application process, the Division began receiving applications for assistance on February 3, 2017, and it continues to receive applications. The Division has announced a third batching period for disaster response applications to close on September 1, 2017.

Table 1 – Applications information to date

Activity	Totals	# applications	# Counties
Stream Debris	\$36,637,743	192	38 (52 sponsors)
Pond Repair	\$ 7,208,454	88	18
Road Repair	\$ 1,449,261	192	21
Totals	\$43,725,012		

DRA 2016:

Stream Debris Removal contract update: \$9.5 million of DRP16 funds has been allocated to 37 local sponsors in 30 counties with 36 contracts fully executed. One contract has been sent to sponsors for signature, and 1 project has been contracted to a private engineering firm. See Table 2 for the stream debris contract status report. The Division has approved payments totaling \$645,580.66 to eleven project sponsors, to date.

Non-field Farm Road Repairs: As required by the ACSP program guidelines, the NC Soil and Water Conservation Commission allocated \$880,000 to 17 local Soil and Water Conservation Districts for road repair projects on March 15, 2017. The local Conservation Districts with assistance from the Division and NRCS, are conducting site visits, developing cost share contracts with the applicants, and providing technical assistance. To date 82 cost share contracts for road repair have been submitted, totaling \$294,654.

The Division has approved payments totaling \$69,464 to 28 contracts, to date. The Division is coordinating with the Farm Service Agency on these contracts. Several other contracts are under development.

Pond Repairs: Forty-four projects have been referred to Resource Institute for initial evaluations and potential outsourcing of engineering and repair work, with 31 evaluations being completed, to date. These 31 pond projects have been referred to the USDA Farm Service Agency to determine the amount of Federal funding the available for the project. To date, the Farm Service Agency has approved Federal cost share for five ponds, and the Division has assigned six ponds for Resource Institute to prepare detailed engineering designs. The table below summarizes the projected cost sharing for the six ponds.

County	Est Complete repair cost	Approved Federal ECP CS	Non-Fed Share	State 18% ECP Suppl	Projected Farmer Share	Projected State CS
Duplin	\$239,919	\$179,939	\$59,980	\$43,185	\$16,794	\$ 0
Franklin	\$220,000	\$0	\$220,000	\$0	\$55,000	\$165,000
Harnett	\$136,538	\$102,000	\$34,538	\$24,480	\$9,558	\$500
Lee	\$41,846	\$19,973	\$21,873	\$4,794	\$2,929	\$14,151
Nash	\$22,675	\$8,111	\$14,564	\$1,947	\$1,694	\$10,923
Nash	\$132,025	\$31,613	\$100,412	\$7,587	\$9,242	\$83,583
Totals	\$793,003	\$341,636	\$451,367	\$81,993	\$95,217	\$274,157

DRA 2017:

Pasture Renovation: The Division solicited pasture renovation funding requests from the 20 western counties that were eligible for pasture renovation funding, receiving requests back from 17 counties. The Soil and Water Conservation Commission allocated \$1,000,000 to these 17 counties at its July 19, 2017 meeting. Local Soil & Water Conservation Districts are receiving applications and preparing contracts for the fall planting season. To date 161 cost share contracts for 2,953.47 acres of drought pasture renovation have been submitted, totaling \$690,884. Renovation is complete for 491.31 acres.

Stream Debris Removal contract update: The third application batching period closed on September 1. The Division has allocated over \$10 million of DRA17 funds to 32 local sponsors. The Division has begun

developing contracts with these local sponsors to enable them to begin stream debris work in the Fall of 2017.

Non-field Farm Road Repairs: The NC Soil and Water Conservation Commission allocated \$546,758 of DRA17 funds to 21 local Soil and Water Conservation Districts for road repair projects at its September 20, 2017 meeting. . To date 3 cost share contracts for road repair have been submitted, totaling \$6,333.00. The Division has approved payments totaling \$2,578.00 to 1 contracts, to date.

Pond Repairs: The Division received 9 additional pond repair requests in the application period that closed on September 1. One pond repair contract has now been executed, with several others anticipated as designs are completed.

Stream Debris Removal Contract Awards

Applicant	Total Allocation	Payments to Date	Feet Planned	Feet Completed	Beaver Dams Removed
Beaufort SWCD	\$ 311,909	\$ -	130,499		
Bertie County	\$ 10,000	\$ -			
Bertie, Hertford, Northampton Drainage District #1	\$ 62,000	\$ -	110,000		
Bladen SWCD	\$ 662,813	\$ -	14,900		
Camden SWCD	\$ 37,556	\$ 30,500.00	46,786	19,330	
Carteret SWCD	\$ 278,395	\$ -	128,885		
Chicod Creek Drainage District (#9)	\$ 120,429	\$	41,593		
Chowan SWCD	\$ 132,614	\$ 44,247.64	38,955	20,188	3
City of Goldsboro	\$ 105,355	\$ -	42,142		
City of Kinston	\$ 77,813	\$ -			
Coharie Intra-Tribal Council	\$ 278,118	\$ 46,027.50	82,128	25,930	
Columbus SWCd	\$ 1,431,218	\$15,000.00	714,598	11,195	4
County of Pitt	\$ 561,162	\$ -			
Craven SWCD	\$ 709,229	\$ -	392,669		
Cumberland County Emergency Services	\$ 1,219,408	\$ -	307,491		
Cumberland Soil & Water Conservation District	\$ 208,292	\$ -	4,000		
Currituck SWCD	\$ 157,060	\$ 84,278.00	85,920	64,920	1
Dare SWCD	\$ 227,869	\$ -	35,815		
Duplin SWCD	\$ 2,315,834	\$ -	249,875		
Edgecombe SWCD	\$ 693,949	\$ -			

Applicant	Total Allocation	Payments to Date	Feet Planned	Feet Completed	Beaver Dams Removed
Friends of Sampson County Waterways	\$ 377,219	\$ -	106,300		
Gates County	\$ 84,720	\$	52,380		
Greene County	\$ 501,920	\$ -	186,400		
Grindle Creek Drainage District (#2)	\$ 27,400	\$ -	26,500		
Hyde SWCD	\$ 966,251	\$ -	80,814		
Johnson Mill Tale Drainage District	\$ 9,222	\$ -	3,721		
Jones County	\$ 488,105	\$ -	221,045		
Joyce Creek Watershed District	\$ 20,000	\$20,000.00	47,500	47,500	
Lee SWCD	\$ 69,010	\$ 427.50	1,200		
Lenoir SWCD	\$ 1,394,008	\$ -	148,595		
Lyon Swamp Drainage District	\$ 216,648	\$ -	52,845		
Martin SWCD	\$ 306,845	\$ -	387,000		
Moccasin Creek Service District Board	\$ 225,500	\$ 102,250.00	118,000	118,000	
Moore County Public Safety	\$ 518,256	\$ -			
Nash SWCD	\$ 284,840	\$-			
New Hanover SWCD	\$ 227,540	\$ -	42,500		
Onslow SWCD	\$ 35,000	\$ -			
Pamlico SWCD	\$ 447,345	\$ -	136,531		
Pasquotank SWCD	\$ 393,952	\$ 136,945.02	201,108	93,174	-
Perquimans SWCD	\$ 56,761	\$16,150.00	40,543	4,058	6
Robeson County Drainage District	\$ 223,016	\$ 149,755.00	106,300		
Robeson SWCD	\$ 825,632	\$	206,408		
Swift Creek Drainage District (#3 & #7)	\$ 8,650	\$ -	8,650	-	
Town of Kitty Hawk	\$ 216,380	\$ -	47,300		
Town of Smithfield	\$ 148,890	\$ -			
Tyrrell SWCD	\$ 1,119,071	\$ -	77,180		
Washington SWCD	\$ 210,397	\$ -			
Wayne County Water District - Bear Creek Watershed	\$ 216,286	\$ -	58,659	-	-
Wayne SWCD	\$ 567,757	\$ -	305,347		
Wilson County	\$ 340,352				
Totals	\$20,127,997	\$ 645,580.66	5,089,081	404,295	14

DISASTER RECOVERY PROGRAM REPORT

David B. Williams, Deputy Director

November 15, 2017



2016-17 FUNDING

Activity	2016 Allocation	2017 Allocation	Total
Stream Debris Removal	\$9,500,000	\$11,500,000	\$21,000,000
Agricultural Pond Repair (AgWRAP)	\$1,200,000	\$6,000,000	\$7,200,000
Non-Field Farm Road Repair	\$1,000,000	\$1,000,000	\$2,000,000
Pasture Renovation		\$1,000,000	\$1,000,000
Temporary Staff – TA	\$500,000	\$500,000	\$1,000,000
Total	\$12,200,000	\$20,000,000	\$32,200,000

Stream Debris Removal

ELIGIBILITY & PRIORITIZATION

1. Stream debris removal (e.g. woody vegetation)
 2. Stand alone instream sediment removal (explain)
 3. Streambank stabilization (vegetative cover) with or without sediment removal
 4. Other Stream Repair needs
- * Securing match & higher percent match will increase priority
 - * Match may include in kind services (e.g. technical assistance)
 - Beaver dam removal *may* be considered part of stream debris removal if beaver dam compounded damage. Prioritization may also be given for leveraging efforts with other funds (e.g. BMAP) to eliminate beaver.
 - Division has allocated \$20.1M to 51 project sponsors

Non Field Farm Roads

Commission approved the following practices

- Non-Field Farm Road – Repair must meet NRCS standard
- Emergency Access Restoration – Repairs must have been completed by June 9, 2017, cost share capped at 40%.

Commission has allocated **\$1,415,761** to **21** districts

- To date:
 - Over 190 applications received
 - 85 cost share contracts for \$300,987.
 - \$72,042 paid out to 29 contracts.

AgWRAP Supplement for Damaged Ponds & Dams

Commission approved the following practices

- Pond Repair – 75% cost share for repair meeting Pond Repair Retrofit requirements.
- Emergency Agricultural Pond Repair/Retrofit addresses agricultural ponds that were repaired prior to June 2017 due to the necessity to restore water supply immediately, cost share capped at 40%.
- Emergency Auxilliary Spillway Repair/Retrofit - repair auxiliary spillways on existing low-hazard agricultural pond systems that were damaged during the disaster events of 2016.

