

**WHEN REGISTERING NEW PRODUCTS, USE THE NEW PRODUCT APPLICATION INCLUDED WITH THIS PACKAGE (REV. 6/09). DISCARD ANY OLD APPLICATIONS.**



## **STOP! Registration Renewal Due By January 1, 2010!**

Please read completely before processing the 2010 pesticide registration renewal form.

The "North Carolina Pesticide Law of 1971" requires annual registration of all pesticides marketed in North Carolina. All registrations of pesticides registered for 2009 expire on December 31, 2009. Product renewal applications for reregistration of all currently registered products must be received by January 1, 2010, for the 2010 calendar year. Those products listed on the renewal applications not received by this date are subject to "Stop Sale, Stop Use, or Removal Orders" if these products are shipped and found in the channels of trade after December 31, 2009.

**ALL INCOMPLETE APPLICATIONS WILL BE RETURNED!!**



**RENEWAL OF PESTICIDE PRODUCTS:** Enclosed is one (1) computer generated form that list all products that were registered for the 2009 calendar year. Please complete the reregistration of these products by **FOLLOWING THE INSTRUCTIONS ON THE COMPUTER FORM.** Under "STATUS" please indicate whether this product is "Renewal," "Revised," or "Discontinued." Please **SIGN AND DATE** the form and return it with the appropriate fees (made payable to NCDA & CS) to the address given on the renewal form. Make a copy of the completed form for your records.



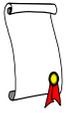
**NEW PRODUCT:** To register a new product or to continue the registration of any previously discontinued product, complete as directed one copy of the "Application for Registration of New Pesticide Product" for **EACH** product to be registered. The new product application may be duplicated if additional copies are needed.



**REGISTRATION FEES:** The annual registration fee for each brand or grade of pesticide is **\$150.00.** An **ENVIRONMENTAL TRUST FUND** assessment (**ETF**) is required for **each** product registered. The assessment amount depends on the product sales in North Carolina the previous fiscal year from October 1 to September 30. **If gross sales of the product were \$0 to \$5,000, the assessment is \$25.00 for that product. If gross sales for the product were above \$5,000, the assessment is \$50.00 for that product. New products require a \$25.00 assessment, since \$0.00 sales is less than \$5,000.00.** Make check payable to the North Carolina Department of Agriculture & Consumer Services (NCDA & CS). The pesticide registration fee and the ETF assessment may be combined into one check.



**DISCONTINUED PRODUCTS:** Each pesticide declared to be "**discontinued**" by the registrant **must be registered for one full year after distribution into North Carolina has stopped.** Shipment into North Carolina must **not** occur during the discontinuance year. A registration fee and an ETF (see directions under REGISTRATION FEE) must be submitted for each discontinued product unless the registrant certifies in writing on the renewal form that "*the product was sold only to the end user and no longer remains in the channels of trade.*" Products registered as discontinued for the 2009 calendar year do not appear on the renewal listing. If you wish to renew the registration of any previously discontinued product, follow the procedure outlined in the section "New Product."



**PESTICIDE REGISTRATION CERTIFICATION:** Registrants will receive a Pesticide Registration Certification that certifies that the brands or grades of pesticides listed have been registered and their sale in North Carolina is authorized for the calendar year indicated. Due to high volumes of renewal applications coming in, you may not receive your certification until June.



**APPLICATION REVIEW:** Mail all applications to the address on application. Please be sure **applications are complete and signed** before submitting them. Applications for new products are reviewed first, and the renewal applications (computer listings) are reviewed second, in the order received.



**LABELING:** Include a complete set of final printed labeling for each new product. Revised labels may be submitted any time during the year. These revised labels, if approved, will be added to your file and will be considered the most current label for the product. No additional registration fees are required for revised labels of currently registered products. Do not send a copy of the EPA stamped approved label unless we request it. Do not submit labeling on CDs or via email.



**DELINQUENT REGISTRATION PENALTY:** The "North Carolina Pesticide Law of 1971" requires a delinquent registration penalty of \$200.00 for each brand or grade of pesticide found being offered for sale in North Carolina prior to registration. This penalty **MUST** be paid and cannot be waived.



