NC DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
MEAT AND POULTRY INSPECTION DIVISION

QUARTERLY SAFETY-BY-OBJECTIVES REPORT (SUPERVISORS)

PROGRAM ELEMENT & GOAL	FREQUENCY	RECORDED BY	DATE OF LAST OCCURRENCE	DATES OF LAST ACCOMPLISHMENT		
				MONTH	MONTH	MONTH
I. HAZARD RECOGNITION						
A. Job Safety Observation	Monthly	S				
B. Lockout/Tagout Certification	Annually	S				
II. INCIDENT INVESTIGATION						
A. Accident Investigation	Upon Occurrence	S				
B. Near Miss	Upon Occurrence	S				
III. HEALTH SERVICES						
A. Noise Monitoring	Annual	S				
B. Audiograms	As Needed/Annual	S				
IV. TRAINING						
A. New Employees Orientation	Upon Occurrence	S				
B. Defense Driving DMV Class	Every 3 years	S				
C. Defense Driving Refresher	Annual	S				
D. Area OSHA Update	Annual	S				
. E. Hearing Conservation Training	Annual	S				
V. REPORTING REQUIREMENT						
A. Accident Report	Upon Occurrence	S				
B. SBO	Quarterly	S				

List Names of Employees Subject to Annual Audiograms per MPID Notice 2-11:

Comments or Remarks:

Name:	Title:	Area:	Date:

Key: S = Supervisor

I. HAZARD ANALYSIS

A. Job Safety Observation -- supervisor watches employees use safety gear during performance of inspection duties.
B. Lockout/Tagout Certification -- supervisor observes each employee performing lockout tagout procedures properly.

II. INCIDENT INVESTIGATION

A. Accident Investigation -- complete required forms and record date of accident.
B. Near/Miss -- e.g., beef carcass falling from rail and missing inspector. Complete a "Near Miss Form" and submit to MPID safety officer.

III. HEALTH SERVICES

A. Noise Monitoring -- put date and location (plant) on form.
B. Audiograms -- In-plant inspection personnel must have annual hearing screening test.

IV. TRAINING

A. New Employee Orientation -- date attended 8 hour OSHA training.
B. Defensive Driving DMV -- date attended.
C. Defensive Driving Refresher -- date attended.
D. Annual OSHA Update -- date accomplished for each area.
E. Hearing Conservation Training -- date attended.

V. REPORTING REQUIREMENTS

A. Accident Report
B. SBO

Date of Last Occurrence -- an accident date, inspection date, something that occurred that affected safety.

Date of Last Accomplishment -- training performed, self inspections, something the employees did to meet safety goals.