82 applications received

Resource Institute contracted to do engineering assessments for ponds

- 31 assessments completed, 13 more contracted
- Designs underway for 6 repairs

State Supplement to ECP

- For USDA- Emergency Conservation Program
- Applicant required to pay 25%
- State funding available to cover 18% of the landowner's share
- Still developing procedures to disseminate funds
 - Likely direct payment to producers based on information provided by FSA

Pond Repair Cost Estimator

Cooperator Name:	Eligible for 90%	75/90%	Est Complete repair cost	Est. Complete Repair Engrg cost	AgWRAP Est breach repair cost	AgWRAP Est. Breach Repair Engrg cost	40% Est repair cost	40% Est. Engrg cost
ABC Farms, Inc	No	75%	\$ 136,538	\$ 17,000	\$ 57,363	\$ 17,000		
				Approved ECP CS	Non-Fed Share	State 18% ECP Suppl	Projected Farmer Share	Projected State CS
Scenario A: Meets FSA Requirements, State CS Based on 75% of Non-Fed Match				\$ 75,173	\$ 61,365	\$ 18,042	\$ 9,558	\$ 33,766
Scenario B: Spot Repair, Meets AgWRAP Requirements					\$ 57,363		\$ 14,341	\$ 43,022
Scenario C: Meets Emergency Pond Repair Only					\$ -		\$ -	\$ -

Pasture Renovation

Commission approved the following practices

- Drought Pasture Renovation

20 western counties eligible

Commission has allocated \$1,000,000 to 18 districts

- To date:
 - 161 cost share contracts for 2,953 acres, totaling \$690,884.
 - Renovation is complete for 491 acres.

Technical Assistance

- Patty Gabriel, Disaster Recovery Coordinator
- Several ATAC employees supporting to supplement district staff
- Commission approved reimbursing districts at \$500 per implemented contract



Consideration of AgWRAP Regional Applications

Division staff is finalizing ranking on batch 1 of AgWRAP Regional Applications and we will distribute by email in advance of the Commission meeting. This application cycle, we received more applications than available funding.

ATTACHMENT 8

Proposed AgWRAP Regional Allocation: November 15, 2017

Region	County	Cooperator	Funding Amount	AgWRAP Practice
Eastern	Jones	James Howard	\$ 25,000	New Pond
Central	Caswell	David Byrd	\$ 25,000	Pond Repair/Retrofit
Central	Harnett	Moses Farmer	\$ 25,000	Pond Repair/Retrofit
Central	Rockingham	Darrell Isely	\$ 32,500	Pond Repair/Retrofit
Central	Moore	Brian Atkins	\$ 25,000	Pond Repair/Retrofit
Western	Lincoln	Jonathan Burton	\$ 30,000	New pond
Western	Cherokee	Bradley Wilson	\$ 25,000	New Pond
Western	Gaston	Leon Lineberger	\$ 30,000	New pond
Western	Yadkin	Jesse Brown	\$ 25,000	New Pond
Repair	Clay	Charlie Kissling	\$ 25,000	Pond Repair/Retrofit
Repair	Polk	Bill Davis	\$ 12,000	Pond Repair/Retrofit
Total Proposed Allocation for Batch 1:			\$ 279,500	

Region	Funding Available	Proposed Allocation	Amount Available for Batch 2*
Eastern	199,802	\$ 25,000	\$ 174,802
Central	199,802	\$ 107,500	\$ 92,302
Western	199,802	\$ 110,000	\$ 89,802

*Amount may increase based on cancellations or completions of existing AP funded projects.

Funds available currently	\$	636,407
Repairs to AP funded projects	\$	37,000
Available for regional projects	\$	599,407

Additional AgWRAP Allocations to be considered in Batch 2

Region	County	Cooperator	Funding Amount	AgWRAP Practice
Central	Harnett	David Etheridge	\$ 25,000	Pond Repair/Retrofit
Central	Harnett	Phillip Page	\$ 25,000	Pond Repair/Retrofit
Central	Halifax	Tennessee D Waters	\$ 30,000	New Pond
Central	Halifax	Tennessee D Waters	\$ 30,000	New Pond
Central	Halifax	Fields of Cotton LLC	\$ 25,000	New Pond
Central	Halifax	Isles Farms	\$ 25,000	New Pond
Central	Halifax	Donald R Williams	\$ 25,000	Pond Repair/Retrofit
Central	Halifax	Wilbert T Solomon Jr	\$ 30,000	Pond Repair/Retrofit
Central	Harnett	Brian Crissman	\$ 32,500	Pond Repair/Retrofit
Central	Halifax	Fields of Cotton LLC	\$ 35,000	Pond Repair/Retrofit
Central	Halifax	Horace Aycock	\$ 25,000	Pond Repair/Retrofit
Western	Rutherford	Ken Appling	\$ 30,000	New Pond
Western	Cleveland	Thomas Nestlerode	\$ 25,000	Pond Repair/Retrofit
Western	Yancey	Pierce Bingham	\$ 25,000	New Pond
Western	Cleveland	Anthony Sewell	\$ 25,000	New pond
Western	Yadkin	Jeff Smith	\$ 25,000	Pond Repair/Retrofit
Western	Yadkin	Louis Shore	\$ 25,000	Pond Repair/Retrofit
Western	Cherokee	David McDonald	\$ 25,000	New Pond
Western	Cherokee	Calvin Stiles	\$ 25,000	New Pond
Western	Henderson	Frank Brown	\$ 25,000	Pond Repair/Retrofit
Western	Yadkin	Jeff Smith	\$ 25,000	Pond Repair/Retrofit
Western	Henderson	Bradley Rhodes Farms	\$ 32,500	Pond Repair/Retrofit
Total Applications to be considered with Batch 2:			\$ 595,000	



Fiscal Year 2018 Detailed Implementation Plan
Approved July 19, 2017

Background

The North Carolina Community Conservation Assistance Program was authorized through Session Law 2006-78, and became effective on July 10, 2006. CCAP is implemented in accordance with the rules as published 02 NCAC 59H. The purpose of CCAP is to reduce the delivery of nonpoint source (NPS) pollution into the waters of the State by installing best management practices (BMPs) on developed lands not directly involved in agricultural production. Through this voluntary, incentive-based conservation program, landowners are provided educational, technical and financial assistance.

CCAP is administered by the North Carolina Soil and Water Conservation Commission and implemented through local soil and water conservation districts. The commission meets with stakeholders to gather input on CCAP's development and administration through the CCAP Advisory Committee. CCAP annually receives \$136,937 in state appropriations and support for one position in the Division of Soil and Water Conservation.

Last fiscal year, the Commission approved revisions to the existing CCAP Definition Rule (02 NCAC 59H .0102) and Allocation Guidelines and Procedures Rule (02 NCAC 59H .0103). The Commission developed these changes to improve program efficiency, district delivery and water quality improvements made by this program. The revisions allow the Commission to specify in this document, the CCAP annual Detailed Implementation Plan, the proportion of available funds to allocate for cost share payments, technical and administrative assistance, and education and outreach purposes and the proportion of those funds to be allocated to district, statewide, and regional allocations pools. This is particularly important given the limited amount of recurring funding currently available in this program. The allocation process is depicted in figures 1 and 2.

Figure 1: Soil and Water Conservation Commission CCAP allocation process

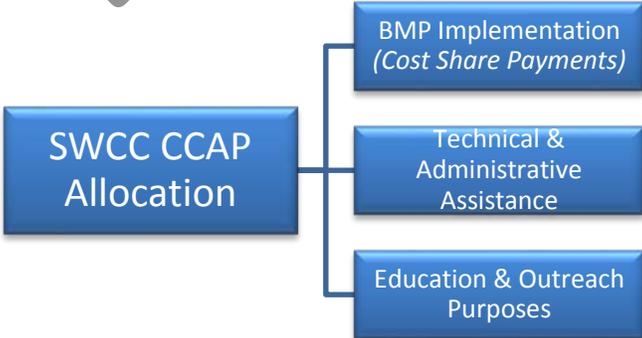
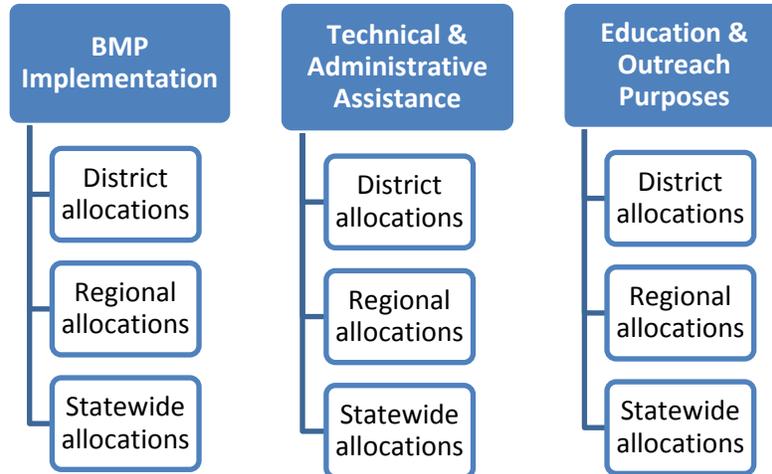
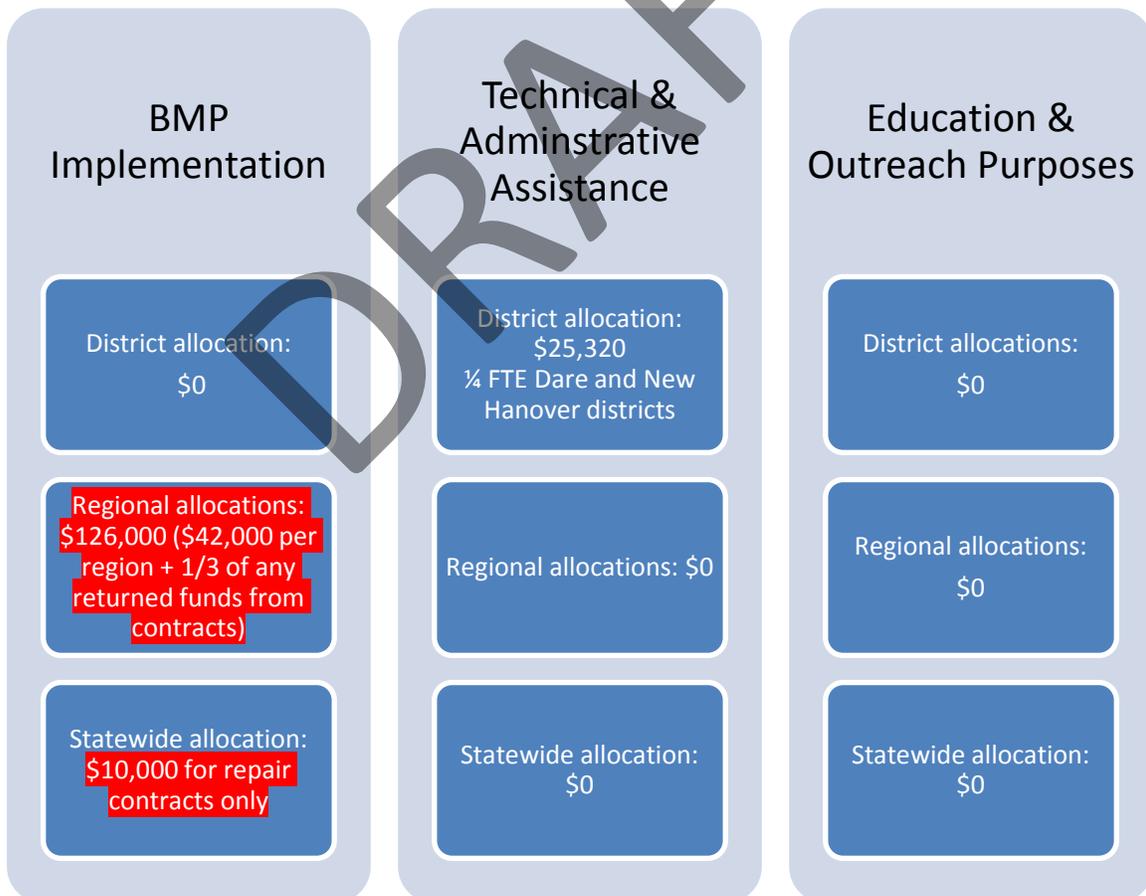