**2(E) BULLETINS:** Send all 2(ee) bulletins issued for North Carolina uses, as you would supplemental labels.



**25(b) PRODUCTS, BIOTECH PRODUCTS, GENETICALLY ALTERED PRODUCTS, VIRUSES, ETC.:** Registration **IS** required for products exempted under FIFRA Section 25(b), biotech products, genetically altered products (such as B.t. corn), viruses, etc. Seed products that have been altered to produce plants that are herbicide tolerant are **NOT** required to be registered.



**FERTILIZER-PESTICIDE MIXTURES:** Separate pesticide registrations are required for each fertilizer analysis even if the pesticide remains the same. These mixtures also require registration with the Fertilizer Section, Plant Industry Division, NCDA & CS, 1060 Mail Service Center, Raleigh, NC 27611, (919) 733-3930.



**TERMITICIDES:** Please see enclosed memorandum.



**MATERIAL SAFETY DATA SHEET (MSDS):** One copy of the MSDS must be submitted for each new registration or whenever the MSDS is revised. Do not submit MSDSs via email or CDs.



**CONFIDENTIAL STATEMENT OF FORMULA:** Do **NOT** send the EPA Confidential Statement of Formula unless we specifically request it.

**QUESTIONS?** Please contact us at (919) 733-3556

**IMPORTANT REGISTRATION INFORMATION****CDs & NEW PRODUCT APPLICATION**

**CDs - NOT ACCEPTED:** Electronic versions of labels and Material Safety Data Sheets can be sent to us via our web page hosted by Kelly Registration Systems. Please see the ELECTRONIC RENEWAL OPTION section below for more information. Even if you do not use the electronic renewal feature, you can still send us electronic labels and MSDSs through this system. If you do not use this system, hard copies of labels and MSDSs must be submitted to our office.

**NEW PRODUCT APPLICATION:** New product applications are included in this package. Starting immediately, please use these new applications. Make additional copies as you need them. Please discard any old applications you have on hand. **PLEASE NOTE:** On the top, right hand corner of the application you will find "YEAR\_\_\_\_\_". Please indicate here if the application is for 2009 or 2010.

**ELECTRONIC RENEWAL OPTION**

The North Carolina Department of Agriculture & Consumer Services, Pesticide Section continues to offer you the option of renewing your currently registered products over the internet. Kelly Registration Systems (KRS) and the North Carolina Pesticide Section offer this on-line service to help reduce time investment of the state and the registrants. This service enables you to submit your renewal information, electronic versions of supporting documentation in PDF format (such as product labels and Material Safety Data Sheets), and remit renewal fees electronically. For more information, including the terms and conditions of using the electronic renewal option please visit <http://www.kellysolutions.com/erenewals>. If you choose the e-renewal option, you do not need to complete the paper renewal application. If you do not have supporting documentation (labels and MSDS's) in electronic format you can still submit your renewals electronically, and send paper copies of your documentation directly to the NC Pesticide Section. **You must include a cover letter with the paper documents that clearly explains that the documents are being submitted to support the electronic renewal.** Electronic renewals are available to all companies with products registered in the state. To receive your username and password or have questions about this option, please contact KRS at [support@kellyreg.com](mailto:support@kellyreg.com).

**SUBMITTING ELECTRONIC LABELS**

During the 2009 renewal period, numerous invalid electronic pesticide labels were submitted to the North Carolina Pesticide Section through the Kelly Registration Systems' web site. These labels were unacceptable due to one or more of the following reasons.

1. The labels were for products not currently registered for sale in North Carolina.
2. The labels were for products that have never been registered for sale in North Carolina.
3. The labels were identical to those already on file in North Carolina.

The submission of these invalid labels needlessly increases label review time – consuming time that could be devoted to processing valid revised labeling. The staff of the NC Pesticide Section cannot continue to sort through the many invalid labels to find those actually needed. Registrants need to access the KRS web site and review their list of products registered in North Carolina and their related electronic labels. Only submit labels that have been revised since you last sent them to us. Please note that the NC Pesticide Section reserves the right to refuse electronic documents from any company that habitually violates these guidelines.