Figure 2: Soil and Water Conservation Commission CCAP allocation process for different funding pools



Fiscal Year 2018 Allocation Strategy

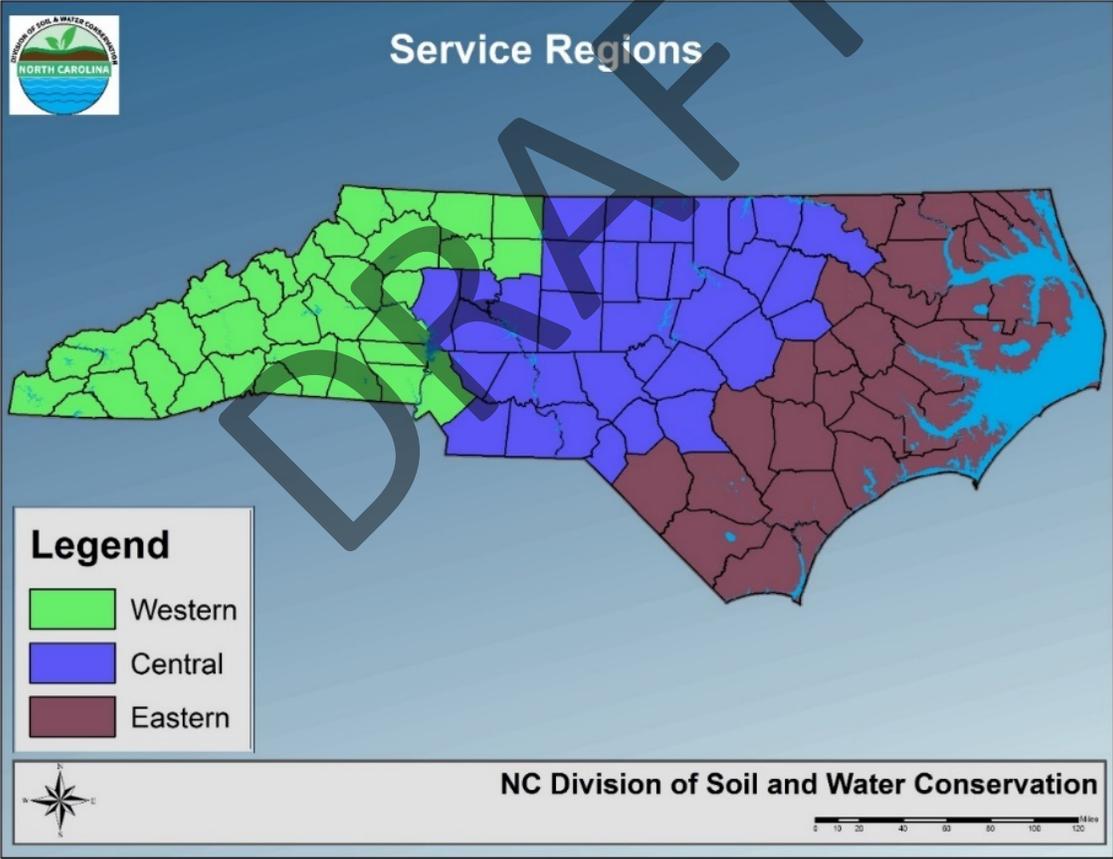
Figure 3: Proposed Soil and Water Conservation Commission FY2018 CCAP Allocation Strategy



The Commission will allocate \$136,000 through a competitive regional application process for any of the approved 2018 CCAP conservation practices. From this allocation, \$10,000 will be set aside at the statewide allocation level for repair contracts. Repairs will be made on a first come, first serve basis until repair funds are fully expended. Repairs will be capped at \$2,500 and cost shared at 75% of actual costs based upon receipts. A district may bring a request before the Commission to exceed the cap of \$2,500 per repair contract.

The remaining \$126,000 will be divided equally among the regions. Any funds returned to the Division from previous years' contracts will be added to the \$126,000 pool and divided equally among the regions. Each of the Division of Soil and Water Conservation's (DSWC) three regions, as depicted in figure 4, will receive an equal allocation. Applications will be approved using the same ranking criteria for each region. Should a region not have sufficient applications to fund, the Commission will allocate the remaining funds by approving applications in other regions, funding applications by highest score. The maximum CCAP cost share allocation per district will be limited to \$20,000, so that a least three applications can be approved in each region.

Figure 4: Division of Soil and Water Conservation Service Regions for CCAP allocations



Fiscal Year 2018 Annual Goals

- I. Conduct a competitive regional allocation process for CCAP BMPs.
 - a. Fund projects in each of the division's regions: western, central and eastern.
 - b. Distribute funding for BMPs consistent with the Ranking Form with those of the highest ranking in each region receiving allocations until depleted.

- II. Continue to implement the program
 - a. Maintain the [CCAP website](#) with all relevant information.
 - b. Maintain the job approval database.
 - c. Implement CCAP education and outreach efforts

Best Management Practices

Additional practices may be adopted by the Soil and Water Conservation Commission and introduced during the program year. Sites must have been developed for three years or more to be eligible for cost share assistance, and unless otherwise specified, the minimum life of all practices is 10 years. For single-family home sites, the minimum life of all practices is five years because these properties change owners more frequently.

- (1) Abandoned well closure is the sealing and permanent closure of a supply well no longer in use. This practice serves to prevent entry of contaminated surface water, animals, debris or other foreign substances into the well. It also serves to eliminate the physical hazards of an open hole to people, animals and machinery.
- (2) Bioretention area is the use of plants and soils for removal of pollutants from stormwater runoff. Bioretention can also be effective in reducing peak runoff rates, runoff volumes and recharging groundwater by infiltrating runoff. Bioretention areas are intended to treat impervious surface areas of greater than 2500 ft².
- (3) A backyard rain garden is a shallow depression in the ground that captures runoff from a driveway, roof, or lawn and allows it to soak into the ground, rather than running across roads, capturing pollutants and delivering them to a stream. Backyard rain gardens are intended to treat impervious surface areas of less than 2500 ft².
- (4) Stormwater wetland means a constructed system that mimics the functions of natural wetlands and is designed to mitigate the impacts of stormwater quality and quantity. Stormwater wetlands are intended to treat impervious surface areas of greater than 2500 ft².
- (5) Backyard wetlands are constructed systems that mimic the functions of natural wetlands. They can temporarily store, filter and clean runoff from driveways, roofs and lawns, and thereby improve water quality. The wetland should be expected to retain water or remain saturated for two to three weeks. Backyard wetlands are intended to treat impervious surface areas of less than 2500 ft².
- (6) A cistern is a system of collection and diversion practices to prevent stormwater from flowing across impervious areas, collecting sediment and reaching the storm drains. Benefits may include the reduction of stormwater runoff thereby reducing the opportunity for pollution to enter the storm drainage system.
- (7) A critical area planting means an area of highly erodible land, which cannot be stabilized by ordinary conservation treatment on which permanent perennial vegetative cover is established and protected to improve water quality. Benefits may include reduced soil erosion and sedimentation and improved surface water quality.
- (8) A diversion means a channel constructed across a slope with a supporting ridge on the lower side to control drainage by diverting excess water from an area to improve water quality.

- (9) A grassed swale consists of a natural or constructed channel that is shaped or graded to required dimensions and established in suitable vegetation for the stable conveyance of runoff to improve water quality. Benefits may include reduced soil erosion, and sedimentation and improve the quality of surface water pollution from dissolved and sediment-attached substances.
- (10) Impervious surface conversion means the removal of impenetrable materials such as asphalt, concrete, brick and stone. These materials seal surfaces, repel water and prevent precipitation from infiltrating soils. Removal of these impervious materials, when combined with permeable pavement or vegetation establishment, is intended to reduce stormwater runoff rate and volume, as well as associated pollutants transported from the site by stormwater runoff.
- (11) Permeable pavement means materials that are designed to allow water to flow through them and thus reduce the imperviousness of traffic surfaces, such as patios, walkways, sidewalks, driveways and parking areas.
- (12) A pet waste receptacle means a receptacle designed to encourage pet owners to pick up after animals in parks, neighborhoods and apartment complexes so as to prevent waste from being transported off-site by stormwater runoff.
- (13) A riparian buffer means an area adjacent to a stream where a permanent, long-lived vegetative cover (sod, shrubs, trees or a combination of vegetation types) is established to improve water quality. Benefits may include reduced soil erosion, sedimentation, pathogen contamination and pollution from dissolved, particulate and sediment-attached substances.
- (14) A stream restoration system means the use of bioengineering practices, native material revetments, channel stability structures and/or the restoration or management of riparian corridors to protect upland BMPs, restore the natural function of the stream corridor and improve water quality by reducing sedimentation to streams from streambanks.
- (15) Streambank and shoreline protection means the use of vegetation to stabilize and protect banks of streams, lakes, estuaries or excavated channels against scour and erosion.
- (16) Marsh sills protect estuarine shorelines from erosion, combining engineered structures with natural vegetation to maintain, restore, or enhance the shoreline's natural habitats. A sill is a coast-parallel, long or short structure built with the objective of reducing the wave action on the shoreline by forcing wave breaking over the sill. Sills are used to provide protection for existing coastal marshes, or to retain sandy fill between the sill and the eroding shoreline, to establish suitable elevations for the restoration or establishment of coastal marsh and/or riparian vegetation.
- (17) A structural stormwater conveyance includes various techniques to divert runoff from paved surfaces where a vegetated diversion is not feasible. The purpose is to direct stormwater runoff (sheet flow or concentrated) away from a direct discharge point and divert it to an approved BMP or naturally vegetated area capable of removing nutrients through detention, filtration, or infiltration.

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Carteret	East	NCCF/Leslie Davis	Marsh sill	Bogue Sound	\$ 5,000	\$ -	\$ 5,000	110	\$ 37,000
Onslow	East	City of Jacksonville	Impervious surface conversion	New River (Atlantic Coast Line Railroad Trestle to Mumford Point)	\$ 8,820	\$ -	\$ 8,820	105	\$ 28,180
Dare	East	Jason Hathcock	Marsh sill	Roanoke Sound	\$ 5,000	\$ -	\$ 5,000	85	\$ 23,180
New Hanover	East	Wilmington Children's Museum	Backyard rain garden	Cape Fear River	\$ 4,500	\$ -	\$ 4,500	85	\$ 18,680
Carteret	East	NCCF/Thomas Steepy	Marsh sill	Newport River	\$ 5,000	\$ -	\$ 5,000	80	\$ 13,680
Dare	East	Elizabethan Gardens	Marsh sill	Roanoke Sound	\$ 5,000	\$ -	\$ 5,000	70	\$ 8,680
Carteret	East	NCCF/Henry Nehring	Marsh sill	Creek/White Oak River	\$ 5,000	\$ -	\$ 5,000	60	\$ 3,680
Carteret	East	NCCF/Josh Talton	Marsh sill	White Oak River	\$ 5,000	\$ -	\$ 5,000	56	\$ (1,320)
Dare	East	Southern Shores Civic Association	Backyard rain garden	Atlantic Ocean	\$ 5,000	\$ -	\$ 5,000	55	\$ (6,320)
Dare	East	Barbara Ayars	Permeable pavement	Atlantic Ocean	\$15,000	\$ 5,000	\$ 10,000	45	\$ (16,320)
Dare	East	Theresa Gardner	Backyard rain garden	Atlantic Ocean	\$ 5,000	\$ -	\$ 5,000	45	\$ (21,320)
Dare	East	Zach Small	Backyard rain garden	Atlantic Ocean	\$ 5,000	\$ -	\$ 5,000	45	\$ (26,320)

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Dare	East	Ward/Stewart	Backyard rain garden	Atlantic Ocean	\$ 5,000	\$ -	\$ 5,000	45	\$ (31,320)
Columbus	East	Perry and ReBecca Godwin	Streambank and shoreline protection	Beaver Dam Swamp	\$15,000	\$ 5,000	\$ 20,000	40	\$ (51,320)
Dare	East	Southern Shores Civic Association	Marsh sill	Currituck Sound	\$ 5,000	\$ -	\$ 5,000	30	\$ (56,320)
Dare	East	David Elder	Cistern	Fresh Pond	\$ 5,000	\$ -	\$ 5,000	30	\$ (61,320)
Hertford	East	Miles Carr	Abandoned well closure	Buckhorn Creek	\$ 1,500	\$ -	\$ 1,500	30	\$ (62,820)
Dare	East	Paul Baartz	Cistern	Atlantic Ocean	\$ 5,000	\$ -	\$ 5,000	25	\$ (67,820)
Albemarle SWCD (Currituck County)	East	National Audubon Society	Marsh sill	Baums Creek-Currituck Sound	\$15,000	\$ 5,000	\$ 20,000	20	\$ (87,820)
							\$ 129,820		

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Durham	Central	Doug Dickerson	Raingarden, Impervious surface conversion, Stream restoration, Structural stormwater	Ellerbe Creek	\$ 9,167	\$ 5,000	\$ 14,167	100	\$ 27,833
Wake SWC	Central	Claudia Cave	Stream restoration	Black Creek	\$ 15,000	\$ -	\$ 15,000	85	\$ 12,833
Chatham SWCD	Central	Chatham County (Solid Waste Dept - Siler City)	Bioretention area	unnamed tributary to Rocky River	\$ 6,000	\$ -	\$ 6,000	80	\$ 6,833
Guilford	Central	Dorothy Darr	Riparian buffer	Richland Creek, Cape Fear	\$ 4,500	\$ -	\$ 4,500	80	\$ 2,333
Chatham SWCD	Central	Chatham County (Solid Waste Dept - Bonlee Collections Center)	Bioretention area	tributary to Bear Creek	\$ 6,000	\$ -	\$ 6,000	75	\$ (3,667)
Montgome	Central	Valerie Bagley	Streambank and shoreline protection	Yadkin River	\$ 12,192	\$ -	\$ 12,192	70	\$ (15,859)
Davidson	Central	Pam Pettus	Abandoned well closure	High Rock Lake	\$ 1,125	\$ -	\$ 1,125	50	\$ (16,984)
Orange	Central	Town of Hillsborough	Critical area planting Riparian buffer Stream restoration	Stoney Creek to Eno River	\$ 8,000	\$ -	\$ 8,000	50	\$ (24,984)
Orange	Central	Andrea Shapiro	Backyard rain garden	Trib to Eno River	\$ 1,100	\$ -	\$ 1,100	45	\$ (26,084)
Union County SWCD	Central	Oak Grove HOA	Stream restoration	Goose Creek	\$ 13,950	\$ -	\$ 13,950	40	\$ (40,034)
Franklin	Central	Triad Equipment	Cistern	Richland Creek	\$ 5,000	\$ -	\$ 5,000	40	\$ (45,034)
Randolph SWCD	Central	Randolph County	Abandoned well closure	Sandy Creek	\$ 15,000	\$ -	\$ 15,000	35	\$ (60,034)

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Wake SWC	Central	Nathan Wagner	Stream restoration	UT to Lynn Branch to Swift Creek	\$ 10,000	\$ 2,000	\$ 12,000	30	\$ (72,034)
Orange	Central	Marilyn Whitley	Abandoned well closure	South Fork Little River	\$ 3,000	\$ -	\$ 3,000	21	\$ (75,034)
Moore	Central	Brad Harris	Abandoned well closure	Grassy Creek	\$ 1,500	\$ -	\$ 1,500	20	\$ (76,534)
Harnett	Central	A C Morrison	Abandoned well closure	Walkers Creek	\$ 1,500	\$ -	\$ 1,500	10	\$ (78,034)
Davidson	Central	Sharon Colston	Abandoned well closure	Flat Swamp Creek	\$ 975	\$ -	\$ 975	5	\$ (79,009)
Harnett	Central	Frank Shue	Abandoned well closure	Daniel's Creek	\$ 1,500	\$ -	\$ 1,500	5	\$ (80,509)
							\$ 122,509		

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Gaston	West	Kenneth King	Streambank and shoreline protection	Catawba Creek	\$ 6,351	\$ -	\$ 6,351	95	\$ 35,649
Henderson County SWCD	West	Jordan Street, LLC	RB, Stream restoration, Streambank and shoreline protection	Wash Creek	\$ 3,500	\$ -	\$ 3,500	75	\$ 32,149
Madison County	West	Lyle Petersen	Abandoned well closure	Paint Fork	\$ 1,500	\$ -	\$ 1,500	65	\$ 30,649
Burke County	West	Don Smith	Diversion Grassed swale Structural stormwater conveyance	Hunting Creek	\$ 7,575	\$ -	\$ 7,575	60	\$ 23,074
Forsyth	West	Mount Moriah Outreach Center	Cistern	Reedy Fork	\$ 2,285	\$ -	\$ 2,285	60	\$ 20,789
Yancey SWCD	West	Yancey Co Gov	Streambank and shoreline protection	Mitchell Branch	\$ 10,000	\$ -	\$ 10,000	55	\$ 10,789
Henderson County SWCD	West	G O H A INC A NC NON PROFIT CORPORATIO N	Bioretention area Grassed swale Structural stormwater conveyance	Clear Creek	\$ 12,800	\$ 2,000	\$ 14,800	45	\$ (4,011)
Madison	West	Madison County Library	Cistern	Frisby Branch	\$ 10,000	\$ 2,000	\$ 12,000	35	\$ (16,011)
Mecklenburg	West	Yorkshire HOA	Stream restoration	Polk Ditch	\$ 8,406	\$ 5,000	\$ 13,406	35	\$ (29,417)

District:	Region	Cooperator Name	Requested BMP	Receiving Waters	BMP Request	Design Request	Total Request	Total Points	\$ 42,000
Henderson County SWCD	West	MARGIE BRITTAN	Bioretention area Critical area planting Grassed swale	Harper Creek	\$ 7,500	\$ -	\$ 7,500	31	\$ (36,917)
Buncombe	West	Justin Parker	Stream restoration	Hominy Creek	\$ 15,000	\$ -	\$ 15,000	30	\$ (51,917)
Yadkin	West	Billy Dorton	Stream restoration	Yadkin River (Winston Salem) Upper PA WS-IV	\$ 15,000	\$ -	\$ 15,000	25	\$ (66,917)
Henderson County SWCD	West	John Lindsay	Critical area planting Riparian buffer Streambank and shoreline protection	McDowell Creek	\$ 9,800	\$ -	\$ 9,800	25	\$ (76,717)
Henderson County SWCD	West	David Gregorchik	Riparian buffer Streambank and shoreline protection	Wolfpen Creek	\$ 6,600	\$ -	\$ 6,600	20	\$ (83,317)
Forsyth	West	Yolanda Dickerson	Cistern	Brushy Fork Creek	\$ 1,633	\$ -	\$ 1,633	15	\$ (84,950)
Forsyth	West	Samuel Evans	Abandoned well closure	Old Field Creek	\$ 1,500	\$ -	\$ 1,500	11	\$ (86,450)
Forsyth	West	Pinedale Christian Church	Abandoned well closure	Perryman Branch	\$ 3,000	\$ -	\$ 3,000	10	\$ (89,450)
							\$ 131,450		

District Supervisor Training Program

Vernon Cox, Director
NC Division of Soil & Water Conservation



Program Requirements

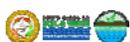
SECTION 5.(a) G.S. 139-4(d) reads as rewritten:
"d) In addition to the duties and powers hereinafter conferred upon the Soil and Water Conservation Commission, it shall have the following duties and powers:
(13) To establish a training program required for all district supervisors."

SECTION 5.(b) Article 1 of Chapter 139 of the General Statutes is amended by adding a new section to read:
"§ 139-7.2. Training of elective and appointive district supervisors.
(a) All district supervisors, whether elected or appointed, shall complete a minimum of six clock hours of training annually.
(b) The training shall include soil, water, and natural resources conservation and the duties and responsibilities of district supervisors.
(c) The training may be provided by the School of Government at the University of North Carolina at Chapel Hill, or other qualified sources as approved by the Soil and Water Conservation Commission."

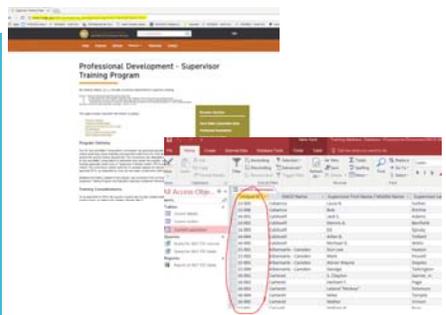
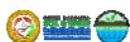


PILOT Supervisor Training Program

- Eight Districts to participate:
 - Association Area 1 – Henderson SWCD
 - Association Area 2 – Caldwell SWCD
 - Association Area 3 – Chatham SWCD
 - Association Area 4 – Johnston SWCD
 - Association Area 5 – Beaufort SWCD
 - Association Area 6 – New Hanover SWCD
 - Association Area 7 – Columbus SWCD
 - Association Area 8 – Rowan SWCD
- Begin Pilot Supervisor Training Program (STP) in January 2018
- Orientation (webinar / teleconference) planned for Pilot Districts and Sponsors – **Thursday, December 14 at 11:00AM**



Program Tools

Supervisor Training Committee Recommendations

- District Supervisor Training Program and Education Approval Guidelines
- Appendix A – Delegation of Approval Authority for Supervisor Training Credits



District Supervisor Training Program and Education Approval Guidelines

- Objective – design a program that results in knowledgeable and skilled Supervisors, and enhances the overall capacity of local districts to deliver programs and services
- Commission to provide oversight
- Commission may delegate authority to Division
- Require 6 STCs per year (January 1 – December 31)
- May carry forward up to 5 excess STCs to next year



District Supervisor Training Program and Education Approval Guidelines

- Approved topics in keeping with GS 139-7.2:
 - *Soil, water, and natural resources conservation*
 - *Duties and responsibilities of district supervisors*
- UNC School of Government's Basic Training for Soil and Water Conservation District Supervisors will be mandatory, with phased implementation



Appendix A – Delegation of Approval Authority for STCs

- Commission delegation of authority for STC approval and awards
- General guidelines
- Includes specific list of anticipated training opportunities
- Commission to add to the list as program develops



Requesting Commission Approval

- District Supervisor Training Program and Education Approval Guidelines
- Appendix A – Delegation of Approval Authority for Supervisor Training Credits





District Supervisor Training Program and Education Approval Guidelines

Supervisor Training Committee Recommendations
~~August-October~~ 2017

Introduction

In July 2016, the North Carolina General Assembly passed Session Law 2016-113 stating:

REQUIRE TRAINING FOR APPOINTED AND ELECTED SOIL AND WATER DISTRICT SUPERVISORS

SECTION 5.(a) *G.S. 139-4(d) reads as rewritten:*

"(d) In addition to the duties and powers hereinafter conferred upon the Soil and Water Conservation Commission, it shall have the following duties and powers:

(13) To establish a training program required for all district supervisors."

SECTION 5.(b) *Article 1 of Chapter 139 of the General Statutes is amended by adding a new section to read:*

"§ 139-7.2. Training of elective and appointive district supervisors.

- (a) All district supervisors, whether elected or appointed, shall complete a minimum of six clock hours of training annually.*
- (b) The training shall include soil, water, and natural resources conservation and the duties and responsibilities of district supervisors.*
- (c) The training may be provided by the School of Government at the University of North Carolina at Chapel Hill, or other qualified sources as approved by the Soil and Water Conservation Commission."*

To implement this new Soil and Water Conservation District Supervisor (Supervisor) training requirement, Commission Chair John Langdon appointed a special committee to develop the education program's structure and guidelines. The Supervisor Training Committee (Committee) members are Commission member and Special Committee Chair John Langdon, Commission Vice Chair and Association Past President Ben Knox, Association President Chris Hogan, Association Executive Director Bryan Evans, and Division Director Vernon Cox, Deputy Director David Williams and Eastern Regional Coordinator Kristina Fischer.

Training Objective

The Committee's objective is to design a Supervisor Training Program that results in knowledgeable and skilled Supervisors, and enhances the overall capacity of the local Soil and Water Conservation Districts to deliver their programs and services.

Program Delivery

The Commission will provide oversight for the program and approve education guidelines and criteria governing course eligibility and approved credit hours. The Commission may reserve or delegate its authority to approve specific training courses and related credit hours to the Division. The Commission will retain authority to consider appeals for decisions to deny or limit credit for particular courses or events.

The Division will administer and market the program. The approved training courses, credit hours and Supervisor training credits (STCs) will be entered into a database managed by the Division. All approved training courses will be maintained in the Supervisor training database, and marketed through the district listserv and Division website. The Division Director will report bi-monthly to the Commission regarding the progress of the program, Supervisor compliance with training requirements, and recommendations to improve the effectiveness of the program.

All Supervisors, whether elected or appointed, are required to secure a minimum of six STCs per year. Supervisors who obtain excess STCs during a calendar year may carry forward up to 5 STCs to the next calendar year. The period for this annual requirement is based on the calendar year and covers the period of January 1 – December 31.

Supervisors who are appointed by the Commission mid-year, to fill vacancies of unexpired terms, will be expected to achieve STCs on a pro-rated basis during the partial year as follows:

- January appointments - six STCs
- March appointments - five STCs
- May appointments – four STCs
- July appointments – three STCs
- September appointments – two STCs
- November appointments – one STC

~~Supervisors who obtain excess STCs during a calendar year may carry forward up to 5 STCs to the next calendar year.~~

Supervisors that neglect to meet training requirements will be expected to provide a written explanation to the Commission. The Commission will provide consideration for hardship, including illness, when supervisors do not meet training requirements (i.e. mandatory or annual).

~~Credit will be assigned on the basis of 1 STC being equal to 1 hour of actual class, individual, online or field instruction that deals with content relevant to the categories being requested for credit. The Commission retains the authority to limit the number and / or frequency of hours that can be assigned for particular courses, events or training types. There is a 15-minute minimum and STCs are approved in quarter hour increments.~~

Delivery Methods for Supervisor Training

The Commission recognizes that the duties and responsibilities of Supervisors are broad, and natural resource conservation concerns vary from district to district. Various delivery methods for Supervisor training will be considered when they meet the objective of the training program. Potential delivery methods for Supervisor training are listed below. More specific details related to approved STCs for each activity or course is included in Appendix A.

1. District board meeting approved topics
2. District sponsored classroom training and / or field days, as approved
3. Division sponsored classroom training and / or field days, as approved
4. NRCS sponsored classroom training and / or field days, as approved
5. Other classroom training and / or field days, as approved
6. Association meetings, as approved
7. Commission meetings, as approved
8. Other meetings, as approved

9. Online Training – *not available at this time – a list of approved courses and approved STC hours is under development*

Topics Approved for Supervisor Training Credit and Mandatory Topics

In general, educational topics dealing with the overall operations of soil and water conservation districts will qualify for STCs. Educational topics directly relating to almost any aspect of Supervisor duties or responsibilities will be considered for approval. Appendix A provides guidance regarding training activities that may be awarded STC hours.

Supervisors and course sponsors must keep NC General Statute 139-7.2 training topics in mind when submitting requests for approval:

1. *Soil, water, and natural resources conservation*
2. *Duties and responsibilities of district supervisors*

While most training events will be non-mandatory, the Commission may determine that certain training is mandatory for all Supervisors, and will adopt a schedule for obtaining mandatory training.

~~Supervisors that neglect to meet mandatory training requirements will be expected to provide a written explanation to the Commission.~~

Mandatory training courses include the following:

- *UNC School of Government’s Basic Training for Soil and Water Conservation District Supervisors* - required for all Supervisors;
 - Newly appointed Supervisors shall continue to be expected to obtain the training at the next scheduled offering.
 - Elected Supervisors taking office for the first time in December 2020 shall obtain the training by June 30, 2022.
 - Elected Supervisors serving prior to December 2020 shall be encouraged, but not required to complete the training before the expiration of their current term. Upon re-election in 2020 or beyond, these Supervisors will be required to attend the Basic Training for Soil and Water Conservation District Supervisors at the next scheduled offering, or they must provide certification that they have previously attended the training.

Tracking of Supervisor Training Credits

The approved training courses, credit hours and STCs obtained annually by Supervisors will be entered into a database managed by the Division.

Credit will be assigned on the basis of 1 STC being equal to 1 hour of actual class, individual, online or field instruction that deals with content relevant to the categories being requested for credit. The Commission retains the authority to limit the number and / or frequency of hours that can be assigned for particular courses, events or training types. There is a 15-minute minimum and STCs are approved in quarter hour increments.

For the pilot program beginning in January 2018, course sponsors (including the Association, Division staff, district staff, and self-reporting Supervisors) will submit requests for STC approval through an *Online Credit Approval Process* link available through the Division website. The Online Credit Approval Process will collect relevant details related to each training course or activity, so that proper STC can be awarded to Supervisors. Division staff will review requests for STCs through authority granted by the Commission, and will notify the sponsors of STCs that are awarded. Sponsors will be required to submit typed participation rosters, following the completion of the course, so that appropriate STCs can be entered in a database that is used to track STC hours for each Supervisor.

Supervisors are responsible to verify the STC hours awarded for their training activities in a program year; this responsibility is expected if the STCs are self-reported, or reported by another sponsor. A report of STCs achieved by each Supervisor will be posted to the Division website on a quarterly basis.

Appendix A includes details related to approved STCs for each activity or course as delegated by the Commission.

Appendix B is an “STC User Guide” for sponsors, which includes details and standard documents to be used by sponsors in seeking approval and reporting STCs for Supervisors.

Carry-Forward for Excess Training Credits

Supervisors who obtain excess STCs during a calendar year may carry forward up to 5 STCs to the next calendar year.

Agenda Detail Requirement

The Division evaluates the title and agenda of each presentation to determine the STCs to be awarded for the course or activity. If too little information is provided to make a determination, the Division may ask for additional information before any STCs are approved. If a detailed agenda (i.e. including presenter name, affiliation and title, presentation time, topics covered) is provided, the evaluation process will be streamlined and the course will receive the correct STCs.

The course sponsor must provide a detailed agenda (in outline form) for the Division to accurately determine the amount of STCs to be approved. The detailed agenda shall include the amount of time allotted to presenting each agenda item, including all breaks and meals.

Submitting a Course Request

All courses are evaluated in the order they are received by the Division. It is the sponsor’s responsibility to ensure course approval requests are submitted at least 30 days prior to the date of the course or event. Ideally, training credits should be approved prior to the course or event, but the Commission will also consider credit approval for courses that have already occurred. A course will only be considered for STCs if the approval request and supporting documentation are submitted within 45 days following the course or event.

Often additional information or agenda details are requested from the sponsor before the course can be approved. Sponsors should not distribute any literature detailing STCs for a class prior to receiving credit approval from the Division; however, it is permissible to state in literature “*Supervisor Training Credits (STCs) pending approval*”.

Out of State Courses and Courses Approved by Other Entities

The Division will evaluate any course submitted for STCs through the *Online Credit Approval* process. Courses or training are not required to take place in North Carolina to be approved (e.g. NACD training). Appendix A provides guidance regarding training activities that may be awarded STC hours. The Division does not automatically approve courses that have been approved in other states, nor does the Division automatically approve the same number of credits as other states. Similarly, the Division does not automatically approve all training courses offered for credit by entities listed in Appendix A. Other states and entities usually have their own approval standards, which may differ from the Commission's STC standards. Supervisors and course sponsors must keep NC General Statute 139-7.2 training topics in mind when submitting requests for approval:

1. *Soil, water, and natural resources conservation*
2. *Duties and responsibilities of district supervisors*

Course Changes

The sponsor is required to notify the Division if changes have been made to the course. Changes include, but are not limited to: topic, speaker, date and time or location changes. The Division does allow a sponsor to have a replacement speaker or presentation in the event that a speaker cancels. Replacement presentation should be submitted to the Division and depending on content, approved STCs may be adjusted. When changes need to be made to an approved course, such as postponing a course due to inclement weather or the substitution of a backup speaker / presentation, notify the Division's Deputy Director prior to resubmitting the course for approval.

Division Course Monitoring

All courses are subject to monitoring by the Division. Monitors must be admitted to all approved courses without charge. Sponsors are NOT expected to provide meals or services free of charge to monitors.

Course Sponsor's Responsibilities

Sponsors must ensure that all participants attend the entire course to obtain STCs. An approved format for the STC sign-in sheets is available in Appendix B. The Division recommends that sponsors take attendance at the end of training. If sponsors choose to take attendance at the beginning of the training, the sponsor must ensure that attendees stay for the entire course. Participants who are loitering outside the presentation room, reading newspapers, talking on cell phones or otherwise not engaged in the course, must not be allowed to sign the STC sign-in sheets. Participants leaving a session early should not be allowed to sign the STC sign-in sheets. No partial credit will be given. Each participant must sign the STC sign-in sheet to receive credit. No participant should sign for any other participants. Course sponsors must enter and submit the typed participation roster online within 30-days from the course date using the *Online Roster Submittal* link on the Division website.

For courses or training events for which post-approval is requested, the typed participation roster should be submitted along with the approval request. Sponsors should keep a copy of the manual sign-in sheets for their records.

Sponsors who do not adhere to these requirements, continually submit course information late, do not monitor attendees, or whose courses deviate substantially from the submitted agenda, may have STCs reduced and risk the denial of future courses being considered for approval.

Proposed Timeline

- Pilot training program for Supervisors in eight local soil and water conservation districts (one per Association Area) will begin in January 2018
- Pilot training program will run from January 2018 through December 2018; the pilot may be extended if the Commission finds that the program systems need further improvement or considerations
- The Commission will revisit these program Guidelines following the pilot phase
- Tentative adoption for a statewide Supervisor Training Program is January 2019

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APPENDIX A - DELEGATION OF APPROVAL AUTHORITY FOR SUPERVISOR TRAINING CREDITS

The NC Soil & Water Conservation Commission (Commission) delegates authority to the Division of Soil & Water Conservation (Division) to approve and award district supervisor training credits (STCs) according to the criteria outlined below.

The Commission retains authority to consider appeals for decisions to deny or limit approved STCs, as requested by local soil and water conservation district supervisors.

To be approved for STCs, the course or event shall include content related to one of two training topics, as listed in NC General Statute 139-7.2:

1. *Soil, water, and natural resources conservation*
2. *Duties and responsibilities of district supervisors*

Learning about the responsibilities of the district board is considered training; executing the responsibilities of the district board is not considered training. Learning about opportunities in which the district may engage, or how the district may operate to take advantage of opportunities is considered training; district engagement is not considered training. District supervisors and course sponsors must keep these training topics and considerations in mind when submitting requests for STCs.

The following guidelines should also be kept in mind when submitting requests for approval:

- Credits should only be requested for topic training time during a course or event participation
- Routine district business does not qualify for credit
- Association business does not qualify for credit
- Awards and recognition programs do not qualify for credit
- Breaks and meals during a program agenda do not qualify for credit; however, if an informational speaker with topic relevance is included during these agenda times, credit may be granted for speaker comments or training activity

STCs shall be approved and awarded as follows:

TYPE I: Training events below qualify for **1 STC hour awarded per hour of contact (100% credit):**

1. District board meeting approved topics
 - Presentations as approved (e.g. invited outside speaker, planned training topic presentation or field visit hosted by staff professional – district / county employee, state employee, federal employee)
 - NOTE: routine district business does not qualify for credit
 - SPONSOR: reported by district staff on behalf of the district board, or NCDA&CS Division Regional Coordinator, or self-reported by district supervisor
2. District sponsored classroom training and / or field days as approved
 - Organized presentations and field tours intended for district outreach (e.g. cover crop workshop, BMP tour for potential program participants or elected officials)
 - Technical field training delivered by staff professional (e.g. site visit and review of innovative district BMP)

- NOTE: breaks and meals during a program agenda do not qualify for credit
 - SPONSOR: reported by district staff on behalf of the district board, or NCDA&CS Division Regional Coordinator, or NC Foundation for Soil & Water Conservation (FSWC), or self-reported by district supervisor
3. Classroom instruction as approved
- School of Government Training – Basic Training for SWCD Supervisors
 - NOTE: breaks and meals during a program agenda do not qualify for credit
 - SPONSOR: reported by the Association
 - School of Government Training - Public Executive Leadership Academy
 - NOTE: breaks and meals during a program agenda do not qualify for credit
 - SPONSOR: self-reported by district supervisor or their staff
4. Training courses with credit hours approved by other entities that are considered exceptional benefit to district supervisors
- Certified Conservation Planner Continuing Education Hours (CEUs) approved by NRCS
 - Certified Environmental Educator Continuing Education credit hours (CEs) approved by Office of Environmental Education and Public Affairs
 - SPONSOR: self-reported by district supervisor or their staff
5. Training courses approved by other entities that are considered related professional licenses, registrations, or certifications that are of benefit to district board supervisors
- Certified Crop Adviser – American Society of Agronomy approved Continuing Education Units (CEUs)
 - Extension Master Gardener Volunteers – NC State University’s Cooperative Extension approved continuing education hours
 - Licensed Landscape Contractor – NC Landscape Contractors’ Licensing Board approved Continuing Education Units (CEUs)
 - Licensed Lawyer – NC State Bar approved Continuing Legal Education courses (CLE)
 - Licensed Pesticide Applicator – NCDA&CS approved Continuing Education courses (CE)
 - Licensed Professional Engineer and / or Land Surveyor – NC Board of Examiners for Engineers & Surveyors approved Professional Development Hours (PDHs)
 - Licensed Soil Scientist – NC Board for Licensing Soil Scientists approved Professional Development Hours (PDHs)
 - NCDOT Erosion & Sediment Control / Stormwater (E&SC/SW) Certification Program – courses and Professional Development Hours (PDHs) approved by NC State University and NCDOT
 - Registered Forester – NC State Board of Registration for Foresters approved Continuing Forestry Education credits (CFEs)
 - Wastewater Operator Certification – WPCSOCC approved Continuing Education courses (CE)
 - Water Quality Technical Specialist – Commission approved training
 - NOTE: district supervisors are reminded to keep in mind the two approved training topics from NC General Statute 139-7.2 when making credit requests; courses that do not cover information related to either of these topic areas, should not be submitted for approval

- NOTE: it is likely other relevant training would be considered by the Commission on a case-by-case basis; when warranted, related entities that offer professional training credits will be added to this list by the Commission
 - NOTE: to obtain credit, supervisor is not required to hold the license, registration, or certification listed above; however, the supervisor must demonstrate participation in the approved courses with certificate or other approved document indicating participation and hours approved by other entity
 - SPONSOR: self-reported by district supervisor or their staff
6. Association meetings
- a. Annual state meeting (STCs are approved individually for training activities offered during the event; sign-in sheets will be available at each event listed below)
 - 1) Commission meeting
 - 2) General sessions
 - 3) Concurrent sessions
 - 4) Educational presentations during standing committee meetings
 - 5) Milton Heath Lecture
 - 6) Legislative Luncheon (only when there is an informational speaker as part of the agenda time)
 - 7) NC CDEA Luncheon (only when there is an informational speaker as part of the agenda time)
 - 8) Education Dinner (only when there is an informational speaker as part of the agenda time)
 - NOTE: Association business does not qualify for credit
 - NOTE: awards and recognition programs do not qualify for credit
 - SPONSOR: reported by the Association
 - b. Area Spring and Fall Meetings, District Issues Committee Meetings, Mid-year Standing Committee Meetings, Association organized legislative outreach event
 - 1) Presentations as approved (e.g. invited outside speaker, planned training topic presentation or field visit hosted by staff professional – district / county employee, state employee, federal employee)
 - 2) District spotlight
 - 3) Partnership reports
 - NOTE: Association business does not qualify for credit
 - NOTE: awards and recognition programs do not qualify for credit
 - SPONSOR: reported by the Association

7. Commission sponsored field tours

- Organized presentations and field tours intended for training and field experience
- SPONSOR: NCDA&CS Division staff, or self-reported by district supervisor or their staff

7-8. Division sponsored field days and / or classroom training as approved

- a. Conservation Employee Training (CET) – (STCs are approved individually for training activities offered during the event; sign-in sheets will be available at each relevant training opportunity)

- b. New Employee Orientation (NEO)
 - NOTE: breaks and meals during a program agenda do not qualify for credit
 - SPONSOR: NCDA&CS Division staff, or self-reported by district supervisor or their staff

8-9. National Association of Conservation Districts (NACD) meetings

- a. NACD Annual Meeting (national event)
- b. NACD Regional Meeting
- c. NACD Mid-Summer Board Meeting
- d. Spring Fly-In (Washington, D.C.)
 - NOTE: Association business does not qualify for credit
 - NOTE: awards and recognition programs do not qualify for credit
 - SPONSOR: self-reported by district supervisor or their staff

TYPE II: Activities outlined below have potential to be considered a responsibility of the office of district board supervisor; however, the Commission recognizes training benefit associated with supervisor participation when activities are conducted using best practices and learning opportunities are incorporated. Training events below qualify for **1 STC hour awarded per hour of contact (100% credit), up to the following maximum amounts, annually:**

1. Spot checks of best management practices for state cost share programs – 1 hour
 - NOTE: to be eligible for credit, districts should comply with the Commission’s “Best Practices for Spot Checks” guidance
 - SPONSOR: reported by district staff on behalf of the district board, or NCDA&CS Division Regional Coordinator, or self-reported by district supervisor or their staff
2. Local Work Group meetings – 1 hour
 - NOTE: to be eligible for credit, districts should comply with the Commission’s “Best Practices for Local Work Groups” guidance
 - SPONSOR: reported by district staff on behalf of the district board, or NCDA&CS Division Regional Coordinator, or self-reported by district supervisor
3. Commission meetings (business meeting, work session, ~~tour~~) – 6 hours
 - NOTE: A maximum of 1 STC will be awarded for supervisor attendance at each commission meeting; 1 STC will be awarded for participation in either the work session or the business meeting, or for participation in both related training opportunities
 - SPONSOR: NCDA&CS Division staff, or self-reported by district supervisor or their staff

TYPE III: Training events below are recognized as potential opportunities for supervisor training and STC requests will be reviewed on a **case-by-case basis** by the Division:

1. Higher level education courses (e.g. university or community college course)
2. National meeting or training attendance

- NOTE: district supervisors are reminded to keep in mind the two approved training topics from NC General Statute 139-7.2 when making credit requests; training events or courses that do not cover information related to either of these topic areas, should not be submitted for approval
- NOTE: it is likely other relevant training would be considered by the Commission on a case-by-case basis; when warranted, related training opportunities will be added to this list by the Commission; the Commission will establish more structured policy related to these training events or courses when appropriate
- SPONSOR: self-reported by district supervisor or their staff

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74th ANNUAL MEETING OF THE
NC ASSOCIATION OF SOIL AND WATER CONSERVATION DISTRICTS
JANUARY 7-9, 2018
Sheraton Imperial
Research Triangle Park

SUNDAY, JANUARY 7, 2018

- 9:30 AM NC SOIL AND WATER CONSERVATION COMMISSION WORK SESSION
John Langdon, Chairperson, Presiding
STCs Approved: 1
STP Course ID: SWCC1801WK
Note: STCs will be provided for either SWCC1801WK or SWCC1801Mtg, but not both; 1 STC opportunity per SWCC meeting.
- NOON DEA EXECUTIVE BOARD
Jenny Parks, DEA President, Presiding
- 2:00-6:00 PM REGISTRATION OPEN
- 2:00-6:00 PM EXHIBIT HALL REGISTRATION & MOVE IN
- 12:30-2:30 PM NCASWCD EXECUTIVE COMMITTEE MEETING
Chris Hogan, NCASWCD President, Presiding
STCs Approved: 1
STP Course ID: AM18ExecComm1
- 1:00-3:00 PM FIRST TIMERS AND NEW SUPERVISOR ORIENTATION
Franklin Williams, Past President, Facilitator
STCs Approved: 2
STP Course ID: AM18Orient
- 2:00-3:00 PM AUXILIARY SCHOLARSHIP COMMITTEE
Betty Mathews, President, Presiding
- 3:00-5:00 PM NC SOIL AND WATER CONSERVATION COMMISSION MEETING
John Langdon, Chairperson, Presiding
STCs Approved: 1
STP Course ID: SWCC1801Mtg
Note: STCs will be provided for either SWCC1801WK or SWCC1801Mtg, but not both; 1 STC opportunity per SWCC meeting.
- 5:00-6:00 PM PRESIDENT'S WELCOME RECEPTION
A complimentary reception will be served; rotating event.

ATTACHMENT 10 - WORK SESSION

- 7:30 PM MEMORIAL SERVICE
Marvin Cavanaugh, Chaplain
Presiding
- 9:00 PM NOMINATING COMMITTEE MEETING
Ben Knox, Immediate Past President, Presiding
- 9:00 PM INFORMAL MUSIC JAM

MONDAY, JANUARY 8, 2018

6:00 – 7:00 AM EXHIBITOR MOVE IN

6:30 AM – 2:00 PM REGISTRATION OPEN

6:45 AM SUPERVISORS' BREAKFAST
Doors Open 6:30 AM

Dietrich Kilpatrick, First Vice-President, Presiding
Invocation: Marvin Cavanaugh, Chaplain
Oaths of Office -- New Area Chairs

NACD Report and Update
Franklin Williams, NC NACD Board Member
Speaker: National Association of Conservation
Districts

STCs Approved: 0.5
STP Course ID: AM18NACD

7:00 AM – 6:00 PM EXHIBIT HALL OPEN

7:45 to 9:00 AM AUXILIARY HOSPITALITY
Food and Coffee Provided

8:30 AM GENERAL SESSION
Welcome: Chris Hogan, President, Presiding

Invocation: Marvin Cavanaugh, Chaplain
Presentation of Colors:
National Anthem: David Williams
Pledge of Allegiance: Led by President

Keynote: To be announced

Comments from the Top Commissioner Troxler, NCDA&CS

STCs Approved: 1 – pending
STP Course ID: To be announced when keynote speaker confirmed

8:00 AM – 5:00 PM BANQUET SEATING RESERVATIONS
(Bring name tag to make seating selection.)

ATTACHMENT 10 - WORK SESSION

MONDAY, JANUARY 8, 2018 – Continued

9:30 AM – NOON AUXILIARY INFORMATIONAL SESSION & BUSINESS MEETING

See Separate Agenda for Auxiliary Activities

10:00AM BREAK

10:30 AM BREAKOUT SESSIONS

STCs Approved: 1.5

STP Course ID: AM18BO01-08?

NOON LEGISLATIVE LUNCH

Manly West, Legislative Committee Chair, Presiding

Speaker(s): Senator Brent Jackson, Duplin County (Invite)
Representative Jimmy Dixon, Duplin/Wayne County (Invite)
Senator Paul Newton, Union County
Senator Joel Ford, Mecklenburg County

STCs Approved: 1

STP Course ID: AM18LL

1:30 PM COMMITTEE CHAIRS' AND RECORDERS' MEETING

2:00-5:00 PM RESOURCE COMMITTEE MEETINGS

Community Conservation Committee

District Operations Committee

Education Committee

Finance Committee

Legislative Committee

Natural Environment Committee

Research and Technology Committee

Water Resources Committee

STCs Approved: various – pending requests

STP Course ID: AM18SC-CC, DO, EC, FC, LC, NE, RT, WR

6:30 PM CONSERVATION EDUCATION DINNER

Samuel Greene, Education Committee Chair, Presiding

Education Awards: Envirothon Hall of Fame
Food, Land, and People Awards
Other Envirothon Awards

8:00 PM AUXILIARY AUCTION

9:00 PM INFORMAL MUSIC JAM

ATTACHMENT 10 - WORK SESSION

TUESDAY, JANUARY 9, 2018

7:00 to 8:00 AM Past NCASWCD President's Breakfast

7:00 to 8:00 AM AUXILIARY HOSPITALITY

7:30 to 5:00 PM REGISTRATION OPEN

7:00 to 2:00 PM EXPO OPEN

8:30 AM GENERAL SESSION

Chris Hogan, President, Presiding
Invocation: Marvin Cavanaugh, Chaplain

Milton Heath Lecture – Dr. Steven Shaffer, Soil Health Institute
STCs Approved: 0.75
STP Course ID: AM18GS2

International Envirothon 2019 in North Carolina – Richard Hayes

9:30 AM Comments from candidates for all positions
ELECTION - Piedmont 2nd VP, Coastal Commission Seat

10:00 – 10:30 AM BREAK

10:30AM GENERAL SESSION Resumes
Chris Hogan, President, Presiding

MOUs and District Relationships
STCs Approved: 1
STP Course ID: AM18GS3

AWARD PRESENTATIONS
Length of Service
NCASWCD Outstanding Employees of the Year and District Awards

9:30 –Noon AUXILIARY INFORMATION SESSION, BUSINESS MEETING, TOUR

NOON DEA LUNCHEON

Jenny Parks, DEA President, Presiding
Keynote Address: (TBD)

1:30 PM NRCS STAFF MEETING *Auditorium*

ATTACHMENT 10 - WORK SESSION

TUESDAY, JANUARY 9, 2018 - Continued

1:30 PM NCASWCD BUSINESS MEETING
Dietrich Kilpatrick, 1st Vice President, Presiding;

REPORTS

NRCS Comments	Tim Beard, State Consvtnst.
District Employee's Association Report	Jenny Parks, President
Auxiliary Report	Betty Mathews, President
Division Comments	Vernon Cox, Director
Foundation Report	Jimmy Gentry, President
	Michelle Lovejoy, Exec. Dir.

STCs Approved: 0.75
STP Course ID: AM18BusMtg

ACTION ITEMS

Nominating Committee Report	Ben Knox, Comm. Chair
Committee Reports	Committee Chairs

6:30 PM BANQUET
Chris Hogan, President, Presiding

9:00 – 11:00 PM INFORMAL MUSIC JAM

WEDNESDAY, JANUARY 10, 2018

8:00 AM EXECUTIVE COMMITTEE BREAKFAST MEETING
Dietrich Kilpatrick, President, Presiding

STCs Approved: 0.5
STP Course ID: AM18ExecComm2

DRAFT AGENDA

NCASWCD EXECUTIVE COMMITTEE MEETING

January 7, 2018—12:30-2:30

Sheraton Imperial

RTP - Durham

- | | |
|---|------------------------|
| I. Call to Order | President Chris Hogan |
| II. Welcome and Introductions | President Hogan |
| Declaration of Quorum | |
| III. Agenda/Minutes | |
| 1. Approval of Agenda | President Hogan |
| 2. Approval of Minutes – September 17, 2017 | President Hogan |
| IV. Treasury/Finance Report | Bill Yarborough |
| 1. Dues Update | |
| 2. 2019 North American Envirothon | |
| 3. 16-17 NCDA&CS Deliverables Contract Update | Bryan Evans |
| V. Informational Items | |
| 1. Annual Meeting Details | President Hogan |
| 2. Executive Director Report | Bryan Evans |
| 2019 Annual Meeting | |
| School of Government/Supervisor Training Report | |
| 2017-18 Gun Raffle Report | |
| Conservation License Plate Report | |
| 3. Expo Report | Gail Hughes |
| 4. Legislative Awareness | Manly West |
| 5. Revenue Opportunities | Bryan Evans |
| VI. Old Business | |
| VII New Business | .5 Hours Credit |
| 1. NC Forever Committee | Bryan Evans |

ATTACHMENT 10 - WORK SESSION

2. Legislative Effectiveness
3. Strategic Visioning
4. Supervisor/Employee Training Details

Bryan Evans
Bryan/Michelle
Bryan Evans

VIII. Agency/Partner Reports

.5 Hours Credit

1. ADFP
2. DEA
3. Division
4. Foundation
5. Grange
6. NRCS

IX. Other Business

President Hogan

X. Adjourn

Technical Specialist Training Considerations

Prepared for the Soil and Water Conservation Commission

November 15, 2017

Technical Specialist Designation Categories

- ▶ Waste Utilization Management / Nutrient Management (WUP/NM)
- ▶ Wettable Acres (WA)
- ▶ Irrigation Equipment (I)
- ▶ Structural Animal Waste (SD - Design, SI - Inspection)
- ▶ Runoff Controls (RC)
- ▶ Inorganic Fertilizer / Nutrient Management (IF)
- ▶ Water Management (WM)

Technical Training Requirements

- ▶ Per rules adopted August 30, 2017 (02 NCAC 59G .0104)

Technical specialists shall complete six (6) hours of training approved by the Commission during each three-year period following initial designation or each three-year period following the effective date of this rule.

Technical Specialist Numbers

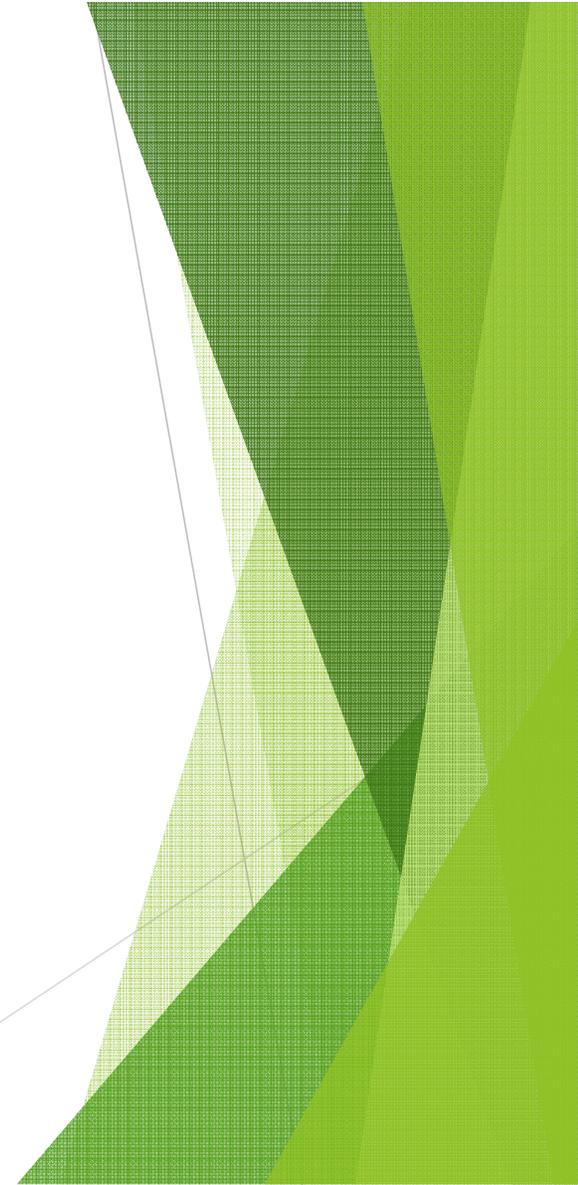
- ▶ Current database indicates 398 designated technical specialists
- ▶ Approximately 1,000 individuals have completed the Nutrient Management Training
- ▶ Listserv distribution list includes 229 email addresses
- ▶ Wettable Acres (WA) and Waste Utilization Management / Nutrient Management (WUP/NM) comprise the largest percentage of technical specialists

Training Requirement Considerations

- ▶ Incorporation of existing training opportunities/certifications?
- ▶ Developing an internet accessible training calendar.
- ▶ Training requirements for TS Categories? (WUP/NM, WA, I, SD, SI, RC, IF, WM)
- ▶ Maximum hours accumulated per calendar year?
- ▶ Effective date of training requirements?
- ▶ Carryover credits?
- ▶ Penalty for late submittals?
- ▶ Consider a hardship policy?
- ▶ Annual audit of sample courses?
- ▶ Approval process for eligible courses?

Overlapping Professional Certifications Possibly Meeting Training Requirements

- ▶ Certified Animal Waste System Operator
- ▶ Professional Engineer
- ▶ Licensed Soil Scientist
- ▶ Certified Crop Advisor
- ▶ Licensed Pesticide Applicator
- ▶ Certified Conservation Planner
- ▶ Professional Geologist



AW Operator Training Currently Offered

COURSE ID	COURSE TITLE	APPROVED HOURS	DATE - TIME/LOCATION	CONTACT PERSON	PHONE	NOTES
AB10301701	53rd Annual NC Irrigation Society Conference	2.00	11/15/2017 - 11/15/2017 8:30 am Neuse Resource Recovery Facility, Raleigh	Garry Grabow	919-515-8294	
AB10161702	Wilson Regional Pork Conference, 2017	2.50	11/21/2017 - 11/21/2017 6:00 pm Wilson County CES Center, Wilson	Dan Wells	919-989-5380	
AB10251701	NRCS/Soil and Water Update	0.50	11/29/2017 - 11/29/2017 9:00 am Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.
AB10251702	Small Grains Update	1.00	11/29/2017 - 11/29/2017 9:30 am Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.
AB10191201	Swine Mortality Composting	1.00	11/29/2017 - 11/29/2017 10:45 am Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.
AB10251703	Legislative Update	1.00	11/29/2017 - 11/29/2017 12:45 pm Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.
AB10251704	Alternative & Renewable Energy & Energy Efficiency and Controlled Grazing	1.50	11/29/2017 - 11/29/2017 1:15 pm Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.
AB10251705	Sludge Management	1.00	11/29/2017 - 11/29/2017 3:00 pm Duplin County CES, Kenansville	Wanda Hargrove	910-296-2143	PRE-REGISTRATION REQUIRED. Meal to be served.

AW Operator Training Currently Offered (cont.)

COURSE ID	COURSE TITLE	APPROVED HOURS	DATE - TIME/LOCATION	CONTACT PERSON	PHONE	NOTES
AB08191502	Virtual Tour of Sludge Bags and Digester	1.00	11/30/2017 - 11/30/2017 9:00 am Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB08301701	Weather Forecast Challenges	1.00	11/30/2017 - 11/30/2017 10:00 am Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB08191503	NRCS/SWC Update and Mortality Management	1.00	11/30/2017 - 11/30/2017 11:00 am Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB07161201	DWR Inspection Updates	1.00	11/30/2017 - 11/30/2017 1:00 pm Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB01160801	Forage Management for Sprayfields	1.00	11/30/2017 - 11/30/2017 2:00 pm Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB08301702	Weed and Insect Management in Forages	1.00	11/30/2017 - 11/30/2017 3:00 pm Bladen County Cooperative Extension Center, Elizabethtown	Becky Spearman	910-862-4591	
AB11011701	Davidson County Animal Waste Continuing Ed - Fall 2017	3.00	12/12/2017 - 12/12/2017 1:00 pm Davidson County CES Center, Lexington	Sara Ann Drake	336-242-2080	PRE-REGISTRATION REQUIRED

Training Course Challenges

- ▶ Identifying enough courses available across NC that meet training requirements
- ▶ Developing process for approving new training courses
- ▶ Creation of a database to store technical specialist information, training courses completed, and rosters of attendees
- ▶ Database needs capability to generate reports on registrants lacking training
- ▶ Identifying resources capable of creating the database and user interface
- ▶ Determining who will administer the training program (existing staff, part-time temporary employee)
- ▶ Training requirement effective date: November 1, 2017

Next Steps

- ▶ November 2017 - Form Technical Specialist Training Workgroup
 - ▶ Recommended Members Include Technical Specialist from:
 - ▶ Private Sector (2)
 - ▶ Cooperative Extension Service (1)
 - ▶ Division of Soil and Water Conservation (1)
 - ▶ Soil and Water Conservation District (1)
 - ▶ Natural Resources Conservation Service (1)
 - ▶ Division of Water Resources (1)
- ▶ December 2017 - Convene Technical Specialist Workgroup
- ▶ January 2018 - Present Recommendations to Commission
- ▶ February-April 2018 - Database & Website Development
- ▶ May 2018 - Update Commission / System Demonstration
- ▶ June 2018 - System Roll Out; “Goes Live”
- ▶ January 2019 - Three Year Training Period Begins